



TE URI O HAU
SETTLEMENT TRUST



**ENVIRONS HOLDINGS LIMITED
CULTURAL MONITORING
PROTOCOLS & POLICIES 2017**



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11 E TIMATANGA WHAKAMURI INTRODUCTION AND BACKGROUND

1. Te Uri o Hau is a hapu of Ngati Whatua, located in the Northern Kaipara area embraced by the Mangawhai and Kaipara Harbour and coastal marine areas. As consistent with Te Tiriti o Waitangi 1840 (Treaty of Waitangi 1840), international declarations and conventions, Te Uri o Hau estates and territory: statutory area of interest covers the land and coastal marine area in the Northern Kaipara region.
2. It embraces locale north of Wellsford in the south, to Te Arai Point taking in the Mangawhai Heads in the east, to Pikawahine in the north, across to Mahuta on the West Coast and down, including Pouto. The Managawhai and Kaipara Harbours are inclusive of Te Uri o Hau estates and territory: statutory area of interest extending to the outer limit of the Exclusive Economic Zone (as defined in the Territorial Sea, Contiguous Zone, and Exclusive Economic Zone Act 1977).

Plate 1.1 Te Uri o Hau Estates and Territories: Statutory Area of Interest



3. Te Uri o Hau Settlement Trust is the legal entity of Te Uri o Hau hapu and whanau, and provides for the environmental, cultural, social and economic well-being. Environs Holdings Limited is the environmental subsidiary of Te Uri o Hau Settlement Trust who is responsible for the implementation of the activities that advance the well-being of Te Uri o Hau hapu and whanau, to their natural resources within Te Uri o Hau estates and territory: statutory area of interest.
4. Te Uri o Hau Claims Settlement Act (2002) provides a number of mechanism enabling Environs Holdings Limited to exercise kaitiakitanga throughout Te Uri o Hau estates and territory: statutory area of interest as follows:
 - a) Protocols with Crown Ministers and their statutory agencies;
 - b) Memoranda of Understanding with regional and territorial authorities;
 - c) Statutory Acknowledgement areas throughout Te Uri o Hau estates and territories: statutory area of interest;
 - d) Deeds of Recognition throughout Te Uri o Hau estates and territories: statutory area of interest;

- e) The designation of Kirihipi Overlay (Conservation areas) throughout estates and territory: statutory area of interest;
- f) Working Together document with the Department of Conservation;
- g) Cultural redress properties returned to Te Uri o Hau; and
- h) Te Uri o Hau Kaitiakitanga o Te Taiao 2011 (environmental management plan).

The association of Te Uri o Hau to historic place, historic area, wahi tupuna, wahi tapu, or wahi tapu area provides for the last remnants / cultural foot prints of Te Uri o Hau cultural, historical and traditional settlement within Te Uri o Hau estates and territory: statutory area of interest. Te Uri o Hau Cultural Monitoring Protocols and Policies 2015 - 2016 seek to:

- a) Meet the obligations of Article 2 in Te Tiriti o Waitangi 1840 (Treaty of Waitangi 1840) in respect of Te Uri o Hau estates and territories;
- b) Meet obligations to Te Uri o Hau under the Resource Management Act 1991;
- c) Meet obligations under the Conservation Act 1987 and Reserves Act 1977;
- d) Meet obligations under the Marine and Coastal Area (Takutai Moana) Act 2011;
- e) Meet obligations under National Policy Statements including the New Zealand Coastal Policy Statement 2010 and National Policy Statement for Freshwater 2014;
- f) The protection of a historic place, historic area, wahi tupuna, wahi tapu, or wahi tapu area;
- g) The discovery of koiwi and artifacts whilst undertaking earthworks are culturally protected;
- h) A consistent approach in relation to the appointment of marae kaitiaki to undertake cultural monitoring and the management of accidental discoveries at sites of significance; and
- i) A culturally appropriate approach if there are associated impacts on the natural environment whilst undertaking earthworks.

1.1 | WHY CONSULT

1. The Resource Management Act 1991 and associated legislation and regulations establishes principles recognizing the importance of Te Uri o Hau hapu and whanau interests to their estates and territory under Te Tiriti o Waitangi 1840 (Treaty of Waitangi 1840). The Act¹ establishes principles recognising the importance of Maori interests and rights to natural and physical resources. Section 6 of the Act defines matters of national importance in relation to managing the use, development, and protection of natural and physical resources to recognise and provide for the following matters of national importance:
 - a) the preservation of the natural character of the coastal environment (including the coastal marine area), wetlands, and lakes and rivers and their margins, and the protection of them from inappropriate subdivision, use, and development;
 - b) the protection of outstanding natural features and landscapes from inappropriate subdivision, use, and development;
 - c) the protection of areas of significant indigenous vegetation and significant habitats of indigenous fauna;
 - d) the maintenance and enhancement of public access to and along the coastal marine area, lakes, and rivers;
 - e) the relationship of Maori and their culture and traditions with their ancestral lands, water, sites, waahi tapu, and other taonga;
 - f) the protection of historic heritage from inappropriate subdivision, use, and development; and
 - g) the protection of protected customary rights.
2. Section 7 of the Marine and Coastal Area (Takutai Moana) Act 2011 recognises, and promotes the exercise of, customary interests of Maori in the common marine and coastal area by providing for the participation of affected iwi, hapu, and whanau in the specified conservation processes relating to the

