

The following Ordinary meeting was held

Meeting:	Kaipara District Council
Date	Tuesday 28 June 2016
Times	Commenced 10.00am Concluded 11.10am
Venue	Conference Room, Northern Wairoa War Memorial Hall, Hokianga Road, Dargaville
Status	Confirmed

Minutes

Membership

Chair: Commissioner John Robertson

Members: Commissioners Richard Booth and Peter Winder

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Minutes Kaipara District Council, Tuesday 28 June 2016
1 Opening
1.1 Present

Commissioner J Robertson (Chair)

Commissioners R Booth and P Winder

In Attendance

Name	Designation	Item(s)
Jill McPherson	Acting Chief Executive	All
Glennis Christie	General Manager Finance	All
Fran Mikulicic	General Manager Regulatory and District Planning	All
Curt Martin	General Manager Infrastructure	All
Venessa Anich	General Manager Community	All
Peter Marshall	General Manager Corporate Services	All
Duncan McAulay	General Manager Strategy and Administration	All
Helen Slater	Communications Manager	All
John Burt	Property and Commercial Advisor	All
Rick Groufsky	Financial Services Manager	Items 1-4.4
Alison Puchaux	Finance Manager	Items 1-4.4
Sean Mahoney	Governance Services Manager	All
Christine Johnson	Governance Support	All (Minute taker)
Lisa Hong	Administration Assistant	All

Adjournments

Nil.

Absences

Nil.

Apologies

Nil.

1.2 Confirmation of Agenda

The Committee confirmed the Agenda.

1.3 Conflict of Interest Declaration

Nil.

2 Deputations and presentations

Nil.

3 Confirmation of Minutes

3.1 Council Minutes Ordinary meeting: 23 May 2016

Governance Services Manager 1601.20

Moved Robertson/Winder

That the unconfirmed Minutes of the Ordinary meeting of Kaipara District Council held 23 May 2016, as circulated, be confirmed as a true and correct record.

Carried

4 Policy

4.1 Contract for Service and Capital Discretionary Grants Applications Outcomes

Policy Planner 2109.01.02.03

Moved Winder/Booth

That Kaipara District Council:

- 1 *Receives the Policy Planner's report "Contract for Service and Capital Discretionary Grants Applications - Outcomes" dated 08 June 2016; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Funds the requests for community assistance as follows:*

Applications Contracts for Service	Amount
<i>North Kaipara Maori Wardens Association</i>	<i>\$3,000.00 per annum for three years to support the Dargaville Library.</i>
<i>North Kaipara Maori Wardens Association</i>	<i>\$3,000.00 per annum for three years to lock the Taha Awa Gardens gates.</i>
<i>Environmental Education Sustainability Trust</i>	<i>\$1,465.33 for a one year period.</i>
<i>Progressive Paparoa and Paparoa Lions Club</i>	<i>\$1,650.00 per annum for three years to maintain the walkway to the Paparoa Pa site.</i>

Applications Capital Grant	Amount
<i>Maungaturoto Recreational Society</i>	<i>\$10,000.00 towards the Maungaturoto Activity Park.</i>
<i>Avoca Tangowahine Public Hall</i>	<i>\$4,000.00 towards a new water tank.</i>
<i>Taipuha Hall Society</i>	<i>\$5,980.00 towards repairs to the hall's roof.</i>
<i>Kelly's Bay Improvement Society</i>	<i>\$7,000.00 towards the strengthening of the Kelly's Bay gabion wall.</i>

- 4 Declines all other requests for assistance received; and
- 5 Approves payment for insurance for the 2016/2017 year for the 11 community halls that were handed back from Council to the community (these include Ararua Community Hall, Kaihu Valley War Memorial Hall Inc. (Kaihu Valley War Memorial Hall), Kaiwaka War Memorial Hall, Matakohe Community Group Inc. (Matakohe Community Hall), Maungaturoto Centennial Community Centre Inc. (Maungaturoto Centennial Community Hall), Paparoa Hall Committee (Paparoa War Memorial Hall), Pouto Marine Hall Inc. (Pouto Marine Hall), Te Kopuru Community Trust Inc. (Te Kopuru Community Hall), Ruawai Tokatoka Hall and Committee (Ruawai-Tokatoka War Memorial Hall), Tinopai Community Hall Inc. (Tinopai Community Hall) and Hakaru Community Hall and Domain Society Inc. (Hakaru Community Hall)); and
- 6 Believes that the Contracts for Service under the Community Assistant Policy are exempt from s17A(5) of the Local Government Act, pursuant to s17A(7) of the Local Government Act as the groups responsible for the delivery of the contracts are either a community group or a not-for-profit organisation and it is considered that the arrangements do not involve significant cost or risk to Council.

