



Wednesday 22 February 2012

Chief Executive's Report

- Part 1 : Activities Report
 - (a) Summary of Activity
 - (b) Looking Forward
- Part 2 : Organisational Monitoring
 - (a) Dashboard
- Part 3 : Financial and Treasury Monthly Report to Council



Kaipara te Orangahui

**KAIPARA
DISTRICT**

Two Oceans Two Harbours

Chief Executive's Report:

Wednesday 22 February 2012

Introduction

- Part One Activities Report
 - (a) Summary of Activity
 - (b) Looking Forward

- Part Two Organisational Monitoring
 - (a) Dashboard
 - (b) Asset Contract Acceptances

- Part Three Financial and Treasury Monthly Report to Council

Part One: Activities Report

a) Summary of Activity

1 Highlights

1.1 Arapohue Road Rehabilitation

Work on the Arapohue Road rehabilitation has been completed on time and under budget. This project was started in October and involved the road rehabilitation of approximately 1,620 metres of earthworks and road pavement construction from the Lime Works to Pukehuia Road. The work involved lime stabilising, reshaping and strengthening of the pavement with upgrades to the culverts where required. The original design involved the removal of 25 trees however, the removal of only two trees was necessary with the trimming back of others, ensuring no future erosion issues.



Arapohue Road at the start and towards the end of the project

1.2 Kellys Bay Gabions

The gabions at Kellys Bay are approximately 30 years old. Over time the gabions have deteriorated and are slowly falling apart. Locals continually spend time picking up loose rocks in order to keep their bay safe and tidy.

As part of the Council's Annual Plan 2011/12, the Kellys Bay Improvement Society was granted \$6,000 to carry out repair work to the gabions and over the last six months the Society and local volunteers have been busily working on the repair of the gabions.

The labour has been volunteered by the local community, most of whom are pensioners. The voluntary labour has meant that the funds could be applied further on machinery and materials such as spawls and concrete.

Approximately 90 metres of the gabions have been repaired and protected. The project is all but one truck load of concrete short of completion and the Society will be making a submission to the Annual Plan 2012/13 for a further grant to complete the project.

The Society and the local community of Kellys Bay are to be commended on their hard work and efforts in

taking pride and protecting their environment. This is a fine example of a small community working together with Council to achieve its goals.



Gabions at Kellys Bay

2 Contracts

- Practical Completion Certificate (PCC): Is the date when the works can be used for their intended purpose. Depending on the contract type, site reinstatement may occur before or after this date.
- Defects Liability Period (DLP): After PCC is issued, Council usually then requires the contractor to monitor for a further period of one year and fix defects relating directly to the works he has constructed.
- Contract Complete / Retention Released (CC/RR): At the end of the Defects Liability Period, Council will inspect the works and require any apparent defects to be repaired before finally signing the Defects Liability Certificate. Once the Defects Liability Certificate is issued Council will release all Retentions and the contract is complete.

2.1 Kaipara’s Future - Working 2009/19 Together Projects

2.1.1 Active Projects

Contract	Project Name	Project Status	Physical Works Start Due	Physical Works Completion Due
Sealed Road Pavement Rehabilitation(SRPR) Projects (aka AWPT)				
Pavement Rehab Projects 2011/12				
696	Baldrock Road (previously combined with Chadwick Road RDF)	Design in progress.	03/2012	

Contract	Project Name	Project Status	Physical Works Start Due	Physical Works Completion Due
697	West Coast Road	On hold until 2012/13	2012/2013	
698	Bickerstaffe Road	Planning and design underway	03/12	
Pavement Rehab Projects 2010/11				
647	Moir Street East, Molesworth	Outstanding works to be completed. PCC to be issued. As-builts received.	02/11	Complete
660	Wintle Street Rehabilitation (combined with Wintle Street slip)	Design in progress. Resource consent filed with Northland Regional Council	02/12	
663	Kaiwaka Mangawhai Road	75% complete.	02/11	02/12
690	Arapohue	100% complete. No as-builts, No PCC issued	11/11	Completed
Pavement Rehab Projects 2009/10				
619	Pahi Road - 2 sites	As-built plans received from Contractor but require changes. Expect to back date PCC to Jan 2011	01/10	Completed
Seal Extensions 2011/2012				
628	Devich Road Seal Extension	Design and resource consent in progress	02/12	
KDC Minor Safety Projects 2011/12				
628	Devich Road Safety Sealing	Design and resource consent in progress	02/12	
KDC Minor Safety Projects 2010/11				
668	Lawrence Road Sight Benching of curves	100% complete. No as-builts, No PCC issued	11/11	Completed
KDC Minor Safety Projects 2010/11				
669	Aranga Road, corner easing	Approved work now to be done under maintenance contract	03/12	
670	Paparoa – Oakleigh Safety Footpaths 2010/11	100% complete. No as-builts, No PCC issued	10/11	Completed
671	Moir Street (Tara Road) Footbridge	80% complete	11/11	2/12
KDC Bridge Replacement Programme 2011/12				
699	Tara Road Culvert Replacement	Design in progress.	03/12	
701	Omana Stream / Pukehuia Road	Design in progress.	03/12	

