

Kaipara District Council**Extraordinary Meeting****Long Term Plan 2015/2025 Consultation Document Deliberations**

Minutes

Meeting	Extraordinary Meeting Of Kaipara District Council: Long Term Plan 2015/2025 Consultation Document Deliberations
Date	Monday 25 May 2015
Venue	Meeting Room, Council Office, Molesworth Drive, Mangawhai
Time	Meeting commenced at 10.00am Meeting concluded at 11.16am
Status	Confirmed

Membership

Chair: Commissioner John Robertson
Members: Commissioner Richard Booth
Commissioner Peter Winder

Anna Curnow
Governance Support Officer
09 439 3123

acurnow@kaipara.govt.nz

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Extraordinary Meeting Of Kaipara District Council, Monday 25 May 2015
Long Term Plan 2015/2025 Deliberations
1 Opening
1.1 Present

Commissioner J Robertson (Chair)

Commissioner R Booth

Commissioner P Winder

In Attendance

Name	Designation	Item(s)
Jill McPherson	Acting Chief Executive	All
Curt Martin	General Manager Infrastructure	All
Glennis Christie	General Manager Finance	
Sue Hodge	Parks and Community Manager	
Venessa Anich	General Manager Community (Acting)	
Peter Marshall	Human Resources Manager	
Duncan McAulay	Executive Officer	
Paul Cresswell	Finance Manager	
Barbara Ware	Community Engagement Manager	
Anna Curnow	Governance Services Manager	All (Minute-taker)

Adjournments

Nil

Absences

Nil

1.2 Apologies

Nil

1.3 Confirmation of Agenda

The Agenda was confirmed.

1.4 Conflict of Interest Declaration

Nil

2 Long Term Plan 2015/2025 Consultation Document Deliberations

2.1 Overview of Feedback Process

Community Engagement Manager 2303.19.01

A copy of the Community Engagement Manager's report "Overview of Feedback Process" dated 13 May 2015 was circulated.

Discussion Points:

- That the interest and inflation rate projections were based on BERL and PWC estimates. Noted that staff had taken a conservative approach.
- That the work planned for forestry roads will maintain the existing level of service however will cost more due to the heavier loading.
- That mobility access must be considered when planning footpath work.
- That deferred roading expenditure may result in the loss of subsidy. The assumption in the Plan was that all deferred work will in time get a subsidy.
- That Council had the legal right to charge a forestry roading targeted rate.
- That other Council's use a forestry differential rather than a targeted rate.
- That street trees were important and Council should maintain them.
- That if there was any discretionary funding it should be spent on roads.
- That social housing maintenance must be prioritised.

Moved Robertson / Winder

That Kaipara District Council:

- 1 *Receives the Community Engagement Manager's Report "Long Term Plan 2015/2025 Consultation Document Deliberations : Overview of Feedback Process", and its Attachments 1 to 8, dated 13 May 2015; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Receives the feedback and determines that it has considered all feedback, both written and verbal, to the Council's Consultation Document for the Long Term Plan 2015/2025; and*
- 4 *Instructs the Chief Executive to respond to all those persons/organisations that provided feedback including the responses to feedback points as noted in Attachments 1 through 8 to the Community Engagement Manager's Report "Long Term Plan 2015/2025 Consultation Document Deliberations : Overview of Feedback Process"; and*
- 5 *Notes that where appropriate the feedback has been entered into Council's Service Request for operational resolution of the matter raised; and*

- 6 *Makes the following decisions as a result of the matters raised by the feedback and the reasons for such decisions:*
- a) Rates Increases and Debt Management**
- 1 *Directs the Chief Executive to maintain the current proposal for rates increase and debt management for the finalisation of Council's Long Term Plan 2015/2025; and*
- b) Three Waters, Roads and Footpaths, Parks and Reserves**
- 1 *Makes no changes as a result of feedback to the current proposals and funding sourced from rates for:*
- *Three Waters*
 - *Roads and Footpaths*
 - *Parks and Reserves; and*
- c) Forestry Roding Targeted Rate and Funding from NZ Transport Agency**
- 1 *Notes as for 6b) above, while there is no change to the amount funded through the Forestry Roding Targeted Rate in the Long Term Plan 2015/2025 (local share), there are changes in the NZ Transport Agency funding programme which are addressed in the report to Council "Long Term Plan 2015/2025 Consultation Document Deliberations: Financial Changes" dated 12 May 2015; and*
- d) Parks and Reserves**
- 1 *Notes that there were requests for Council to undertake work in support of various matters, and*
- 2 *Instructs the Chief Executive to continue to try and engage with the community of Te Kopuru to take leadership of the Domain. That should the community not engage, then this is reported back to Council and the toilets should be closed; and*
- 3 *Instructs the Chief Executive to create a policy on street trees that includes consultation with Northland Regional Council to ensure that the type and placement of the tree is appropriate; and*
- e) Community Development Fund**
- 1 *Increases the Community Development Fund to \$125,000 for the years 2015 to 2025 being the length of this Long Term Plan; and*
- f) Fees and Charges**
- 1 *Introduces a \$10.00 discount for working dogs thereby reducing their fee to \$50.00 per dog unless the dogs are registered late at which point the late fee would apply; and*
- 2 *Introduces a \$10.00 discount for owners with large numbers of dogs (over 20) thereby reducing their fee to \$50.00 per dog unless the dogs are registered late at which point the late fee would apply; and*

