
Kaipara District Council

Minutes

Meeting	Ordinary Meeting Of Kaipara District Council
Date	Tuesday 26 May 2015
Venue	Conference Room, Northern Wairoa War Memorial Hall, Hokianga Road, Dargaville
Time	Meeting commenced at 10.00am Meeting concluded at 11.26am
Status	Confirmed

Membership

Chair: Commissioner John Robertson
Members: Commissioner Richard Booth
Commissioner Peter Winder

Anna Curnow
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Ordinary Meeting Of Kaipara District Council, Tuesday 26 May 2015

1 Opening

1.1 Present

Commissioner J Robertson (Chair)

Commissioner R Booth

Commissioner P Winder

In Attendance

Name	Designation	Item(s)
Jill McPherson	Acting Chief Executive	All
Curt Martin	General Manager Infrastructure	All
Glennis Christie	General Manager Finance	
Fran Mikilicic	General Manager Planning and Regulatory	
Peter Marshall	Human Resources Manager	
Henri van Zyl	Roading Manager	
Barbara Ware	Community Engagement Manager	
Anna Curnow	Governance Services Manager	All (Minute-taker)

Adjournments

Nil

Absences

Nil

1.2 Apologies

Nil

1.3 Confirmation of Agenda

The Agenda was confirmed.

1.4 Conflict of Interest Declaration

Nil

2 Confirmation of Minutes

2.1 Ordinary Council Meeting : 28 April 2015

Governance Support Officer 1601.19

A copy of the unconfirmed minutes was circulated.

Moved Winder / Booth

That the Minutes of the Ordinary Meeting of Kaipara District Council on 28 April 2015, as circulated, be confirmed as a true and correct record.

Carried

3 Operational

3.1 Taharoa Domain Governance Committee Meeting : 23 February 2015

Governance Support Officer 1606.14

A copy of the confirmed minutes was circulated.

Moved Robertson / Winder

That the Minutes of the Ordinary Meeting of the Taharoa Domain Governance Committee held on 23 February 2015, be received.

Carried

3.2 Audit and Risk Committee Meeting : 16 February 2015

Governance Support Officer 1610.03

A copy of the confirmed minutes was circulated.

Moved Robertson / Booth

That the Minutes of the Ordinary Meeting of the Audit and Risk Committee held on 16 February 2015, be received.

Carried

3.3 Raupo Drainage Committee Meeting : 19 February 2015

Governance Support Officer 1603.19

A copy of the confirmed minutes was circulated.

Moved Robertson / Booth

That the Minutes of the Ordinary Meeting of the Raupo Drainage Committee held on 19 February 2015, be received.

Carried

3.4 Forecast Two 2014/2015

Financial Services Manager **2304.15/A&R May 2015**

The Financial Services Manager's report 'Forecast Two 2014/2015' dated 07 May 2015 was circulated.

Discussion Points:

- Forecast Two was considered by Audit and Risk Committee on 25 May 2015.

Moved Booth / Winder

That the Audit and Risk Committee:

- 1 *Receives the report from the Financial Services Manager 'Forecast Two: 2014/2015' dated 07 May 2015; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provisions of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Recommends that Council approves the forecast as set out in the forecast sections of the above mentioned report dated 07 May 2015, and determines that no further action is required at this point in time; and*
- 4 *Notes that the revised forecast shows a surplus after capital expenditure of \$0.3 million ahead of the balanced budget in the Annual Plan 2014/2015 and an operating surplus (before depreciation) of \$5.0 million which is \$2.7 million lower than the Annual Plan 2014/2015; and*
- 5 *Notes that \$3.6 million of Capital Works will be carried forward to the 2015/2016 year; and*
- 6 *Notes that forecast debt is currently projected to be at the Annual Plan level of \$75.9 million*

Carried

3.5 Tai Tokerau Northland Regional Growth Study and He Tangata, He Whenua, He Oranga - Receipt

Governance Support Officer **2132.04.03**

The Governance Support Officer's report 'Tai Tokerau Northland Regional Growth Study and He Tangata, He Whenua, He Oranga - Receipt' dated 11 May 2015 was circulated.

