

Application for Offensive Trade Septic Operator/Night Soil Collection Registration

Pursuant to the Health Act 1956, Health (Registration of Premises) Regulations 1966, Consolidated Bylaws 2020

1. Applicant Details

Applicant's Full Legal Name						
Postal Address of Applicant:						Postcode:
Name of Contact Person:						
Name of Premises Manager (if different from above)						
Business Trading Name:						
Physical Address of Business:						
Email:						
Contact Telephone:	Work:			Home:		
				Mobile:		

2. Nature of Business

Please describe the nature of your business

3. Vehicle Registration Number(s)

If applicable, please list the registration numbers of the vehicles used for transporting

4. Trading hours and days.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

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Please note additional information may be required before your Offensive Trade Licence is granted.

Compliance with the statutory legislation under the Building Act / Resource Management Act may be required. It is therefore recommended that you contact the Kaipara District Council Planning and Building Departments to ascertain which regulatory requirements apply.

Your proposal will require the approval of the Medical Officer of Health in terms of the collection and/or land application of sludge/nightsoil.

Please also ensure that the proposed activity complies with the Northland Regional Council.

Please provide a copy of your **Business Management Practices** too show how your business manages incidents such as spillage.

If the proposed activity involves buildings or structures, then detailed plans of the proposed buildings or structures are required. (A Building Consent may be required).

If your Offensive Trade involves the disposal of any nightsoil/septic tank sludge to land within the Kaipara District region, please provide the following:

- Site map or aerial photograph that clearly shows the location of the proposed activity, the legal boundaries of the property and of neighbouring properties, roads, water courses and/or wetlands, streams, rivers, drains, groundwater, coastal waterbodies as well as the location of any other resource user in the surrounding area and any other significant landmarks.
- If the proposed activity involves buildings or structures, then detailed plans of the proposed buildings or structures are required. (A Building Consent may be required).
- Assessment of environmental effects including mitigation of negative effect on the surrounding environment and the effect of weather conditions on the activity.
- Proposed monitoring to be undertaken.
- Consultation undertaken with affected parties.
- Expected quantities/volumes collected and/or disposed.
- Method of containment and method of application to land
- Area of land (m²) utilised for the offensive trade waste/by-products.
- Address of the approved disposal site.

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5. Important privacy information.

The personal information that you provide in this form will be held and protected by Kaipara District Council in accordance with the privacy policy (available at www.kaipara.govt.nz/Our+Council/Privacy.html) and with the Privacy Act 1993. The privacy policy explains who Kaipara District Council may use and share personal information in relation to any interaction you have with Kaipara District Council, and how you can access and correct that information. It is recommended that you familiarise yourself with this policy.

Date of Application			
Name:		Signature:	

6. You can submit your application by the following means.

Email: health@kaipara.govt.nz

Drop off your application at either of our offices in Mangawhai or Dargaville

Post your application to Kaipara District Council, Private Bag 1001, Dargaville 0340

Office Use Only.

Licence Number:	
Receipt Number:	
Receipt Date:	

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