



Application for Code Compliance Certificate (Form 6) Section 92, Building Act 2004

The Building Consent

Building Consent Number: *

Issued by:

(name of building consent authority that granted building consent)

The Owner *(include preferred form of address, e.g., Mr, Miss, Dr, if an individual)*

Name of owner:

Contact Person: *(complete if applicable)*

Mailing address:

Street Address/or registered office:

Phone Number:

Mobile Number:

Facsimile:

Email address:

Website:

The following evidence of ownership is attached to this application:

(Copy of certificate of title, lease, agreement for sale and purchase, or other document showing full name of legal owner(s) of the building)

The Agent *(note – Only required if application is being made on behalf of the owner.)*

Name of Agent

Contact Person *(if the agent is not an individual)*

Mailing Address

Street Address/registered office

Phone Number

Mobile Number

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Facsimile			
Email address			
Website (if applicable)			
Relationship to owner			
(state details of authorisation from the owner to give the notification on the owner's behalf)			
First point of contact for communication with the council/building consent authority			
(state full name, mailing address, phone number(s), and email address(es). Contact details must be in New Zealand)			
The Application			
All building work to be carried out under the above building consent was completed on:			
	Day	Month	Year
The licenced building practitioner(s) who carried out, or supervised, the restricted building work is/are as follows:			
Name	Licensing Class	Licensed building practitioner number (or registration number if treated as being licensed under section 291 of Building Act 2004)	Particular work carried out or supervised
The personnel who carried out the building work other than restricted building work are as follows:			
(list names, addresses, telephone numbers, and (where relevant and if not provided above) licensed building practitioner numbers or Plumbers, Gasfitters, and Drainlayers Board registration numbers)			
Note: continue on another page if necessary			



The following specified systems are contained on the compliance schedule for the building and, in the opinion of the personnel who installed them, are capable of performing to the performance standards set out in the building consent.

(List specified systems)

I request that you issue a code compliance certificate for this work under section 95 of the Building Act 2004.
The code compliance certificate should be sent to:

(state which address, and whether owner or agent)

Signature

(of owner/agent on behalf of and with the authority of the owner)

Name of person signing

Date:

Day

Month

Year

6. Attachments

The following documents are attached to this application:

☐	Memorandum (Records of Building Work) from licenced building practitioner(s) stating what restricted building work they carried out or supervised
☐	Other documents from personnel who carried out the work.
☐	Certificates that relate to the energy work
☐	Evidence that the specified systems are capable of performing to the performance standards set out in the building consent

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