Discussion Points:

- Process for nominations to the governance group.

- That the Regional Growth Study is a project-based approach.
- Where does the ownership of the Action Plan sit.

Moved Robertson / Winder

That the Kaipara District Council:

- 1 *Receives the Governance Support Officer's report 'Tai Tokerau Northland Regional Growth Study and He Tangata, He Whenua, He Oranga - Receipt' dated 11 May 2015; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Receives the report "Tai Tokerau Northland Growth Study" dated February 2015; and*
- 4 *Receives the report "He Tangata, He Whenua, He Oranga" dated February 2015; and*
- 5 *Allocates staffing resource to participate in the Northland Inc Steering Group to support the development of the Northland Regional Growth Study Action Plan and the ongoing implementation.*

Carried

3.6 Digital Infrastructure Registration of Interest - Support: Northland Response

Governance Support Officer 2111.18

The Governance Support Officer's report 'Digital Infrastructure Registration of Interest - Support: Northland Response' dated 07 May 2015 was circulated.

Discussion Points:

- Project management through Northland Inc.
- That connectivity was crucial for investment in Northland.
- Level of digital coverage in rural Northland is unacceptable and this initiative was welcomed.
- People in Kaipara were encouraged to complete the survey online.
- Telephone calls would be done with Business Associations and Residents Associations across the districts to get their input.
- NRC funding to assist with the rollout was subject to an application to NRC Investment and Growth Fund

Moved Robertson / Booth

That the Kaipara District Council:

- 1 *Receives the Governance Support Officer's report 'Digital Infrastructure Registration of Interest - Support: Northland Response' dated 07 May 2015; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Agrees that the Northland Response to the Registration of Interest - Support request is a priority project and allocates the internal resources to collect and provide the information necessary to support Northland Inc in their work preparing the Northland-wide response to the Registration of Interest - Support; and*
- 4 *Delegates authority to the Chief Executive and the Commissioners Chair to approve the Northland-wide Registration of Interest - Support response document prior to it being submitted to the Ministry of Business, Innovation and Employment (MBIE); and*
- 5 *Agrees to provide officer support to assist Northland Inc with the development of the Digital Enablement Plan as requested at the discretion of the Chief Executive.*

Carried

3.7 NZ Transport Agency Memorandum of Understanding and Kaipara District Council Agreement to the permitting of 50MAX High Productivity Motor Vehicles Load

Roading Manager 4102.03

The Roothing Manager's report 'NZ Transport Agency Memorandum of Understanding and Kaipara District Council Agreement to the permitting of 50MAX High Productivity Motor Vehicles Load' dated 01 May 2015 was circulated.

Discussion Points:

- The extent to which Kaipara's sealed network has been evaluated for its ability to handle the additional loading caused by the larger vehicles.
- That the MoU has a one-month cancellation clause.
- Trucks will have an extra axle which allows them to carry heavier loads.
- This may result in fewer truck movements.

Moved Winder / Booth

That Kaipara District Council:

- 1 *Receives the Roothing Manager's report titled 'NZ Transport Agency Memorandum of Understanding and Kaipara District Council Agreement to the permitting of 50MAX High Productivity Motor Vehicles Load' dated 01 May 2015; and*

- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Accepts the Memorandum of Understanding between NZ Transport Agency and Kaipara District Council in respect of Issuing 50MAX Permits, and*
- 4 *Delegates the Chief Executive authority to negotiate the terms and conditions of the Agreement and to execute it once agreed.*

Carried

4 Performance Reporting

4.1 Chief Executive's Report May 2015

Chief Executive: 2002.02.15

A copy of the Chief Executive's Report for May 2015 was circulated.