¹ Resource Management Act 1991. New Zealand Government. New Zealand: Wellington.

common marine and coastal area; for customary rights to be recognised and protected; and for customary marine title to be recognised and exercised.²

3. Heritage New Zealand Pouhere Taonga Act 2014 provides for heritage covenants that may be entered into by Heritage New Zealand Pouhere Taonga with the owner of a historic place, historic area, wahi tupuna, wahi tapu, or wahi tapu area to provide for the protection, conservation, and maintenance of the place, area, wahi tupuna, wahi tapu, or wahi tapu area under Subpart 1 Section 39– Heritage covenants.³ Subpart 2 of the Act provides for the overarching protection of archaeological sites. Under Section 42 an archaeological site must not be modified or destroyed unless an authority has been granted by the Heritage New Zealand Pouhere Taonga.⁴

1.2| WHEN TO CONSULT

1. Under section 64 of the Te Uri o Hau Claims Settlement Act 2002, Councils are required to send a summary of their resource consent application to Environs Holdings Limited. This is supported by the Te Uri o Hau (Resource Consent Notification) Regulations 2003, Local Government Act 2002 and the Resource Management Act 1991. Further relevant legislation includes:
 - a) Te Tiriti o Waitangi 1840 (Treaty of Waitangi 1840);
 - b) Burial and Cremations Act 1964;
 - c) Coroners Act 2006;
 - d) Crown Minerals Act 1991;
 - e) Conservation Act 1987;
 - f) Exclusive Economic Zone and Continental Shelf (Environmental Effects) Act 2012;
 - g) Heritage New Zealand Pouhere Taonga Act 2014;
 - h) Local Government Act 2002;
 - i) Marine and Coastal Area (Takutai Moana) Act 2011;
 - j) Protected Objects Act 1975;
 - k) Public Works Act 1981;
 - l) Resource Management Act 1991;
 - m) Conservation Act 1987 and Reserves Act 1977;
 - n) Marine and Coastal Area (Takutai Moana) Act 2011;
 - o) Te Uri o Hau Deed of Settlement 2000;
 - p) Te Uri o Hau Claims Settlement Act 2002;
 - q) Te Uri o Hau (Resource Consent Notification) Regulations 2003;
 - r) Te Uri o Hau Kaitiakitanga o te Taiao 2011;
 - s) National Policy Statements;
 - t) Regional Policy Statements and Plans; and
 - u) Other relevant legislation and policy.

² Marine and Coastal Area (Takutai Moana) Act 2011. New Zealand Government. New Zealand: Wellington.

³ Heritage New Zealand Pouhere Taonga Act 2014. Subpart 1 39 Heritage covenants. New Zealand Government. New Zealand: Wellington.

⁴ Ibid, Subpart 2 – Archaeological sites Section 42.

1.3| WHAT ARE THE KEY INTERESTS FOR ENVIRONS HOLDINGS LIMITED

Domain	Modification/Destruction of
Land	<ul style="list-style-type: none"> ✓ Earthworks for forestry tracks, planting and harvesting ✓ Earthworks for residential developments, including building platforms, topsoil stripping and access ways ✓ Earthworks for stock races or farm tracks, fencing or landscaping ✓ Trenching for telephone, power, and waste disposal ✓ Road construction ✓ Quarrying ✓ Building demolition ✓ Land Based Mining ✓ Deep Sea Drilling
Air	<ul style="list-style-type: none"> ✓ Crematoriums ✓ Industry Emissions
Water	<ul style="list-style-type: none"> ✓ Kaipara Harbour and tributaries ✓ Mangawhai Harbour and tributaries ✓ Activities within 200 metres of the coastal marine area ✓ Natural character of the coastal environment ✓ Coastal marine area ✓ Wetlands ✓ Lakes ✓ Rivers and their margins ✓ Dune lakes ✓ Streams ✓ Estuaries ✓ Aquifers ✓ Mahinga kai – places where food is collected
Biodiversity and Ecology	<ul style="list-style-type: none"> ✓ Outstanding natural features ✓ Cultural landscapes ✓ Cultural sites of significance ✓ Areas of significant indigenous vegetation ✓ Significant habitats of indigenous fauna ✓ Indigenous biodiversity and their ecology systems ✓ Flora and Fauna
Archaeology	<ul style="list-style-type: none"> ✓ Culture and traditions ✓ Ancestral lands ✓ Water ✓ Waahi tapu ✓ Wāhi tupuna ✓ Wāhi tapu area ✓ Historic place ✓ Historic area ✓ Māori schoolhouses ✓ Buildings and structures ✓ Kainga and fishing villages ✓ Prepared Stone quarries ✓ Rock art sites ✓ Archaeological sites ✓ Caves

