
Long Term Plan – briefing agenda

Date: **Monday 9 October 9.00 am-12.30 pm**

Venue: **Northern Wairoa War Memorial Hall, Dargaville**

| | Item | |
|----------|---|------------------------|
| 1 | Crown Manager Update (Private) - . Peter Winder | 9.00 – 09.30 am |
| 2 | Community Outcomes Seán Mahoney | |
| 3 | Civil Defence Presentation Tony Phipps (NRC) | 10.00-10.20 am |
| 4 | Hearings Panel Mikaela Borich & Ben Hope | |
| 5 | Strategic Priorities Seán Mahoney | |
| 6 | Future Meetings schedule and support | |



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- Long Term Plan 2018/2028
- Community Outcomes Framework
 - Seek feedback and formulate a framework for November Council meeting
 - Community framework not a sub-set of financials but overarching for relationship agreement with community for the LTP
 - Reflected in Business as Usual and in Investment decisions
- Strategic Overview
 - Seek feedback, other issues to add ? Write a strategy paper for Council to give clear guidance to officers in the LTP preparation
 - What are the strategic issues we need to brief options on and how to manage these ?

Community Outcomes Framework

- Community outcomes means the outcomes that the council aims to achieve in meeting the current and future needs of communities for good quality local infrastructure, local public services and performance of regulatory services. (Local Government Act 2002, s.5).

Community Outcomes Framework

Governance

- Making it simpler to work with us (outcome?)
- Open, transparent and engaged with communities and business
- Intent on lifting Kaipara's wellbeing and pride
- Live within our means

Community Outcomes Framework

Community

- Assisting and supporting community involvement (in?)
- Recognising and supporting achievement
- Partners with community to develop sports and recreation facilities
- Protects and enhances our natural assets and open spaces



Infrastructure

- Maintaining and improving infrastructure

Regulatory

- Safeguarding tomorrows communities

Open transparent and engaged with communities and business eg

Creating Public roading panels

Hosting meetings of builders and developers

Administering all processes in a consistent and clear way

By meeting customer perceptions not achieving legal targets.

All briefings are held in public session

Equity of service provision in communities

Strategic Issues and Projects

- Roading catch up vs affordability
- Targeted Rates (3Waters, Seal Extension, Forestry Roads, Drainage Districts etc-)
- ME3
- Water Supply
- Water Quality
- Kaiwaka Waste Water

Strategic Issues and Projects

- District Plan work program
- Communities and their facilities (Pool, Library, Community Development)
- Economic Development and Tourism (Cycleway)
- Social Housing
- Risk
- Treasury Policy (Reserves and Debt)

File number: 2302.22**Approved for agenda** ☐**Report to:** LTP Council Briefing**Meeting date:** 9 October 2017**Subject:** Hearing format for LTP consultation 2018/2028**Date of report:** September 2017**From:** Michaela Borich, Project Manager**Report purpose** ☐ **Decision** ☐ **Information****Assessment of significance** ☐ **Significant** ☐ **Non-significant****Summary**

Council are required to consult on the Long Term Plan 2018/2028 (LTP) and must provide at least one opportunity for “persons to present their views to the local authority that uses spoken or New Zealand sign language”(S83 (1d) LGA 2002). Council undertake this part of the consultation in the form of a Hearing.

This report is to start a conversation around the way Council hold hearings, looks at alternatives to the current approach, and discusses the advantages and disadvantages of each hearing format. It is essential for Council to be comfortable with the format of the hearings and this report seeks Council to advise their preferred option for the LTP 2018/2028 consultation period.

Recommendation

That the Kaipara District Council:

- 1 *Receives the Project Manager's report 'Hearing format for LTP consultation 2018/2028' dated 26 September 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Discusses all potential options and concludes the preferred*

Reason for the recommendation

Ensures Council is aware of the potential formats for a hearing schedule so they can select their preferred option, one they are comfortable with engaging the community for the LTP hearings 2018/2028.

Reason for the report

For Council to discuss the current way and alternative ways hearings could be held for the LTP 2018/2028 and determine a preferred option.

Background

Council are required to consult on the LTP and must provide at least one opportunity for “persons to present their views to the local authority that uses spoken or New Zealand sign language”(S83 (1d) LGA 2002). After the formal consultation period where Community members can submit their views on the Consultation document, Council are required to offer a forum for these submissions to be spoken. Previously Council have done this through formal hearings which are traditionally held in a hall and individuals wishing to present their views have stood and spoken to Council. This approach does meet the requirements of a Special Consultative procedure, however has the following disadvantages:

- Time consuming: Individuals book a time, but sometimes there are no shows which can make the hearings prolonged. Hearings are held after the consultation period, prolonging the time to complete the overall consultation procedure.
- Less engaging: The individual speaks to Council, but this is in a formal manner – desk to desk. Council only hear the views of the individual's topic and not on the range of issues in the Consultation Document. Only certain members of the public may choose to attend a formal hearing also as the forum may appear intimidating to some.