Contract	Project Name	Project Status	Physical Works Start Due	Physical Works Completion Due
KDC Bridge Replacement Programme 2009/10				
635	Batley Road	98% Complete.	11/10	2/12
659	Central Road – Bridge 47	Bridge 98% complete awaits seal and guardrails. Approach road earthworks progressing well and 80% complete. Minor finishing works in hand.	03/11	12/11
RDF Projects 2011/2012				
696	Chadwick Road (previously combined with Baldrock Road rehabilitation)	Approved drainage work now to be done under maintenance contract		
RDF Projects 2010/2011				
598-KA7	Tinopai Road rehabilitation	Remedial work completed. PCC to be issued.	01/11	Complete
Emergency Slip Repairs 2011/2012				
700	Mangawhai Road (Combined with Pukehuia previous maintenance.)	Tender closes 14/02/12	2/12	
702	Oruawharo / Omana / Kirikopuni Valley / Mititai Roads	Investigation and design underway	03/12	
Emergency Slip Repairs 2010/2011				
660	Wintle Street Slip Repairs (combined with Wintle Street rehab)	Design in progress. Resource consent filed with Northland Regional Council	2/12	
Preventative Maintenance 2011/2012				
700	Pukehuia Road (Combined with Mangawhai Road Slip Repairs.)	Tender closes 14/02/12	2/12	
Stormwater Renewals 2011/2012				
657	Kauri Street Stormwater Renewal	Design underway		

2.1.2 Practical Completion Issued

Contract	Project Name	Project Status	Work Finished PCC Issued	Contract Finished DL Ends
Stormwater Contracts				
606	Dargaville Stormwater: Gordon Street and Montgomery Avenue	Gordon St: PCC issued - in DLP Montgomery Avenue: PCC issued - in DLP	23/12/10 15/04/11	23/12/11 15/04/12

674-KA1 & KA2	Pouto Road Rehabilitation	PCC issued – in DLP	20/05/11	20/05/12
688	Dargaville water main renewals Gordon Street	PCC issued – in DLP	14/06/11	14/06/12
689	Dargaville water main renewals Victoria Street	PCC issued – in DLP	15/07/11	15/07/12
Emergency Works and Slip Repairs				
612	Tinopai (3 sites)	Meeting in December regarding defects before DLC can be issued	19/04/10	19/04/11
614	Paparoa-Oakleigh and Hook Roads, 3 sites-Package 7	DLC to be issued following discussion with Contractor.	28/05/10	28/05/11
652	Wairere and Judd Road Slips	PCC issued. Meeting in December regarding defects.	31/08/11	31/08/12
Pavement Rehab Projects 2009/10				
623	Tokatoka, Ararua and Notorious West Roads	PCC issued – in DLP	03/11	03/12
Pavement Rehab Projects 2010/11				
664	Pahi Road, Paparoa Oakleigh	PCC issued – in DLP	14/10/11	14/10/12
665	Karaka, Pukehuia and Waihue Roads	Pukehuia - PCC issued in DLP Karaka and Waihue Roads - PCC issued in DLP	29/09/11 13/04/11	29/09/12 13/04/12
Pavement Rehab Projects 2010/11 Wastewater Related Road Projects				
646	Wonderview Road	PCC Issued – in DLP	04/02/11	04/02/12
RDF Projects 2010/2011				
673-KA8	Tinopai Road Rehabilitation	PCC issued – in DLP	14/10/11	14/10/12
677-KA10	Tinopai Road Rehabilitation	Sep 1 PCC issued 21/10/11 Sep 2 PCC issued 28/10/11	21/10/11 28/10/11	21/10/12 28/10/12
678-KA4	Trounson Park Road rehabilitation	PCC issued – in DLP	21/09/11	21/09/12
679-KA6	Tinopai Road rehabilitation	PCC issued – in DLP	31/08/11	31/08/12
KDC Minor Safety Projects 2009/10				
692	Garbolino / Kaiwaka Mangawhai (intersection improvement)	PCC issued – in DLP	28/10/11	28/10/12
KDC Bridge Replacement Programme 2009/10				
665	Pukehuia Road Culvert	PCC issued – in DLP	29/09/11	29/09/12

