

**Application for Building Consent & Planning Assessment, Certificate of Acceptance (COA),
Amendment, PIM and Minor Building Works**

(Form 2) Section 33 or section 45 of The Building Act 2004

<p>Applicant Details:</p> <p>1 The Owner</p> <p>Name of Owner:</p> <p>Contact Person:</p> <p>Postal Address:</p> <p>.....</p> <p>Street Address/Registered Office:</p> <p>.....</p> <p>Phone No: Fax No:</p> <p>Mobile No:</p> <p>Email :</p> <p>The following evidence of ownership is attached to this application : e.g <i>Certificate of Title less than 6months old (If property has been recently sold a copy of Sale and Purchase Agreement is required)</i></p>	<p>Building Consent No:</p> <p>2 The Agent</p> <p>Name of Agent:</p> <p>Contact Person:</p> <p>Postal Address:</p> <p>.....</p> <p>Street Address/Registered Office:.....</p> <p>.....</p> <p>Phone No: Fax No:</p> <p>Mobile No:</p> <p>Email:</p> <p>Relationship to Owner:</p> <p>First Point of Contact for Communications/Fees/Refunds to: <input type="checkbox"/> The Owner <input type="checkbox"/> The Agent</p>																												
<p>3 The Project (What is the work to be done)</p> <p>Description of the building work:</p> <p>.....</p> <p>Will the work result in a change of use of the building: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If YES please state new use and provide details:</p> <p>List Building Consents previously issued for this project (if any):</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Floor area</th> <th style="text-align: center;">Basement</th> <th style="text-align: center;">Ground</th> <th style="text-align: center;">Other</th> <th style="text-align: center;">Total</th> </tr> <tr> <td></td> <th style="text-align: center;">Floor</th> <th style="text-align: center;">Floors</th> <td></td> <td></td> </tr> </thead> <tbody> <tr> <td>Main Building</td> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>Accessory Buildings</td> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> </tbody> </table>	Floor area	Basement	Ground	Other	Total		Floor	Floors			Main Building	Accessory Buildings	<p>4 Building Details: (Where work to be done)</p> <p>Valuation Roll No :</p> <p>Legal Description:</p> <p>Street Address of Building:</p> <p>.....</p> <p>Location of Building within site/block number (include nearest street access):</p> <p>Building Name:</p> <p>Number of Levels:</p> <p>Level/Unit No:</p> <p>Certificate of Title No :</p> <p>Area of Site (m²/ha) :</p> <p>Current, lawfully established use:</p> <p>Year first constructed (if applicable) :</p>								
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<p>5 Nature Of Consent</p> <p><input type="checkbox"/> New building - exclude domestic garages and domestic outbuildings Intended Life: Indefinite, but not less than</p> <p><input type="checkbox"/> Minor Works</p> <p><input type="checkbox"/> Foundations only 50 yrs <input type="checkbox"/> OR Specified asyrs</p> <p><input type="checkbox"/> Alterations, repairs, extensions, conversions, resiting Demolition <input type="checkbox"/> Being stage of an intended</p> <p><input type="checkbox"/> Domestic garages and domestic outbuildings stages</p>	<p>6 Value Of Work And Fees (GST Incl)</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tbody> <tr> <td>Main buildings</td> <td style="text-align: right;">\$.....</td> </tr> <tr> <td>Accessory buildings</td> <td style="text-align: right;">\$.....</td> </tr> <tr> <td>Plumbing & Drainage</td> <td style="text-align: right;">\$.....</td> </tr> <tr> <td>Total Value of Work</td> <td style="text-align: right;">\$.....</td> </tr> <tr> <td colspan="2">Office Use Only</td> </tr> <tr> <td>Building Consent</td> <td style="text-align: right;">\$.....</td> </tr> <tr> <td>Planning Assessment (PA)</td> <td style="text-align: right;">\$.....</td> </tr> <tr> <td>BRANZ Levy</td> <td style="text-align: right;">\$.....</td> </tr> <tr> <td>DBH Levy</td> <td style="text-align: right;">\$.....</td> </tr> <tr> <td>PIM (only)</td> <td style="text-align: right;">\$.....</td> </tr> <tr> <td>Certificate of Acceptance</td> <td style="text-align: right;">\$.....</td> </tr> <tr> <td>Compliance Schedule fees</td> <td style="text-align: right;">\$.....</td> </tr> <tr> <td>Amendment</td> <td style="text-align: right;">\$.....</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">\$.....</td> </tr> </tbody> </table> <p>Receipt No: Date:</p>	Main buildings	\$.....	Accessory buildings	\$.....	Plumbing & Drainage	\$.....	Total Value of Work	\$.....	Office Use Only		Building Consent	\$.....	Planning Assessment (PA)	\$.....	BRANZ Levy	\$.....	DBH Levy	\$.....	PIM (only)	\$.....	Certificate of Acceptance	\$.....	Compliance Schedule fees	\$.....	Amendment	\$.....	TOTAL	\$.....
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7 Tick box A to D below, as appropriate :

