
Minutes

Meeting	Extraordinary Meeting Of Kaipara District Council
Date	Monday 09 February 2015
Venue	Mangawhai Club, Molesworth Drive Mangawhai
Time	Meeting commenced at 10.05am Meeting concluded at 11.13am
Status	Confirmed

Membership

Chair: Commissioner John Robertson
Members: Commissioner Richard Booth
Commissioner Peter Winder

Anna Curnow
Governance Support Officer

09 439 3123

acurnow@kaipara.govt.nz

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**Extraordinary Ordinary Meeting Of Kaipara District Council
Monday 09 February 2015**

1 Opening
1.1 Present

Commissioner J Robertson (Chair)

Commissioner R Booth

Commissioner P Winder

In Attendance

Name	Designation	Item(s)
Jill McPherson	Acting Chief Executive	All
John Burt	General Manager Operations	All
Glennis Christie	General Manager Finance	All
Fran Mikilicic	General Manager Regulatory and District Planning	All
Peter Marshall	Human Resources Manager	All
Barbara Ware	Community Engagement Manager	All
Anna Curnow	Governance Support Officer	All (Minute-taker)

Adjournments

Reason	Start Time	Finish Time
Nil		

Absences

Name	Reason	Start Time	Finish Time

1.2 Apologies

Nil

1.3 Confirmation of Agenda

The Agenda was confirmed.

1.4 Conflict of Interest Declaration

Nil

2 Confirmation of Minutes

2.1 Ordinary Council Meeting : 16 December 2014

Governance Support Officer 1601.19

A copy of the unconfirmed minutes was circulated.

Moved Robertson / Winder

That the Minutes of the Ordinary Meeting of Council 16 December 2014, as circulated, be confirmed as a true and correct record.

Carried

3 Long Term Plan 2015/2025

3.1 Adoption: Early Payment of Current Year Rates Policy and Rates Postponement and Remissions Policy

Community Engagement Manager 2304.03.LTP15 Review

The Community Engagement Manager's report 'Adoption: Early Payment of Current Year Rates Policy and Rates Postponement and Remissions Policy' dated 29 January 2015 was circulated.

Moved Robertson / Winder

That Kaipara District Council:

- 1 *Receives the Community Engagement Manager's report titled 'Adoption: Draft Early Payment of Current Year Rates Policy and Draft Rates Postponement and Remissions Policy' dated 29 January 2015; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Adopts the Draft Early Payment of Current Year Rates Policy as amended dated January 2015 and Draft Rates Postponement and Remissions Policy as amended dated January 2015.*

Carried

3.2 Adoption: Maori Freehold Land Rates Postponement and Remissions Policy

Community Engagement Manager 2304.03.LTP15 Review

The Community Engagement Manager's report 'Adoption: Maori Freehold Land Rates Postponement and Remissions Policy' dated 29 January 2015 was circulated.

Discussion Points:

- That Commissioners would like to see the submission made by Te Roroa responded to.

Moved Winder / Booth

That Kaipara District Council:

- 1 *Receives the Community Engagement Manager's report Adoption: Maori Freehold Land Rates Postponement and Remissions Policy dated 29 January 2015; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Adopts the Maori Freehold Land Rates Postponement and Remissions Policy dated January 2015 as amended.*

Carried

3.3 Adoption: Financial Contributions Policy

Community Engagement Manager 2302.19.04

The Community Engagement Manager's report 'Adoption: Financial Contributions Policy' dated 29 January 2015 was circulated.

Moved Robertson / Winder

That Kaipara District Council:

- 1 *Receives the Community Engagement Manager's report Adoption: Financial Contributions Strategy dated 29 January 2015; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Adopts the Financial Contributions Strategy dated January 2015.*

Carried

3.4 Adoption: Revenue and Financing Policy

Community Engagement Manager 2304.03/LTP15 Review

The Community Engagement Manager's report 'Adoption: Revenue and Financing Policy' dated 29 January 2015 was circulated.

Discussion Points

- That the paragraph starting "General Rates..." should end at "...match the ability to pay". The remainder of the paragraph was not felt to portray what Council actually does.

Moved Robertson / Winder

That Kaipara District Council:

- 1 *Receives the Community Engagement Manager's report 'Adoption: Revenue and Financing Policy' dated 29 January 2015; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Adopts the Draft Revenue and Financing Policy as amended dated February 2015.*

Carried

3.5 Adoption: Development Contributions Policy 2015/2025

Community Engagement Manager 2304.13/LTP15

The Community Engagement Manager's report 'Adoption : Development Contributions Policy 2015/2025' dated 29 January 2015 was circulated.

Discussion Points:

- The Tinopai Wharf and whether locally raised Development Contributions should be targeted in the Tinopai area.

Moved Booth / Robertson

That Kaipara District Council:

- 1 *Receives the Community Engagement Manager's report 'Adoption: Development Contributions Policy 2015/2025' dated 29 January 2015; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Adopts the Development Contributions Policy 2015/2025, as amended.*

Carried

3.6 Fees and Charges 2015/2016 Review : Building Act and Resource Management Act

General Manager Regulatory and District Planning 2301.07/3015.2016

The General Manager Regulatory and District Planning's report 'Fees and Charges 2015/2016 Review : Building Act and Resource Management Act' dated 29 January 2015 was circulated.

Discussion Points:

- The proposed increase in Community Housing rents.

