

Kaipara District Council

Minutes

Meeting	Ordinary Meeting Of Kaipara District Council
Date	Tuesday 24 March 2015
Venue	Mangawhai Museum, Molesworth Drive, Mangawhai
Time	Meeting commenced at 10.00am Meeting concluded at 11.17am
Status	Confirmed

Membership

Chair: Commissioner John Robertson
Members: Commissioner Richard Booth
Commissioner Peter Winder

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Ordinary Meeting Of Kaipara District Council, Tuesday 24 March 2015
Minutes
1 Opening
1.1 Present

Commissioner J Robertson (Chair)

Commissioner R Booth

Commissioner P Winder

In Attendance

Name	Designation	Item(s)
Jill McPherson	Acting Chief Executive	All
John Burt	General Manager Operations	All
Venessa Anich	Acting General Manager Community	Items 1-7
Glennis Christie	General Manager Finance	Items 1-7
Fran Mikulicic	General Manager Regulatory and District Planning	Items 1-7
Peter Marshall	Human Resources Manager	Items 1-7
Barbara Ware	Community Engagement Manager	Items 1-7
Christine Johnson	Document Production Team	All (support minute taker)
Anna Curnow	Governance Support Officer	All (Minute taker)

Adjournments

Nil

Absences

Nil

1.2 Apologies

Nil

1.3 Confirmation of Agenda

The Committee confirmed the Agenda.

1.4 Conflict of Interest Declaration

Richard Booth is the Kaipara District Council representative on the Sport Northland Board but has no pecuniary interest in any of the decisions being made at this meeting.

2 Deputations and Presentations

Nil

3 Confirmation of Minutes

3.1 Ordinary Council Meeting : 24 February 2015

Governance Support Officer 1601.18

A copy of the unconfirmed minutes was circulated.

Moved Robertson / Booth

That the Minutes of the Ordinary Meeting of Council 24 February 2015 as circulated, be confirmed as a true and correct record.

Carried

4 Policy

4.1 Integrated Kaipara Harbour Management Group Business Plan 2014/2017 Implications

Policy Analyst 2130.02.01

The Policy Analyst's report 'Integrated Kaipara Harbour Management Group Business Plan 2014/2017 Implications' dated 24 February 2015 was circulated.

Discussion Points:

- This is the first time that a formal business plan for IKHMG has been in place
- That the plan is ambitious and impressive
- The KDC contribution will be in line with the contributions from other councils involved with the group (Northern Regional Council, Whangarei District Council and Auckland Council).

Moved Winder / Booth

That the Kaipara District Council:

- 1 *Receives the Policy Analyst's report 'Integrated Kaipara Harbour Management Group's Business Plan 2014/2017, Implications' dated 24 February 2015; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Increases its annual grant to the Integrated Kaipara Harbour Management Group (IKHMG) to support the implementation of the Group's annual Work Plan to \$10,000 for each of the 2015/2016 and 2016/2017 financial years.*

Carried

4.2 Northern Wairoa Memorial Park, Dargaville, Draft Reserve Management Plan: Adoption for Public Notification

Policy Analyst 4702.16

The Policy Analyst's report 'Northern Wairoa Memorial Park, Dargaville, Draft Reserve Management Plan: Adoption for Public Notification' dated 24 February 2015 was circulated.

Discussion Points:

- That Memorial Park should retain its function as a multi-sport park
- That the community should be encouraged to develop the Park facilities.

Moved Robertson / Winder

That the Kaipara District Council:

- 1 *Receives the Policy Analyst's report titled 'Northern Wairoa Memorial Park, Dargaville Draft Reserve Management Plan: Adoption for Public Notification' dated 24 February 2015; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Adopts the Draft Northern Wairoa Memorial Park Reserve Management Plan for Public Notification.*

Carried

4.3 Kaipara District Council's Submission on the Draft 2015-2020 Sport Northland Strategic Plan

Policy Analyst 2122.03

The Policy Analyst's report 'Kaipara District Council's Submission on the Draft 2015-2020 Sport Northland Strategic Plan' dated 10 March 2015 was circulated.

Discussion Points:

- Submissions closed before the Council meeting. A letter documenting a view had been sent. KDC's view in the letter was that existing facilities are optimised before any new facilities are built.
- That the Kauri Coast Community Pool is considered to be a regional facility.