- A** Application is for a PIM (Project Information Memorandum) *Sec 33 of The Building Act 2004*
- B** Application is for Building Consent (BC) only, *Sec 45 of The Building Act 2004* in accordance with PIM No :
- C Application is for Building Consent and Planning Assessment**
- D** Application is for a Certificate of Acceptance (COA) *Sec 97 of The Building Act 2004*

8 Confidentiality (Plans and Specifications):

I/We require the following to be treated as confidential (proof of reasons for confidentiality will be required and will only be accepted if legally valid)

- Plans & Specifications (please specify which plans i.e. Floor Plans etc.,) :
- I/We require that **all details** of this application remain confidential as required by a Council directive applied for, or already issued, in relation to a protection order currently in force under The Domestic Violence Act 1995.

9 Vehicle Crossing Required

Is this application linked to a vehicle crossing application?
 YES/NO If 'YES', Application No :
 (If 'YES' please include Vehicle Crossing Application)

10 Public Utility Connections Required

Is this application subject to a utility connection application?
 (Sewer/Stormwater, Water Connection or Water Meter Installation)

- YES - Application No:.....
- NO - Existing connections in place
- Mangawhai Community Wastewater Scheme**

11 Historic Places Trust

- The property is a registered historic place, historic area or wāhi tapu area
- A PIM has already been issued for this project - PIM No :

If your property has an archaeological or historic site, you need to consult with the Historic Places Trust in regards to your project for review and approval prior to your project commencing

12 Fire Service Design Unit (three copies - four where fire report required, one set to be A3)

Section 47 of The Building Act 2004, requires certain projects as specified by notice in the NZ Gazette to be reviewed by the New Zealand Fire Service, which may require a Memorandum, setting out advice on issues such as **'means of escape from fire'** and **'water supply for fire fighting'**. Not required when Fire Design Report shows compliance with the 'C' Documents of the New Zealand Building Code.

13 Compliance Schedule (Compliance Schedule form available from office or internet)

A Compliance Schedule is required for buildings with specified systems. This does **NOT** apply to single storey, residential property apart from when serviced by a cable car.

- The Specified Systems for the building are identified. (Complete Part E)
- There are **no** Specified Systems within the building.

14 Certificate of Acceptance

Is this application in relation to obtaining a Certificate of Acceptance (Section 96 Building Act 2004) ?

- Yes No If yes, please provide details below:

Description of Building work

Date work carried out

Personnel who carried out work Please list over page in PART D: KEY PERSONNEL

Part B: Project Details

Project Information Memorandum (Complete this part only when applying for a PIM)

The project involves the following matters. Tick each applicable box and attach relevant information in **triplicate** for residential and **four copies** for Commercial Industrial or Multi-Storey. **Always include one set A3 size.**

- (a) Location, in relation to legal boundaries, and external dimensions of new, relocated, or altered buildings (Site Plan with elevations, Topography, drawn to scale).
- (b) Details of any known or potential erosion, avulsion, falling debris, filled ground, subsidence, slippage, alluvium, inundations, and hazardous contaminants on or near the site, land contours.
- (c) Provisions to be made for vehicular access, including parking. (To be shown on site plan).
- (d) Provisions to be made in building over or adjacent to any road or public place.
- (e) Provisions to be made for disposing of stormwater and wastewater. (To be shown on site plan).
- (f) Precautions to be taken where building work is to take place over existing drains or sewers or in close proximity to wells or water mains.
- (g) New connections to public utilities i.e. water supply, stormwater system, wastewater system.
- (h) Provisions to be made in any demolition work for the protection of the public, suppression of dust, suppression of noise, disposal of debris and disconnection from public utilities.
- (i) Details of any cultural or heritage significance of the building or building site, including whether it is on a marae or wahi tapu.
- (j) Copy of/or reference to, any resource consent or planning approval (including subdivision) for this project.
- (k) Details of volume of proposed excavations; include volumes for site preparation, basement and driveway.
- (l) Other matters known to the applicant that may require authorisations from the Territory Authority (specified)

