

Section 33 or 45, building Act 2004

Form 2- Application for project information memorandum and / or building consent

Applicant Details	BC No:
Owner Details	The agent
Owner	Name of Agent
Postal Address	Postal Address
.....
Phone / Mobile No:	Phone / Mobile No:
Fax No:	Fax No:
Email:.....	Relationship to owner:.....

***The following evidence of ownership is attached to this application:**

[ie, copy of Certificate of Title, lease, agreement for sale and purchase, or other document showing full name of legal owner(s) of the building]

First point of contact for communications and Post Information to: **Owner** **Agent**

The building	
Street Address:	
.....	
Legal Description* Lot	DP:
Valuation No*:	Area of Site(m²/ha):

The project	Description of building work
Make:	Model:
Total Value of Work (estimated): \$	Intended Life of the building if less than 50 years:.....years
Wetback <input type="checkbox"/>	Freestanding <input type="checkbox"/>
	New <input type="checkbox"/>
	Inbuilt <input type="checkbox"/>
	Existing Flue <input type="checkbox"/>
Solar Heater <input type="checkbox"/>	Relocating <input type="checkbox"/>
	Second Hand <input type="checkbox"/>
	Replacing <input type="checkbox"/>
<input type="checkbox"/> The make & model listed above complies with national environmental standards (for more info to the National clean Air Standards at www.mfe.govt.nz)	
<input type="checkbox"/> The appliance is to be installed on a lot larger than 2 hectares in size (please provide proof)	
Tradesperson Details:	
Installers Name:	
Address: Phone:.....	
Plumbers/ Gasfitters Name: REG No:.....	
Address: Phone:.....	

TO AVOID DELAYS IN PROCESSING OF YOUR APPLICATION PLEASE ENSURE YOU HAVE ATTACHED/PROVIDED FOLLOWING INFORMATION:

- Fire manufacturers installation instructions and specifications (2 copies).
- Second-hand fires require a certificate from Craftsman plumber or Home Heating Association Member
- Floor plan (two copies, if applicable). With smoke alarm locations
- Receipt for payment of fee for this application.
- Please check ALL details on this form are filled out and installer please **ENSURE YOU HAVE SIGNED the declaration at the bottom of page two.**
- Application fee of **\$327.00** (solar & wetback) or **\$208.00** Freestanding fire (no wetback) when installed by Council approved producer statement author with producer statement submitted to Council

The building work will comply with the building code as follows (if you're not sure which clauses is applicable, talk to the building consent authority, designer or your architect)

Clause (tick relevant clause numbers of building code)	Means of compliance (refer to the relevant compliance document(s) or detail of alternative solution in the plans and specifications; if not applicable, put n/a)		Waiver/modification required (state nature of waiver or modification of building code required; if not applicable, leave blank)
<input type="checkbox"/> B1 Structure (Chimneys/flues and hearths)	<input type="checkbox"/> B1/AS1	<input type="checkbox"/> other NZS 4203	
<input type="checkbox"/> B2 Durability (Maintenance)	<input type="checkbox"/> B2/AS1	<input type="checkbox"/> other	
<input type="checkbox"/> C1 Outbreak of Fire (C/AS1- Cl. 9 - 9.1.2 Seismic restraints)	<input type="checkbox"/> C1/AS1	<input type="checkbox"/> other	
<input type="checkbox"/> E2 External Moisture (including roof penetration flashing details)	<input type="checkbox"/> E2/AS1	<input type="checkbox"/> other	
<input type="checkbox"/> G12 Water Supplies (installation of wetback & tempered hot water)	<input type="checkbox"/> G12/AS1	<input type="checkbox"/> other	
<input type="checkbox"/> F7 Warning systems (Smoke alarm locations)	<input type="checkbox"/> F7/AS1	<input type="checkbox"/> other	
<input type="checkbox"/> Other Building code clauses and AS/NZS 2918:2001	<input type="checkbox"/> /AS1 <input type="checkbox"/> /AS1	<input type="checkbox"/> other AS/NZS 2918:2001	

Note

- That the installation of solid fuel heaters must be in accordance with the manufacturers instructions and AS/NZS 2918:2001 and are **to have seismic restraints** to comply with B1.3.3 of the Building Regulations. **Gas heaters** (permanently fixed in place) do not need a building consent, but they must be installed by a registered gasfitter who will certify their own work.
- Producer statement or energy works certificate may be required before CCC can be issued (Solar Water Heater and Free Standing Fireplace)

This Building work will be installed to Building Code Requirements

Application

I request that you issue a Project Information Memorandum Building Consent for the building work described in this application (tick one or both, as applicable)

Signed:

Date:

Receipt Number

Date:

Please return the completed form to:

Dargaville Office

Private Bag 1001
 Dargaville
 Ph 09 439 7059
 Fax 09 439 6756

Kaiwaka Office

State Highway 1
 Kaiwaka
 Ph 09 431 2013
 Fax 09 431 2023