Carried

4.2 Annual Plan 2016/2017 – Consultation Document feedback, reporting of additional feedback and recommended responses to feedback received

Communications Manager 2302.20.02

Moved Booth/Winder

That Kaipara District Council:

- 1 *Receives the Communications Manager's report 'Annual Plan 2016/2017 consultation document feedback, reporting of additional feedback and recommended responses to feedback received' dated 16 June 2016; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*

- 3 *Receives the feedback and determines that it has considered all feedback, both written and verbal, to Council's consultation document for the Annual Plan 2016/2017; and*
- 4 *Instructs the Chief Executive to respond to all those persons/organisations that provided feedback; and*
- 5 *Notes where appropriate the feedback has been entered into Council's Service Request for operational resolution of the matter raised.*

Carried

[Secretarial note: The new Council will need to consider the issues around alcohol bans in conjunction with reviewing Council's position on a Local Alcohol Policy.]

4.3 Annual Plan 2016/2017 Adoption

Acting Chief Executive 2302.20.06

Discussion point:

- Peter Winder thanked the staff for their work on the Annual Plan.

Moved Robertson/winder

That Kaipara District Council:

- 1 *Receives the Acting Chief Executive's report 'Annual Plan 2016/2017 Adoption' dated 16 June 2016; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provisions of s79 of the Act determines that it does not require further information, further assessment of options or further analysis of the costs and benefits of different options prior to making a decision on this matter; and*
- 3 *Delegates authority to the Chief Executive to make any minor corrections needed to the final Annual Plan 2016/2017 document; and*
- 4 *Adopts the Annual Plan 2016/2017, circulated as Attachment 1 to the above-mentioned report.*

Carried

4.4 Setting of Rates 2016/2017

Acting Chief Executive 2306.18

Discussion point:

- John Robertson acknowledged the work from staff on this process.

Moved Booth/Winder

That Kaipara District Council:

- 1 *Receives the report from the Chief Executive 'Setting of Rates 2016/2017' dated 17 June 2016; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provisions of s79 of the Act determines that it does not require further information, further assessment of options or further analysis of the costs and benefits of different options prior to making a decision on this matter; and*
- 3 *Sets the rates, due dates for payment and penalties regime for the 2016/2017 financial year, as set out below:*

Rates resolution for the 2016/2017 financial year;

The following rates are set for the period commencing on the first day of July 2016 and ending on the last day of June 2017. All rates and amounts are GST inclusive unless otherwise stated.

A. General rate

Under Section 13 of the Local Government (Rating) Act 2002 (the Act), a General Rate be set for all rateable land within the district based on the land value of the land and at different rates in the dollar for different categories of land as set out in the table below.

Differential category*	Rate in the Dollar (including GST)
<i>Residential and small sized lifestyle properties</i>	<i>0.002981</i>
<i>Other</i>	<i>0.004620</i>

**The definitions of these differential categories can be found in the "Prospective Financial Statement" section "Funding Impact Statement - Rating Tools" of Council's Annual Plan 2016/2017.*

This rate is for the general purposes of Council's activities in the 2016/2017 financial year and is intended to yield \$12,843,000 (excluding GST).

B. Uniform Annual General Charge

Under Section 15 of the Act, a Uniform Annual General Charge on all rateable land within the district of \$708 (including GST) per Rating Unit. This rate is for the general purposes of Council's activities in the 2016/2017 financial year and is intended to yield \$8,246,000 (excluding GST).

C. Targeted rates for Water Supply

Under Sections 16 and 19 of the Act, targeted rates for Water Supply in each of the networks referred to in the table below, for maintaining the water supply network. In particular, the costs associated in treating the water for domestic consumption.

The rates are set on a differential basis based on the provision or availability to the land of the water supply service provided by, or on behalf of, Council. The definition for each rates differential category is listed in the table below.

