



# Contract for Service Application Form

1. Name and purpose of your organisation.

2. Is your organisation a Registered Incorporated Society or with the Charities Commission? Yes      No

If yes, please supply your registration number: \_\_\_\_\_

3. Where is your organisation based? \_\_\_\_\_

4. Describe the service your organisation would like to provide and the timeframe for which you are requesting funding to undertake this service (up to three years).

5. How does the purpose benefit the community?



**6. Financial Matters** - Please provide a breakdown on how you will spend the money

Item:	Cost:

**7. Do you receive any funding from a central government agency?** Yes      No  
If yes, please supply details

Agencies:	Amount:

**8. What part of this service / project will be undertaken by volunteers?**

Contact Person: \_\_\_\_\_ Position in organisation: \_\_\_\_\_  
 Postal Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ (home) \_\_\_\_\_ (work) \_\_\_\_\_ (mobile)  
 Email: \_\_\_\_\_

**Please return this application form to the Kaipara District Council by post, email or in person.**  
 Application forms can also be downloaded from [www.kaipara.govt.nz](http://www.kaipara.govt.nz)

**Post**  
 Kaipara District Council  
 Private Bag 1001  
 Dargaville 0340

**Email**  
[council@kaipara.govt.nz](mailto:council@kaipara.govt.nz)

**Dargaville**  
 42 Hokianga Road  
**Mangawhai**  
 Unit 6, The Hub  
 6 Molesworth Drive

*Please include the following supporting documentation:*

- Constitution, Rules or Trust Deed
- Latest audited or reviewed financial statement
- H & S practices that are in place