Maori Ancestral Land	<ul style="list-style-type: none"> ✓ Activity adjacent to or on a Maori reserve, ✓ Maori purposes zone ✓ Maori land
Conservation Areas – Commercial Activities	<ul style="list-style-type: none"> ✓ Kirihipi Overlay (Conservation) Area ✓ Pouto Stewardship Conservation Area ✓ Manukapua Conservation Area ✓ Other Conservation Areas ✓ Cultural sites of significance ✓ Cultural landscapes ✓ Marine Mammals
Coastal Marine Area Fisheries	<ul style="list-style-type: none"> ✓ Maori Oyster Reserves ✓ Mangroves ✓ Toheroa ✓ Scallops ✓ Fisheries ✓ Indigenous Biodiversity

1.4 WHAT TO EXPECT

1. Depending on what is proposed in your consent application / project, consultation may involve a combination of the below actions:
 - a) Environs Holdings Limited consulting with Te Uri o Hau whanau and hapu to seek approvals for any resource consent application / project;
 - b) The undertaking of site visits by Environs Holdings Limited Director, Te Uri o Hau Taumata member, Environs Lead and / or Te Uri o Hau marae kaitiaki;
 - c) Hui / meetings to discuss tangata whenua views and concerns; and
 - d) Environs Holdings Limited Cultural Impact Assessment.

2|TE PUTAKE - PURPOSE

1. To provide cultural monitoring protocols and policies to ensure the protection of natural resources and Te Uri o Hau values within Te Uri o Hau estates and territory: statutory area of interest.

3|E WHAKAARO ANA NGĀ TIKA HEI TIAKI CULTURAL MONITORING PROCESS

1. The consent applicant, organization and / or body corporate will take into account Te Uri o Hau Kaitiakitanga o te Taiao 2011 available from Environs Holdings Limited on request.

3.1|PRE COMMENCEMENT OF PROJECT

1. Te Uri o Hau cultural requirements include pre-consultation between Te Uri o Hau and resource consent applicant, organization and / or body corporate. The applicant will engage the services of Environs Holdings Limited to assess the project by completing the online version of Environs Holdings Limited Agreement for Supply for Services.

2. Environs Holdings Limited will determine subsequent engagement with consent applicants, organization and / or body corporate which may include site visit and assessment, undertaking desktop reviews of planning documents, site visit inspections, site visits with an archaeologist, subsequent cultural monitoring of historic place, historic area, wāhi tūpuna, wāhi tapu, or wāhi tapu area, cultural impact assessment, desktop reports, and meeting attendance. Environs Holdings Limited acts on the principles of co-operation, mutual understanding and good faith.
3. At the commencement of any activity / project the applicant will complete a formal Whakatau Tangata (Cultural Induction) with Environs Holdings Limited representatives. This induction will ensure that all employees, key suppliers and subcontractors are educated on the significance of Te Uri o Hau hapu and whanau cultural and spiritual heritage of the project area. Environs Holdings Limited will advise on values of interest to Te Uri o Hau during the construction process and the appropriate measures to be undertaken should Te Uri o Hau sites of significance and values, or other discovery be encountered.
4. Where required, before earthworks commence in sensitive areas, a Taumata member will undertake blessings and providing tikanga guidance required for the site. If a Taumata member is unavailable a Te Uri o Hau kaitiaki may undertake site blessings for sensitive areas.

3.2 | COMMENCEMENT OF PROJECT

1. The consent applicant / holder, organization and / or body corporate will ensure that 14 working days notice is given at the commencement of any excavation.
2. If a discovery is made, work is to immediately stop in the vicinity of the site. The discovery area is to be encircled (if possible) with pegs and warning tape. This is not to be removed until contact has been made with Environs Holdings Limited and the archaeologist, and that all cultural concerns have been satisfied.