Part C: Building Details

Complete this part only when applying for a Building Consent & Planning Assessment

This application is accompanied by: (tick each applicable box, attach relevant documents in **triplicate*** for residential and **four copies** for Commercial, Industrial or Multi-Storey).

- 1 The drawings, specifications and other documents according to which the building is proposed to be constructed to comply with the provisions of the New Zealand Building Code, with supporting documents, if any, including:
- 2 Building Certificates.
- 3 Producer Statements (including TP 58 Effluent Design), and any alternative solutions.
- 4 References to product certification issued by the Department of Building and Housing (DBH).
- 5 References to determinations issued by the Department of Building and Housing (DBH).

For details on drawings and specifications etc, see checklist form. If applying for PIM and Building Consent together, then plans for PART B (a) can be included in PART C (1).**

If a PIM has already been applied for then include a copy of any relevant authorisations (eg Resource Consents) with this application.

***Triplicate = two full sets** plans and specifications, **one set A3** (1xFloor Plan, 1xSite Plan & 1xElevations)

**** Four Copies = three full sets** plans and specifications, **one set A3** (1xFloor Plan, 1xSite Plan & 1xElevations)

Part D : Key Personnel

From March 2012, the Building Act 2004 requires all restricted building work to be carried out or supervised by a Licensed Building Practitioner. After this date, applications for consent can only be accepted where a Licensed Building Practitioner has been engaged and the registration number shown in the appropriate area below.

Designer

Name : Reg No: Phone No :

Address :

Mobile No : Email:

Builder

Name : Reg No: Phone No:

Address :

Mobile No : Email:

Registered Drainlayer

Name : Reg No: Phone No:

Address :

Mobile No : Email:

Registered Plumber

Name : Reg No: Phone No:

Address :

Mobile No : Email:

Registered Electrician

Name : Reg No: Phone No:

Address :

Mobile No : Email:

Registered Gas Fitter

Name : Reg No: Phone:

Address :

Mobile No : Email:

Other

Name : Reg No: Phone No:

Address :

Mobile No : Email:

Other

Name : Reg No: Phone No:

Address :

Mobile No : Email:

Part E - Compliance Schedule Details

The building will contain the following (please indicate by ticking the applicable box and attach proposed inspection, maintenance and reporting procedures).

Type of system	Existing	New	Altered	Added	Removed
1 Automatic systems for fire suppression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 Automatic or manual emergency warning systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.1 Automatic doors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.2 Access controlled doors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.3 Interfaced fire or smoke doors or windows	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4 Emergency lighting systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5 Escape route pressurisation systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6 Riser mains for use by fire services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7 Any automatic backflow preventers fitted to a potable water supply	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.1 Passenger carrying lifts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.2 Service lifts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.3 Escalators and moving walks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9 Mechanical ventilation systems, or air conditioning systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10 Building maintenance units for providing access to buildings (internal or external)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11 Laboratory fume cupboards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12.1 Audio loops	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12.2 FM radio frequency systems and infrared beam transmission	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13.1 Mechanical smoke control systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13.2 Natural smoke control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13.3 Smoke curtains	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14.1 Emergency power systems for any of the above systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14.2 Signs for systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15.1 Systems for communicating spoken information for evacuation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15.2 Final exits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15.3 Fire separations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15.4 Signs for fire systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15.5 Smoke separations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A - Safety barriers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B - Means of access and facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C - Handheld hose reels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16 Cable car	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Building Consent Application Checklist/Design Review

(To Be Completed By Applicant/Designer)

Return this **completed** checklist with your application.

Include all information and documents requested.