Differential category	Definition
Metered properties	Land that is connected to the relevant water supply network as at 30 June 2016 irrespective of how much water is consumed.
Other properties	Land that is not connected to the relevant water supply network as at 30 June 2016, but is situated within 30 metres of a water supply network to which it is capable of being effectively connected.

Each targeted rate is calculated as:

Metered properties as at 30 June 2016:

- 1 A scale of charges based on the per cubic metre amount of water consumed.

Other properties (except in the Mangawhai water supply network, where there is no rate set for "other properties"):

- 2 A fixed amount per rating unit.

Networks	Metered properties*		Other properties*
	Volumetric charge (up to and including the first cubic metre) (including GST)	Volumetric charge (per cubic metre beyond the first cubic metre) (including GST)	Fixed amount per Rating Unit (including GST)
Dargaville	\$83.76	\$2.57	\$62.82
Glinks Gully	\$221.08	\$1.03	\$165.81
Mangawhai	\$83.76	\$1.19	N/A
Maungaturoto (Station Village)	\$179.35	\$2.71	\$134.51
Maungaturoto (Township)	\$178.84	\$2.31	\$134.13
Ruawai	\$132.61	\$2.81	\$99.45

*The definitions of each network can be found in the "Prospective Financial Statement" section "Funding Impact Statement - Rating Tools" of Council's Annual Plan 2016/2017.

D. Targeted rates for Wastewater – networks

Under Section 16 of the Act, targeted rates for Wastewater in each of the networks referred to in the table below, for maintaining Wastewater treatment plant and pump stations and reticulation repairs and minor upgrades, including renewals of the respective systems.

The rates are set on a differential basis based on the use to which the land is put and the provision or availability to the land of the Wastewater service provided by, or on behalf of, Council.

Each targeted rate is calculated as:

Properties not connected to the Wastewater network as at 30 June 2016, but capable of being connected (being situated within 30 metres of a public sewerage drain to which it is capable of being effectively connected, either directly, or through a private drain) "serviceable":

- 1 A fixed amount per Separately Used or Inhabited Part of a Rating Unit (SUIP) for all units used primarily as a residence;
- 2 A fixed amount per Rating Unit for all other units.

Properties that are connected to the Wastewater network as at 30 June 2016:

- 3 A fixed amount per SUIP for all units used primarily as a residence;
- 4 For all other units:
 - a. A fixed amount per Rating Unit; and
 - b. A charge per pan (urinal or water closet) for each pan after the second.

Wastewater Network*	Differential Category*	Charge per Rating Unit (including GST)	Charge per SUIP (including GST)	Charge per pan (after the second) (including GST)
Dargaville	Residence and connected	-	\$924.40	-
	Residence and serviceable	-	\$693.30	-
	Other and connected	\$924.40	-	\$462.20
	Other and serviceable	\$693.30	-	-
Glinks Gully	Residence and connected	-	\$1,107.80	-
	Residence and serviceable	-	\$830.90	-
	Other and connected	\$1,107.80	-	\$553.90
	Other and serviceable	\$830.90	-	-
Kaiwaka	Residence and connected	-	\$836.70	-
	Residence and serviceable	-	\$627.50	-
	Other and connected	\$836.70	-	\$418.35
	Other and serviceable	\$627.50	-	-
Mangawhai	Residence and connected	-	\$1,107.80	-
	Residence and serviceable	-	\$830.90	-
	Other and connected	\$1,107.80	-	\$553.90
	Other and serviceable	\$830.90	-	-

Wastewater Network*	Differential Category*	Charge per Rating Unit (including GST)	Charge per SUIP (including GST)	Charge per pan (after the second) (including GST)
Maungaturoto Township and Maungaturoto Station Village	Residence and connected	-	\$1,107.80	-
	Residence and serviceable	-	\$830.90	-
	Other and connected	\$1,107.80	-	\$553.90
	Other and serviceable	\$830.90	-	-
Te Kopuru	Residence and connected	-	\$532.60	-
	Residence and serviceable	-	\$399.50	-
	Other and connected	\$532.60	-	\$266.30
	Other and serviceable	\$399.50	-	-

*The definitions of each network, differential categories and a SUIP can be found in the "Prospective Financial Statement" section "Funding Impact Statement - Rating Tools" of Council's Annual Plan 2016/2017.

