

<b>Meeting:</b>	Ordinary Meeting of Kaipara District Council
<b>Date:</b>	Wednesday 09 November 2016
<b>Time:</b>	The meeting commenced at 10.00am The meeting concluded at 12.20pm
<b>Venue:</b>	Mangawhai Club, Molesworth Drive, Mangawhai
<b>Status:</b>	Confirmed

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## Minutes

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### Membership

Chair: Mayor Greg Gent

Members: Councillor Peter Wethey (Deputy Mayor)  
Councillor Anna Curnow  
Councillor Victoria Del la Varis-Woodcock  
Councillor Julie Geange  
Councillor Libby Jones  
Councillor Karen Joyce-Paki  
Councillor Jonathan Larsen  
Councillor Andrew Wade

Seán Mahoney  
**Democratic Services Manager**  
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**Minutes of the Ordinary Meeting of Kaipara District Council  
held Wednesday 09 November 2016 in Mangawhai****1 Opening****1.1 Present**

Mayor Greg Gent (Chair), Councillors Peter Wethey (Deputy Mayor), Anna Curnow, Victoria Del la Varis-Woodcock, Julie Geange, Libby Jones, Karen Joyce-Paki, Jonathan Larsen and Andrew Wade.

**In Attendance**

<b>Name</b>	<b>Designation</b>	<b>Item(s)</b>
Graham Sibery	Chief Executive	All
Glennis Christie	General Manager Finance	All
Curt Martin	General Manager Infrastructure	All
Peter Marshall	General Manager Corporate Services	All
Duncan McAulay	General Manager Strategy and Administration	All
Venessa Anich	General Manager Community	All
Fran Mikulicic	General Manager Regulatory	All
Sean Mahoney	Democratic Services Manager	All (Minute-taker)

**Adjournments**

Nil.

**Absences**

Nil.

**1.2 Apologies**

Nil.

**1.3 Confirmation of Agenda**

Council confirmed the Agenda.

**1.4 Conflict of Interest Declaration**

Nil. The Register of Members Interests as at 09 November 2016 was tabled.

**2 Deputations and presentations**

Nil.

### **3 Confirmation of Minutes**

#### **3.1 Council Minutes 25 October 2016**

Democratic Services Manager 1601.21

**Moved Gent/Jones**

*That the unconfirmed Minutes of the Inaugural meeting of Kaipara District Council held 25 October 2016, be confirmed as a true and correct record.*

**Carried**

### **4 Policy**

#### **4.1 Standing Orders Adoption**

Democratic Services Manager 1203.01

**Moved Gent/Curnow**

*That Kaipara District Council:*

- 1 *Receives the Democratic Services Manager's report 'Standing Orders Adoption' dated 02 November 2016; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Adopts the proposed Kaipara District Council Standing Orders, as amended, and publishes them on the Kaipara District Council website.*

**Carried**

#### **4.2 Council Committees establishment and Council appointments to external committees**

Democratic Services Manager 1203.01

**Moved Wethey/Joyce-Paki**

*That Kaipara District Council:*

- 1 *Receives the Democratic Services Manager's report 'Council Committees establishment and Council appointments to external committees' dated 02 November 2016; and*
- 2 *Notes that the establishment of the Council Committees and appointments as determined by the Mayor in accordance with the Local Government Act 2002; and*
- 3 *Notes the appointments to external committees contained in the above-mentioned report and set out below:*

<b>Committee</b>	<b>Council Members</b>	<b>Note</b>
<i>Audit, Risk and Finance</i>	<i>Councillors Del La Varis-Woodcock, Geange, Joyce-Paki, Larsen and Wade.</i>	<i>Mr Richard Booth will be the Independent Chair of this Committee until 01 November 2017.</i>
<i>Remuneration and Development</i>	<i>Mayor Gent (Chair), Councillors Curnow, Jones and Wethey.</i>	
<i>Raupo Drainage</i>	<i>Mayor Gent.</i>	<i>Ratepayer representatives were appointed in August 2016 for a three year term.</i>
<i>Taharoa Domain Governance</i>	<i>Mayor Gent and Councillor Wade.</i>	<i>Co-Governance Committee</i>
<i>Mangawhai Community Park Governance</i>	<i>Councillors Curnow and Wethey.</i>	<i>Co-Governance Committee</i>
<i>Pou Tu Te Rangi/Harding Park Joint Committee</i>	<i>Councillors Del La Varis-Woodcock and Joyce-Paki.</i>	<i>Co-Governance Committee</i>
<i>Funding Committee</i>	<i>Councillor Larsen.</i>	<i>Overarching Committee for funding application schemes such as Sport NZ Rural Travel Fund and Creative Communities.</i>