This will ensure your consent is processed in the quickest possible time.

Name:	Date:
Address:	

Application Type					Application Number				
New building	YES	NO	N/A		Certificate of title/Easements/Infringements	YES	NO		
Alterations	YES	NO	N/A		Legal description checked	YES	NO		
Additions	YES	NO	N/A		Street address	YES	NO		
Demolition	YES	NO	N/A		Name of building				
Relocation	YES	NO	N/A		Floor level	YES	NO	N/A	
Change of use	YES	NO	N/A		Current lawful use				
Stage of	YES	NO	N/A		Building history - listed	YES	NO	N/A	
Building Classification					Intended life				
Housing									
Detached	YES	NO	N/A		Floor Area				
Multi-unit	YES	NO	N/A		Ground floor	M ²			
Group dwelling	YES	NO	N/A		Basement	M ²			
Outbuildings					First floor				
Garage, barn, shed	YES	NO	N/A		Second floor	M ²			
Swimming pool	YES	NO	N/A		Outbuildings	M ²			
Glasshouse, pergola, other	YES	NO	N/A		Decks/balconies	M ²			
Ancillary					Other				
Bridge, Outdoor fire, retaining wall	YES	NO	N/A		TOTAL	M ²			
Office Use:					Contact Details: Address, Phone, Etcetera				
					Owner's details	YES	NO	N/A	
					Agent's details	YES	NO	N/A	
					Designer's details	YES	NO	N/A	
					Engineer's details	YES	NO	N/A	
					Builder details	YES	NO	N/A	
					Electrician details	YES	NO	N/A	
					Plumber details	YES	NO	N/A	
					Drainlayer details	YES	NO	N/A	
					Means of compliance (as per application form)	YES	NO	N/A	
Wind zone	Low	Med	High	Very high	Spec. Des	Corrosion zone	Earthquake region		
Full Description Of Building Work									
Provide Details Of Any Reports Submitted And Issue Date:									

Plans				Site Plan			
Number of sets supplied				1:100 1:200 or 1:500	YES	NO	N/A
Specifications				Legal description	YES	NO	N/A
Number of sets supplied				Title - Easements/Infringements	YES	NO	N/A
				Site area	YES	NO	N/A
Bracing Calculations				Private drainage	YES	NO	N/A
Subfloor/ Deck				Public drainage showing depth of drains, manholes etcetera.	YES	NO	N/A
Wall (per floor)				Dimensions - 3 minimum	YES	NO	N/A
Structural Engineering				Existing and proposed buildings	YES	NO	N/A
Number of sets supplied				North point	YES	NO	N/A
Beam layout plan	YES	NO	N/A	Contours, datum	YES	NO	N/A
Connection details	YES	NO	N/A	Finished floor level	YES	NO	N/A
Producer statement	YES	NO	N/A	Retaining walls	YES	NO	N/A
Geotechnical Engineering				Extent of cut and fill	YES	NO	N/A
Number of sets supplied				Site coverage	YES	NO	N/A
Site plan	YES	NO	N/A	Parking and vehicle access	YES	NO	N/A
Soils analysis/report	YES	NO	N/A	Protected trees	YES	NO	N/A
Producer statement	YES	NO	N/A	HWC (gas)	YES	NO	N/A
Drainage Report				Water meter (if applicable)	YES	NO	N/A
Who	YES	NO	N/A	Natural water course	YES	NO	N/A
Soil Analysis	YES	NO	N/A	Site Drainage away from house to suitable path	YES	NO	N/A
System/Design recommended under	YES	NO	N/A	Ponding	YES	NO	N/A
E2 Risk Matrix – 1 per face/elevation				Floor Plan			
• North	YES	NO	N/A	Room use denoted	YES	NO	N/A
• South	YES	NO	N/A	Window size and position	YES	NO	N/A
• East	YES	NO	N/A	Fixtures and fittings	YES	NO	N/A
• West	YES	NO	N/A	Solid fuel heating	YES	NO	N/A
Cross-Sections				HWC	YES	NO	N/A
Minimum of one along the length	YES	NO	N/A	Wall bracing - height, position, type	YES	NO	N/A
Minimum of one across the width	YES	NO	N/A	Lintels	YES	NO	N/A
Details to include				Door/window size and position	YES	NO	N/A
Fixings	YES	NO	N/A	Foundation Plan			
Footing size	YES	NO	N/A	Timber Floor And Fixings			
Subfloor ventilation and insulation	YES	NO	N/A	Pile size, centres, treatment	YES	NO	N/A
Foundations steel – size and centres	YES	NO	N/A	Fixings	YES	NO	N/A
Wall insulation	YES	NO	N/A	Footing size	YES	NO	N/A
Wall framing - sizes, centres, treatment, height	YES	NO	N/A	Bracing layout, type and position	YES	NO	N/A
Masonry and slab	YES	NO	N/A	Joists and bearers	YES	NO	N/A
Cladding	YES	NO	N/A	Concrete floor			
Cavity and battens	YES	NO	N/A	Dimensions, bays, mesh size, plumbing fixtures, point load pads, slab thickenings,	YES	NO	N/A
Building paper	YES	NO	N/A	Specific design (raft)	YES	NO	N/A
Stairs - tread, rise, pitch, height	YES	NO	N/A	Roof Framing Plan			
Decks and balconies	YES	NO	N/A	Pitched roof			
Linings and finishes	YES	NO	N/A	Ridge beam, rafters, purlins, building paper insulation	YES	NO	N/A
Ceiling insulation	YES	NO	N/A	Eaves	YES	NO	N/A
				Pergola	YES	NO	N/A
				Fixings	YES	NO	N/A