3.3 | KAITIAKI REQUIREMENTS

1. Te Uri o Hau kaitiaki represent their various marae as shown in Table 3.1 Nga Marae Tuturu and Whanau Marae and their relationship to whanau marae within Te Uri o Hau. Plate 3.1 shows the locality of Nga Marae o Tuturu and whanau marae of Te Uri o Hau. Plate 3.2 shows Te Uri o Hau statutory area of interest to the exclusive economic zone.
2. The resource consent applicant / holder, organization and / or corporate body will confirm terms and timeframes with Environs Holdings Limited to engage kaitiaki for the cultural monitoring that is required. Any additional kaitiaki involvement will be at the discretion of Environs Holdings Limited.
3. Environs Holdings Limited are to supply the resource consent applicant, organization and/or body corporate with the contact details of the Te Uri o Hau kaitiaki so they are notified when they are needed on site. The frequency and duration of Te Uri o Hau kaitiaki works will be determined by the criteria between Environs Holdings Limited the resource consent applicant/holder, organization and/or body corporate and the archaeologist.

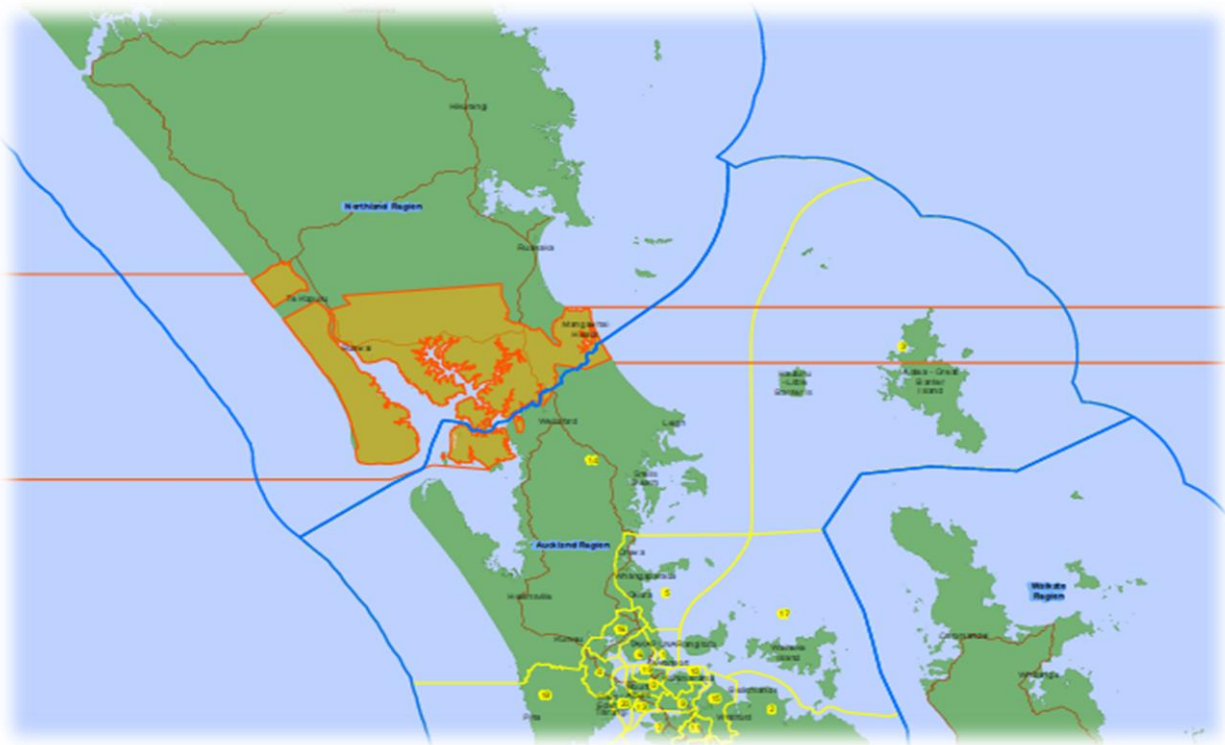
Table 3.1 **Nga Marae Tuturu and Whanau Marae**

Nga Marae Tuturu	Whanau Marae
Otamatea (Batley)	Te Punga(Kaiwaka)
Waikaretu (Pouto)	Oturei (Dargaville)
	Ripia (Te Kopuru)
Waihaua (Arapaoa, Matakohe)	Ngatai Whakarongorua (Tinopai)
	Waiohou (Tinopai)
	Waiaotea (Tinopai)
	Naumai (Ruawai)
	Parirau (Matakohe)
	Rawhitiroa (Hukatere)
	Te Kowhai (Ruawai)
Oruawharo	Oruawharo

Plate 3.1: **Nga Marae o Te Uri o Hau**



Plate 3.2: Te Uri o Hau Exclusive Economic Zone



4 | TIKANGA O TE URI O HAU - PROTOCOLS

4.1 | LEGISLATION

Heritage New Zealand Pouhere Taonga Act 2016:

1. Under Section 3 of the Heritage New Zealand Pouhere Taonga Act 2014 the purpose of the Act is to promote the identification, protection, preservation and conservation of the historical and cultural heritage of New Zealand.
2. Under Section 7 Treaty of Waitangi (Te Tiriti o Waitangi) in order for the Crown's responsibility to give effect to (Te Tiriti o Waitangi) the Heritage New Zealand Pouhere Taonga Act 2014 provides for:
 - a) Section 10, for the appointment , in consultation with the Minister of Maori Affairs at least 3 members to the Board of Heritage New Zealand Pouhere Taonga who are qualified for appointment having regards to their knowledge of te ao Maori and tikanga Maori;
 - b) Sections 13 and 14 that, that Heritage New Zealand Pouhere Taonga –
 - i. Has functions that relate to wahi tupuna, wahi tapu, and wahi tapu areas; and

- ii. Has the powers to carry out those functions, including the power to be a heritage protection authority under Part 8 of the Resource Management Act 1991.⁵
 - c) Section 22, that Heritage New Zealand Pouhere Taonga has the power to delegate functions and powers to the Maori Heritage Council continue by section 26; and
 - d) Sections 27 and 28 for the functions and powers of that Council to ensure the appropriate protection of wahi tupuna, wahi tapu, and wahi tapu areas; and
 - e) In section 39, for the power of Heritage New Zealand Pouhere Taonga to enter into heritage covenants over wāhi tūpuna, wāhi tapu, and wāhi tapu areas; and
 - f) In sections 46, 49, 51, 56, 57, 62, 64, and 67, for the measures that are appropriate to support processes and decisions relating to sites that are of interest to Māori or to places on Māori land; and
 - g) In sections 66, 68, 69, 70, 72, and 78, for a power for the Council to enter, or to determine applications to enter, wāhi tūpuna, wāhi tapu, and wāhi tapu areas on the New Zealand Heritage List / Rārangi Kōrero, and to review or remove such entries; and
 - h) In section 74, a power for the Council to make recommendations to relevant local authorities in respect of wāhi tapu areas entered on the New Zealand Heritage List / Rārangi Kōrero under Part 4 and a duty on local authorities to have particular regard to such recommendations; and
 - i) In sections 75 and 82, requirements that the Council (and in section 82, the Minister of Māori Affairs) be consulted in certain circumstances relating to the New Zealand Heritage List / Rārangi Kōrero and the Landmarks list respectively.
3. Section 42 Archaeological sites not to be modified or destroyed (1) unless an authority is granted under section 48, 56(1)(b), or 62 in respect of an archaeological site, no person may modify or destroy, or cause to be modified or destroyed, the whole or any part of that site if that person knows, or ought reasonably to have suspected, that the site is an archaeological site; (2) Subsection (1) applies whether or not an archaeological site is a recorded archaeological site or is entered on – (a) the New Zealand Heritage List/Rārangi Kōrero under subpart 1 of Part 4; or (b) the Landmarks list made under subpart 2 of Part 4.
4. Section 45 Application for approval of person to carry out activity Section (2) A person must not be approved to carry out an activity under subsection (1) unless Heritage New Zealand Pouhere Taonga is satisfied that the person – (a) has sufficient skill and competency, is fully capable of ensuring that the proposed activity is carried out to the satisfaction of Heritage New Zealand Pouhere Taonga, and has access to appropriate institutional and professional support and resources; and (b) in the case of a site of interest to Maori (i) has the requisite competencies for recognizing and respecting Maori values; and (ii) has access to appropriate cultural support.

Resource Management Act 1991:

1. Part 8 of the Resource Management Act 1991 Designations and Heritage Orders – Heritage Orders. Section 187 a heritage order means a provision made in a district plan to give effect to a requirement made by a heritage protection authority under section 189 or section 189A. Heritage protection authority under Section 187 (a) (ii) includes the Minister of Maori Affairs acting either on his own or her own motion on the recommendation of an iwi authority; (b) a local authority acting either on its own motion or on the recommendation of an iwi authority; (c) Heritage New Zealand Pouhere Taonga, in so far as it carries out its functions under section 13(1)(i) of the Heritage New Zealand Pouhere Taonga Act 2014; (d)

Taonga Act 2014; (d) A body corporate that is approved as heritage protection authority under section 188 (d) a body corporate that is approved as a heritage protection authority under section 188.

A body corporate that is approved as heritage protection authority under section 188 (d) a body corporate that is approved as a heritage protection authority under section 188.

4.2 | GENERAL PROTOCOL FOR DISCOVERY OF KOIWI TANGATA (HUMAN REMAINS),

1. Earthworks should cease in the immediate vicinity while New Zealand Police, Environs Holdings Limited and an archaeologist are contacted.
2. The area of the site will be secured in a way that protects the discovery as far as possible from further damage.
3. Environs Holdings Limited and / or Te Uri o Hau kaitiaki will consult kaumatua to conduct karakia and activities as are appropriate to Te Uri o Hau tikanga, and to remove the discovery if necessary for reburial.
4. Discussion and a decision will be made between Environs Holdings Limited, resource consent applicant, organization and / or corporate body, and archaeologist about whether work will recommence in this area and / or determine protection mechanisms of Maori sites of significance (archaeology).
5. Activity in the area will commence once all parties have formally agreed to it.

