

Private Bag 1001, Dargaville

Phone 439 7059

Not for Publication until after Commencement of Meeting

Notice Of Ordinary Meeting Of Council

Date 10.30 am on Wednesday 27 April 2011

Venue Council Chambers, Station Road, Dargaville

Timetable

10.15 am Morning Tea

10.30 am Workshop - PUBLIC EXCLUDED

Kaipara District Plan Review - Hearings Panel Recommendation and Budget

Item 5.3 refers

Brookfields supported by Beca will discuss and clarify the paper included with the report

11.45 am Commencement of Council Meeting - PUBLIC EXCLUDED

12.15 pm Lunch

1.00 pm Recommencement of Council Meeting

3.00 pm Afternoon Tea

3.15 pm Recommencement of Council Meeting, if required

Ordinary Meeting Of Kaipara District Council In The Council Chambers, Station Road,
Dargaville On Wednesday 27 April 2011 Commencing 1.00 pm

Recommendations contained in the order paper and reports are NOT Council decisions
but are provided as advice on which the debate can begin.
Please refer to Council minutes for Resolutions.

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Order Paper: Wednesday 27 April 2011

1 Opening: Cr John Blackwell

Councillor to be selected to open the 25 May 2011 meeting.

1.1 Present

1.2 In Attendance

2 Confirmation of Minutes

P1 2.1 Extraordinary Council Meeting : 9 March 2011

Governance Manager 1601.15

A copy of the minutes is attached.

Recommended

That the minutes of the Extraordinary Meeting of Council on 9 March 2011, as circulated, be confirmed as a true and correct record.

P8 2.2 Ordinary Council Meeting : 23 March 2011

Governance Manager 1601.15

A copy of the minutes is attached.

Recommended

That the minutes of the Ordinary Meeting of Council 23 March, 2011 as circulated, be confirmed as a true and correct record.

3 Declaration of Conflicts of Interest

3.1 Declaration of Conflicts of Interest

Governance Manager 1902.0

Audit has asked that this item be included on Council's Agenda each month. People's personal situations change and Audit believes it is appropriate that both Councillors and Managers give regular consideration as to whether or not they have a potential conflict of interest in respect of anything before Council.

4 Public Excluded Council Items 27 April 2011

Recommended

That the public be excluded from the following part of the proceedings of this meeting namely, Contract 681: Taharoa Domain Promenade Point Kai Iwi Lakes New Toilets, KSR Farms Limited: Settlement of Claim and Kaipara District Plan Review: Hearings Panel Recommendations and Budget

The general subject matter of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act, 1987 for the passing of this resolution are as follows:

<i>Subject matter to be considered:</i>	<i>Ground(s) under Section 48 (1) for the passing this resolution:</i>
<i>Contract 681: Taharoa Domain Promenade Point Kai Iwi Lakes New Toilets</i>	<i>Part 1 Section 7 (2)(b)(ii)</i>
<i>KSR Farms Limited: Settlement of Claim</i>	<i>Part 1 Section 7 (2)(g)</i>
<i>Kaipara District Plan Review: Hearings Panel Recommendations and Budget</i>	<i>Part 7 Section 48 (2)(a)(i)</i>

Reason for passing this resolution in relation to each matter

This resolution is made in reliance of Section 48 (1)(a) of the Local Authority Official Information and Meetings Act and the particular interest or interests protected by Section 7 of that Act Section 7 of the Official Information Act 1982, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.

Section 7 (2)(b)(ii) would be unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Section 7 (2)(g) maintain legal professional privilege.

Section 48 (2)(a)(i) a right of appeal lies to any Court or tribunal against the final decision of the local authority in those proceedings.

Open Council Meeting – 27 April 2011

Recommended

That the resolutions made whilst in Public Excluded, be confirmed.

5 Policy

Cir 5.1 Local Governance Statement April 2011: Adoption

Governance Manager 1203.01.01

The Kaipara District Council is required to adopt a Local Governance Statement under the Local Government Act 2002 within six months after a general triennial election. The prime purpose of a Local Governance Statement is to demonstrate how Council makes decisions, how citizens can influence those decisions and more generally how Council functions as an organisation, or where this information can be obtained.

The Local Governance Statement of April 2011 is circulated separately with the agenda.

Recommended

That Council adopts the Local Governance Statement dated April 2011.

Reason for the recommendation

This provides information for the public in a single document as required by the Local Government Act 2002.

P35 5.2 Northland Local Government Cadet Scheme

Corporate Services Manager 2205.05.08

A report from the Corporate Services Manger regarding the Northland Local Government Cadet Scheme is attached. The Local Government Cadet Scheme, which is a shared service between Ministry of Social Development and Northland councils, provides benefits which outweigh the costs, in terms of providing promising unemployed young people with a career opportunity and providing Council with a pool of potential employees with specific local government training for entry level positions.

Kaipara has had a high success rate from the Scheme.

Recommendation

That Council continues to be a part of the Local Government Cadet Scheme.

Reason for the recommendation

The Scheme provides outcomes that align directly with the community priorities.

P38 5.3 Kaiwaka War Memorial Hall Toilet

Community Spaces Manager

4603.07

A report from the Community Spaces Manger dated 12 April 2011 is attached, relating to the Kaiwaka War Memorial Hall toilet facility. The Kaiwaka community is well advanced in its planning to become the Welcome Centre for Northland to coincide with the 2011 Rugby World Cup with the Kaiwaka War Memorial Hall being approved as the welcome site. Council agreed at its February 2011 meeting to fast track the Structural Grant to the Kaiwaka Hall Committee to enable them to undertake and complete works on the Hall before the start of the 2011 Rugby World Cup. A meeting was held in March 2011 with the Kaiwaka Hall Committee, Council's District Growth Facilitator, Community Spaces Manager, Councillor's Geange and Larsen along with Enterprise Northland's Regional Project Coordinator Steward McElwain, regarding a new public toilet facility alongside the Kaiwaka War Memorial Hall. It was acknowledged that the best option was to look at building a new toilet facility next to the Hall and to upgrade the existing toilets in the Hall for the use of the Hall patrons only. The Kaiwaka Hall Committee also believed this is the best long term option for new toilets in Kaiwaka. A decision on this is needed to ensure toilet construction can be completed in time for the 2011 Rugby World Cup. Council has identified the Kaiwaka toilets as a high priority to replace/upgrade. Plans have been produced by the Kaiwaka Hall Committee for approval by Council and a lease will need to be entered into for the site of the new public toilet facility.

