



# Solid Fuel Building Consent Application Checklist

## Form 2 (SF) (in conjunction with Form 2)

<b>Project address:</b>		Project N°:
		Complexity:
		Date Received:

NB: The following is required on application in sufficient detail to show compliance with aspects of the District Plan and the New Zealand Building Code. Additional information may be requested during processing of the application.	Supplied	N/A	Council
<b>Online Application Form 2: COMPLETED</b> (ensure mandatory fields are completed)	<input type="checkbox"/>		<input type="checkbox"/>
<b>Plans and specifications:</b> <ul style="list-style-type: none"> <li>One copy of plans and specifications</li> </ul>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Application fee:</b> (GST Incl) For Building, alterations and other projects <b>See KDC Fees and Charges on website</b> <b>- (to be paid at time of lodgement):</b>	<input type="checkbox"/> <input type="checkbox"/>		<input type="checkbox"/> <input type="checkbox"/>
<b>Record of Title (Including schematic maps, no older than 6 months)</b> <ul style="list-style-type: none"> <li>This must be supplied with all applications without exception.</li> <li>Sale and Purchase agreement accompanied by a Record of Title in the name of the current owner, as above, if applicable.</li> <li>Obtainable from Land Information New Zealand</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>FLOORPLAN</b> (Information should include the following):	Yes	No
Each room should be labelled with use particularly sleeping areas	<input type="checkbox"/>	<input type="checkbox"/>
Placement of fireplace/hearth and distance to external openings ie. doors/windows. Curtain/blind information if the fireplace is a meter or closer to an external opening ie. doors/windows	<input type="checkbox"/>	<input type="checkbox"/>
All doors/windows in the room of installation to be shown	<input type="checkbox"/>	<input type="checkbox"/>
Add a note 'No structure will be compromised during the installation of the fireplace'	<input type="checkbox"/>	<input type="checkbox"/>
Smoke detectors shown within 3 metres of all bedroom doors and audible to all sleeping occupants	<input type="checkbox"/>	<input type="checkbox"/>
<b>ELEVATION</b> (Information should include the following):	Yes	No
The roof pitch and roof cladding type	<input type="checkbox"/>	<input type="checkbox"/>
Flue details including flue height, location in relation to ridge, and flashing details	<input type="checkbox"/>	<input type="checkbox"/>
The window/door openings and type of opening e.g. slider or top hung window	<input type="checkbox"/>	<input type="checkbox"/>

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<b>SPECIFICATIONS</b> ( <i>Information should include the following</i> ):	<b>Yes</b>	<b>No</b>
The most current specification for the proposed fire appliance	<input type="checkbox"/>	<input type="checkbox"/>
Installation details including clearances, fixing details etc.	<input type="checkbox"/>	<input type="checkbox"/>
Details of roof penetration including the proposed flashing, and mid floor penetration details if applicable	<input type="checkbox"/>	<input type="checkbox"/>
The flashing technical/installation specifications	<input type="checkbox"/>	<input type="checkbox"/>
Clean air approval if the property area is less than 2 Ha	<input type="checkbox"/>	<input type="checkbox"/>
Owners Maintenance information and requirements	<input type="checkbox"/>	<input type="checkbox"/>
Wet back specifications and plumbing schematic including Hot Water Cylinder details if applicable	<input type="checkbox"/>	<input type="checkbox"/>

### **APPLICATION**

Means of Compliance with the New Zealand Building Code clauses to be considered in the application for a fireplace should be B1, B2, E2, F7, G4 and G12 if a wet back is going to be installed.

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