



# COVID-19 Business Support Application Form

Business/Organisation Name \_\_\_\_\_

Postal Address \_\_\_\_\_

Location Address \_\_\_\_\_

Business/Organisation Contact Person

Name \_\_\_\_\_ Position \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Property Valuation Number \_\_\_\_\_

Type of Business/Organisation \_\_\_\_\_

Is your rating category Commercial  Yes  No or Industrial  Yes  No

Is your business GST registered  Yes  No *If yes, include GST number* \_\_\_\_\_

Has your business/organisation received any government funding during the Covid-19 Lockdown period?  
 Yes  No *If yes please describe the funding or support you have received*

Has your business/organisation received funding or support from Northland Inc.?  Yes  No  
*please describe*

Has your business/organisation been operating during Covid-19 Level 3 and/or 4?  Yes  No

Briefly describe how your business has been impacted by Covid-19

Were you operating prior to Covid-19 lockdown on the 24 March 2020?  Yes  No

How many staff do you employ fulltime \_\_\_\_\_ part time \_\_\_\_\_ other \_\_\_\_\_

Are you a new business?  Yes  No

Are you the  Tenant or  Landlord or  both Who pays the rates  Tenant or  Landlord

The Landlord acknowledges any grant will be passed on to the tenant paying the account  Yes  No

Does your business require a licence to operate?  Yes  No

Type of licence and licence number

Liquor \_\_\_\_\_  Health & Food \_\_\_\_\_  Other \_\_\_\_\_

Please indicate the Hardship Grant/s you are applying for. You may be considered for more than one category.

Type of Grant	Conditions	Tick
<b>Hardship Grant for Hospitality and other licence holders</b>	<ul style="list-style-type: none"> <li>• Successful applicants will receive a credit applied towards licence fees for one year, to the maximum value of \$1,500</li> <li>• No refunds of grants can be requested</li> <li>• The Licence payment history will assessed accordingly, and the account must be either;               <ul style="list-style-type: none"> <li>○ up to date</li> <li>○ have an active direct debit in place</li> <li>○ or an active payment arrangement (agreed by Council staff) in place</li> </ul> </li> </ul>	<input type="checkbox"/>
<b>Hardship Grant for Businesses</b>	<ul style="list-style-type: none"> <li>• Successful applicants will be assessed and a grant of \$500 will be applied to the rates account</li> <li>• Only one application per property</li> <li>• No refunds of grants can be requested</li> </ul>	<input type="checkbox"/>
<b>Hardship Grant for Sporting and Community Organisations</b>	<ul style="list-style-type: none"> <li>• The rates account payment history will assessed accordingly, and the rate account must be either;               <ul style="list-style-type: none"> <li>○ up to date</li> <li>○ have an active direct debit in place</li> <li>○ or an active payment arrangement (agreed by Council staff) in place</li> </ul> </li> <li>• KDC will not be liable for tenant and landlord disputes, all disputes need to be referred to the tenancy tribunal, please refer to <a href="https://www.tenancy.govt.nz">https://www.tenancy.govt.nz</a></li> <li>• new business may be considered subject to funding availability</li> </ul>	<input type="checkbox"/>
<b>Hardship Grant for Campsites (on Council land)</b>	<ul style="list-style-type: none"> <li>• Successful applicants will have their lease payments waived for two months up to the maximum value of \$1,000</li> </ul>	<input type="checkbox"/>
<b>Hardship Grant – Professional Advice</b>	<ul style="list-style-type: none"> <li>• Applicants can apply for a grant towards professional advice from an approved supplier</li> <li>• Successful applicants will have their pre-approved invoice paid to a maximum to value \$1,000</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <b>All applications will be considered on a case by case basis and must meet the eligibility criteria.</b></li> <li>• <b>All successful applicants grant information can be made available to the public.</b></li> </ul>		

**Application completed by**

Name \_\_\_\_\_

of (residential address) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

All applications can be emailed to [grants@kaipara.govt.nz](mailto:grants@kaipara.govt.nz) posted to the Kaipara District Council, Private Bag 1001, Dargaville 0340 or delivered to the Dargaville or Mangawhai offices.