- 3 *Reduces the increase from \$15.00 to \$10.00 for the Mangawhai community housing rental to \$140.00 per week; and*
- 4 *Future community housing charges are to automatically increase by CPI plus minor rounding; and*
- 5 *Introduces a \$300.00 Food Control Plan fee for the assessment of these plans which are required as part of the transition to the new legislation; and*
- 6 *Introduces a simple fees structure for both inspections and audits with inspections increasing 15% rather than 10% as in the draft Fees and Charges and 5% for the audit from the fees set in the 2014/2015 financial year; and*
7. *Instructs the Chief Executive to make changes arising from the above decision-making process as they may relate to the Long Term Plan 2015/2025; and*
8. *Instructs the Chief Executive that any surplus capacity within the parameters set in 6(a) be allocated to the maintenance of roads to the extent possible; and*
9. *Thanks the Chief Executive and staff for the work put into this document.*

Carried

2.2 Long Term Plan 2015/2025 Consultation Document Deliberation: Financial Changes

Financial and Corporate Planning Manager 2302.19.01

A copy of the Financial and Corporate Planning Manager's report, "Long Term Plan 2015/2025 Consultation Document Deliberation: Financial Changes" dated 12 May 2015 was circulated.

Discussion Points:

- That some roading subsidies may be lost however Council plans to spend the local share on roading despite this loss which may result in a reduced roading programme.
- That salary increases were largely due to reduced contractor work – bringing expertise in-house.

Moved Booth / Winder

That the Kaipara District Council:

- 1 *Receives the Financial and Corporate Planning Manager's report "Long Term Plan 2015/2025 Consultation Document Deliberations : Financial Changes" dated 12 May 2015; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*

- 3 (a) Agrees to carry-overs in the sum of \$3,614,000 to enable the following projects included in the 2014/2015 year to be completed:

Activity	Project	Amount (\$)
Roading	Minor Works (Subsidised)	810,000
Roading	Other Works (Unsubsidised)	1,290,000
Stormwater	Dargaville pipe renewal Murdoch Street	50,000
Stormwater	Projects generated from Mangawhai Resource Consent	100,000
Activity	Project	Amount (\$)
Stormwater	Mangawhai disposal option	169,000
Water Supply	Gordon / Ranfurly Streets	90,000
Water Supply	Provisional sum to proceed with a preferred option of Water Treatment Plant upgrade to meet DWS 2005(08)	30,000
Wastewater	Dargaville increase pump capacity	100,000
Wastewater	Dargaville renewal of reticulation	150,000
Wastewater	Mangawhai disposal option	280,000
Community Activities	North Settlement Reserve Mangawhai Heads capacity improvement	100,000
Community Activities	Memorial Park changing sheds	100,000
Community Activities	Toilet refurbishment	61,000
Community Activities	Public toilet and park surround	131,000
Emergency Services	New fire appliance	153,000
Total		\$3,614,000

- (b) Amends the draft LTP 2015/2025 Year 1 accordingly; and

- 4 Agrees to allocate a further \$156,000 for employment related expenditure to improve organisational capability and that the draft LTP is amended to reflect this; and
- 5 Agrees to reduce the NZTA subsidy related expenditure by \$1,523,000 over the first three years and that the draft LTP is amended to reflect this; and
- 6 (a) Amends a number of its drainage district rates as follows:

Scheme	Previous 2015/2016 Rate	Revised 2015/2016 Rate
108 Manganui River Land Drainage Scheme	6,500	8,000
118 Tangowahine N°1 Land Drainage Scheme	5,000	8,300
121 Tatarariki N°2 Land Drainage Scheme	2,000	7,000
124 Horehore Land Drainage Scheme	28,000	27,000
128 Hoanga N°1 Land Drainage Scheme	18,500	20,000
129 Tikinui Land Drainage Scheme	3,500	2,500
133 Koremoa Land Drainage Scheme	1,000	2,900

