



Form 2AA: Application for Project Information Memorandum (PIM) for non-consented small standalone dwelling

Section 33, Building Act 2004

Building

Street address of site

Proposed location of
building within site

Total floor area (m²)

Owner

Name

Include preferred form of address, e.g. Mr., Miss, Ms., Mrs., Dr, of an individual

*Contact person

*(*omit if the applicant is an individual)*

Mailing address

Street address/
registered office*:
**(select one)*

Phone

Specify preferred contact number for owner (mobile telephone or landline)

Email address

*Internet site

*(*omit if owner does not have an internet site)*

The following evidence
of ownership is
attached to this
application

Copy of record of title, lease, agreement for sale and purchase, or other document showing full name of legal owner(s) of building

*Agent – *omit all details under this heading if the owner is not represented by an agent

Name

*Contact person

*(*omit if the agent is an individual)*

Mailing address

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Street address /registered office*: <i>*(select one)</i>	
Phone	
Email address	
*Internet site	<i>(*omit if owner does not have an internet site)</i>
Relationship to owner	<i>Give details of authorisation from owner to make application on owner's behalf</i>
First point of contact for communication with territorial authority	<i>Specify full name, mailing address, phone number(s) and email addresses – point of contact must be in New Zealand</i>

Application

I request that you issue a project information memorandum for the non-consented small standalone dwelling described in this application.

Signature:

Date:

(Owner/agent on behalf of and with authority of owner) * Select one*

Project

Description of
proposed building
work*:

**include information about known natural hazards and how they are accounted for in designs and plans, and information about how the dwelling meets the requirements of a small standalone dwelling set out in clause 1 of Schedule 1A of the Building Act 2004, that is, that the dwelling has the following characteristics:*

- *Is standalone*
- *It is new*
- *It has a floor area of 70 square metres or less*
- *Has a single storey*

Previously issued
building consents or
project information
memoranda (if any):
(list)

Estimated value of building work: (specify estimated value as defined in section 7(1) of Building Act 2004): \$

Name of builder (if known)

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Project Information Memorandum

**Select those matters that apply*

The following matters are involved in the proposed project

*Alterations to land contours

*New or altered connections to public utilities

*New or altered access for vehicles

*Disposal of stormwater

*Disposal of wastewater

*Building work over any existing drains or sewers, or in close proximity to wells or water mains

*Other matters known to applicant that may require authorisation from the territorial authority (specify):

Attachments

Attach the documents specified below:

The following documents are attached to this application:

Preliminary design plans for the proposed building work (which must include site plans, elevations, and basic sections and may also include floor plans)

*Product certificates (**omit if not applicable*)

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