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**Meeting of the Taharoa Domain Governance Committee 1.00 pm Friday
2 September 2011 Committee Room, Council Offices, Station Road, Dargaville**

Confirmed Minutes

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Taharoa Domain Governance Committee Meeting Friday 2 September 2011

Minutes

1 Karakia

Gary Hooker opened the meeting with a Prayer in Maori.

Welcome to new Committee members and introduction of new staff.

1.1 Present

Councillors Julie Geange and Hal Harding, Messrs Gary Hooker and Ric Parore.

1.2 In Attendance

Jack McKerchar, Chief Executive

John Burt, General Manager Operations

Glennis Christie, General Manager Policy and Governance

Thomas Patterson, Community Spaces Manager

Tony Blain, Northland Regional Council

Andrew Howells, Camp Ground Manager

Dave Bolland, Domain Ranger

Kipi Sarich, Minutetaker

1.3 Apologies

There were no apologies.

1.4 Acknowledgement of Public

Members of the public were acknowledged. People individually introduced themselves around the table.

1.5 Supplementary Items

Moved Harding/Parore

That supplementary items be accepted on the Taharoa Domain Governance Committee agenda as Items 3.6 and 3.7. Item 3.6 is now Item 3.8.

Carried

2 Confirmation of Minutes

2.1 Minutes of Meeting 25 February 2011

A copy of the minutes was circulated.

Minutes received with no amendments.

Moved Harding/Parore

That the minutes of the Taharoa Domain Governance Committee meeting of 25 February 2011 as circulated, be confirmed.

Carried

3 General

3.1 Taharoa Domain Financial Report for year ending 30 June 2011

The amended financial report for year ending 30 June 2011 was tabled.

Moved Hooker/Harding

That the Taharoa Domain amended Financial Report for year ending 30 June 2011 be received.

Carried

3.2 Taharoa Domain Wardens: Day Skipper Course

Item 2.1 of the 25 February 2011 meeting referred. "Maritime New Zealand had changed the way they train their wardens. They were now only interested in helping the Committee if all Taharoa Domain wardens undertook Day Skipper courses and that these water craft are surveyed."

The Community Spaces Manager brought costs to the meeting for discussion as requested by the Committee. The next Coast Guard Day Skipper course was 29 October 2011 in Whangarei (a two-day weekend) at a cost of \$185.00.

Moved Geange/Harding

That the Taharoa Domain Governance Committee receives the information on the two-day weekend Coast Guard Day Skipper course in Whangarei (29 October 2011) and offers training for all of its warranted wardens.

Carried

3.3 Kai Iwi Lakes Water Ski Club Lease

The report by the Chief Executive dated 24 August 2011, which was circulated, was prepared to report on progress with the final negotiations with the Kai Iwi Lakes Water Ski Club in relation to the lease. It also sought approval of the Committee to have the lease formally, legally drafted and executed by the parties.

[Note: Discussion around the need for background information and a letter from 1967]

Moved Hooker/Harding

That the Kai Iwi Lakes Water Ski Club Lease item be deferred until the next meeting pending receipt of available background information relating to this decision.

Carried

3.4 Works Programme 2011/2012: Progress Update

The report from the Community Spaces Manager dated 25 August 2011, as circulated, reported on the progress to date for the July to August 2011 period of the Works Programme 2011/2012 that the Taharoa Governance Committee approved and resolved on 25 February 2011.

The Taharoa Domain Governance Committee was charged with implementing the Reserve Management Plan Taharoa Domain, adopted by the Kaipara District Council in 2002. The Committee had developed an Annual Works Programme for 2011/2012 along with the agreement for the employment of a full time Domain Ranger to undertake the Works Programme including the need to protect and respect cultural and heritage sites within the Domain.

Moved Hooker/Parore

That the Taharoa Domain Governance Committee accepts the Community Spaces Manager's Works Programme 2011/2012 Progress Update for August 2011.

Carried

Reason for the decision

The Works Programme complies with the provisions of the Taharoa Domain Management Plan and therefore meets the requirements of the Reserves Act.

[Note: Committee directed Community Spaces Manager to site new picnic tables to the left of the camping ground in the area for day trippers].

3.5 Logging Project: Northland Forest Managers (1995) Ltd Report August 2011

Northland Forest Managers (1995) Ltd's Harvesting Report August 2011 on the logging project was circulated. The recommendation from the report was set out for the Committee to discuss.

General Manager Policy and Governance recorded the Motion which began:

The Officers report back with maps of the replanting and any issues...

Moved Hooker/Geange

That Officers report back to the Taharoa Domain Governance Committee (with maps) on the replanting issues, areas under consideration for planting and public relations management.

Carried

At this point the Chairperson stood down. The Chief Executive assumed the Chair for Item 3.6.

3.6 Election of a Chairperson: One Year Term Commencing at the conclusion of the meeting dated 2 September 2011

The Chief Executive called for nominations for Chairperson for a one year term commencing at the conclusion of the meeting dated 2 September 2011.

Mr Ric Parore nominated by Geange and seconded by Harding.

Nominations closed

Nominated

Mr Ric Parore declared Chairperson for a one year term commencing at the conclusion of the meeting dated 2 September 2011.

Carried

Reason for the decision

The Terms of Reference of the Taharoa Domain Governance Committee provides that the Chairpersonship of the Committee will rotate amongst the members on an annual basis.

The Chief Executive stood down from the Chair. Chairperson resumed the Chair.

3.7 Swim Northland: Request for Open Water Swim 3 December 2011

Swim Northland has requested the use of the Taharoa Domain for an Open Water Swim on Saturday 3 December 2011.

Moved Geange/Harding

That agreement in principle be given to Swim Northland for an Open Water Swim at Taharoa Domain on Saturday 3 December 2011, with officers to report back with details to the next meeting of the Taharoa Domain Governance Committee.

Carried

By Division

For: Harding, Geange, Parore

Against: Hooker

3.8 Next Meeting : Friday 4 November 2011

The next meeting of the Taharoa Domain Governance Committee had been set for Friday 4 November beginning with a workshop at Kai Iwi Lakes at 10am and then returning to the Committee room, at 1pm in the Station Road, Dargaville.

[Note: concern expressed that there has been no meeting since February 2011. Practice is that meetings are held every two months with notification on Council's website]

Closure

The meeting closed at 2.45 pm

Kaipara District Council