

**Minutes**

**Extraordinary Meeting Of The Kaipara District Council be Held in the Council Chambers,  
Station Road, Dargaville on Wednesday 8 June 2011 Commencing 10.00 am**

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**Extraordinary Council Meeting - Wednesday 8 June 2011 at 10.00 am**

**Minutes : 8 June 2011**

**1 Opening : Councillor Geange**

The meeting opened at 10.00am

Councillor Geange Chaired the meeting due to Mayor Tiller's absence.

**1.1 Present**

Councillors J Blackwell, J Geange, H Harding, J Larsen , W Linton, B McEwing,  
J Sutherland, A Wade

**1.2 In attendance**

Chief Executive, Community Spaces Manager, Development Manager, Governance  
Manager

**1.3 Apologies**

**Resolved Sutherland/Harding**

*That the apology of Mayor Neil Tiller be received.*

**2 Confirmation of Minutes**

**2.1 Extraordinary Council Meeting 19 May 2011: Deliberation on Submissions to Annual Plan 2011/2012**

A copy of the minutes of the Extraordinary Council Meeting for Deliberations on  
Submissions to the Annual Plan 2011/2012 was circulated.

**Resolved Sutherland/Blackwell**

*That the minutes of the Extraordinary Council Meeting held 19 May 2011, as circulated,  
be confirmed.*

### 3 Policy

#### 3.1 Motion received from Cr Larsen

##### **Motion Larsen/Linton**

*That Council adopts the Fees and Charges 2011/2012 as circulated, except that the wording on page 9 be deleted as follows:*

*“All application fees as set out below are charges fixed pursuant to Section 36(1) of the Resource Management Act and the fee is as shown or in accordance with the formula shown. The fixed charge covers the planning and engineering assessments routinely required in processing applications. In cases where the actual cost exceeds the amount of the fixed charge, then an additional charge may be required as provided for in Section 36(3) of the Act. Such additional charges may include the cost to Council of advice from a lawyer, landscape architect or other technical expert (where the cost is incurred after consultation with the applicant), or staff time exceeding the allowance provided for in the fixed charge. Additional charges will be based on average staff charge out rate (salary plus corporate overheads) and the actual fees of consultants.”*

*And replace with the wording as per the Fees and Charges 2010/2011 as follows:*

*“All application fees as set out in Sections 1 to 8 below are fixed charges, and are the **full charge** for processing the application to that point subject to the provisions in Sections 3 to 6. For the remaining transactions, the fees is an initial charge. In such cases where the actual cost exceeds the amount of the initial charge, then additional charges as provided in Section 36(3) of the Resource Management Act will be made. Such additional charges will be based on an average staff charge out rate (salary plus corporate overheads) in addition to consultant's fees.”*

##### **The Motion was LOST**

A division was called: FOR: Larsen, Linton, Blackwell  
 AGAINST: Geange, Harding, McEwing, Sutherland.  
 ABSTAINED: Wade

### 3.2 Fees and Charges 2011/2012: Adoption

**Development Manager 2301.07**

Council's Fees and Charges document was circulated separately with the Agenda, for the information of Councillors only.

#### **Recommended**

*That Council lets the Fees and Charges 2011/2012 lie on the table until 22 June 2011 pending further information..*

#### **Reason for the Recommendation**

Council asked for further information. It particularly wanted to know whether the fixed charges, if a full charge for the processing of an application, had a sufficient margin built in so that should further additional costs be incurred the ratepayer would not be asked to bear the difference.

### 3.3 Annual Plan 2011/2012: Adoption

**Chief Executive 2302.15**

Circulated with the Agenda was the Annual Plan amended following Council's deliberations day on 19 May 2011, for the information of Councillors only. The General Rate and targeted rates remained unchanged from the Draft Plan. The Annual Plan also reflected the Fees and Charges recommended separately on this agenda. Additional grants had been made and these were funded from a range of General Rate and the Subdivision Reserves Contribution Fund. These are:

General Rate:

Pahi Walkway	\$1,500.00
Surf Lifesaving New Zealand (Northern Region)	\$19,000.00
Wellsford Citizens Advice Bureau	\$900.00
Mangawhai Information Centre	\$3,700.00
Dargaville and Districts Citizens Advice Bureau	\$3,000.00
Sport Northland	\$26,000.00
Peer Support Awards (three High Schools)	\$700.00
Dargaville Information Centre	\$1,000.00
Kumerani Productions Trust	\$1,500.00
Kellys Bay Improvements Society	\$6,000.00

Subdivision Reserves Contribution Fund:

Mangawhai Track Charitable Trust	\$5,000.00
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**Resolved Sutherland/Harding**

*That Council adopts the Draft Annual Plan 2011/2012, as amended.*

**Councillor Larsen voted against the motion.**

**Reason for the recommendation**

The Draft Annual Plan as notified gave effect to *Kaipara's Future - Working Together* (the Kaipara District Council's Long Term Plan) and continues to give effect following the special consultative procedure undertaken pursuant to the Local Government Act 2002. The Council considers the deliberations and decision making process which followed provides an Annual Plan with an appropriate level and range of activities to meet and continue to promote community well-being, including Social, Economic, Environmental and Cultural well-being.

**Closure**

The meeting to closed at 11.55 am.

Confirmed this ..... day of ..... 2011

Deputy Mayor Geange.....

Confirmed