Recommendation

That the development of a new public toilet facility on the Kaiwaka War Memorial Hall site be approved by Council based on the plans provided; and

That final quotes for the construction of this facility be brought back to Council once known for approval before proceeding with construction; and

That a lease for the agreed site be entered into with the Kaiwaka War Memorial Hall Committee for the new public toilet facility.

Reason for the recommendation

The Kaiwaka Hall Committee has been granted permission to use the Kaiwaka War Memorial Hall as the Northland Welcome Centre to coincide with the 2011 Rugby World Cup. The Kaiwaka Hall Committee will receive funding and support from the Rugby World Cup Organising Committee for Northland (Northland 2011) and Kaipara District Council for hosting and running the Centre. The Kaipara District Council has agreed to fast track the handover of the Hall enabling the Kaiwaka Hall Committee to undertake works ahead of the 2011 Rugby World Cup. A new public toilet facility is urgently needed in Kaiwaka. The Kaiwaka Hall Committee has given approval and developed plans for a new facility along side the Kaiwaka Hall. This new facility will cater for the current and future expected increase in visitor and tourist numbers in the District.

P44 5.4 Water Rates: Request for Remission from the Dargaville Lawn Tennis Club

Corporate Services Manager 2306.14; 0096011200

On 23 March 2011 Council received the attached letter from the Dargaville Lawn Tennis Club requesting a water rates remission for the amount of \$140.00. Also attached are copies of correspondence between Council and the Club regarding the water rates and other issues. Their water account for the period 5 August 2010 to 5 February 2011 was \$163.40 which is around \$140.00 higher than normal. The higher usage is due to a leak caused by a broken water line on the landowner's side of the water metre.

Council's Policy regarding water leaks is that any water used on the consumers side is the responsibility of the landowner. Historically Council has considered and declined similar requests.

As a sporting club and as per Council's Rating Policy number 11, the Dargaville Lawn Club receives a 50% rates remission to assist in facilitating community services.

The Club also asked why it had been charged \$325.75 for having an extra toilet. Council's response dated 28 March 2011 advised that all commercial organisations district-wide were levied an annual sewerage rate on a per pan or urinal basis. The only exemption to this was specified educational establishments.

Recommended

That Council decline the Dargaville Lawn Tennis Club's request to remit \$140.00 from their water rates account.

Reason for the recommendation

Council's policy is that water leaks are the consumers responsibility and allowing remission places an unfair burden on the rest of the District ratepayers.

P49 5.5 Freedom Camping Bylaw

Community Spaces Manager 3204.0

A report from the Community Spaces Manager regarding the Freedom Camping Bylaw is attached. Council has asked that information on freedom camping in New Zealand, and how other councils manage freedom camping in their districts, be brought to them for their information and consideration. Freedom camping throughout New Zealand is a growth tourism industry and it is a popular way to see the Country. Many councils manage freedom camping though different mechanisms.

There are different ways to address the issues associated with freedom camping.

Consideration will need to be given whether or not freedom camping is a big issue within the District and needs to be addressed through a bylaw.

Recommendation

That Council receives the information on freedom camping; and

That freedom camping be workshoped with Council to give direction for the development of a Statement of Proposal on freedom camping that meets the needs of the Kaipara District.

Reason for the recommendation

Council recognises there is a need to review freedom camping in the Kaipara since it was last reviewed in 2008. Currently there is no clear direction from the community and stakeholders on the best way to manage freedom camping. Developing a Statement of Proposal ensures the process for creating a bylaw on freedom camping has considered alternatives and allows Council to develop a bylaw that best address the problem in Kaipara.

P64 5.6 Integrated Kaipara Harbour Management Group: Integration at a Governance Level

Governance Manager 2130.02

A report from the Governance Manager regarding the Integrated Kaipara Harbour Management Group is attached. In 2005 the Te Uri o Hau Settlement Trust initiated an Integrated Kaipara Harbour management project. This project sought to bring together all the partners, stakeholders and interested parties of the Kaipara Harbour. The overall goal of the group was to develop an integrated strategic catchment management plan to realise the shared vision of a healthy and productive Kaipara.

Council has been asked to comment on the draft Long Term Strategic Integrated Plan of Action to be undertaken by the Integrated Kaipara Harbour Management Group. With the Long Term Plan pre-planning process getting underway it is timely to look at what input Council should be having. Currently Council's role is at a management level and consideration needs to be given as to whether this integration should also occur at a governance level.

Council officers attend meetings of the Integrated Kaipara Harbour Management. With no governance direction they are limited in what they can contribute to this group. Contribution has been limited to providing information, providing feedback when required and supporting the group at a community level. It is believed a governance level may produce a more consistent management approach and outcomes that can be given a level of priority amongst other Council functions. This will benefit the health of the harbour and hence the health of all the people in our district.

We need a healthy harbour environment to ensure that the Kaipara Harbour is a sustainable resource. The Kaipara Harbour contributes to the economic, social and cultural wellbeing of our people and the nation.

Recommendation

That Council enters into discussions with Te Uri O Hau Ngati Whatua and Ngati Whatua Nga Rima O Kaipara Trust about an Integrated Kaipara Harbour Group at a Governance level.

Reason for the recommendation

The Kaipara Harbour contributes to the well being of the Kaipara District, whereby the health of the harbour is reflected in the health of our communities. It is believed integration at a governance level may produce a more consistent management approach.

P69 5.7 Proposed District Plan Variation 1 – Landscapes: Acceptance of Late Submissions

Governance Manager 3807.05.01.02

A report from the Governance Manager regarding the acceptance of late submissions to the Proposed District Plan Variation 1 – Landscapes is attached. The submission period for Proposed District Plan Variation 1 – Landscapes closed on 28 February 2011. Council has received 28 late submissions and must formally consider whether it will accept these or not.

Historically, Council practice has been to not accept late submissions. That said Council is aware the opportunity to submit on a variation is not an annual occurrence. Council is also aware that despite meeting its legal obligations under the Resource Management Act there is a perception among some in the community that they were unfairly disadvantaged. Council itself acknowledges that the decision of the Environment Court which forced it to notify “forthwith” meant that it was unable to complete the full consultation process identified by it as being desirable.

This report has been discussed with the Planning Portfolio Holder, Councillor John Blackwell, who supports the recommendation.

Recommendation

That Council accepts all late submissions to the Proposed District Plan Variation 1 – Landscapes.

Reason for the recommendation

The opportunity to submit on a variation is not an annual occurrence. There is a perception amongst some that they have been unfairly disadvantaged. Council’s acceptance of late submissions would go some way to mitigate this perception.