2.2 Kaipara's Future - Working Together 2006/16 Projects

2.2.1 Practical Completion Issued

Contract	Project Name	Project Status	Work Finished PCC Issued	Contract Finished DL Ends
KDC Bridge Replacement Programme 2006/07				
604	Matakohe Museum East and West (Includes Slip at Route Position 350)	DLP extended to 2 years	21/12/09	21/12/11
KDC Wastewater 2007/08				
684	Dargaville Pond Desludging	PCC Issued – in DLP	02/08/11	02/08/12
Water / Wastewater Projects 2009/2010				
661	Maungaturoto and Ruawai Water Treatment Plant Upgrade	Ruawai - PCC Issued – in DLP	01/11/11	01/11/12
		Maungaturoto - PCC Issued – in DLP	13/09/11	13/09/12

2.3 Consultants Monthly Performance Evaluation Table

	Draft Performance Criteria	Y, N, Or N/A	Comments
1	Compliance with Consultant's approved Health and Safety Plan.	Y	Review on health and safety performed provided at each monthly meeting. Evidence kept in file.
2	All reports provided to Kaipara District Council in accordance with the requirements of the Contract and the specified timeframes.	N	One report late – Sealed Roads Maintenance strategy.
3	RAMM and BizeAsset asset databases updated within the timeframes specified in the Contract.	Y	RAMM data has been updated from recent roughness and rating surveys. A copy of the activity sheet is held for audit purposes and includes any inventory updating.
4	Compliance with agreed Quality Management Plan.	Y	QA plan last updated in July 2011 – annual update required July 2012.
5	Resource Consent applications dealt with in accordance with statutory timeframes.	N	A total of 17 Applications were processed during the December/Jan 2012 period. Two applications were outside the statutory timeframe processing period or 88% achievement.
6	Submission of monthly claims including variations with appropriate breakdowns in accordance with the required format and timeframes.	Y	Claims made by 10 th of each month following the completion of the work. All claims on time and meet the required format.

	Draft Performance Criteria	Y, N, Or N/A	Comments
7	Ratio of Actual Fee to Target Fee Estimate for hourly projects, based on the sum of all hourly projects completed in each 6 month period to be no less than 0.85 and no greater than 1.05.	N/A	No minor hourly rate projects issued during December /January 2011/12.
8	Ratio of Tender Sum to Cost Estimate for capital projects, based on the sum of all tenders received in each 6 month period to be no less than no less than 0.85 and no greater than 1.05.	N/A	No projects tendered during Dec/Jan 2011/12.
9	Capital works tender documents completed ready for issue by the agreed deadline.	N/A	No agreed deadlines.
10	Instructions for connections to water sewerage and storm water networks and vehicle crossings issued to network maintenance contractors within 2 working days of receipt of application.	Y	Evidence located in network maintenance 2.

3 Roading

3.1 Lawrence Road Improvements

The Lawrence Road works were carried out to improve the visibility and safety of the road to allow traffic to pass readily at what was a narrow corner. The original intention was to lower the road however this proved to be too costly and road widening was opted for. Some of the savings made on this project were used to widen and improve a corner 500 metres further along the road. This project is now successfully complete in time and under budget.



Lawrence Road Improvements before



Lawrence Road Improvements after

3.2 Road Safety

After such a fantastic result of zero road fatalities last year, 2012 has started with two tragic deaths during the Auckland Anniversary weekend.

Work is being undertaken to secure a new tutor for Learner and Restricted Drivers License courses in

Dargaville previously delivered by the Kaipara Bright Futures Coordinator. A meeting being held on early February will look at securing a new tutor.

3.3 Roothing Operations and Maintenance

3.3.1 Maintenance Contracts

Network Condition

There were no significant roading problems over the Holiday period. The network is generally in good condition.