Council officers are suggesting a change of approach to strengthen engagement with the community, gather feedback on a variety of topics and be more time efficient. They recommend doing this by the following options 1 & 2:

Option one: Have your say session

This involves the following:

- Welcome everyone to the event
- Brief presentation of the Consultation Document to everyone
- Feedback break out session: People wishing to speak about their submissions sit at a table with a Councillor (there are several tables depending on amount of attendees), the staff co-ordinator drives a topic to be discussed for 15 minutes segments e.g. Rates, Roading, and MCP etc. The last fifteen minutes is for general feedback.
- Smart phone video speeches can also be submitted for those who wish to speak to their submission but not physically attend an event.

The role of an elected member

The elected member is required to listen to the attendee's opinions and feedback on the topics. The elected member may ask clarifying questions but this is not a time to debate or converse on the topic. This is an opportunity for the attendee to speak to Council.

Pros

- Councillors hear the views on all topics from submitters

- Time efficient as all topics are discussed in 15 minute segments, rather than individuals having 10 minutes each to speak on a topic. Can also be held during the consultation period rather than after
- More engaging

Cons

- More difficult for those people who wish to speak to their submission only and leave
- Each Councillor doesn't hear every submitter speak as these are done in smaller groups
- Submitters may feel like they haven't specifically expressed their view alone
- May be noisy with many conversations taking place

Option two: Specific topic hearing sessions

Meetings are held around the district on the issues highlighted in the Consultation Document. E.g. Rates meeting in Dargaville, Roads meeting in Mangawhai etc... Submitters are advised to attend the meeting that relates to their submission. The first part of the meeting will be a general presentation followed by roundtable discussions on the issue of the meeting. Ten minutes at the end of the meeting will be for any other topics submitters wish to discuss.

Smart phone video speeches can also be submitted for those who wish to speak to their submission but not physically attend an event.

The role of an elected member

The elected member is required to listen to the attendee's opinions and feedback on the topics. The elected member may ask clarifying questions but this is not a time to debate or converse on the topic. This is an opportunity for the attendee to speak to Council.

Pros

- Councillors are engaged in specific topic
- The wider public may be inclined to attend as there is a public meeting section
- Time efficient

Cons

- People who want to speak about several topics may need to attend several meeting in different towns
- Some meetings may still be intimidating if there is low to no submitters wishing to speak

Option three: Status Quo

- Formal hearings are held at halls throughout the district where submitters wishing to speak to their submission, book a time and speak to Council one on one. Council will also accept Smart

phone video speeches can also be submitted for those who wish to speak to their submission but not physically attend an event.

The role of an elected member

The elected member is required to listen to the attendee's opinions and feedback on the topics. The elected member may ask clarifying questions but this is not a time to debate or converse on the topic. This is an opportunity for the attendee to speak to Council.

Pros

- Known process that works
- Submitters feel heard

Cons

- Time consuming – if submitters do not turn up there are gaps in the schedule. Hearings are held after the consultation period prolonging the overall consultation period.
- Formal and intimidating to some submitters
- Less engaging for both Council and the community

Factors to consider

Community views

Communication will be important if a change of format is decided. It will need to be clear and direct to ensure that Community members understand that they still have the opportunity to speak their views to Council but the format will differ. A change in format may be difficult and not preferred by some members of the community, so clear messaging on the change and benefits will be important.

Council should also outline ground rules when running a new format meeting including;

1. Only one person speaking at a time
2. Everyone has the opportunity to speak
3. Listen and be respectful of everyone's opinions even if another does not agree with it

Policy implications

None

Financial implications

None

Legal/delegation implications

None

Options

Option A: Receive and approve the report "Hearing format for LTP consultation 2018/2028" and approve option one or two (New format)

Option B: Receive and approve the report "Hearing format for LTP consultation 2018/2028" and

approve option three (Status Quo)

Option C: Receive and approve the report “Hearing format for LTP consultation 2018/2028” and request further time to deliberate.

Assessment of options

If Council receive and approves the report, they have considered options alternate to the status quo, discussed the advantages and disadvantages of each considered options and determined their preferred format.

If Council do not receive or approve the report, hearings will be held in the same manner as previous years.

Assessment of significance

This Strategy itself is not considered to trigger Council's Significance and Engagement Policy

Next step

Consultation and Engagement Plan for the LTP is updated and the new approach will be organised for the LTP hearing schedules in March 2018.

Attachments

- NA