E. Targeted rates for Wastewater – capital contributions

Under Section 16 of the Act, targeted rates for all rateable land connected or capable of connection to the Mangawhai wastewater network, based on where the land is situated, as defined on maps in the Appendix of the Annual Plan 2016/2017. The targeted rates for each of the four defined areas (A, D, E and F) are as follows:

Targeted rate*	Fixed amount per Rating Unit (including GST)
Mangawhai Wastewater Capital Contribution A	\$676.00
Mangawhai Wastewater Capital Contribution D	\$569.95
Mangawhai Wastewater Capital Contribution E	\$606.31
Mangawhai Wastewater Capital Contribution F	\$643.26

*The full definitions of the land subject to each targeted rate can be found in the "Prospective Financial Statement" section "Funding Impact Statement - Rating Tools" of Council's Annual Plan 2016/2017.

F. Targeted rates for Stormwater – networks

Under Section 16 of the Act, targeted rates for Stormwater in each of the following networks, for the purpose of running and maintaining each Stormwater network. The rate is the amount per dollar of the land value for all land situated in the respective Stormwater network.

Stormwater Network*	Rate in the Dollar (Land Value) (including GST)
Baylys	0.001775
Dargaville	0.002761
Kaiwaka	0.001125
Mangawhai	0.000912
Te Kopuru	0.001432

*The definitions of each network can be found in the "Prospective Financial Statement" section "Funding Impact Statement - Rating Tools" of Council's Annual Plan 2016/2017.

G. Targeted rate Land Drainage – Raupo

Under Section 16 of the Act, a targeted rate for all rateable land within the Raupo Land Drainage scheme, at different rates in the dollar for different categories of land based on where the land is situated. The rate is an amount per dollar of the land value of the land.

This rate is to fund work undertaken to maintain and improve the current capacity of the land drainage network and stopbanks. The rate is intended to yield \$339,400 (excluding GST) in the 2016/2017 financial year.

Differential Category*	Rate in the Dollar (Land Value) (including GST)
Raupo District A	0.002321
Raupo District B	0.001343
Raupo Township	0.004876

*The definitions of these differential categories can be found in the "Prospective Financial Statement" section "Funding Impact Statement - Rating Tools" of Council's Annual Plan 2016/2017.

H. Targeted rates for Land Drainage – other schemes

Under Section 16 of the Act, targeted rates for Land Drainage in each of the following schemes, for the purpose of maintaining and improving the capacity of the land drainage network and stopbanks. The rate is an amount per dollar of the land value for all land situated in the respective Land Drainage scheme. The rate is intended to yield \$284,700 (excluding GST) in the 2016/2017 financial year.

Land Drainage Scheme	Rate in the Dollar (Land Value)(including GST)
Aoroa	0.001760
Arapohue N°1	0.000400
Arapohue N°2	0.000561
Aratapu Swamp	0.001327
Aratapu Village	0.000609
Awakino Point	0.000615
Awakino Valley	0.000503
Greenhill	0.000277
Hoanga	0.002235
Horehore	0.000710
Kaihu	0.000493
Kopuru Swamp	0.001327
Koremoa	0.000391
Mangatara	0.000517
Mangonui	0.000097
Mititai	0.000566
Notorious	0.000864
Oruariki	0.001344
Otiria	0.000584

Land Drainage Scheme	Rate in the Dollar (Land Value)(including GST)
Owairangi	0.000495
Tangowahine N°1	0.001340
Tangowahine N°2	0.000745
Tangowahine Valley	0.000171
Tatarariki N°1	0.000511
Tatarariki N°2	0.001425
Tatarariki N°3	0.000603
Tikinui	0.000963
Whakahara	0.000449

The definitions of each land drainage scheme can be found in the "Prospective Financial Statement" section "Funding Impact Statement - Rating Tools" of Council's Annual Plan 2016/2017.

I. Targeted rate for Mangawhai Harbour Restoration

Under Section 16 of the Act, a targeted rate for all rateable land within the Mangawhai Harbour Restoration area of \$74.00 (including GST) per Rating Unit.

This rate is to fund a grant to the Mangawhai Harbour Restoration Society to assist it in servicing a loan for rectification of the collapse of the geomorphyl and ecological structure of the Mangawhai Harbour, an enhanced harbour dredging programme, and other operating costs such as replanting. The rate is intended to yield \$267,000 (excluding GST) in the 2016/2017 financial year.

A map of the Mangawhai Harbour Restoration area can be found in the Appendix of Council's Annual Plan 2016/2017.