P73 & 5.8 Proposed National Policy Statement on Indigenous Biodiversity Submission
Cir

Development Manager and Policy Planner

2110.23

A report from the Development Manager regarding the National Policy Statement on Indigenous Biodiversity is attached. The National Policy Statement on Indigenous Biodiversity has been drafted to improve the way that biodiversity is managed under the Resource Management Act. The origins of this document can be traced to section 6(c) of the Act which refers to the "protection of areas of significant indigenous vegetation and significant habitats of indigenous fauna. Submissions to the Proposed National Policy Statement on Indigenous Biodiversity close on 2 May 2011.

The National Policy Statement sets out Central Government's overall policy direction while also allowing flexibility in how councils and landowners meet their biodiversity obligations. This National Policy Statement is to provide clear direction and sets out the Government's bottom-line expectations for protecting biodiversity. This National Policy Statement does not contain rules, but Council has to give effect to the Policy Statement.

It has been designed to strike a balance between protecting important biodiversity, recognising the rights and responsibilities of landowners, and the broader national interests that are served by providing landowners with flexibility in how they manage the land use - biodiversity maintenance equation on their land. Council is well aware that management of biodiversity on private land can be contentious and challenging. The Resource Management Act requires councils to recognise and provide for the protection of biodiversity on private land.

Several matters are raised in this report, which should form the basis of a submission to the Ministry for the Environment regarding the proposed policy.

All Councillors were asked for feedback on the draft submission.

Recommendation

That Council receives and endorses the draft submission to the proposed National Policy Statement on Biodiversity.

Reason for the recommendation

This Council will be affected by the implementation of the Policy, and accordingly should be involved in the process to influence its outcome.

P82 5.9 Alamar Crescent Boat Ramp, Mangawhai

Community Spaces Manager 4104.004

A report from the Community Spaces Manager regarding improvements needed on Alamar Crescent is attached. The Mangawhai Boating and Fishing Club has developed concept plans and asked that the proposal be placed before Council for consideration. The proposed plans centre on improvements to traffic flow and increasing the capacity of the existing boat ramp in Alamar Crescent. The proposed plan has been treated as a 2011/12 Annual Plan submission. Further work detailing likely costs, associated with the proposal, need be developed for consideration as an Annual Plan project.

Recommendation

That Council receives the report and plans from the Mangawhai Boating and Fishing Club regarding reducing congestion and improving traffic circulation around the Mangawhai Boat Ramp; and

That the Proposed Plan, along with the future of the Mangawhai Campground and the Alamar Crescent area, be workshoped by Council to give guidance to staff and community of the future development in the area.

Reason for the recommendation

Council has received a proposal from the Mangawhai Boating and Fishing Club, with the support of the Mangawhai Harbour Restoration Society, to increase the capacity of the existing boat ramp and alter the existing pontoon in order to reduce boat trailer and vehicle congestion, rationalise traffic circulation, improve traffic flow and increase safety in the Alamar Crescent area of Mangawhai Heads. Further information is needed including the likely costs and works associated with the proposal before Council can make any decision. The Proposal is to be treated as a 2011/12 Annual Plan submission.

P88 5.10 Tinopai Volunteer Rural Fire Force: Place Into Recess

Community Infrastructural Assets Manager 6209.0

A copy of a report from the Community Infrastructural Assets Manager dated 21 March 2011 that informs Council of the loss of Council's emergency response to the Tinopai community. The Volunteer Rural Fire Force Constitution requires the participation of not less than six suitable persons, one of whom shall be the Controller with a deputy, both holding Rural Fire Officer Warrants from the Rural Fire Authority. All members shall hold relevant fire fighting unit standards prescribed by the National Rural Fire Authority and undergo regular training. The members shall attend all vegetation fires in their designated area without delay and carry out such action as may be necessary. In addition, the Controller is required to manage the affairs of the Fire Force and submit on an annual basis, a Controller's report and an audited copy of the Fire Force's accounts to the Rural Fire Authority's Principal Rural Fire Officer.

Having received the resignation of the Controller and Deputy Controller of the Tinopai Volunteer Rural Fire Force and there being insufficient numbers of suitable persons willing to continue the Tinopai Volunteer Rural Fire Force, it is appropriate that the Tinopai Volunteer Rural Fire Force be placed into recess.

This report has been discussed with the Emergency Management portfolio holder and the Otamatea Ward elected member who both support the recommendations.

Recommended

That the Tinopai Volunteer Rural Fire Force be placed into recess; and

That the small fire appliance stays in the care of the Rural Fire Officer at Tinopai until such time that Council considers a community proposal on Fire Response as part of the 2011/2012 Annual Plan.

Reason for the recommendation

The Tinopai Rural Fire Force no longer meets the standards required by the National Rural Fire Force and the Rural Fire Authority and cannot provide a rural fire response.

P91 5.11 Elected Members Remuneration Authority Pool July 2011 to June 2012

Governance Manager 1801.0

A report from the Governance Manger regarding the Elected Members Remuneration Authority Pool is attached. The Remuneration Authority has set the indicative pool for Kaipara District Council for the period July 2011 to June 2012 at \$228,339 excluding the Mayoral position which does not form part of the pool. While the Remuneration Authority ultimately makes the decision each council recommends to the Authority how that pool will be divided amongst its members.

Council can choose to recommend that the pool be split into either straight salary or a salary and meeting allowance. In the past the Council has chosen a straight salary split. In adopting straight salary the previous Council recognised that the Deputy Mayor's role is expected to take more time than Councillors. The simplest application of the pool is to pay a straight uniform salary to all remaining members. It should be noted that the Remuneration Authority has indicated a desire to see an end to the use of meeting fees by all councils as a remuneration tool.

Council needs to make a recommendation on how the pool is split; either straight salary or a salary and meeting allowance. It is also an opportunity for Council to review the contribution that the current Deputy Mayor makes. This Council has continued the trend of being more actively involved in the governance of its district. The Mayor and Mayoress also take very active roles, much more so than previous incumbents. This has a flow on effect for all councillors but particularly for the position of Deputy Mayor.

This Council's past practice has been to link the Deputy Mayor's salary to that of the Mayor. This has resulted in the current formula whereby the Deputy Mayor is paid 46% of the Mayor's salary. This is in contrast with both Whangarei District Council and the Far North District Council. These Councils link the Deputy Mayor's salary to that of Councillors paying a ratio of 1:1.25. Local Government New Zealand has been contacted. It published a "Best Practice Guide to Setting Elected Members' Remuneration" in 2006 however the document does not give advice on appropriate ratios or formulas as this ultimately depends on the range of delegations given to the deputy and his/her roles.