Moved Booth / Winder

That the Kaipara District Council:

- 1 *Receives the Policy Analyst's report 'Council's Submission on the Draft 2015-2020 Sport Northland Strategic Plan' dated 10 March 2015; and*

- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Approved the Letter of Submission to the Draft 2015-2020 Sport Northland Strategic Plan sent by the Chair of the Commissioners as the formal submission from Council.*

Carried

4.4 Northland Sports Facility Plan 2014

Policy Analyst 2122.03

The Policy Analyst's report 'Northland Sports Facility Plan 2014' dated 25 February 2015 was circulated.

Discussion Points:

- The Plan was developed by a consultant under the guidance of a steering group (Kaipara District Council, Northland Regional Council, Whangarei District Council and Far North District Council were all represented)
- The Plan recommends two projects in Dargaville but none on the East Coast.

Moved Winder / Booth

That the Kaipara District Council:

- 1 *Receives the Policy Analyst's report 'Northland Sports Facility Plan 2014' dated 25 February 2015; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Receives the 'Northland Sports Facility Plan 2014' and the 'Northland Sports Facility Plan 2014: Summary', so that Council can be aware of a high level strategic document regarding sport facilities.*

Carried

4.5 Proposed Regional Policy Statement for Northland: Settlement of Kaipara District Council Appeal

Acting General Manager Community 3820.01

The Acting General Manager Community's report 'Proposed Regional Policy Statement for Northland: Settlement of Kaipara District Council Appeal' dated 16 March 2015 was circulated.

Discussion Points:

- There is a side agreement in which Northland Regional Council commits to undertake flood mapping of the priority catchments in our District (Paparoa and Dargaville/Ruawai)
- Remaining challenges particularly around development in Dargaville
- Flood mapping is key to understanding the nature of the risk. For Dargaville/Ruawai not just rainfall, it is also storm surge, rainfall, tidal and silting up of the river.

Moved Winder / Booth

That the Kaipara District Council:

- 1 *Receives the Acting General Manager Community's report 'Proposed Regional Policy Statement for Northland: settlement of Kaipara District Council appeal' dated 16 March 2015; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Agrees to sign the Memorandum of Parties provided by the Northland Regional Council that settles Kaipara District Council's appeal to Policy 7.1.2 of the Proposed Regional Policy Statement for Northland.*

Carried**5 Operational****5.1 Mangawhai Community Park Committee: Council Appointments**

Governance Support Officer 4702.13.06

The Governance Support Officer's report 'Mangawhai Community Park Committee: Council appointments' dated 03 March 2015 was circulated.

Discussion Points:

- Maurice Langdon (recommended community appointee) owns property in Mangawhai and is an architect with significant public sector experience.

Moved Robertson / Winder

That the Kaipara District Council:

- 1 *Receives the Governance Support Officer's report 'Mangawhai Community Park: Council appointments' dated 03 March 2015; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the*

provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and

- 3 *Appoints Commissioner Booth and Commissioner Winder to the Mangawhai Community Park Governance Committee; and*
- 4 *Appoints Mr Jim Wintle, the current Chair of the Mangawhai Park Steering Group to the Mangawhai Community Park Governance Committee; and*
- 5 *Appoints Mr Maurice Langdon as the Council-appointed community representative on the Mangawhai Community Park Governance Committee.*

Carried

5.2 Council Meeting in June 2015 – Date Change

Governance Support Officer 1601.19

The Governance Support Officer's report 'Council Meeting in June 2015 – Date Change' dated 06 March 2015 was circulated.

Moved Booth / Robertson

That the Kaipara District Council:

- 1 *Receives the Governance Support Officer's report 'Council Meeting in June 2015 – Date Change' dated 06 March 2015; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Reschedules the 23 June 2015 meeting of Council to Tuesday 30 June 2015.*

Carried

5.3 Health and Safety Report

Human Resources Manager 2209.0

The Human Resources Manager's report 'Health and Safety Report' dated 15 March 2015 was circulated.

Discussion Points:

- The recent incidents in the Dargaville Library and that there is now a security presence in the Library while officers explore other options available.

- The Library is pressured for space and internet connectivity is attracting a broad range of clients some of whom may be causing problems.
- Library Manager has been asked to look at a comprehensive range of safety measures through environmental design.

Moved Robertson / Winder

That the Kaipara District Council:

- 1 *Receives the Human Resources Manager's report 'Health and Safety Report' dated 15 March 2015; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Notes the update on Health and Safety Performance for the calendar year 2014; and*
- 4 *Notes the update on security matters in the Dargaville Library and awaits further advice from Council Officers on the proposed initiatives to manage the risks involved.*

Carried

6 Performance Reporting

6.1 Chair's Report

Chair of the Commissioners: 1909.01

A copy of the Commissioners' Report January 2015, being the ninth Quarterly Report to the Minister, was circulated.

