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**Remuneration and Development Committee**

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**Minutes**

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<b>Date</b>	Wednesday 13 February 2019
<b>Time</b>	Meeting commenced at 2.45pm Meeting concluded at 3.47pm
<b>Venue</b>	Kauri Museum Function Centre Board Room – 5 Church Road, Matakoho
<b>Status</b>	Unconfirmed

**Membership**

Chair: Mayor Jason Smith

Members: Deputy Mayor Peter Wethey and Councillors Anna Curnow, Libby Jones and Andrew Wade

Staff and Associates:

General Manager People and Capability, Governance Advisor

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**Minutes of the Ordinary meeting of Remuneration and Development Committee**
**Tuesday 13 February 2019, Matakohē**
**1 Opening**

At 2.00pm, the Committee was informed that Councillor Curnow was unexpectedly delayed so quorum could not be met. Pursuant to Standing Order 10.5, the Chair decided to wait for a longer period.

The meeting opened at 2.45pm.

**1.1 Present**

Mayor Jason Smith (Chair), Deputy Mayor Wethey and Councillor Curnow.

**In Attendance**

Name	Designation	Item(s)
Hannah Gillespie	General Manager People and Capability	All
Lisa Hong	Governance Advisor	All (Minute-taker)

**1.2 Apologies**

**Moved Curnow/Wethey**

*That the apologies of Councillors Jones and Wade be received.*

**Carried**

**1.3 Confirmation of Agenda**

**Moved Smith/Curnow**

*That the Remuneration and Development Committee confirms the Agenda for 13 February 2019.*

**Carried**

**1.4 Conflict of Interest Declaration**

Nil.

**2 Confirmation of Minutes**
**2.1 Confirmation of Open Remuneration and Development Committee minutes 06 April 2018**

**Governance and Procedural Advisor 1613.02**

**Moved Smith/Curnow**

*That the unconfirmed Open minutes of the Remuneration and Development Committee meeting held 06 April 2018 be confirmed as a true and correct record.*

**Carried**



## 5 Public Excluded Committee minute items 13 February 2019

Meeting went into Public Excluded session at 3.45pm.

Moved Smith/Wethey

*That the public be excluded from the following part of the proceedings of this meeting namely:*

- *Confirmation of Public Excluded Remuneration and Development Committee minutes 06 April 2018.*

*The general subject matter of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under s48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

<b>General subject of each matter to be considered:</b>	<b>Reason for passing this Resolution</b>	<b>Ground(s) under Section 48(1) for the passing this resolution:</b>
<i>Confirmation of Public Excluded Remuneration and Development Committee minutes 06 April 2018</i>	<i>Section 7(2)(a) protect the privacy of natural persons, including that of deceased natural persons Section 7(2)(b)(ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</i>	<i>Section 48(1)(a) that the public conduct of the whole or relevant part of the proceedings of the meeting would likely to result in the disclosure of information for which good reason for withholding would exist</i>

Carried

## 6 Open Committee minutes 13 February 2019

Meeting returned to Open session at 3.46pm.

### Closure

Meeting closed at 3.47pm.

Confirmed : .....

Chair: .....

**Kaipara District Council**  
**Dargaville**

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<sup>i</sup> Kaipara District Council Executive Performance Programme (LGNZ Equip Limited, 31 January 2019)

<sup>ii</sup> Kaipara District Council Executive Performance and Support (WatsonPeters, January 2019)