



Residential PIM / Building Consent Application Checklist

Form 2 (R) (in conjunction with Form 2)

Please attach this checklist with your application

GUIDANCE INFORMATION

Documentation must cover all items identified in bold font throughout this lodgement checklist. If any of the required information is not provided, the building consent application may be rejected.

All applications must be submitted online only.

Standard of Documentation:

Section 7 of the Building Act defines 'plans and specifications' as drawings, specifications, and other documents according to which a building is to be constructed, altered, demolished or removed. Documentation is required to be of a high, professional standard. Refer to the Ministry of Business, Innovation & Employment (MBIE) publication 'Guide to applying for a building consent'. A copy may be obtained from www.building.govt.nz

Drawings must be:

- Produced to scale on white background. Minimum size font of 12 or if CAD 2.5
- Produced in black ink, or colour and are legible.
- Each drawing must contain.
 - o A drawing number and title
 - o Designer's name and contact details
 - o Address of property
 - o Be dated for version control
 - o Space must be left for issue stamps and revision notes
- Specifications must be project specific and include the latest edition of relevant supporting documentation (installation details), BRANZ and Codemark Certificates. An index for the supporting documentation would be helpful.

1. SITE ADDRESS

Property Address and
Legal Description

2. DECLARATION

I/we confirm that all information/documentation as indicated on this checklist is provided. If this Residential Building Consent application includes a Solid fuel Heater, Solar Water Heater/Heat Pump Water Heater, or a Pool/Spa Pool **all relevant sections of this checklist must be completed** (please tick √ as applicable):

<input type="checkbox"/>	Solid Fuel Heater	<input type="checkbox"/>	Solar Water Heater	<input type="checkbox"/>	Pool/Spa Pool
Owner/Agent Signature:			Date:		

3. VEHICLE CROSSING

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All building consent applicants should advise whether the property has an existing vehicle crossing that will be used to serve the new building or development. If you do not have an existing crossing **OR** are building within 1.0 metres of the road corridor **OR** a new building on a vacant lot, then a new vehicle crossing application must be submitted to Kaipara District Council, who act as the receiving agent for Northern Transport Authority (NTA). A "Vehicle Crossing Application Form" and description of the approval process, can be viewed and downloaded from the website <https://www.kaipara.govt.nz/> by selecting Roading from the Services menu <https://www.kaipara.govt.nz/services/roads-footpaths>. The completed form together with the fee must be submitted to a Kaipara District Council office or email to: council@kaipara.govt.nz

Yes	No	N/A			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> New Vehicle Crossing OR	<input type="checkbox"/> Building <u>within</u> 1.0 metre of road corridor	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Existing vehicle crossing		