Option One - Recommendation

That Council recommends that the Remuneration Authority apply the \$228,339 pool for its Elected Members for 2011/2012 as follows:

<i>Deputy Mayor (ratio of 1-1:25)</i>	<i>\$34,600 rounded up</i>
<i>Councillors (equal division of remainder)</i>	<i>\$27,677</i>

Reason for the recommendation

Whilst the Remuneration Authority ultimately makes the decision on how the indicative pool will be divided, each council is asked to recommend to the Authority how it believes that pool should be divided amongst its members. This division provides parity with Council's Northland counterparts.

or

Option Two - Recommendation

That Council recommends that the Remuneration Authority apply the \$228,339 pool for its Elected Members for 2011/2012 as follows:

<i>Deputy Mayor (50% of the Mayor)</i>	<i>\$36,301 rounded up</i>
<i>Councillors (equal division of remainder)</i>	<i>\$27,434</i>

Reason for the recommendation

Whilst the Remuneration Authority ultimately makes the decision on how the indicative pool will be divided, each council is asked to recommend to the Authority how it believes that pool should be divided amongst its members. This division recognises an active Deputy Mayor.

or

Option Three - Recommendation

That Council recommends that the Remuneration Authority apply the \$228,339 pool for its Elected Members for 2011/2012 as follows:

<i>Deputy Mayor (46% of the Mayor)</i>	\$33,396
<i>Councillors (equal division of remainder)</i>	\$27,849

Reason for the recommendation

Whilst the Remuneration Authority ultimately makes the decision on how the indicative pool will be divided, each council is asked to recommend to the Authority how it believes that pool should be divided amongst its members. This division is in line with Council's current practice.

Cir 5.12 Elected Members' Code of Conduct: April 2011

Governance Manager 1203.01

Council reviewed its Code of Conduct at workshops held on 16 March and 23 March 2011.

Schedule 7 section 15(2) of the Local Government Act 2002 states that a Code of Conduct must set out understandings and expectations about the manner in which members may conduct themselves while acting in their role as an elected member. This includes behaviour toward one another, staff and the public and the disclosure of information. A Code of Conduct should also contain a general explanation of the Local Government Official Information and Meetings Act 1987 and any other enactment or rule of law applicable to members.

Schedule 7 section 15 (3) of the Local Government Act 2002 states that a local authority may amend or replace its Code of Conduct but may not revoke it without replacement. Section 15(6) of the same Schedule requires that any amendment of a Code of Conduct or the adoption of a new Code of Conduct requires, in every case, a vote in support of the amendment of not less than 75% of the members present.

Recommendation

That Council adopts its Code of Conduct April 2011 and that this forms part of the Kaipara District Council's Local Governance Statement April 2011.

Reason for the decision

Five new Councillors were elected to Council in the October 2010 Triennial Local Body Elections. Council felt that it was timely to review its Code of Conduct so as to be confident it was still relevant.

P97 5.13 Borrowing Programme

Acting Finance Manager 2305.01

A report from the Acting Finance Manager is attached which recommends the raising of three loans totalling \$4,729,600. In part, this sum is to roll over, and refinance two maturing loans - the 2006 Infrastructure Loan (\$1,029,000), and the 2007 Refinancing Loan (\$476,600). The third loan (\$3,224,000) is fresh, additional borrowings to finance recent or forthcoming infrastructure investment as per the 2010/11 Annual Plan.

Recommendation One

That in pursuance of the powers conferred on it by the Local Government Act 2002 and the regulations made thereunder, and any other powers enabling it the Kaipara District Council

Hereby resolves to raise a loan of \$1,029,000 by the issue of stock or any other means to be known as the Kaipara District Council Refinancing Loan 2011 - \$1,029,000 - for the following purpose:

	\$
a) To refinance maturing 2006 loans for the upgrading of the Stormwater Services in the Dargaville Urban Area	(238,000)
b) To refinance maturing 2006 loans for the upgrading of the Stormwater services in the Baylys Beach Area	(50,000)
c) To refinance maturing 2006 loans for the upgrading of the Stormwater services in the Mangawhai Area	(62,000)
d) To refinance maturing 2006 loans for the upgrading of the Wastewater Services in the Dargaville Urban Area	(200,000)
e) To refinance maturing 2006 loans for the upgrading of landfill facilities within the Kaipara District	(200,000)
f) To refinance maturing 2006 loans for the replacement of bridges within Kaipara District	(279,000)

And that the Chief Executive and the Acting Finance Manager be delegated authority to determine the conditions of the said loan.

And that security for the loan and interest thereon shall be as follows:

a) Dargaville Stormwater Upgrading	\$ 238,000
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A targeted annual recurring rate of such amount each year on the rateable value of all rateable property in the Dargaville Stormwater Area as may in that year provide sufficient revenue for the payment of annual charges in respect of the loan.

b) *Baylys Beach Stormwater Upgrading* \$ 50,000

A targeted annual recurring rate of such amount each year on the rateable value of all rateable property in the Baylys Beach Stormwater Area as may in that year provide sufficient revenue for the payment of annual charges in respect of the loan.

c) *Mangawhai Stormwater Upgrading* \$ 62,000

A targeted annual recurring rate of such amount each year on the rateable value of all rateable property in the Mangawhai Stormwater Area as may in that year provide sufficient revenue for the payment of annual charges in respect of the loan.

d) *Dargaville Wastewater Upgrading* \$ 200,000

A targeted annual recurring rate of such amount each year on the rateable value of all rateable property in the Dargaville Urban Drainage District as may in that year provide sufficient revenue for the payment of annual charges in respect of the loan.

e) *District Landfill Upgrading* \$ 200,000

A general annual recurring rate of such amount each year on the rateable value of all rateable property in the Kaipara District as may in that year provide sufficient revenue for the payment of annual charges in respect of the loan.

f) *District Bridge Replacement* \$ 279,000

A general annual recurring rate of such amount each year on the rateable value of all rateable property in the Kaipara District as may in that year provide sufficient revenue for the payment of annual charges in respect of the loan.

And that if raised by local authority stock, that the sinking fund continues during the currency of the loan, and such sinking fund to be adequate with accumulated interest to repay the loan over the maximum term of the loan.