Electrical Plan							
Smoke detectors	YES	NO	N/A	Trussed Roof	YES	NO	N/A
Mechanical light and ventilation	YES	NO	N/A	Truss type	YES	NO	N/A
Elevations				Point loads identified	YES	NO	N/A
• North	YES	NO	N/A	Roof bracing	YES	NO	N/A
• South	YES	NO	N/A	Fixings	YES	NO	N/A
• East	YES	NO	N/A	Weathertightness - Flashing Details			
• West	YES	NO	N/A	Windows	YES	NO	N/A
Wall cladding	YES	NO	N/A	Balconies	YES	NO	N/A
Roof cladding	YES	NO	N/A	Parapets	YES	NO	N/A
Finished floor levels	YES	NO	N/A	Decks	YES	NO	N/A
Height in relation to boundary	YES	NO	N/A	Roof and wall junctions	YES	NO	N/A
Maximum building height	YES	NO	N/A	More than one cladding	YES	NO	N/A
Deck Construction				Pergola	YES	NO	N/A
Foundation plan	YES	NO	N/A	Other penetrations	YES	NO	N/A
Pile size, centers, treatment	YES	NO	N/A	Solid Fuel Heating			
Bearer size, span, treatment	YES	NO	N/A	Specifications	YES	NO	N/A
Joist size, centers, treatment	YES	NO	N/A	Construction details	YES	NO	N/A
Detail at junction of house	YES	NO	N/A	Floor plan	YES	NO	N/A
Fixings	YES	NO	N/A	Energy source	YES	NO	N/A
Fencing Of Swimming Pools				Outbuildings			
Pool construction details	YES	NO	N/A	Foundation plan	YES	NO	N/A
Pool specification	YES	NO	N/A	Cross-section	YES	NO	N/A
In-ground or above-ground	YES	NO	N/A	Wall bracing	YES	NO	N/A
Fencing and gate plan	YES	NO	N/A	Roof framing	YES	NO	N/A
Fencing/construction details	YES	NO	N/A	Elevations	YES	NO	N/A
Floor plan if house forms fencing	YES	NO	N/A	Drainage	YES	NO	N/A
Backflow	YES	NO	N/A	Engineer design	YES	NO	N/A

Means Of Compliance Checklist

(To Be Completed By Applicant/Designer)

Please **circle** all parts of New Zealand Building Code that your project complies with.

If using a verified method or have gained a waiver, please provide verification method or waiver certificate.