4. GENERAL REQUIREMENTS (N/A confirms not applicable)			Entire Section N/A				
Customer Use		Description			Council Use Only		
Yes	N/A				Yes	No	N/A
<input type="checkbox"/>	<input type="checkbox"/>	Application form completed in full			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Application fee (deposit) as per Kaipara District Council's fee and charges Invoiced at the time of application received.			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Project description is accurate and describes all work involved in the project			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Building within 2 metres of, or over a public drain or within 10 metres of a WSL trunk line requires Water Services Ltd (WSL) or other NUO approval			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Have you provided bridging design details to build over the drain?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	CCTV video / DVD and report provided for building over / near public drains?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Record of title (no older than 90 days) including all consent notices and encumbrances and sale and purchase agreement or lease agreement as applicable			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Letter of authorisation from the owner if the application is submitted by an agent, company or trust			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. MEMORANDUM / CERTIFICATE OF DESIGN WORK (CoW)			Entire Section N/A				
Customer Use		Description			Council Use Only		
Yes	N/A				Yes	No	N/A
<input type="checkbox"/>	<input type="checkbox"/>	The designer has provided a memorandum of design for restricted building work and is completed in full and personally signed by a LBP?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	The engineer has provided a memorandum of design for restricted work and is completed in full and personally signed by an engineer?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Owner/Builder Declaration provided if no design memorandum submitted for RBW?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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6. AMENDMENTS		Entire Section N/A			<input type="checkbox"/>		
Customer Use		Description			Council Use Only		
Yes	N/A				Yes	No	N/A
<input type="checkbox"/>	<input type="checkbox"/>	Has the original consent been issued? (If not, this change is considered a revision, not an amendment)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Description of building work accurately summarises the changes/scope of amended building works?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Plans clouded to show changes? Revisions noted and plan numbers adjusted and dated.			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. SITE INFORMATION (Scale 1:100 for Urban Areas and 1:200 for Rural Areas)		Entire Section N/A			<input type="checkbox"/>		
Customer Use		Description			Council Use Only		
Yes	N/A				Yes	No	N/A
<input type="checkbox"/>	<input type="checkbox"/>	Street address indicated and North point shown? Legal description (Lot & DP number) indicated?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Location of sediment control fences if required?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Land contours or spot levels shown at regular intervals. Locations of all site service connections, powerlines, infrastructure, overland flow paths and natural hazards			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Site boundaries, setbacks (at least two measurements including to the closest boundary) and easements clearly shown and dimensioned			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	All existing and proposed buildings clearly defined with dimensions from boundaries and other buildings (including notional boundaries if appropriate)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	If the site is prone to natural hazards refer to KDC guidance document and supply all additional information required for assessment			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. PLANNING INFORMATION (to be included on site plan)		Entire Section N/A			<input type="checkbox"/>		
Customer Use		Description			Council Use Only		
Yes	N/A				Yes	No	N/A
<input type="checkbox"/>	<input type="checkbox"/>	Copy of approved resource consent and conditions with stamped plans provided?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Location, dimensions and gradient of proposed car parking / manoeuvring (8.0m radius arc shown for each carpark) / vehicle crossing shown on the plan?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	All areas and volumes of proposed disturbed earth (e.g. excavation, fill, retaining) indicated?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	All areas of impermeable coverage, building and landscaping shown and calculations provided?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Show compliance with outdoor living space and outlook space standard where applicable?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Are all streams and riparian margins indicated? Note all areas of outstanding Natural Landscape. Indicate any vegetation clearance if appropriate			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Identify all trees protected by the District Plan (height, girth and drip line shown)?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Height in relation to boundary controls shown at the critical points and with the maximum height control shown including relevant ground and floor levels?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. FOUNDATION INFORMATION (Scale 1:100 or 1:50)						Entire Section N/A			<input type="checkbox"/>
Customer Use		Description				Council Use Only			
Yes	N/A					Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	Slab construction (i.e. concrete steel reinforcing, slab thickening & control joints) detailed and dimensioned. If SED (e.g. waffle) provide engineer's design				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	Cross section and required details				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	Subfloor framing details and deck framing (i.e. pile type, treatment, size, embedment depth & layout, bearers, jack studs, braces, fixings)				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	Joist layout plan for all floors and decks				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10. FLOOR PLAN (Scale 1:100 or 1:50)						Entire Section N/A			<input type="checkbox"/>
Customer Use		Description				Council Use Only			
Yes	N/A					Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	Existing and proposed layout and use of each space labelled?				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	All stairs, handrails and decking shown?				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	Finished floor levels shown in relation to existing and proposed ground levels?				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	Location of smoke alarms, HWC (if internal) and mechanical extraction for bathrooms and kitchens shown?				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11. BRACING INFORMATION						Entire Section N/A			<input type="checkbox"/>
Customer Use		Description				Council Use Only			
Yes	N/A					Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	Bracing calculations, specifications and layout (roof, wall, subfloor and deck)?				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12. ELEVATIONS (Scale 1:100 or 1:50)						Entire Section N/A			<input type="checkbox"/>
Customer Use		Description				Council Use Only			
Yes	N/A					Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	Elevations for each external wall provided (show openings, cladding materials (include all manufacturers documentation) and safety glass noted where required) Risk Matrix calculations to be provided on the elevations				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	Existing and finished ground levels/ floor levels indicated?				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	External stairs, handrails and decking shown?				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	Sub floor ventilation and access panel indicated? Gas bottles and califont shown with clearances if appropriate.				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	Roof cladding materials including manufacturers documentation				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