4.3 | PARTICULAR PROTOCOL FOR ARCHAEOLOGICAL FEATURES OR DEPOSITS

1. All activity shall cease immediately and Heritage New Zealand Pouhere Taonga shall be notified of the discovery.
2. If the site cannot be avoided, discussion with Environs Holdings Limited and resource consent applicant, organization and / or corporate body about an application for an authority to modify the archaeological site will be made as required under the Heritage New Zealand Pouhere Taonga Act 2014.⁶
3. If there is an archaeological site that relates to Maori occupation Environs Holdings Limited must be consulted.
4. An assessment of effects on Maori cultural values will be required as part of the authority application.
5. No work can be carried out that will affect the site until 15 working days after an authority has been granted.
6. Any conditions attached to the authority must be complied with. This may include archaeological recording, sampling or more detailed investigation, and the completion of an archaeological report.
7. As part of Te Uri o Hau archaeological conditions, Te Uri o Hau shall require cultural monitoring of all archaeological sites.

4.4 | PARTICULAR PROTOCOL FOR TAONGA

1. The archaeologist will notify the Ministry for Culture and Heritage of the find within 28 days as required under the Protected Objects Act 1975. This can be undertaken through the Auckland War Memorial Museum.
2. The Ministry for Culture and Heritage, in consultation with Environs Holdings Limited will decide on custodianship of the taonga.
3. If the taonga requires conservation treatment (stabilisation), this can be carried out by the Department of Anthropology, University of Auckland and would be paid for by the Ministry. It would then be returned to the custodian or museum.

5 | NGĀ MAHI Ā NGĀ KAWENGA – RESPONSIBILITIES AND ROLES

5.1 | APPLICANT / ORGANISATION AND / OR BODY CORPORATE

The resource consent applicant, organization and / or corporate body shall:

1. Identify the need to notify and consult with Environs Holdings Limited regarding their resource consent application and / or project at the pre-construction stage.
2. Sign an agreement for supply of services by Environs Holdings Limited who will define the required Te Uri o Hau kaitiaki to undertake an assessment of the resource application / project.
3. Provide all health and safety (Hi Vis, hard hat, boots and wet weather gear) for Te Uri o Hau kaitiaki.
4. Induct Te Uri o Hau kaitiaki to the site, including health and safety requirements and rules and regulations.
5. Follow protocols and policies outlined in the event of discovering koiwi or taonga.
6. The project archaeologist will be employed by the resource consent applicant, organization and / or corporate body approved by the New Zealand Historic Places Trust under s17 of the Historic Places Act (1993).

5.2 | ENVIRONS HOLDINGS LIMITED

Environs Holdings Limited will be responsible and ensure:

1. Te Uri o Hau Kaitiaki are adequately trained to be able to competently undertake site visits, cultural impact assessments, cultural monitoring and site blessings.
2. Te Uri o Hau Kaitiaki have appropriate health and safety equipment including Hi Vis garments, hard hats and appropriate footwear supplied by the resource consent applicant, organization and / or corporate body. Health and safety equipment will be returned to the resource consent applicant/holder, organization and / or corporate body on project completion.

3. Te Uri o Hau Kaitiaki fulfills the terms and timeframes that are agreed to. Failure to do so will result in an Environs Holdings Limited representative attending on their behalf.
4. Te Uri o Hau Kaitiaki are remunerated for their services appropriately and in fairness.
5. Payments are requested from the applicant within 7 working days of the invoice being issued, all reports from Te Uri o Hau Kaitiaki and claims for payment are handed onto the resource consent applicant, organization and / or corporate body.
6. Te Uri o Hau Kaitiaki are paid when payment is received from the resource consent applicant/holder, organization and / or corporate body.
7. Mitigating any negative environmental impacts and further communications between Environs Holdings Limited and the resource consent applicant, organization and / or corporate body needs to occur immediately.

5.3 | KAITIAKI

Te Uri o Hau Kaitiaki will be responsible and ensure:

1. They are present on site for the initial site meeting, any earthworks, to the depth of where the soil is then deemed sterile by the archaeologist.
2. To reach an agreement on the restoration of any impact on the natural environment, or as otherwise agreed to between the resource consent applicant, organization and / or corporate body and Environs Holdings Limited.
3. They will be present on site at the agreed dates and times with the resource consent applicant, organization and / or corporate body and archeologist.
4. To provide accurate start and finish times and an onsite record whether hand written or by media device of what they observed during the process of any excavation or modification of wahi tapu and wahi taonga.
5. To provide a typed written report and submit any media device information including digital photographs to Environs Holdings Limited.