And that due and careful consideration has been given, both at the time of inclusion of this loan in the 2010/2011 Annual Plan, and again at the date of this resolution, to both the risks, and benefits, of the loan.

And that satisfactory explanations have been obtained that the general terms and conditions of the loan and the security given in relation to the loan are in accordance with the current Liability Management Policy of Council.

Reasons for Recommendation One

Implementation of the borrowing programme approved in the 2009/19 Long Term Plan, and re-confirmed in the 2010/11 Annual Plan so as to ensure adequate Council liquidity.

Recommendation Two

That in pursuance of the powers conferred on it by the Local Government Act 2002 and the regulations made thereunder, and any other powers enabling it the Kaipara District Council

Hereby resolves to raise a loan of \$476,600 by the issue of stock or any other means to be known as the Kaipara District Council Consolidated Loan 2011 - \$476,600 - for the following purpose:

- | | |
|--|-----------|
| a) To refinance maturing 2007 loans for the upgrading of stormwater services in the Maungaturoto Stormwater District | (20,000) |
| b) To refinance maturing 2007 loans for the upgrading of stormwater services in the Dargaville Urban Area | (50,000) |
| c) To refinance maturing 2007 loans for the upgrading of stormwater services in the Mangawhai Urban area | (40,000) |
| d) To refinance maturing 2007 loans for the upgrading of wastewater services in the Maungaturoto Urban Area | (81,000) |
| e) To refinance maturing 2007 loans for the upgrading of water services in the Maungaturoto Urban Area | (285,600) |

And that the Chief Executive and the Acting Finance Manager be delegated authority to determine the conditions of the said loan.

And that security for the loan and interest thereon shall be as follows:

- | | |
|--------------------------------------|-----------|
| a) Maungaturoto Stormwater Upgrading | \$ 20,000 |
|--------------------------------------|-----------|

A separate annual recurring rate of such amount each year on the rateable value of all rateable property in the Maungaturoto Stormwater District as may in that year provide sufficient revenue for the payment of annual charges in respect of the loan.

- | | |
|------------------------------------|-----------|
| b) Dargaville Stormwater Upgrading | \$ 50,000 |
|------------------------------------|-----------|

A separate annual recurring rate of such amount each year on the rateable value of all rateable property in the Dargaville Stormwater District as may in that year provide sufficient revenue for the payment of annual charges in respect of the loan.

- | | |
|-----------------------------------|-----------|
| c) Mangawhai Stormwater Upgrading | \$ 40,000 |
|-----------------------------------|-----------|

A general annual recurring rate of such amount each year on the rateable value of all rateable property in the Mangawhai Stormwater District as may in that year provide sufficient revenue for the payment of annual charges in respect of the loan.

d) *Maungaturoto Wastewater Upgrading* \$ 81,000

A general annual recurring rate of such amount each year on the rateable value of all rateable property in the Maungaturoto Urban Drainage District as may in that year provide sufficient revenue for the payment of annual charges in respect of the loan.

e) *Maungaturoto Water Upgrading* \$ 285,600

A general annual recurring rate of such amount each year on the rateable value of all rateable property in the Maungaturoto Water Supply Area as may in that year provide sufficient revenue for the payment of annual charges in respect of the loan.

And that *if raised by local authority stock, that the sinking fund continues during the currency of the loan, and such sinking fund to be adequate with accumulated interest to repay the loan over the maximum remaining term of the loan.*

And that *due and careful consideration has been given, both at the time of inclusion of this loan in the 2010/2011 Annual Plan, and again at the date of this resolution, to both the risks, and benefits, of the loan.*

And that *satisfactory explanations have been obtained that the general terms and conditions of the loan and the security given in relation to the loan are in accordance with the current Liability Management Policy of Council*

Reasons for Recommendation Two

Implementation of the loan refinancing programme approved in the 2009/2019 Long Term Plan and re-confirmed in the 2010/2011 Annual Plan, so as to ensure adequate Council liquidity.

Recommendation Three

That *in pursuance of the powers conferred on it by the Local Government Act 2002 and the regulations made thereunder, and any other powers enabling it the Kaipara District Council*

Hereby *resolves to raise a loan of \$3,224,000 by the issue of stock or any other means to be known as the Kaipara District Council Infrastructure Loan 2011 - \$3,224,000 - for the following purpose:*

- | | \$ |
|--|-----------|
| a) <i>The upgrading of Stormwater services in the Dargaville Urban Area</i> | (212,000) |
| b) <i>The upgrading of Stormwater services in the Te Kopuru Stormwater Rating Area</i> | (8,000) |
| c) <i>The upgrading of Stormwater services in the Mangawhai Area</i> | (234,000) |
| d) <i>The upgrading of Wastewater services in the Dargaville Urban Area</i> | (208,000) |

- | | |
|--|-----------|
| e) <i>The upgrading of Wastewater services within the Kaiwaka Urban Drainage Area</i> | (56,000) |
| f) <i>The upgrading of Wastewater services in the Maungaturoto Urban Drainage Area</i> | (82,000) |
| g) <i>The upgrading of Water supply services within the Dargaville Water Supply Area</i> | (942,000) |
| h) <i>The upgrading of Water supply services within the Glinks Gully Water Supply Area</i> | (12,000) |
| i) <i>The upgrading of Water supply services within the Maungaturoto Water Supply Area</i> | (877,000) |
| j) <i>The replacement of bridges within Kaipara District</i> | (173,000) |
| k) <i>The upgrading of public toilets within the Kaipara District</i> | (420,000) |

And that the Chief Executive and the Acting Finance Manager be delegated authority to determine the conditions of the said loan.

And that security for the loan and interest thereon shall be as follows:

- | | |
|---|------------|
| a) <i>Dargaville Stormwater Upgrading</i> | \$ 212,000 |
|---|------------|

A targeted annual recurring rate of such amount each year on the rateable value of all rateable property in the Dargaville Stormwater Area as may in that year provide sufficient revenue for the payment of annual charges in respect of the loan.

- | | |
|-------------------------------------|---------|
| b) <i>Te Kopuru Stormwater Area</i> | \$8,000 |
|-------------------------------------|---------|

A targeted annual recurring rate of such amount each year on the rateable value of all rateable property in the Te Kopuru Stormwater Area as may in that year provide sufficient revenue for the payment of annual charges in respect of the loan.

- | | |
|--|------------|
| c) <i>Mangawhai Stormwater Upgrading</i> | \$ 234,000 |
|--|------------|

A targeted annual recurring rate of such amount each year on the rateable value of all rateable property in the Mangawhai Stormwater Area as may in that year provide sufficient revenue for the payment of annual charges in respect of the loan.