Discussion Points:

- Extension for MCWWS project. Panel aiming for a recommendation to the July 2015 Council meeting.
- LTP 2015/2025 was on track.
- Rates arrears Court action – due in Court 30 June 2015.
- Appeal to High Court judgment – scheduled for late August 2015.
- Business improvement programme progressing well. Customer Services and Roading were now the focus.
- Development Contributions and revenue collection improvement programmes; being slightly delayed due to officers workload.
- Next area of focus was the implementing of the Dargaville Community Plan. Next community planning areas were Ruawai and Mangawhai Village.
- Customer Charter programme progressing well with organisation-wide workshops.
- Financial focus was on roading spending
- Forestry costs and revenues have been peer reviewed and have been confirmed to be appropriate.
- Still strong growth in east of District with Building Consents. More Resource Consents received than ever before and nearly 90% being processed in-house.

- For the record, with respect to SOLGM Awards, while McGredy Winder was a sponsor, neither Peter Winder or the Auditor-General judged either Kaipara's nor Queenstown's entry.
- Advisory groups for roading; this was on the new General Manager Infrastructure's list of work.
- CAPEX review will come to a later meeting.
- Roading concern: Baldrock Road slump down near the bridges. This work was on the list to be done.

Moved Robertson / Winder

That the Kaipara District Council receives the Chief Executive's Report for May 2015.

Carried

4.2 Quarterly Report – Third Quarter ending 31 March 2015

Chief Executive: 2002.02.15

A copy of the Quarterly Report – Third Quarter ending 31 March 2015 was circulated.

Discussion Points:

- Community Housing Units. Would be helpful to have a measure of occupancy in future reports.
- Rent Changes for Community Housing. Ensure tenants were advised of changes to rents in advance and also of the decisions that were likely to be made in the LTP.
- In the future we will be doing random telephone callbacks on service requests to measure performance improvements.

Moved Robertson / Winder

That the Kaipara District Council receives the Quarterly Report – Third Quarter ending 31 March 2015.

Carried

5 Public Excluded Items: 26 May 2015

The meeting went into Public Excluded session at 11.01am

Moved Robertson / Winder

That the public be excluded from the following part of the proceedings of this meeting namely:

- *Ordinary Meeting of Council Public Excluded Minutes 28 April 2015*
- *Loan Facilities*
- *Environmental Northland Limited – Contract Review 2015*
- *Northland District Health Board – Contract Review 2015*
- *Road Maintenance Contract 682: Year 2 Performance Review*

The general subject matter of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act, 1987 for the passing of this resolution are as follows:

General Subject of Each Matter to be considered:	Reason for Passing this Resolution	Ground(s) under Section 48 (1) for the passing this resolution:
<i>Ordinary Meeting of Council Public Excluded Minutes 28 April 2015</i>	<i>Section 7(2)(i) enables any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i>	<i>Section 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>
<i>Loan Facilities</i>	<i>Section 7(2)(i) enables any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i>	<i>Section 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>

<i>Environmental Northland Limited – Contract Review 2015</i>	<i>Section 7(2)(i) enables any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i>	<i>Section 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>
<i>Northland District Health Board – Contract Review 2015</i>	<i>Section 7(2)(i) enables any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i>	<i>Section 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>
<i>Road Maintenance Contract 682: Year 2 Performance Review</i>	<i>Section 7(2)(i) enables any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i>	<i>Section 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>

Carried

6 Open Council Meeting: Minutes 26 May 2015

The meeting moved back into Open Session at 11.25am

Moved Robertson / Booth

That the public be re-admitted to the meeting and resolution made for item 5.1 be made public. All others to remain confidential until negotiations are complete.

Carried

6.1 Ordinary Council Meeting Public Excluded Minutes: 28 April 2015

Governance Support Officer 1601.19

Moved Robertson / Booth

That the Public Excluded Minutes of the Ordinary Meeting of Council 28 April 2015, as circulated, be confirmed as a true and correct record.

Carried

Closure

11.26am

Confirmed 30 June 2015

Chair J Robertson