Unsealed Pavements

Periodic showers over the holidays have stopped unsealed roads from drying out too much, leading to a reduction in corrugations over normal summer periods. Concerted logging on Maropiu Road has caused major deterioration of the narrow metal road. Heavy metalling has been carried out on the eastern section. As the western section already had a 300mm depth of metal it was lime stabilised to carry the heavy loads.

Sealed Pavements

Pre reseal repairs are completed in the south and 40 per cent complete in the north. This will be finished in time for the reseal contractor to commence work in mid-February.

Drainage

The water-tabling programme is continuing on Ahikiwi, Maropiu, Monteith, Oparakau and Lawrence roads, with culvert repairs occurring district wide.

Vegetation Control

The spraying subcontractor will start another district wide cycle of roadside and culvert end spraying in February. The main contractor is putting in extra effort in the vegetation envelope at the direction of the roading engineers.

Road Furniture

The contractor is replacing broken and missing edge markers in the Mititai and Pouto areas.

Ordered Works

Other than unsealed strengthening of Maropiu Road, seal repairs in the north and water-tabling district wide, ordered works are being kept to a necessary minimum to control expenditure.

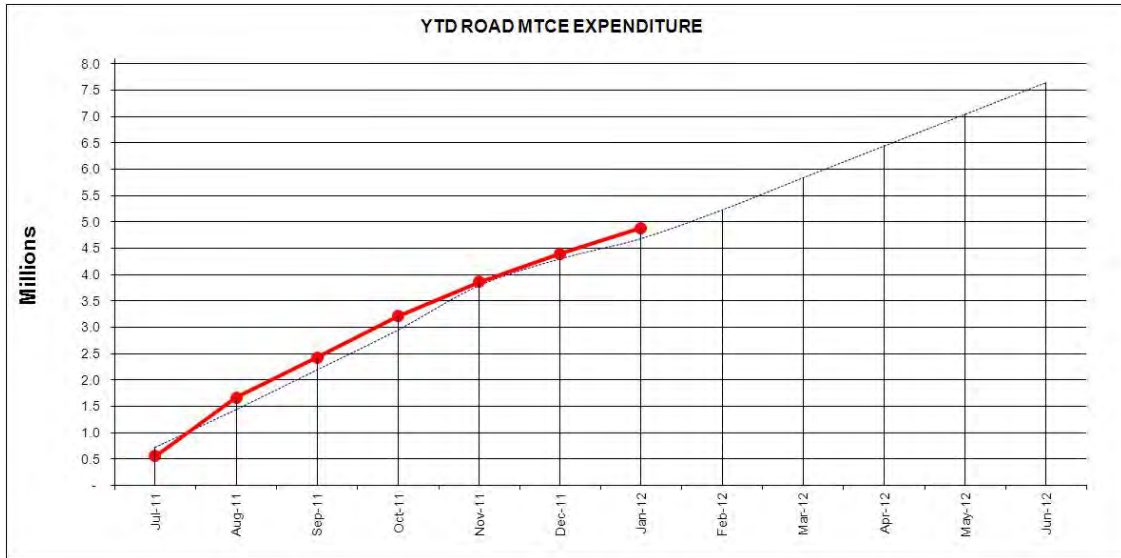
Bridge Repairs

The contractor has received the results of MWH's annual bridge inspection programme and is carrying out necessary routine, minor and structural repairs as identified.

Financial

While ordered work is being kept to a minimum, forestry strengthening and seal repairs are keeping expenditure at around 4% over programmed. This is satisfactory at this time of year.