6 | NGĀ WHAKAUTU - FEES & PAYMENTS

1. Environs Holdings Limited has set professional fees which are attached and marked Form 2 – EHL Professional Fees.

6.1 | KAUMATUA / KUIA BLESSINGS

1. Te Uri o Hau Taumata Council (kaumatua and kuia) services expenses will be met by the resource consent applicant, organization and / or body corporate including catering as prescribed in Form 2 – EHL Professional Fees.

6.2 | KAITIAKI AND OTHER ASSOCIATED FEES

1. Te Uri o Hau Kaitiaki will be paid at an hourly rate as prescribed in Form 2 – EHL Professional Fees.
2. Te Uri o Hau Kaitiaki fees and expenses will be met by the resource consent applicant, organization and/or body corporate as scheduled in Form 2 – Fee Form.

6.3 | PAYMENT FOR SERVICES

1. The resource consent applicant, organization and / or corporate body will agree to the terms of engagement marked Form 2 – EHL Terms of Engagement.
2. Payments are to be made by resource consent applicant, organization and / or corporate body on receipt of an invoice from Environs Holdings Limited within 7 working days.

7 | WHAKAPAI NGA TAUTOHE - DISPUTE PROCESS

1. Issues arising between Te Uri o Hau Kaitiaki and the resource consent applicant, organization and / or body corporate should be immediately raised with Environs Holdings Limited.
2. Environs Holdings Limited, resource consent applicant/holder, organization and / or corporate body and archaeologist agree to informal meetings to discuss issues arising from Environs Holdings Limited Cultural Monitoring Protocols & Policies 2017.
3. Environs Holdings Limited Agreement for Supply of Services is signed in good faith, every attempt will be made by Environs Holdings Limited, kaitiaki, archeologist and resource consent applicant, organization and / or corporate body to fulfill their responsibilities.
4. Where Environs Holdings Limited, Te Uri o Hau Kaitiaki, archeologist and resource consent applicant / holder, organization and / or body corporate are unable to fulfill their responsibilities for any reason or there is a dispute that cannot be resolved these matters shall be referred to an Independent Mediator.

8 | WHAKAHOUNGA - VARIATION

1. Environs Holdings Limited Cultural Monitoring Protocols & Policies 2017 are obligatory in respect of any resource consent and / or project that will involve potential disturbance to culturally significant sites (wahi tapu and wahi taonga) within Te Uri o Hau estates and territories: statutory area of interest.

9 | AROTAKE - REVIEW

1. Environs Holdings Limited Protocols & Policies will be reviewed annually in December.

10 | WHAKAPĀ - KEY CONTACTS

Organisation	Contact Details
Environs Holdings Limited Address for Service	Environs Holdings Limited Tai Tokerau Maori Trust Board Building Level 2, 3-5 Hunt Street P.O Box 657 WHANGAREI 0140 Phone (09) 459 7001 x 7 environs@uriohau.co.nz
Environs Holdings Limited	<p>Tina Latimer Environs Lead 09 4597001 x 7 027 3673155 tlatimer@uriohau.co.nz</p> <p>Katie Clark Environs Admin Coordinator 09 459 7001 x 215 021 1902367 KClark@uriohau.co.nz</p>

FORM 1 – EHL TERMS OF ENGAGEMENT

1. Consent / Project

- a) This confirms the specific details of our agreement for Environs Holdings Limited to supply services to resource consent applicant, organization and / or body corporate.

2. Background

- a) Environs Holdings Limited is an environmental subsidiary of Te Uri o Hau Settlement Trust responsible for the implementation of activities that advance the well-being of Te Uri o Hau whanau and hapu within Te Uri o Hau estates and territories: statutory area of interest.
- b) Environs Holdings Limited is the mandated company to deal with environmental matters on behalf of Te Uri o Hau Settlement Trust.

3. Environs Holdings Limited Cultural Monitoring Protocols and Policies 2017

- a) Environs Holdings Limited Cultural Monitoring Protocols and Policies 2017 and associated forms outline the terms and conditions of business including scope and nature of the service to be provided, and must be read in conjunction with Environs Holdings Limited terms of engagement.
- b) Environs Holdings Limited Cultural Monitoring Protocols and Policies 2017 and associated forms provides for a consistent approach to undertake cultural monitoring of the environment within Te Uri o Hau estates and territories: statutory area of interest.