J. Targeted rate for Ruawai Tokatoka Hall

Under Section 16 of the Act, a targeted rate for all rateable land within the Ruawai Tokatoka Hall targeted rate area of \$36.60 (including GST) per Rating Unit.

This rate is to fund the operating costs of maintaining the Ruawai Tokatoka Hall. The rate is intended to yield \$15,000 (excluding GST) in the 2016/2017 financial year.

A map of the Ruawai Tokatoka Hall targeted rate area can be found in the Appendix of Council's Annual Plan 2016/2017.

K. Targeted rate for Forestry Roothing

Under Section 16 of the Act, a targeted rate for all rateable land within the Forestry Roothing targeted rate area of 0.007828 (including GST) per dollar of the land value for all land situated in the area.

This rate is to partially fund the impact of forestry and logging trucks and maintain current standards on Council's roads. The rate is intended to yield \$390,000 (excluding GST) in the 2016/2017 financial year.

A map of the Forestry Roothing targeted rate area can be found in the Appendix of Council's Annual Plan 2016/2017.

L. Due dates

Under Section 24 of the Act, the rates, except targeted rates for water supply, will be payable in four instalments with the following due dates:

Instalment 1	20 August 2016
Instalment 2	20 November 2016
Instalment 3	20 February 2017
Instalment 4	20 May 2017

Water rates will be billed twice during the year. The due date for each billing is the 20th of the month following the delivery of the invoice. The billing and due dates for each area are:

Billing month	Area	Payment due date
July 2016 January 2017	Dargaville – Hokianga Road and side streets; Glinks Gully	20 August 2016 20 February 2017
August 2016 February 2017	Dargaville – Station, Beach, Mangawhare	20 September 2016 20 March 2017
September 2016 March 2017	Dargaville – Township East	20 October 2016 20 April 2017
October 2016 April 2017	Dargaville – Awakino Road and Main Street; Ruawai	20 November 2016 20 May 2017
November 2016 May 2017	Dargaville – Ranfurly, Plunket and Tirarau; Maungaturoto Railway; Maungaturoto Township, Mangawhai	20 December 2016 20 June 2017
December 2016 June 2017	Dargaville – Out of Borough (Kaihu etcetera), Awakino Point, Baylys	20 January 2017 20 July 2017

M. Penalties

Under Sections 57 and 58 of the Act:

- a. A penalty of 10% of the rates assessed in the 2016/2017 financial year that are unpaid after the due date for each instalment will be added on the relevant penalty date for each instalment stated below, except where a ratepayer has entered into an arrangement by way of direct debit authority, or an automatic payment authority, and honours that arrangement. For each instalment the date the penalty will be added is as follows:

Instalment 1	23 August 2016
Instalment 2	22 November 2016
Instalment 3	21 February 2017
Instalment 4	23 May 2017; and

- b. A penalty of 10% of the amount of all rates (including any penalties) from any previous financial years that are unpaid on 05 July 2016 will be added on 06 July 2016; and

- c. A penalty of 10% of the amount of all rates to which a penalty has been added under (b) and which are unpaid on 05 January 2017 will be added on 06 January 2017.

Under Section 19(2)(b) of the Act:

- d. A penalty of 10% of the amount outstanding for water-by-meter rates charged per invoice will be added on the relevant penalty date for each billing month and area stated below, except where a ratepayer has entered into an arrangement by way of direct debit authority, or an automatic payment authority, and honours that arrangement. For each billing month and area, the date the penalty will be added is as follows:

Billing month	Area	Penalty date
July 2016	Dargaville – Hokianga Road and side	23 August 2016
January 2017	streets; Glinks Gully	21 February 2017
August 2016	Dargaville – Station, Beach, Mangawhare	21 September 2016
February 2017		21 March 2017
September 2016	Dargaville – Township East	21 October 2016
March 2017		21 April 2017
October 2016	Dargaville – Awakino Road and Main	22 November 2016
April 2017	Street; Ruawai	23 May 2017
November 2016	Dargaville – Ranfurly, Plunket and Tirarau	21 December 2016
May 2017	Streets; Maungaturoto Railway; Maungaturoto Township, Mangawhai	21 June 2017
December 2016	Dargaville – Out of Borough (Kaihu	23 January 2017
June 2017	etcetera), Awakino Point, Baylys	21 July 2017

- 4 Council delegates authority to the Revenue Manager and the Revenue Operations Officer to apply penalties to unpaid rates according to the resolutions above.
- 5 Notes that it is required to send a copy of the adopted resolution within 20 working days to the Secretary of Local Government.