Moved Booth / Winder

That Kaipara District Council:

- 1 *Receives the General Manager Regulatory and District Planning's report 'Fees and Charges 2015/2016 Review : Building Act and Resource Management Act' dated 29 January 2015; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Adopts the proposed Building Act and Resource Management Act draft Fees and Charges 2015/2016 as outlined in the schedule circulated with the above-mentioned report, described as Building Act and Resource Management Fees, for the purpose of incorporating these into the draft Long Term Plan and allowing community comments to be received through the special consultative procedure.*

Carried

[Secretarial Note: The Fees and Charges Schedule was actually attached to the following report "Fees and Charges 2015/2016 : Animal Management and Other Regulatory."]

3.7 Fees and Charges 2015/2016 Animal Management and Other Regulatory

General Manager Regulatory and District Planning 2301.07/2015.2016

The General Manager Regulatory and District Planning's report 'Fees and Charges 2015/2016 Animal Management and Other Regulatory' dated 29 January 2015 was circulated.

Moved Winder / Robertson

That Kaipara District Council:

- 1 *Receives the General Manager Regulatory and District Planning's report 'Fees and Charges 2015/2016 Animal Management and Other Regulatory' dated 29 January 2015; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the*

provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and

- 3 *Adopts the proposed Animal Management and Other Regulatory draft Fees and Charges 2015/2016 as outlined in the schedule included in the Agenda for this Extraordinary Council meeting held 09 February 2015 (circulated with the report 'Fees and Charges 2015/2016 Review Building Act and Resource Management Act' as Attachment 1), for the purpose of incorporating these into the draft Long Term Plan 2015/2025 and allowing community comments to be received through the special consultative procedure.*

Carried

3.8 Adoption : Draft Long Term Plan 2015/2025 Engagement Strategy

Community Engagement Manager 2302.19.02

The Community Engagement Manager's report 'Adoption : Draft Long Term Plan 2015/2025 Engagement Strategy' dated 29 January 2015 was circulated.

Discussion Points:

- Change to time given in the document for the Hui Consultation meeting from 2pm to noon on Tuesday 10 March 2015.
- That there is a legal requirement for Council to receive feedback in all forms as defined in the Amendments to the Local Government Act 2002 made in 2014 pertaining to the Long Term Plan development.

Moved Winder / Robertson

That Kaipara District Council:

- 1 *Receives the Community Engagement Manager's report Adoption: Draft Long Term Plan 2015/2025 Engagement Strategy dated 29 January 2015; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Adopts the draft Long Term Plan 2015/2025 Engagement Strategy as amended.*

Carried

3.9 Long Term Plan 2015/2025 : Approval of Consultation Document and Revised Financial Statements

Acting Chief Executive 2303.19.01

The Acting Chief Executive's report 'Long Term Plan 2015/2025 : Approval of Consultation Document and Revised Financial Statements' dated 03 February 2015 was circulated.

Discussion Points:

- Officers were asked to advise on the impact that the increase in the NZTA subsidy had on the Council Rooding budget.
- Notes that the predicted level of debt at the end of the 10 year term was \$60million; a less aggressive reduction target than in the previous Long Term Plan.

Moved Robertson / Booth

That Kaipara District Council:

- 1 *Receives the Acting Chief Executive's report 'Long Term Plan 2015/2025 : Approval of Consultation document and Revised Financial Statements' dated 03 February 2014; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Adopts as final the source document "Financial Statements" as appended to the above-mentioned report; and*
- 4 *Adopts the "Looking Ahead – the consultation document for the next Long Term Plan 2015/2025" for public engagement.*

Carried

4 Public Excluded EO Council Items: Minutes 09 February 2015

The Council moved into Public Excluded session at 11.01am

Moved Robertson / Booth

That the public be excluded from the following part of the proceedings of this meeting namely:

- *Ordinary Meeting of Council Public Excluded Minutes 16 December 2014*
- *Contract 745 Paparoa-Oakleigh Road Rehabilitation N°2 - 2014/2015*

The general subject matter of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act, 1987 for the passing of this resolution are as follows:

<i>General Subject of Each Matter to be considered:</i>	<i>Reason for Passing this Resolution</i>	<i>Ground(s) under Section 48 (1) for the passing this resolution:</i>
<i>Ordinary Meeting of Council Public Excluded Minutes 16 December 2014</i>	<i>Section 7(2)(i) enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations).</i>	<i>Section 48 (1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>
<i>Contract 745 Paparoa-Oakleigh Road Rehabilitation N°2 2014/2015</i>	<i>Section 7(2)-(i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i>	<i>(a) that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>

Carried

5 Open EO Council Meeting: 09 February 2015

Moved Winder / Booth

That the public be re-admitted to the meeting and resolutions made whilst in Public Excluded, be confirmed in the Open Meeting except that the resolution made in item 4.2 "Contract 745 Paparoa-Oakleigh Road Rehabilitation No.2 – 2014/2015" be confirmed in public only once the tenderers have been advised of the outcome.

Carried

5.1 Ordinary Council Meeting Public Excluded Items : 16 December 2014

Governance Support Officer 1601.19

Moved Robertson / Winder

That the Public Excluded Minutes of the Ordinary Meeting of Council 16 December 2014 as circulated, be confirmed as a true and correct record.

Carried

Closure

The meeting closed at 11.13am

Confirmed 24 February 2015

Chair Cmr J Robertson