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**Not for Publication until after Commencement of Meeting****Notice Of Extraordinary Meeting Of Council****Date 10.00 am on Wednesday 19 January 2011****Venue Council Chambers, Kaipara District Council, Station Road Entrance, Dargaville****Timetable****9.45 am Morning Tea****10.00 am Workshop: Public Excluded****Professional Services Contract 666**

On 22 November 2010 Council issued a Request for Tender for the Professional Services Contract. Seven tenders were received, four submitted for the entire contract and three for Resource Consent processing only.

As adopted by Council the Tender was evaluated in accordance with NZ Transport Agency guidelines. This ensures that Council's roading projects continue to receive financial assistance from NZ Transport Agency. The Tender evaluation process included a structured evaluation of non-price attributes and the price. The workshop will detail the evaluation process and recommendation for Council's consideration.

The Workshop will be led by the tender evaluation team leader, Don Bonifant of Morrison Low.

**12.30 pm Lunch****1.00 pm Extraordinary meeting of Council: Public Excluded****3.00 pm Afternoon Tea****3.15 pm Recommencement of Meeting, if required**

**Extraordinary Meeting Of Kaipara District Council to be held at the Kaipara  
District Council offices, Council Chambers, Station Road entrance, Dargaville on  
Wednesday 19 January 2011 at 1.00 pm**

**Recommendations contained in the order paper and reports are NOT Council  
decisions but are provided as advice on which the debate can begin.**

**Please refer to Council minutes for Resolutions.**

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**Order Paper: 19 January 2011****1 Opening : Mayor Tiller****1.1 Present****1.2 In Attendance****1.3 Apologies****2 Declaration of Conflicts of Interest****2.1 Declaration of Conflicts of Interest****Governance Manager 1902.0**

Audit has asked that this item be included on Council's Agenda each month. People's personal situations change and Audit believes it is appropriate that both Councillors and Managers give regular consideration as to whether or not they have a potential conflict of interest in respect of anything before Council.

### **3 Public Excluded Council Items: 19 January 2011**

#### **Recommended**

*That the public be excluded from the following part of the proceedings of this meeting namely, Professional Services Contract 666, Awarding of Contract*

*The general subject matter of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act, 1987 for the passing of this resolution are as follows:*

<i>Subject matter to be considered:</i>	<i>Ground(s) under Section 48 (1) for the passing this resolution:</i>
<i>Professional Services Contract 666: Awarding of Contract</i>	<i>Section 48 (1)(a), Section 7, Section 7(2)(b)(ii)</i>

#### **Reason for passing this resolution in relation to each matter**

This resolution is made in reliance of Section 48 (1)(a) of the Local Authority Official Information and Meetings Act and the particular interest or interests protected by Section 7 of that Act Section 7 of the Official Information Act 1982, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.

Section 7 (2)(b)(ii) would be unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

## **Open Council Meeting: 19 January 2011**

### **Recommended**

*That the resolutions made whilst in Public Excluded, be confirmed.*

### **Closure**

**Kaipara District Council**

**Dargaville**