4. Environs Holdings Limited Responsibility

- a) Environs Holdings Limited is the primary contact and will be responsible for the administrative and management of all assessments unless advised otherwise to the resource consent applicant, organization and / or body corporate.
- b) Environs Holdings Limited will determine the scope and sensitivity rating of the resource consent application / project which from time to time may require the assistance additional Environs Holdings Limited representatives.
- c) Environs Holdings Limited aim to offer an efficient and effective service at all times, should there be any aspect of our service which the resource consent applicant, organization and / or body corporate is dissatisfied your immediate contacts are outlined Environs Holdings Limited policies and protocols at No. 10.

5. Environs Holdings Limited Cultural Impact Assessment

- a) Cultural Impact Assessments are required by Environs Holdings Limited where there are sensitive cultural values which may affect Te Uri o Hau whanau and hapu.
- b) Environs Holdings Limited and the resource consent applicant, organization and / or body corporate will collaborate to define terms of reference and an agreement to supply such services for professional fees as outline in Form 2- EHL Professional Fees.

Sensitivity	Te Uri o Hau Cultural Values
Non-Sensitive Activities	Where adverse effects are expected to be minor and will impact on Te Uri o Hau values
Sensitive Activities	Where adverse effects are anticipated to be greater than minor and will impact on Te Uri o Hau values
Highly Sensitive Activities	Where there is a high probability the proposal will result in major adverse effects and will impact on Te Uri o Hau values

6. Environs Holdings Limited Other Services

- a) The resource consent applicant, organization and/or body corporate may seek to supply their own service agreement with Environs Holdings Limited.

7. Environs Holdings Limited Professional Fees

- a) Environs Holdings Limited professional fees are outlined in Form 2 – EHL Professional Fees.
- b) Environs Holdings Limited requires payment within 7 working days of the invoice date.
- c) Late payments to Environs Holdings Limited will be lodged with a collection agency unless prior arrangement been organized.
- d) Further work will not be undertaken until full payment is received by Environs Holdings Limited.

FORM 2 – EHL PROFESSIONAL FEES

Supply for Services	Responsibility	Rates
Administration & Coordination <ul style="list-style-type: none"> Consent site visit, cultural monitoring and site blessings scheduling Consent applicant / planner communications Consent Review Applicant invoicing 	Katie Clark Environs Admin Coordinator Environs Holdings Limited	\$40 per hour .77c
Consultation <ul style="list-style-type: none"> Consultation with consent applicant / planner Consultation with regional and territorial agencies Consultation with Department of Conservation or Ministry of Primary Industries Assessment <ul style="list-style-type: none"> Desktop analysis of resource consent application / project Review Cultural Impact Assessment Final report to consent applicant Site Inspection <ul style="list-style-type: none"> Site Inspection of proposed resource consent works Health and safety policies compliance for Environs Holdings Limited by resource consent applicant 	Tina Latimer Environs Lead Environs Holdings Limited MPhil (Sc.) MREM Environs Holdings Limited Director	\$90 per hour .77c km
Consultation <ul style="list-style-type: none"> External consultation with resource consent applicant / planner Consultation Kaumatua / Kuia Consultation with Environs Lead and / or Environs Holdings Director Site Inspection <ul style="list-style-type: none"> Site Inspection of proposed consent project Assessment /Research / Reporting <ul style="list-style-type: none"> Reviewing and assessing resource consent information Reviewing historical information for 	Te Uri o Hau Taumata Kaunihera Shereen Worthington Otamatea Marae Kaitiaki	\$50 per hour .77c km \$40.00 per hour .77c km

consent project <ul style="list-style-type: none"> • Site Assessment Report • Cultural Impact Assessment Monitoring <ul style="list-style-type: none"> • Monitoring of any proposed earthworks • Monitoring of any proposed earthworks archeological Site Blessings Ceremonial blessings as requested by land owners	Te Uri o Hau Kaitiaki	\$35.00 per hour .77c km
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FORM 3 – EHL AGREEMENT FOR SUPPLY OF SERVICES

To the consent applicant / holder, organization and / or body corporate:

1. Signing of this agreement for supply of services by Environs Holdings Limited indicates that you have read and understand Te Uri o Hau protocols, policies and terms and conditions of engagement and supply of services as outlined in Form 1 – EHL Terms of Engagement and Form 2 – EHL Professional Fees.
2. Environs Holdings Limited and / or Te Uri o Hau kaitiaki will contact the consent applicant, organization and / or body corporate to arrange a site visit and / or discuss the following steps of a site visit, cultural impact assessment, cultural monitoring and site blessing.

Resource Consent Applicant Name	
Postal Address for Invoicing	
Site Visit Address	
Email Address	
Phone Number	
Cell Phone Number	
Preferred Site Visit Dates	
Preferred Site Visit Time	

Applicant/Agent Signature: _____

Date: _____

Return To: Environs Holdings Limited
C/- Katie Clark
Admin Coordinator
P.O Box 657
Level 2 3-5 Hunt Street
WHANGAREI 0140
09 459 7001 X7

Email: environs@urioihau.co.nz