

## Application for Outline Plan of Works under Section 176A of the Resource Management Act 1991

To: General Manager  
 Regulatory and District Planning  
 Kaipara District Council  
 Private Bag 1001  
 Dargaville 0340

**Office use only**  
 Application Number:  
 Date Received:

### 1 Details of Property and Site Location

Site Address/Location:	
Designation Reference:	Requiring Authority:
Valuation Number:	Legal Description:

### 2 General Application Details

I hereby apply to Kaipara District Council for an Outline Plan of Works for the following activity:


### 3 Resource Consents

Are there any resource consents required for this proposal in addition to this application?

Regional Council  No  Yes (please provide details)  
 National Environmental Standards  No  Yes (please provide details)


### 4 Other Consents/Permissions

Are there any additional Consent required for this proposal? *(Please quote reference numbers if known.)*

Is a Building Consent required?

No  Yes Building Consent Number: BC \_\_\_\_\_

Is a Vehicle Crossing Permit required?

No  Yes Permit Number: \_\_\_\_\_

## 5 Applicant Details

Name/s: <i>(please write all names in full)</i> Note: Applicant must be a person or legal entity. Full name of Individual, Limited Liability Company or Trust is required.		
Postal Address:		
		Postcode:
Telephone - Mobile:	Work:	Home:
Fax:	Email:	

**The applicant is the:** *(please tick)*

Owner	<input type="checkbox"/>	Occupier	<input type="checkbox"/>	Lessee	<input type="checkbox"/>
The Crown	<input type="checkbox"/>	Network Utility Operator	<input type="checkbox"/>	Prospective Purchaser	<input type="checkbox"/>
Other (please specify)					

## 6 Agent Details *(if different from above)*

Name/s: <i>(please write all names in full)</i>		
Postal Address:		
		Postcode:
Telephone (Day):	Mobile:	
Fax:	Email:	

## 7 Address for Correspondence/Billing *(refer to Application Fees note)*

Name and address for service and correspondence *(if you are using an Agent write their details here)*

Name/s: <i>(please write all names in full)</i>		
Postal Address:		
		Postcode:
Telephone (Day):	Mobile:	
Fax:	Email:	

## 8 Site Visit Requirements

Is there a locked gate or security system restricting access by Council staff?

No  Yes

Is there a dog on the property?

No  Yes

## 9 Monitoring

To assist with setting a date for monitoring, please estimate the date of completion of the activity for which an Outline Plan of Works is required. If you do not specify an estimated time for completion, your Outline Plan, if granted, may be monitored at your cost three years from the decision date.

Approximately when will your activity commence? \_\_\_\_\_

Estimated completion date: \_\_\_\_\_

## Application Checklist

- Completed Application Form
- Certificate of Title (full current copy, should be not more than 3 months old) plus any Consent Notices and/or Encumbrances
- Scaled plans and elevations showing:
  - height, shape and bulk of public work, project, or work;
  - location on the site of the public work, project, or work;
  - likely finished contour of the site;
  - vehicular access, circulation and provision for parking;
  - proposed landscaping; and
  - any other matters to avoid, remedy or mitigate any adverse effects on the environment.
- Information that satisfies/addresses the conditions imposed on the designation (if relevant)
- Application Fee (cheques should be made payable to the Kaipara District Council)

**Failure to provide all of the information required to support your application will result in the application being rejected pursuant to Section 88 of the Resource Management Act. Please note that there is a \$440 fee associated with the rejection of an application.**

Note: In order to assist with the timely processing of your application please submit:

**1 complete paper copy** of your application PLUS **1 digital copy (PDF or Word formats ONLY)**.

**Flash Drives are acceptable, please do not send in CDs.**

## Privacy Information

Once this application is lodged with Council, it becomes public information. If there is sensitive information in the proposal, please advise. The information you have provided on this form is required so that your application for a land use and/or subdivision consent can be processed under the Resource Management Act 1991. The information will be stored on a public register and held by the Kaipara District Council. The details of your application may also be made available to the public on the Council's website, [www.kaipara.govt.nz](http://www.kaipara.govt.nz). These details are collected to inform the general public and community groups about all consents which have been issued through the Kaipara District Council.

**Declaration:** The information I have supplied with this application is true and complete to the best of my knowledge.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Note: Application Fees**

You are required to pay a fixed lodgement fee at the time of lodgement. Please refer to Council's current Fees and Charges for the relevant fee. Council may charge the applicant for all costs actually and reasonably incurred in processing this application and monitoring of compliance with conditions. Subject to the applicant's rights under sections 357B and 358 of the RMA to object to any costs, the applicant undertakes to pay all and future processing costs incurred by Council. Council may issue interim invoices for applications. If any steps, including the use of debt collectors and/or lawyers, are necessary to recover unpaid processing costs, the applicant agrees to pay all collection costs. If this application is made on behalf of a trust (private or family), a society (incorporated or unincorporated) or a company, in signing this application the applicant binds the trust, society or company to pay all the above costs and guarantee to pay all the above costs in their personal capacity. Refer to Council's current schedule of Fees and Charges found on [www.kaipara.govt.nz](http://www.kaipara.govt.nz)

**Note: Development and Financial Contributions**

When granting consent to certain activities, Council may levy a monetary contribution. Development contributions are levied under the Local Government Act 2002 in accordance with Council's Development Contributions Policy. Financial contributions are levied under the Resource Management Act 1991 in accordance with District Plan provisions. When such contributions become due, the consent holder is responsible for their payment. Unless otherwise advised, the name and contact address of the person responsible for payment of any contributions will be the applicant.