137 Mititai Land Drainage Scheme	4,000	4,500
144 Oruariki Land Drainage Scheme	12,500	15,000
149 Otiria Land Drainage Scheme	4,000	3,000
156 Arapohue N°1 Land Drainage Scheme	4,500	3,500
167 Tangowahine N°2 Land Drainage Scheme	3,500	3,500
168 Aratapu Village Land Drainage Scheme	4,500	4,000
169 Waimamaku Land Drainage Scheme	500	0
170 Mangatara Land Drainage Scheme	13,000	12,000
182 Whakahara Land Drainage Scheme	2,000	2,500
187 Awakino Valley Land Drainage Scheme	21,500	29,300
189 Notorious Land Drainage Scheme	10,500	16,300
193 Tangowahine Valley Land Drainage Scheme	0	2,500
195 Kaihu Valley Land Drainage Scheme	22,500	27,200
201 Greenhill Land Drainage Scheme	3,000	2,100
210 Tangaihi Land Drainage Scheme	500	0
212 Awakino Point Land Drainage Scheme	9,000	9,200
216 Aratapu Swamp Land Drainage Scheme	9,000	26,500
217 Owairangi Land Drainage Scheme	3,500	5,100
218 Tatarariki N°1 Land Drainage Scheme	4,000	5,600
223 Arapohue N°2 Land Drainage Scheme	5,000	5,600
243 Aoroa Land Drainage Scheme	3,000	2,500
258 Kopuru Swamp Land Drainage Scheme	7,500	12,000
261 Tatarariki N°3 Land Drainage Scheme	3,000	6,100

- (b) *Agrees to amend the draft LTP 2015/2025 accordingly; and*
- 7 *Agrees that the draft LTP 2015/2025 be updated to reflect financial implications of chosen Deliberations options; and*
- 8 *Agrees that the draft LTP 2015/2025 be updated to reflect Forecast 2 and any movements in finance costs and/or in the rating database; and*
- 9 *Notes that final parameters may vary marginally from those set out in the Consultation Document and directs staff to preserve policy objectives around rates increase, debt repayment and reserve funding to the extent possible.*

Carried

2.3 Long Term Plan 2015/2025 Consultation Document Deliberations: Community Assistance Submissions: Contract for Service and Capital Grants

Policy Planner 2109.01.02.02 and 2302.19.01

A copy of the Policy Planner's report "Long Term Plan 2015/2025 Consultation Document Deliberations: Community Assistance Submissions: Contract for Service and Capital Grants" dated 12 May 2015 was circulated.

Moved Robertson / Booth

That Kaipara District Council:

- 1 *Receives the Policy Planner's report "Long Term Plan 2015/2025 Consultation Document Deliberations : Community Assistance Submissions: Contract for Service and Capital Grants" dated 12 May 2015; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Funds the requests for community assistance as follows:*

Application Contract for Services	Amount
<i>Baylys Beach Society</i>	<i>\$1,000 per year for three years.</i>
<i>Pahi Reserves Society</i>	<i>\$7,000 per year for three years.</i>
<i>Dargaville Gardens Trust</i>	<i>\$12,000 per year for three years</i>
<i>Paparoa Community Library</i>	<i>\$4,921 per year for three years, plus the cost of rent of their premises (approximately \$6,402 per year).</i>
<i>Ruawai Community Library</i>	<i>\$780 for one year.</i>
<i>Kaiwaka Library</i>	<i>\$4,000 per year for three years.</i>
<i>Mangawhai Library</i>	<i>\$13,725 per year for three years.</i>
<i>Maungaturoto Public Library Inc</i>	<i>\$6,020 per year, plus electricity, water and rent costs (approximately \$6,278 per year)</i>
<i>Kauri Coast Community Pool Trust</i>	<i>\$250,000 per year for three years.</i>
<i>Sport Northland</i>	<i>\$26,000 per year for three years.</i>
<i>Maungaturoto Residents Association</i>	<i>\$3,500 per year for three years.</i>
Application Capital Grant	Amount
<i>Maungaturoto Centennial Community Centre Society Inc.</i>	<i>\$2,907 towards blackout curtains.</i>
<i>Kaiwaka War Memorial Hall Association Inc</i>	<i>\$4,411 towards new carpet.</i>
<i>Mangawhai Library Hall</i>	<i>\$818 towards fencing materials.</i>

- 3 *Declines all other requests for assistance received; and*
- 4 *Approves payment for insurance for the 2015/2016 year for community halls that were handed back from Council to the community; and*
- 5 *Believes that the Contracts for Service under the Community Assistant Policy are exempt from section 17A(5) of the Local Government Act, pursuant to section 17A(7) of the Local Government Act as the groups responsible for the delivery of the contracts are either a community group or a not-for-profit organisation and it is considered that the arrangements do not involve significant cost or risk to Council..*

Carried

Closure

The meeting closed at 11.16am

Confirmed 30 June 2015

Chair