Moved Robertson / Booth

That the Commissioners' Report, January 2015, being the ninth Quarterly Report to the Minister, be received.

Carried

6.2 Chief Executive's Report March 2015

Chief Executive: 2002.02.14

A copy of the Chief Executive's Report dated March 2015 was circulated.

Discussion Points:

- Submissions on the Long Term Plan Consultation Document close on Friday 27 March.
- Some issues raised at the public meetings were more in the Northland Regional Council's jurisdiction. These will be passed on appropriately.

- The MCWWS Advisory Panel will have an Open Day on Easter Saturday.
- The accountability workstream is very busy in the discovery phase.
- First Court action on rates recovery will be on 30 June to 01 July with consolidated group led by B and H Rogan.
- Council has applied to join the LGFA.
- Capital expenditure on roads and footpaths is expected to be at around 80% up to date by year end. An application has been made to NZTA to allow carry-over of the remaining 20%.
- Growth in the number of building and resource consents is mainly happening in the east.
- That most of the increased water usage in Maungaturoto is Fonterra generated. Increasing demand will likely be beyond our consent limits so discussions on this have begun.
- That it would be useful to see the new service request reports including what the resolutions were.
- That the debt ratio is now very healthy and tracking well against LTP.
- How the targeted rate in Mangawhai that is for the Harbour Restoration Society is accounted for.
- Pleasing to see outstanding rates have come down to a manageable figure.

Moved Winder / Robertson

That the Chief Executive's Report dated March 2015 be received.

Carried

7 Public Excluded Items: Council Minutes 24 March 2015

The meeting moved into Public Excluded Session at 11.52am

Moved Robertson / Booth

That the public be excluded from the following part of the proceedings of this meeting namely:

- Ordinary Meeting of Council Public Excluded Minutes 24 March 2015
- Contract 752 Bridge Structural Components repair – 2014/2015
- Contract 736 Slip Repairs – 2014/2015 Tender Report
- Contract 751 Bridge Guardrail and Approaches Improvements – 2014/2015 Tender Report
- Contract 742 Paparoa-Oakleigh Road Rehabilitation No 1 – 2014/2014 Tender Report
- Assignment of Mangawhai Wastewater Operating Contract

The general subject matter of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act, 1987 for the passing of this resolution are as follows:

<i>General Subject of Each Matter to be considered:</i>	<i>Reason for Passing this Resolution</i>	<i>Ground(s) under Section 48 (1) for the passing this resolution:</i>
<i>Ordinary Meeting of Council Public Excluded Minutes 24 March 2015</i>	<i>Section 7(2)(i)enable any local authority holding the information to carryon, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)</i>	<i>Section 48 (1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>
<i>Contract 752 Bridge Structural Components repair – 2014/2015</i>	<i>Section 7(2)(i)enable any local authority holding the information to carryon, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)</i>	<i>Section 48 (1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>
<i>Contract 736 Slip Repairs – 2014/2015 Tender Report</i>	<i>Section 7(2)(i)enable any local authority holding the information to carryon, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)</i>	<i>Section 48 (1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>

<i>Contract 751 Bridge Guardrail and Approaches Improvements – 2014/2015 Tender Report</i>	<i>Section 7(2)(i)enable any local authority holding the information to carryon, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)</i>	<i>Section 48 (1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>
<i>Contract 742 Paparoa- Oakleigh Road Rehabilitation No 1 – 2014/2014 Tender Report</i>	<i>Section 7(2)(i)enable any local authority holding the information to carryon, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)</i>	<i>Section 48 (1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>
<i>Assignment of Mangawhai Wastewater Operating Contract</i>	<i>Section 7(2)(i)enable any local authority holding the information to carryon, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)</i>	<i>Section 48 (1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>

Carried

8 Open Council Meeting: Minutes 24 March 2015

The meeting moved back into Open Session at 11.16am

Moved Winder / Booth

That the public be re-admitted to the meeting and resolutions in relation to item 7.1 be reconfirmed in open meeting. Resolutions 7.2-7.5 made whilst in Public Excluded are to remain confidential until the tenderers have been notified.

Carried

8.1 Ordinary Council Meeting Public Excluded Items : 24 February 2015

Governance Support Officer 1601.18

Moved Robertson / Booth

That the Public Excluded Minutes of the Ordinary Meeting of Council 24 February 2015 as circulated, be confirmed as a true and correct record.

Carried

Closure

The meeting closed at 11.17am

Confirmed 28 April 2015

Chair J Robertson