- | | |
|---|------------|
| d) <i>Dargaville Wastewater Upgrading</i> | \$ 208,000 |
|---|------------|

A targeted annual recurring rate of such amount each year on the rateable value of all rateable property in the Dargaville Urban Drainage District as may in that year provide sufficient revenue for the payment of annual charges in respect of the loan.

- e) *Kaiwaka Wastewater Upgrading* \$56 ,000
- A targeted annual recurring rate of such amount each year on the rateable value of all rateable property in the Kaiwaka Urban Drainage Area as may in that year provide sufficient revenue for the payment of annual charges in respect of the loan.*
- f) *Maungaturoto Wastewater Upgrading* \$82,000
- A targeted annual recurring rate of such amount each year on the rateable value of all rateable property in the Maungaturoto Urban Drainage Area as may in that year provide sufficient revenue for the payment of annual charges in respect of the loan*
- g) *Dargaville Water Supply Upgrading* \$942,000
- A targeted annual recurring rate of such amount each year on the rateable value of all rateable property in the Dargaville Water Supply Area as may in that year provide sufficient revenue for the payment of annual charges in respect of the loan.*
- h) *Glinks Gully Water Supply Upgrading* \$12,000
- A targeted annual recurring rate of such amount each year on the rateable value of all rateable property in the Glinks Gully Water Supply Area as may in that year provide sufficient revenue for the payment of annual charges in respect of the loan.*
- i) *Maungaturoto Water Supply Upgrading* \$ 877,000
- A targeted annual recurring rate of such amount each year on the rateable value of all rateable property in the Maungaturoto Water Supply Area as may in that year provide sufficient revenue for the payment of annual charges in respect of the loan.*
- j) *District Bridge Replacement* \$ 173,000
- A general annual recurring rate of such amount each year on the rateable value of all rateable property in the Kaipara District as may in that year provide sufficient revenue for the payment of annual charges in respect of the loan.*
- k) *Public Toilet Upgrading* \$420,000
- A general annual recurring rate of such amount each year on the rateable value of all rateable property in the Kaipara District as may in that year provide sufficient revenue for the payment of annual charges in respect of the loan.*

And that if raised by local authority stock, that a sinking fund be established, and that the sum be lodged annually with the Sinking Fund Commissioner during the currency of the loan, and such sinking fund to be adequate with accumulated interest to repay the loan over the maximum term of the loan.

And that the Chief Executive and Acting Finance Manager be delegated authority to select the appropriate institution with which to establish the sinking fund, provided such selection complies with Clause 3.4 of the Investment Policy.

And that due and careful consideration has been given, both at the time of inclusion of this loan in the 2010/11 Annual Plan, and again at the date of this resolution, to both the risks, and benefits, of the loan.

And that satisfactory explanations have been obtained that the general terms and conditions of the loan and the security given in relation to the loan are in accordance with the current Liability Management Policy of Council.

Reason for Recommendation Three

Implementation of the borrowing programme approved in the 2010/11 Annual Plan, so as to ensure adequate Council liquidity.

5.14 Forestry Portfolio

Governance Manager 1904.01

At its meeting held 24 November 2010 Council considered and adopted a list of Portfolios and associated Portfolio Holders.

Council operates on portfolios of responsibility. Each Councillor cannot be expected to have an indepth knowledge of all components of Council's business. The Portfolio system means that each Councillor gains an indepth knowledge of his/her portfolio(s) which they in turn impart to their counterparts as and when required. A Portfolio Holder is the champion of the subject(s) of his/her portfolio. There should be a close relationship with the relevant Manager(s) with the elected member providing the governance and political input and the Manager providing the technical and operations input. Together they should work to advance solutions and successes.

Council has been involved in commercial forestry since the early 1970's. It has nine separate forests totalling 640 hectares of stocked area. Management of Council's forests has been guided by the Forest Management Plan 2006 developed by Forest Industry Consultants, Chandler Fraser Keating. Northland Forest Managers undertake the day to day management of Council's forests.

Council's forestry is at a cross roads with significant development expenditure forecast as being required over the next five to eight years if Council is to realise the full economic potential of these assets. A new management plan and management contract will also be required. The New Zealand Emissions Trading Scheme (NZETS) and carbon credits will also have an impact on the way in which Council moves forward with its forestry estates.

Council believes that in light of the importance of its forestry asset now and into the future a Forestry Portfolio should be created and a Portfolio Holder appointed.

Recommendation

That Council appoints Councillor Jonathan Larsen as the Portfolio Holder for Forestry.

Reason for the decision

Council's Forestry is a major asset. Significant development expenditure is forecast as being required together with a new management plan and management contract. Council believes that given its importance and the decisions it faces, that it is appropriate that a Portfolio Holder be appointment.

P106 5.15 Road Legalisation: Baldrock Road, Kaiwaka

Community Infrastructural Assets Manager 4102.08

As a result of improvements to Baldrock Road in 2010 an area of 2,657 square metres of privately owned land was required from three separate owners for road. Council engaged Crown Property Services on its behalf to acquire the land from all parties involved.

Crown Property Services have obtained valuations and reached agreement with all three parties for compensation of land taken for road.

Agreement has been reached with Toby Crowther and Susan Burvill to acquire 31 square metres of land, with a valuation of \$300.00 including GST if any. This piece of land is described as Section 4 SO 438723 on the attached map (named Crowther and Burvill – Baldrock Road). The second section of land is owned by John, Audrey, Innes and Ewen Anderson with an area of 1,068 square metres required for road and a valuation of \$1,602.00 plus GST if any. This is described at Section 6 SO 438723 on the attached map (named Anderson's – Baldrock Road). The last piece of land required for roading is owned by Albert Doornenbal with an area of 1,558 square metres and a valuation of \$2,337.00 plus GST if any. This is shown as Section 5 SO 438723 on the attached map (named Doornenbal – Baldrock Road).

This has been discussed with the Portfolio Holder who supports the recommendation.

Recommendation

That Council compensates:

Toby Fenton Crowther and Susan Angela Burvill \$300.00 including GST, if any, for 31 square metres of land for road, being Section 4 SO 43872; and

John Alexander Anderson, Audrey Clare Anderson, Innes McRae Anderson and Ewen John Anderson \$1,602.00 plus GST, if any, for 1,068 square metres of land for road, being Section 6 SO 438723; and

Albert Doornenbal \$2,337.00 plus GST, if any, for 1,558 square metres of land for road, being Section 5 SO 438723 for land taken for roading due to improvements on Baldrock Road, Kaiwaka.

