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## Minutes

Extraordinary Meeting Of Kaipara District Council to be held at the Kaipara District Council offices, Council Chambers, Station Road entrance, Dargaville on  
Wednesday 19 January 2011 at 1.00 pm

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Extraordinary Meeting Of Kaipara District Council

**Minutes : 19 January 2011**

1 Karakia : Mayor Tiller

The meeting opened at 1.00pm

1.1 Present

Mayor Tiller, Councillors J Blackwell, J Geange, H Harding, J Larsen , W Linton,  
B McEwing, J Sutherland, A Wade

1.2 In Attendance

Chief Executive, Community Infrastructural Assets Manager, Finance Manager,  
Community Spaces Manager, Development Manager, Corporate Services Manager

1.05 pm The meeting adjourned to enable additional information to be finalised  
and workshopped.

1.59 pm The meeting recommenced.

2 Declaration of Conflicts of Interest

2.1 Declaration of Conflicts of Interest

Governance Manager 1902.0

Audit had asked that this item be included on Council's Agenda each month. People's personal situations change and Audit believed it was appropriate that both Councillors and Managers gave regular consideration as to whether or not they had a potential conflict of interest in respect of anything before Council.

No interests were declared.

### 3 Public Excluded Council Items: 19 January 2011

Resolved Sutherland/Blackwell

***That the public be excluded from the following part of the proceedings of this meeting namely, Professional Services Contract, Awarding of Contract***

*The general subject matter of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act, 1987 for the passing of this resolution are as follows:*

*Subject matter to be considered:*

*Ground(s) under Section 48 (1) for the passing this resolution:*

*Professional Services Contract: Awarding of Contract*      *Section 48 (1)(a), Section 7, Section 7(2)(b)(ii)*

Reason for passing this resolution in relation to each matter

This resolution is made in reliance of Section 48 (1)(a) of the Local Authority Official Information and Meetings Act and the particular interest or interests protected by Section 7 of that Act Section 7 of the Official Information Act 1982, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.

Section 7 (2)(b)(ii) would be unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

## Open Council Meeting: 19 January 2011

Recommended

***That the resolutions made whilst in Public Excluded, be confirmed.***

### 3.1 Professional Services Contract: Awarding of Contract

Resolved Geange/McEwing

- 1** *That subject to resolution 2 below, the Council awards the Professional Services Contract to MWH Ltd in terms of the contract tender documents and the bid received from MWH Ltd; and*
- 2** *That the Chief Executive be authorised to enter into negotiations with MWH Ltd to finalise the following matters:*
  - i) Final operational issues to ensure a best fit between Council and MWH Ltd;*
  - ii) Minor outstanding contractual matters;*
  - iii) Transitional and handover arrangements;*
  - iv) Operational arrangements for resource consent processing.*

Reason for the resolution

- 1 A robust tender and tender evaluation process was approved by Council has been followed. The process has identified that MWH Ltd are best able and can deliver to Council's requirements in a manner which will benefit the Council, its infrastructure and its community.
- 2 To provide a best fit with Council at an operational level ensuring processes are in place to deliver the outcomes Council requires.

## Closure

The meeting closed at 2.10pm

Confirmed this 23<sup>rd</sup> day of February 2011

Mayor Tiller