Carried

4.5 Private Plan Change Request: North City Developments, Lot 1 DP 341981, Mangawhai

Senior Policy Analyst 3807.09.01

Moved Robertson/Booth

That Kaipara District Council:

- 1 *Receives the Senior Policy Analyst's report 'Private Plan Change Request: North City Developments, Lot 1 DP 341981, Mangawhai' dated 07 June 2016; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Accepts the Private Plan Change request by North City Developments, for Lot 1 DP 341981 at Mangawhai pursuant to clause 25 of the First Schedule to the Resource Management Act and that all costs associated with processing and finalisation of the Plan Change be borne by the Applicant; and*
- 4 *Delegates to the General Manager Community the authority to appoint suitably qualified and accredited Resource Management Commissioner(s) in terms of 39A and s39B(3)(a) of the Resource Management Act and delegate to them the "powers, functions and duties" under s34A(1) to hear and make decisions on this Plan Change selected from Council's Resource Management Commissioner Pool.*

Carried

4.6 Kaipara District Council Wastewater Drainage Policy and Bylaw Review Statement of Proposal: Re-opening of submission period

Policy Planner 3210.02

Moved Robertson/Booth

That Kaipara District Council:

- 1 *Receives the Policy Planner's report 'Kaipara District Council Wastewater Drainage Policy and Bylaw Review Statement of Proposal: Re-opening of submission period' dated 15 June 2016; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Authorises the Kaipara District Council Wastewater Drainage Policy and Wastewater Bylaw Statement of Proposal to be re-opened for submissions for a one month submission period from Friday 01 July 2016 to Monday 01 August 2016 and this period to be publically notified by placing a public notice in local newspapers.*

Carried

4.7 Road Stopping Oparakau Road, Matakohe : Section of Road Reserve

Roading and Solid Waste Manager 4102.17

Moved Booth/Winder

That Kaipara District Council:

- 1 *Receives the Roading and Solid Waste Manager's report 'Road Stopping Oparakau Road, Matakohe : Section of Road Reserve' dated 15 June 2016; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Agrees in principle to the stopping of a section of Road Reserve on Oparakau Road in Matakohe under Section 116 of the Public Works Act and the purchaser will need to meet all costs associated with the road stopping process. This proposed section of road to be stopped is approximately 135m long and located 100m into Oparakau Road from State Highway 12, Matakohe.*

Carried

4.8 Mangawhai Harbour Restoration Society Inc. Contract for Grant Funding

Administration Manager 2105.35

Moved Winder/Booth

That Kaipara District Council:

- 1 *Receives the Administration Manager's report 'Mangawhai Harbour Restoration Society Inc. Contract for Grant Funding' dated 16 June 2016; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Resolves to formalise the Draft Contract for Grant Funding for the Mangawhai Harbour Restoration Society Inc. as amended.*
- 4 *Delegates to the Acting Chief Executive authority to sign the contract.*

Carried

5 Operational

5.1 Taharoa Domain Governance Committee Minutes 22 February 2016

Governance Services Manager 1606.15

Moved Winder/Robertson

That Kaipara District Council receives the confirmed Minutes of the Taharoa Domain Governance Committee meeting held 22 February 2016.

Carried

5.2 Raupo Drainage Committee Minutes 02 March 2016

Governance Services Manager 1603.20

Moved Booth/Robertson

That Kaipara District Council receives the confirmed Minutes of the Raupo Drainage Committee meeting held 02 March 2016.

Carried

5.3 Tinopai Hall Handover

Property and Commercial Advisor 4603.14

Moved Booth/Winder

That Kaipara District Council:

- 1 *Receives the Property and Commercial Advisor's report 'Tinopai Hall Handover' dated 02 June 2016; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Notes that no feedback was received from the community on the sale of the Tinopai Hall as a result of the s141 Local Government Act 2002 consultation undertaken in 2013; and*
- 4 *Approves the grant to the Tinopai Community Hall Society required to facilitate the purchase of the hall of \$125,000 to \$275,000; and*
- 5 *Delegates to the Chief Executive responsibility for the execution of the Deed of Lease, Deed for Sale and Purchase of the building and the GST Loan Agreement; the lease has been replaced by a Licence to Occupy.*