Reason for recommendation

To undertake this formalisation work at a later date is likely to be at greater cost to Council.

P109 5.16 Mangawhai Club: Boundary Change

Community Spaces Manager 5105.09

A report from the Community Spaces Manager is attached. The Mangawhai Club (the Club) has approached Council requesting a boundary change to the land they currently lease from Council. The current boundary runs through the middle of their second bowling green.

The Club have provided an application for this boundary change and have asked that Council consider this favourably. They have also requested Council consider granting them further land from the area known as Mangawhai Park for future expansion of the Club. The neighbouring property is known as Mangawhai Park and the area is in two titles. As there are no additional titles being created, this could be viewed as a controlled activity under the provisions of the Operative District Plan.

Council is currently developing the Mangawhai Park Management Plan. Council may want to consider the Club's request for land for further expansion within the context of this Management Plan.

This report has been sent to Councillors Julie Geange, Jonathon Larson and Julia Sutherland prior to the Council meeting for their information and comment.

Recommendation

That Council grants the Mangawhai Club (the Club) their request for a boundary adjustment between Lots 1 DP 153155 and Pt Lot 3 DP 108638; and

That all costs associated with this adjustment be paid by the Mangawhai Club (the Club); and

***That** Council does not consider the request for further land for expansion and let this request be considered as a part of the Management Plan for Mangawhai Park.*

Reason for the recommendation

The current boundary of the land the Mangawhai Club (the Club) occupies runs through their bowling green. This boundary change will remedy the situation without impacting on the existing use of the park.

5.17 Warrant of Appointment: Dog Stock and Noise Control Officer and Parking Warden

Development Manager 6404.0 WOA

Lyn David Kennedy makes a request to the Kaipara District Council to be appointed as authorised Dog, Stock and Noise Control Officer and Parking Warden pursuant to the Dog Control Act 1996, the Impounding Act 1955, the Local Government Act 2002, the Resource Management Act 1991 and the Transport Act 1962.

Mr Kennedy is employed by Environmental Northland Limited, Council's contractor for providing these services. The contractor is responsible for ensuring that all staff are suitably qualified and trained to carry out their duties, and wishes to call upon Mr Kennedy for relief work if required in Kaipara.

The proposed warrant will not have an expiry date but will rather be valid until the officer is no longer in that position or when there is a need to update the warrant because of new legislation.

Recommendation One

***That** Council appoints Lyn David Kennedy as an Authorised Officer under the Kaipara District Council General Bylaw No.1 2008 and authorises him to carry out the functions and powers of an Authorised Officer under this Bylaw.*

Reason for Recommendation One

Making the appointment as recommended, will allow the warrant to be issued to the officer in order for him to undertake his duties under the Kaipara District Council General Bylaw No.1 2008.

Recommendation Two

***1 That** Council warrants Lyn David Kennedy as an authorised officer pursuant to s.13, s.14, s.17, s.19, s.19A, s.59 and s.60 of the Dog Control Act 1996; and pursuant to s.8 of the Impounding Act 1955; and pursuant to s.164, s.171, s.172, s.173, s.177, s.245 of the Local Government Act 2002; and pursuant to s.38(1)(2)(5)(6), s.327, s.328 of the Resource Management Act 1991.*

2 That Council warrants Lyn David Kennedy as an authorised parking warden pursuant to s.7 of the Transport Act 1962.

Reason for Recommendation Two

This authorisation is necessary to enable Lyn David Kennedy to undertake the duties of a Dog, Stock and Noise Control Officer and a Parking Warden in the Kaipara District.

6 Reports

6.1 Mayor's Report

1701.02.03

The Mayor to report, for information, on matters of interest.

6.2 Councillors Reports

Councillors 1904 (various)

This is an opportunity for Councillors to inform Council of activities they have undertaken on behalf of Council. Written reports are preferred as these are then attached to the Minutes. Verbal reports are not recorded in accordance with Section 3.17.2 of Standing Orders.

6.3 Chief Executive's Report: April 2011

Chief Executive 2002.02.10

The Chief Executive's report is circulated separately.

Recommended

That the Chief Executive's report for April 2011 be received.

7 Information Items

P112 7.1 Correspondence Addressed to Mayor and Councillors: 10 March 2011 to 30 March 2011

Governance Manager 1701.01

For the information of Councillors, circulated were copies of all correspondence received addressed to the Mayor and Councillors, with a copy of the response where applicable, and file notes for all others.

Note the agenda timetable necessitated this information to be collated two weeks prior to the meeting. Correspondence received after that date would be reported to the next meeting along with responses which had been sent after the cut-off date.

All letters were acknowledged on receipt unless they were answered the day of receipt, or the Mayor specifically requested no acknowledgement.

Recommended

That the information be received.

P134 7.2 Delegated Authority: Schedule of Decisions

Development Manager 3803.0

A schedule of decisions that has been made under delegated authority is attached. The purpose of this is not for Council to review the detail of these decisions as they have already been made under delegated authority, but rather to give an indication of the nature and scale of developments taking place within the District in a reasonably concise way.

Recommended

That the Delegated Authority Schedule of Decisions be received.

P156 7.3 Triennial Revaluation 2011

Acting Finance Manager 2306.19

Attached for the information of Councillors is the Revaluation timetable from Quotable Value Limited. It should be noted that, although 1 September 2011 is the official date of the revaluation, the rating impacts that will inevitably arise will not take place until the subsequent rating year, commencing 1 July 2012.

Once Quotable Value Limited has completed the revaluation exercise they will be invited to attend a Council meeting to provide a full briefing to Councillors.

Recommended

That the information be received.

7.4 Advices from Controller and Auditor General

Acting Finance Manager

2303.01

The Controller and Auditor General, Lyn Provost, has written a standard letter to all councils about her expectations. Her topic is 'Looking at 2011 and beyond'. The matters which she covers follow below, with Kaipara District Council Management comment one each on also.