**Carried**

#### **4.3 Delegations**

**General Manager Finance 2304.15**

**Moved Gent/Geange**

*That Kaipara District Council receives the General Manager Finance's report 'Delegations' dated 02 November 2016 and notes the information in the report and associated Attachments 1-5.*

**Carried**

#### **4.4 Jessie Trust Limited, Mangawhai: Development Agreement**

**General Manager Community 2304.13 & 3837.0/RM150191**

**Moved Geange/Del la Varis-Woodcock**

*That Kaipara District Council put no motions for the item 'Jessie Trust Limited, Mangawhai: Development Agreement' at the 09 November 2016 meeting and requested the item "lie on the table" pending further information.*

**Carried**

## 5 Operational

### 5.1 Kaipara District Council schedule of meetings for 2017

Democratic Services Manager 1203.01

Moved Jones/Curnow

That Kaipara District Council:

- 1 Receives the Democratic Services Manager's report 'Kaipara District Council Schedule of Meetings for 2017' dated 02 November 2016; and
- 2 Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and
- 3 Adopts the proposed Kaipara District Council meeting schedule for 2017, detailed in the above-mentioned report and set out below, and publishes it on the Kaipara District Council website:

<b>Meeting dates</b>	
Holds its <b>Ordinary meetings of Council at 10.00am, except the 13 February meeting which will begin at 11.00am</b> according to the schedule as follows:	
Monday 13 February 2017	Monday 14 August 2017
Tuesday 14 March 2017	Monday 11 September 2017
Thursday 13 April 2017	Monday 09 October 2017
Monday 08 May 2017	Tuesday 14 November 2017
Monday 12 June 2017	Monday 11 December 2017
Tuesday 11 July 2017	
Holds its meetings of the <b>Audit, Risk and Finance Committee</b> (time and venue to be advised) on the following dates:	
Tuesday 14 March 2017	Tuesday 26 September 2017
Monday 08 May 2017	Monday 11 December 2017
Holds its meetings of the <b>Taharoa Domain Governance Committee at 2.00pm</b> in the Northern Wairoa War Memorial Hall conference room, Dargaville on the following dates:	
Thursday 09 February 2017	Thursday 10 August 2017
Thursday 11 May 2017	Monday 11 December 2017
Holds combined meetings of the <b>Harding Park Committee Pou Tu Te Rangi Joint Management Committee at 2.00pm</b> in the Northern Wairoa War Memorial Hall conference room, Dargaville on the following dates:	
Thursday 16 March 2017	Thursday 21 September 2017
Thursday 15 June 2017	Tuesday 21 November 2017

<i>Holds its meetings of the <b>Raupo Drainage Committee at 10.00am</b> in the Raupo Drainage Board Office, Wharf Road, Ruawai on the following dates:</i>	
<i>Friday 17 February 2017</i>	<i>Wednesday 16 August 2017</i>
<i>Friday 19 May 2017</i>	<i>Thursday 16 November 2017</i>
<i>Holds its meetings of the <b>Mangawhai Community Park Governance Committee at 10.00am</b> in the Council Offices, Mangawhai on the following dates:</i>	
<i>Monday 20 February 2017</i>	<i>Monday 21 August 2017</i>
<i>Tuesday 09 May 2017</i>	<i>Monday 20 November 2017</i>

**Carried**

**The meeting adjourned between 11.44am and 11.49am**

## 5.2 Water Treatment Plants

**General Manager Infrastructure 4805.02**

**Moved Curnow/Jones**

*That Kaipara District Council:*

- 1 *Receives the General Manager Infrastructure's report 'Water Treatment Plants' dated 02 November 2016; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Notes that while the testing results are positive and the schemes at Dargaville (including Baylys), Ruawai, Maungaturoto and Glinks Gully are fully compliant with the Drinking-water Standards for New Zealand, further work is needed at the Mangawhai plant; and*
- 4 *Notes that a revised budget of \$275,000 in total is required to allow the upgrade of the Mangawhai Water Treatment Plant.*

**Carried**

## **6 Performance Reporting**

### **6.1 Chief Executive's Report September 2016**

Chief Executive: 2002.02.17/September

A copy of the Chief Executive's Report for September 2016 was circulated.

**Moved Geange/Curnow**

*That Kaipara District Council receives the Chief Executive's Report for September 2016.*

**Carried**

### **6.2 Quarterly Report**

Administration Manager 2002.02.17

**Moved Geange/Curnow**

*That Kaipara District Council receives the Quarterly Report for the first quarter ending 30 September 2016.*

**Carried**

## **7 Closure**

The meeting closed at 12.20pm

**Confirmed 13 December 2016**

**Chair Greg Gent (Mayor)**