

The following Ordinary meeting was held

Meeting:	Kaipara District Council
Date	Tuesday 23 August 2016
Time	Commenced 10.00am Concluded 11.02am
Venue	Conference Room, Northern Wairoa War Memorial Hall (Dargaville Town Hall), Hokianga Road, Dargaville
Status	Confirmed

Minutes

Membership

Chair: Commissioner John Robertson

Members: Commissioners Richard Booth and Peter Winder

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Ordinary Meeting of Kaipara District Council, Tuesday 23 August 2016
1 Opening
1.1 Present

Commissioners J Robertson (Chair), R Booth and P Winder

In Attendance

Name	Designation	Item(s)
Graham Sibery	Chief Executive	All
Glennis Christie	General Manager Finance	All
Curt Martin	General Manager Infrastructure	All
Venessa Anich	General Manager Community	All
Duncan McAulay	General Manager Strategy and Administration	All
Peter Marshall	General Manager Corporate Services	All
Helen Slater	Communications Manager	All
Dean Nuralli	Acting General Manager Planning and Regulatory	All
Sean Mahoney	Governance Services Manager	All
Christine Johnson	Governance Support	All (Minute taker)

Adjournments

Nil.

Absences

Nil.

1.2 Apologies

Nil.

1.3 Confirmation of Agenda

The Committee confirmed the Agenda; subject to withdrawing item 4.1 Hearing Panel Report: Kai Iwi Lakes (Taharoa Domain) Reserve Management Plan 2015, and Kai Iwi Lakes (Taharoa Domain) Powerboat Bylaw 2015.

1.4 Conflict of Interest Declaration

Nil.

2 Deputations and presentations

Nil.

3 Confirmation of Minutes

3.1 Council Minutes: Ordinary meeting of 03 August 2016

Governance Services Manager 1601.21

Moved Robertson/Booth

That the unconfirmed Minutes of the Ordinary meeting of Kaipara District Council held 03 August 2016, be confirmed as a true and correct record.

Carried

4 Policy

4.1 Hearing Panel Report: Kai Iwi Lakes (Taharoa Domain) Reserve Management Plan 2015, and Kai Iwi Lakes (Taharoa Domain) Powerboats Bylaw 2015 – This item was withdrawn.

4.2 Mangawhai Town Plan Community Advisory Panel Terms of Reference

Project Manager 3802.04/1 PI

Moved Winder/Booth

That Kaipara District Council:

- 1 *Receives the Project Manager's report 'Mangawhai Town Plan Community Advisory Panel Terms of Reference' dated 05 August 2016; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Establishes a Mangawhai Town Plan Community Advisory Panel of community members using the Terms of Reference, circulated as Attachment 1 of the above-mentioned report, with the task of reaching a consensus and recommending preferred options for each work stream to Council.*

Carried

5 Operational

5.1 Raupo Drainage Committee : Nominations 2016

Governance Services Manager 4303.24

Moved Booth/Winder

That Kaipara District Council:

- 1 *Receives the Governance Services Manager's report 'Raupo Drainage Committee : Nominations 2016' dated 10 August 2016; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Resolves to appoint Messrs Ian Beattie, Hamish Davidson, Dave Hart, Ross McKinley, Brian Madsen and Ken Whitehead to the Raupo Drainage Committee for a three year term to be confirmed by the Raupo Drainage Committee at its next meeting.*

Carried

5.2 Road Stopping and Legalisation Central Road, Taipuha

Roading and Solid Waste Manager 4102.17

Moved Winder/Booth

That Kaipara District Council:

- 1 *Receives the Roading and Solid Waste Manager's report 'Road Stopping and Legalisation Central Road, Taipuha' dated 10 August 2016; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Agrees in principle to the stopping and legalisation of multiple sections of Road Reserve and Formed Road on Central Road, Taipuha under Section 116 of the Public Works Act with the purchaser meeting all costs associated with the road stopping process. The proposed sections of road to be stopped are approximately 18,768m² with 11,185 m² to be legalised, located (Lot 1 DP 25706 & Allt 381 Psh of Mareretu) approximately 8km into Central Road, Taipuha generally as shown on Attachment 2 annexed to the above-mentioned report. There is a further 13,260m² of formed road in this immediate area (Allot 393 Psh of Mareretu and Lot 1 DP 97520) that requires legalisation generally as shown on Attachment 3 annexed to the above-mentioned report. This is additional to application and would be an expense to Council.*

Carried

5.3 Kaipara District Council Dog Control Annual Report to 30 June 2016

Regulatory Manager 3503.06/2016

Moved Winder/Booth

That Kaipara District Council:

- 1 *Receives the Regulatory Manager's report 'Kaipara District Council Dog Control Annual Report to 30 June 2016 dated 09 August 2016; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Adopts the Kaipara District Council Dog Control Annual Report covering the period 01 July 2015 to 30 June 2016 (circulated as Attachment 1 to the above-mentioned report) and forwards it to the Secretary for Local Government, in terms of s10A(1) and s10A(2) of the Dog Control Act 1996.*

Carried

5.4 Kaipara Territorial Authority Annual Report under the Sale and Supply of Alcohol (Fees) Regulations 2013 to 30 June 2016

Acting General Manager Planning and Regulatory 3706.02

Moved Winder/Robertson

That Kaipara District Council:

- 1 *Receives the Acting General Manager Planning and Regulatory's report 'Kaipara Territorial Authority Annual Report under the Sale and Supply of Alcohol (Fees) Regulations 2013 to 30 June 2016' dated 09 August 2016; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Adopts the Kaipara Territorial Authority Annual Report for the period ending 30 June 2016 and makes it publically available to meet the requirements of s19 of the Sale and Supply of Alcohol (Fees) Regulations 2013.*

Carried

5.5 Kaipara Territorial Authority Annual Report to the Alcohol Regulatory and Licensing Authority to 30 June 2016

Acting General Manager Planning and Regulatory 3706.02

Discussion point:

- Commissioner Winder acknowledged the improvements in service delivery from the Regulatory Team.

Moved Winder/Booth

That Kaipara District Council:

- 1 *Receives the Acting General Manager Planning and Regulatory report 'Kaipara District Territorial Authority Annual Report to the Alcohol Regulatory and Licensing Authority to 30 June 2016' dated 09 August 2016; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Adopts and forwards the Annual Report of the Kaipara Territorial Authority, covering the period from 01 July 2015 to 30 June 2016, to the Alcohol Regulatory and Licensing Authority in terms of s199 of the Sale and Supply Act 2012.*

Carried

5.6 Business Case - Financial Planning and Reporting Tools

General Manager Finance 2133.11/P&RT

Moved Winder/Robertson

That Kaipara District Council:

- 1 *Receives the General Manager Finance's report 'Business Case - Financial Planning and Reporting Tools' dated 09 August 2016; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Approves the expenditure outlined in the business case, circulated as Attachment 1 to the above-mentioned report, to purchase and implement the MAGIQ Performance Suite to facilitate improved business capability and mitigate or minimise current risks.*

Carried

6 Performance Reporting

6.1 Chief Executive's Report July 2016

Chief Executive: 2002.02.17/July

Discussion Points:

- The Chief Executive noted the appreciation and welcome he has received since his arrival.

Moved Robertson/Winder

That Kaipara District Council receives the Chief Executive's Report for July 2016.

Carried

Confirmed

7 Public Excluded Council Minutes items: 23 August 2016

The meeting went into Public Excluded session at 10.37am

Moved Robertson/Booth

That the public be excluded from the following part of the proceedings of this meeting namely:

- Loan Facilities ;
- Contract 806 Black Swamp Road Seal Extension 2016/2017 (Mangawhai), Tender Report; and
- Contract 807 Bridge Guardrail and Approaches Improvements 2016/2017.

The general subject matter of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under s48(1) of the Local Government Official Information and Meetings Act, 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered:	Reason for passing this Resolution	Ground(s) under Section 48(1) for the passing this resolution:
Loan Facilities	Section 7(2)(i) enables any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
Contract 806 Black Swamp Road Seal Extension 2016/2017 (Mangawhai), Tender Report	Section 7(2)(i) enables any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
Contract 807 Bridge Guardrail and Approaches Improvements 2016/2017 Council minutes Public Excluded 28 June 2016	Section 7(2)(i) enables any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

Carried

8 Open Council Minutes Tuesday 23 August 2016

The meeting came out of Public Excluded at 11.02am

Moved Winder/Booth

That the public be re-admitted to the meeting and Item 8.1, 8.2 and 8.3 resolutions made whilst in Public Excluded be confirmed in Open Meeting once the relevant parties have been informed.

Carried

8.1 Loan Facilities (Agenda Item 7.1)

General Manager Finance 2305.01; 2305.03

[The resolution made whilst in Public Excluded be confirmed in Open Meeting once the relevant parties have been informed.]

8.2 Contract 806 Black Swamp Road Seal Extension 2016/2017 (Mangawhai), Tender Report (Agenda Item 7.2)

Roading and Solid Waste Manager 4107.806

[The resolution made whilst in Public Excluded be confirmed in Open Meeting once the relevant parties have been informed.]

8.3 Contract 807 Bridge Guardrail and Approaches Improvements 2016/2017 (Agenda Item 7.3)

Roading and Solid Waste Manager 4107.807

[The resolution made whilst in Public Excluded be confirmed in Open Meeting once the relevant parties have been informed.]

9 Closure

Confirmed 26 September 2016

Chair J Robertson