Controller and Auditor General Comment	Management Comment
<p>1 Auckland</p> <p>We will be working with the Council to define our new statutory role of “reviewing service performance of Council and its group”. We also recognise that most councils outside Auckland are interested in the effect of local government reform in Auckland on their won districts and regions, and we will produce a number of short reports to Parliament and the sector on our observations.</p>	<p>Not applicable to Kaipara</p>
<p>2 Accountability</p> <p>The Transparency, Accountability and Financial Management (TAFM) legislation has attracted its share of comment – with much datable during its passage to enactment on 26 November 2010. However, the passage of the legislation presents a number of matters that councils need to embed in their planning and accountability processes to meet their disclosure requirements.</p>	<p>Council continues to strive to follow Best Practice</p>
<p>3 Infrastructure and Asset Management</p> <p>Local authorities are inescapably in the business of managing expensive asset systems that deliver essential core services to their communities. Sound asset management practice – and its links to the corporate planning, financial management, and performance reporting processes of councils – is important. Central government is increasingly influencing the priorities of centrally funded asset spending and is developing its approach through the National Infrastructure Unit within Treasury. Throughout 2009 and 2010, we have observed the effects of</p>	<p>Council and its Professional Service providers continue to prepare robust Asset Management Plans</p>

Controller and Auditor General Comment	Management Comment
<p>central government reprioritising. This can raise questions about the adequacy of a local authority's asset management system to nimbly handle different, often constrained, funding.</p> <p>Asset management will remain one of the key pillars of our approach to local government auditing.</p>	
<p>4 Performance Information</p> <p>I have noted the gains made by the sector in performance reporting. There is a chance in 2011 to further embed and where necessary, improve on these gains. I still consider that accountability documents often lack effective reporting against a financial strategy. Reporting against a clear financial strategy is an integral part of reporting on performance. Although we will look for continued and improved effective report in the 2010/11 annual reports, disclosing councils' financial strategies will be a specific focus in the audits of long-term plans.</p>	<p>Performance reporting for 2009/10 received a clean audit, and Management aims for the same result in 2010/11</p>
<p>5 Reporting Standards</p> <p>The dilemma of effective reporting standards for the sector remains. Transparency, Accountability and Financial Management will bring regulated change to financial reporting as well.</p> <p>However, we should not dismiss the core financial statements on these grounds. They still have an important financial story to tell. All councils need to consider how to use them as a base to inform their communities. Summaries and innovative summary reporting are still important.</p>	<p>Council continues to strive to follow best practice</p>
<p>6 Ongoing Change</p> <p>Other matters affecting councils include:</p> <ul style="list-style-type: none"> • The Government's "first principles" review of local and central government relationships under the working title of <i>Smarter</i> 	<p>-</p>

Controller and Auditor General Comment	Management Comment
<p><i>Governance/Stronger Communities;</i></p> <ul style="list-style-type: none"> • The ongoing challenge for smaller and medium-size local authorities to deliver affordable services; • Building a consensus on councils' financial strategies, including the place of depreciation; • Legislative and regulatory change – in particular, changes involving the Resource Management Act and water; and • Increased public demand for greater transparency of council decisions and transactions – often through web-based disclosures. <p>My office will focus on getting efficiently through the annual report round for 2010/11, because in late 2011 we will be working with local authorities in the early phases of the 2012/22 long term plan round. I have noted above the importance of good preparation. I would urge you to meet early with your appointed auditor to discuss a programme that sets out clear expectations from your perspective and theirs.</p> <p>We expect that next year will also bring its share of inquires about pecuniary conflicts of interest. Another publication we produced in 2010 and took with us to the Local Government New Zealand new member training was our updated Guidance for members of local authorities about the Local Authorities (Members' Interest) Act 1968 (which is also available on our website). We have already received a steady stream of enquiries from new members about their position. A critical element of a well-functioning council is a common understanding of individual member responsibility and how management can assist in ensuring that business and good governance are not implemented by allegations of conflicts of</p>	<p>Of particular importance to Kaipara District Council</p> <p>-</p> <p>-</p> <p>-</p> <p>Noted</p> <p>Noted</p>

Controller and Auditor General Comment	Management Comment
<p>interest.</p> <p>We recognise that these matters are only a small part of the challenges you face in delivering sustainable services to your communities in an affordable manner. I fully intend to keep up my close contact with the sector so I can remain aware of the issues you face and , where necessary, work with the sector to meet those challenges.</p>	<p>Notes</p>
<p>7 Public Sector Survey on Fraud Awareness, Prevention, and Detection</p> <p>I will be writing to you soon, asking for your support in completing a survey. My office is seeking information and insight about fraud awareness, prevention, and detection. In my view, we should not be complacent and should continue to ensure that systems and controls for preventing and detecting fraud are effective. I would greatly appreciate you taking the time to complete the survey.</p>	<p>Council has a 'Best Practice' Fraud and Detection Policy</p>

Recommended

That the information be received.

P158 7.5 Local Government New Zealand: Zone One Minutes 11 March 2011

Governance Manager 2113.05

A copy of the minutes of the Zone One meeting, hosted by Auckland Council, on 11 March 2011 is attached for the information of Councillors

Recommended

That the information be received.

P225 7.6 Northland Regional Council: Regional Policy and Development Committee
Unconfirmed Minutes 11 April 2011

Chief Executive 2117.01

A copy of the unconfirmed minutes of the Regional Policy and Development Committee meeting, hosted by Northland Regional Council, on Monday 11 April 2011 is attached for the information of Councillors.

Recommended

That the information be received.

P230 7.7 Westmoreland Developments Ltd: Final decision of Commissioner

Development Manager 3837.0/RM100079

The final decision of Commissioner Robert Chan, in relation to the Application made by Westmoreland Developments, for a multi-unit residential development in Kawau Lane off Molesworth Drive, Mangawhai Heads, is attached for the information of Council. This follows the interim decision included in last months agenda.

Recommended

That the information be received.

P243 7.8 Council Owned Land

Governance Manager 5105.12

Council owned land is as identified located on the attached spreadsheet advising the valuation number, location, legal description, land status and title numbers if known. The information has been gathered directly from the rating database and in some cases still requires further information. Work is ongoing to identify and collate all leasehold land.

All properties that have had a previous Council resolution to be sold have been highlighted in blue and will be hyperlinked to the 'legal clearance' and history information we have on file.

Throughout this process other properties have been identified which may potentially be surplus to Council requirement, these have been highlighted in yellow and further investigation will be done to establish the current status of these properties.

This is an ongoing and time consuming process but well underway. Once completed this record will provide simple access of all Councils owned land, and any relevant information regarding the lands status.

Recommended

That the information be received.

P255 7.9 ASB Community Trust Presentation

Governance Manager 2302.16.04

A presentation from the ASB Community Trust was held on Friday 15 April 2011 for Mayors and Members of Parliament. A copy of the presentation is attached.

Recommended

That the information be received.

Closure

Kaipara District Council
Dargaville