Carried

5.4 Mangawhai Activity Zone (MAZ) Charitable Trust Surrender of Lease

Property and Commercial Advisor 4702.13.04

Moved Robertson/Booth

That Kaipara District Council:

- 1 *Receives the Property and Commercial Advisor's report 'Mangawhai Activity Zone (MAZ) Charitable Trust Surrender of Lease' dated 07 June 2016; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Notes that Mangawhai Activity Zone Charitable Trust has a new Licence to Occupy land in the Mangawhai Community Park that was approved by the Mangawhai Community Park Governance Committee under its delegation from Council; and*
- 4 *Approves the surrender of the lease signed in 2011 by the Mangawhai Activity Zone Charitable Trust and Council; and*
- 5 *Delegates to the Chief Executive responsibility for the execution of the Deed of Surrender, the lease has been replaced by a Licence to Occupy.*

Carried

5.5 Kaipara District Council Dog Control Annual Report to June 2015

Regulatory Manager 3503.06/2015

Moved Booth/Winder

That Kaipara District Council:

- 1 *Receives the Regulatory Manager's report 'Kaipara District Council Dog Control Annual Report to June 2015; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Adopts and forwards the Dog Control Annual Report of the Kaipara District Council to the Secretary for Local Government covering the period from 01 July 2014 to 30 June 2015, in terms of s10A(1) and s10A(2) of the Dog Control Act 1996.*

Carried

6 Performance Reporting

6.1 Chief Executive's Report June 2016

Chief Executive: 2002.02.16/June

Discussion points:

- Jill McPherson thanked the Commissioners and staff for their support during her time as Acting Chief Executive; and
- Commissioners noted the benefits from being a member of LGFA.

Moved Robertson/Winder

That Kaipara District Council

- 1 *Receives the Chief Executive's Report for June 2016; and*
- 2 *Thanks the Chief Executive for her leadership since October 2014.*

Carried

7 Public Excluded Council Minutes items: 28 June 2016

The meeting went into Public Excluded session at 11.00am

Moved Robertson/Booth

That the public be excluded from the following part of the proceedings of this meeting namely:

- *Ordinary Council meeting: Public Excluded Minutes 23 May 2016; and*
- *Moir Point Christian Centre, Estuary Drive, Mangawhai : Development Agreement.*

The general subject matter of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under s48(1) of the Local Government Official Information and Meetings Act, 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered:	Reason for passing this Resolution	Ground(s) under Section 48(1) for the passing this resolution:
<i>Ordinary Council meeting: Public Excluded Minutes 23 May 2016</i>	<i>Section 7(2)(i) enables any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i>	<i>Section 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>
<i>Moir Point Christian Centre, Estuary Drive, Mangawhai : Development Agreement</i>	<i>Section 7(2)(i) enables any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i>	<i>Section 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>

Carried

8 Open Council Minutes Tuesday 28 June 2016

Moved Robertson/Booth

That the public be re-admitted to the meeting and resolutions Item 7.1 and Item 7.2 made whilst in Public Excluded be confirmed in Open Meeting.

Carried

8.1 Council Public Excluded Minutes Ordinary meeting: 23 May 2016 (Agenda Item 7.1)

Governance Services Manager 1601.20

Moved Robertson/Booth

That the Public Excluded Minutes of the Ordinary Council meeting held 23 May 2016, as circulated, be confirmed as a true and correct record.

Carried

8.2 Moir Point Christian Centre, Estuary Drive, Mangawhai : Development Agreement (Agenda Item 7.2)

General Manager Infrastructure 2304.13

Moved Robertson/Winder

That Kaipara District Council:

- 1 *Receives the General Manager Infrastructure's report 'Moir Point Christian Centre, Estuary Drive, Mangawhai: Development Agreement' dated 15 June 2016; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Resolves to enter into a Development Agreement with Stewards Trust of NZ Incorporated for the provision of wastewater infrastructure to connect the Moir Point Christian Centre in Estuary Drive, Mangawhai to the Mangawhai Community Wastewater Scheme as annexed to the above-mentioned report; and*
- 4 *Delegate's authority to the Chief Executive to execute the Development Agreement on Council's behalf.*

Carried

9 Closure

Confirmed 03 August 2016

Chair Commissioner John Robertson