13. CROSS-SECTIONS (Scale 1:100 or 1:50)				Entire Section N/A			<input type="checkbox"/>
Customer Use		Description			Council Use Only		
Yes	N/A				Yes	No	N/A
<input type="checkbox"/>	<input type="checkbox"/>	A minimum of two cross sections through the length and width of the building (One must be through the staircase if the proposal has one)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Retaining wall details (cut, fill, height of retained ground, waterproof membrane and drainage barrier) and height of wall indicated			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Cross sections / details of all roof and wall junctions (eaves, balustrade, parapet, apron, penetrations, control joints and sill/head/jamb flashings, etc)					
<input type="checkbox"/>	<input type="checkbox"/>	Floor, wall and roof construction shown (size, height, timber treatment, grading, insulation, lining and cladding)?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Finished ground levels and floor levels			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Current Manufacturer's technical specifications/installation instructions and maintenance requirements for all cladding systems			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Insulation to new H1(including slab A/P calculation) and external building wraps, tanking products specified?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

14. ROOF PLAN & ROOF FRAMING INFORMATION (Scale 1:100 or 1:50)				Entire Section N/A			<input type="checkbox"/>
Customer Use		Description			Council Use Only		
Yes	N/A				Yes	No	N/A
<input type="checkbox"/>	<input type="checkbox"/>	Producer statement for computer software, fabricator design statement and truss layout plan supplied?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Roof drainage plan provided (Catchment area calculations and size of; rainwater heads, scuppers, internal gutters, valleys, spouting, and downpipes indicated)?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

15. PLUMBING & DRAINAGE PLAN (Scale 1:100 or 1:50)				Entire Section N/A			<input type="checkbox"/>
Customer Use		Description			Council Use Only		
Yes	N/A				Yes	No	N/A
		Ensure you use the current version of Producer Statement Design On-site effluent disposal system					
<input type="checkbox"/>	<input type="checkbox"/>	Existing and proposed fixtures fittings?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Details of storm water/sewer disposal systems provided? (i.e. detention tanks, pumps & effluent disposal including location, size, volume & depth of excavations)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	All existing and proposed sanitary/storm water drainage (including on-site treatment systems, reserve fields and cut off drains) indicated with distances to boundaries)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Soakage report provided and details shown on plans?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	First flush diverters or min. 20 micron filter on tank water supply, locate wastes, pipes and outlets, including sizes and gradients, shown in relation to mid-floor framing or slab construction. Schematic for more than one level.			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Water Heating system: include all manufacturers documentation			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

16. SPECIFIC ENGINEERING DESIGN (SED)				Entire Section N/A			<input type="checkbox"/>
Customer Use		Description			Council Use Only		
Yes	N/A				Yes	No	N/A
<input type="checkbox"/>	<input type="checkbox"/>	Engineering calculations and drawings?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Producer statements completed in full and signed and author Council register?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Plans signed and dated by engineer with calculations and structural drawings provided?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. ENGINEERING PLAN APPROVAL (EPA)				Entire Section N/A			<input type="checkbox"/>
Customer Use		Description			Council Use Only		
Yes	N/A				Yes	No	N/A
<input type="checkbox"/>	<input type="checkbox"/>	Copy of engineering plan approval for public drainage, water, parks or road works for new subdivisions/lots/dwellings			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. SWIMMING / SPA POOL & POOL FENCING				Entire Section N/A			<input type="checkbox"/>
Customer Use		Description			Council Use Only		
Yes	N/A				Yes	No	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Swimming pool	<input type="checkbox"/>	Spa pool	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Pool specifications i.e. type, brand, installation, etc.			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Engineering calculations / producer statements provided for structural design elements (refer to SED section)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Site plan (refer sections 7 & 8) with location of proposed pool and pool fencing (including any gates; gates to show opening direction and any changes in ground level, backflow/overflow/back wash plumbing)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Immediate pool area specified (i.e. pool isolated)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Manufacturer's specifications for fencing			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Plans to show details of fencing (i.e. materials, height, closing and latching devices and latch heights specified)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> <input type="checkbox"/>		If building is used as part of fencing:			<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		
		<input type="checkbox"/> Floor plan indicating location and opening projection of all doors opening into pool area					
		<input type="checkbox"/> Construction details and type of self-closing / latching devices for all doors leading into pool area					
		<input type="checkbox"/> Elevations indicating any windows opening into pool area (and details of compliance with NZ Building Code Clause F9 for example restrictors)					
<input type="checkbox"/> <input type="checkbox"/>		If boundary fencing is used as part of pool fencing:			<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		
		<input type="checkbox"/> Photos showing all intersecting fences (Note: no climbable intersecting fences, rails, etc. permitted)					
		<input type="checkbox"/> Photos showing both sides of the fence (to demonstrate compliance with NZBC F9 that there are no climbable projections within 1.2 m of the fence)					