NZBC Clause (which of the following clauses will be involved in the proposed building work)	Means Of Compliance (refer to the relevant compliance document(s) or detail or alternative solution in the plans and specifications)			Proposed Inspections (state means of inspection. Note PS4 or certification may be required) For Office Use Only		
B1 Structure	B1/AS1	NZS 3604	AS/NZS 1170	<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
	NZS 4229					
B2 Durability	B2/AS1	NZS 3101	NZS 3602	<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
	NZS 3604					
C1-C2-C3-C4 Fire	C1/AS1	C2/AS1	C3/AS1	<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
	C4/AS1					
D1 Access routes	D1/AS1	NZS 4121		<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
D2 Mechanical installations for access	D2/AS1	NZS 4322	EN/81	<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
	EN/115					
E1 Surface water	E1/AS1	AS/NZS 3500		<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
E2 External moisture	E2/AS1	SPECIFIC DESIGN		<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
E3 Internal moisture	E3/AS1	COUNCIL STANDARDS		<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
F1 Hazardous agents on site	F1/AS1			<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
F2 Hazardous building materials	F2/AS1	NZS 4223		<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
F3 Hazardous substances	F3/AS1			<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
F4 Safety from falling	F4/AS1	FENCING OF SWIMMING POOLS ACT		<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
F5 Construction and demolition hazards	F5/AS1			<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
F6 Lighting for emergency	F6/AS1			<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
F7 Warning systems	F7/AS1	NZS 4512	NZS 4515	<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
	AS/NZS 1668					
F8 Signs	F8/AS1			<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
G1 Personal hygiene	G1/AS1			<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
G2 Laundering	G2/AS1			<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
G3 Food preparation and prevention from contamination	G3/AS1			<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
G4 Ventilation	G4/AS1	AS 1668.2		<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other

NZBC Clause (which of the following clauses will be involved in the proposed building work)	Means Of Compliance (refer to the relevant compliance document(s) or detail or alternative solution in the plans and specifications)			Proposed Inspections (state means of inspection. Note PS4 or certification may be required)		
				For Office Use Only		
G5 Interior environment	G5/AS1			<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
G6 Airborne and impact sound	G6/AS1			<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
G7 Natural light	G7/AS1			<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
G8 Artificial light	G8/AS1	NZS 6703		<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
G9 Electricity	G9/AS1			Energy works certificate		
G10 Piped services	G10/AS1	NZS 5261		Energy works certificate		
G11 Gas as an energy source	G11/AS1			Energy works certificate		
G12 Water supplies	G12/AS1	AS/NZS 3500.2	AS/NZS 3500.5	<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
G13 Foul water	G13/AS1	AS/NZS 3500.2	BS 5572	<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
		AS/NZS 1547	AS/NZS 1546			
G14 Industrial liquid waste	G14/AS1			<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
G15 Solid waste	G15/AS1			<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
H1 Energy efficiency	H1/AS1	NZS 4218	NZS 4243	<input type="checkbox"/> Council	<input type="checkbox"/> Consultant	<input type="checkbox"/> Other
	NZS 4214					

Waiver or modification	B1	B2	C1	C2	C3	C4	D1	D2
	E1	E2	E3	F1	F2	F3	F4	F5
	F6	F7	F8	G1	G2	G3	G4	G5
	G6	G7	G8	G9	G10	G11	G12	G13
	G14	G15	H1					

Alternative solution	B1	B2	C1	C2	C3	C4	D1	D2
	E1	E2	E3	F1	F2	F3	F4	F5
	F6	F7	F8	G1	G2	G3	G4	G5
	G6	G7	G8	G9	G10	G11	G12	G13
	G14	G15	H1					

Application

- I have read the guidance notes and the information I have supplied with this application is true and complete to the best of my knowledge.
- I have completed the attached checklists

I request that you issue a (please tick):

- Project Information Memorandum
- Building Consent & Planning Assessment
- Certificate of Acceptance

for the building work described in this application

Signed by / for and on behalf of / the owner

Note : If acting for and on behalf of, please read the following declaration prior to signing

“I hereby declare that I am authorised to act as Agent of the Applicant”

Signature : **Name :**

Date :

Please Note :

Council is unable to accept your application as being lodged until **all details and relevant information are provided** and the **application is signed** and the **processing fee paid**. Fees for your application will be assessed by the Customer Services Section on application. Further fees may be incurred after the Building Consent is issued.

Kaipara District Council

Dargaville

Hours 8.00 am to 5.00 pm
9.30 am to 5.00 pm (Tuesday)

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Dargaville 0340

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