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<input type="checkbox"/>	<input type="checkbox"/>	Cross-section showing details of fencing (height, opening materials, etc.)	<input type="checkbox"/>	<input type="checkbox"/>
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19. SOLID FUEL HEATER APPLIANCE		Entire Section N/A	<input type="checkbox"/>		
Customer Use		Description	Council Use Only		
Yes	N/A		Yes	No	N/A
<input type="checkbox"/>	<input type="checkbox"/>	Location of solid fuel heating appliance and smoke alarms shown on floor plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Location of all windows and doors in close proximity to appliance shown?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Location of hot water cylinder (if wetback provided)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Indication that existing structures will not be compromised for refitted appliances	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Cross section through roof showing roof material and flashing details: floor construction (i.e. timber / concrete floor) and type of restraint (i.e. method of fixing the appliance to hearth and hearth to floor)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Cross section through chimney where false chimney surround is constructed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Elevation or photo of external wall where the appliance is being installed to show location and height of flue (dimensions to be included and clearances from upper storey windows where flue penetrates a lower story)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Wetback details; details of valves & water supply pipes including type/capacity of HWC. Note; HWC must be open vented low pressure system if wetback installed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Manufacturer's specifications (make and model, installation instructions, clearances, flue details, flashing details, hearth insulating method, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	National Environmental Standard: details of emission and thermal efficiency ratings for model installed for properties less than 2ha.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Heritage buildings; approval required from NZ Historic Places Trust/Planning Team	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

20. SOLAR WATER HEATERS		Entire Section N/A	<input type="checkbox"/>		
Customer Use		Description	Council Use Only		
Yes	N/A		Yes	No	N/A
<input type="checkbox"/>	<input type="checkbox"/>	Location and capacity of hot water cylinder (temperature and pressure relief valve discharge point provided)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Are details or supporting structural components in the roof space provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Connection and weatherproofing details, including flashing details provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	At least two elevations and roof plan provided to show compliance with height to boundary restrictions and position / inclination of solar panels?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Location of solar panels in relation to rafters / trusses details provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Span and centres of rafters / trusses and under purlins if applicable details provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Specifications and technical data sheets provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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<input type="checkbox"/>	<input type="checkbox"/>	Engineering calculations / producer statements provided for structural design elements (refer to SED section)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Product certification / appraisal certificates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

21. DEMOLITION / REMOVAL / RELOCATION <i>(if included as part of building project)</i>		Entire Section N/A	<input type="checkbox"/>
Customer Use		Council Use Only	
Yes	N/A	Description	
<input type="checkbox"/>	<input type="checkbox"/>	Services capped and sealed inside boundary?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	All existing buildings and buildings to be demolished / relocated shown?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Safety plan / report for safe handling and disposal of hazardous materials provided(e.g. Asbestos for all work on buildings prior to 1990)?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Pollution prevention plan covering sediment control, control of noise and dust provided?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Details / means of compliance with NZ Building Code F5; e.g. barricading the site to prevent public access provided?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Third party report for second hand relocatable building. Planning form to be completed/one or more piece move indicated?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

22. OTHER DOCUMENTATION <i>(specification / reports / calculations)</i>		Entire Section N/A	<input type="checkbox"/>
Customer Use		Council Use Only	
Yes	N/A	Description	
<input type="checkbox"/>	<input type="checkbox"/>	Specifications	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Waterproofing details and floor / wall linings and finishes specified for wet areas (i.e. bathroom and laundry)?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Soil and ground stability; geotechnical report / plans?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Site contamination; report / plans(PLG1 form completed)?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Flooding and surface water; reports / plans?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Erosion and sediment control plan; report / plans and details?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Fire design report/construction details if building within 1m of boundary, >3 stories, or household units are attached (vertically or horizontally)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Support documentation for any waiver or modification (if proposed)?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Support documents and evidence for Alternative Solution (if proposed)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

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COMMENTS

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