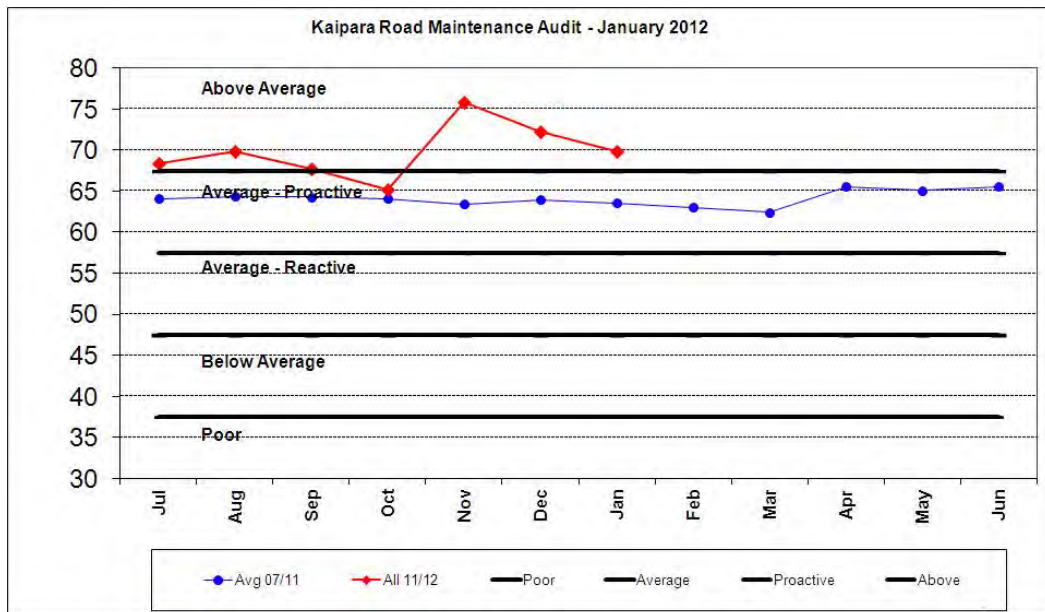
Road Maintenance Contract - Expenditure Control



Performance Evaluation

Over the December and January period there has been a drop of around 3 per cent for each month. This has occurred mainly in the vegetation control area and is not a problem as it came from a contract record high score, and remains in the "Above Average" range.

Maintenance Contract – Quality Audit



3.3.2 Resealing Contract 2011/12

Blacktop, this year's resealing contractor, has been carrying out on-site testing in order to confirm the recommended seal designs. These will vary from those recommended by Council's previous Engineering Consultant. These changes were mainly to provide more robust seals on numerous intersections. The Roothing Engineers agree with Blacktop's proposals. However, the robust two coat seals are more expensive than the thin Grade 5 seals originally proposed. This has meant a negotiation with Blacktop to reduce the quantity of reseals to remain within Council's budget. Deferred sections will be first priority for the 2012/13 programme.

3.3.3 Pavement Marking Contract

The road marking contractor is making good progress working in the southern area. He will carry out extra directed works at Kelly's Bay (new seal) and on Baylys Coast Road (no passing) when in those areas.

3.4 Capital Works Roothing

3.4.1 Seal Extensions

The seal extension and roading upgrade of Devich Road is progressing well. The revised design has been peer reviewed and a final design is due shortly. The Road Safety Audit for this project has been completed and the report is being finalised.

3.4.2 Forestry Roothing and Regional Development Fund (RDF)

The \$20,000 that was approved for drainage work on Chadwick Road has been confirmed. The work will be completed by the maintenance contractor.

3.4.3 Sealed Road Resurfacing

Work on this contract is to start in early February 2012. The seal designs have been completed and the preparation work is nearing completion. Sunny weather will be a crucial element in the progress of this contract. We trust that the work will be done in the good weather forecasted towards midsummer.

3.4.4 Sealed Road Pavement Rehabilitation (SRPR) (previously known as AWPT)

Contract 690 rehabilitation of a section of Arapohue Road was completed before the Christmas holidays.

Preparation work with regards to the Wintle Street Rehabilitation project is progressing and the tender preparation is being carried out.

Preliminary design work has started on the Bickerstaffe Road rehabilitation. The reseal of the whole first section is being planned and will be done when funds allow.

3.4.5 Bridge Maintenance and Capital Works

Planning for the structural component replacement of Omana Stream Bridge #163 and Pukehuia Road Bridge #229 is progressing with construction is planned to start during February/March 2012.

Batley Road Bridge #27 and Central Road Bridge #47, the two carry over projects are nearing completion and will be completed shortly.

The design and waterway calculations for the Tara Road culvert replacement at route position 7,345 has started and will progress in due course.

3.4.6 Minor Improvement (Minor Safety Works)

Contract 668 Lawrence Road Curve easing project has been completed with As-Builds still to be provided by the contractor. The two sections worked on are deemed to be a great improvement in the safety alignment of the road through.

Contract 670 Paparoa-Oakleigh footpath is completed and the road markings have been carried out. This project was extended to join the State Highway 12 footpath.

Contract 671 the Moir Street footbridge is progressing well and the completion of this project will be well before the winter months.

3.4.7 Emergency Works and Slip Repairs

On 7 January 2012 a new slip occurred on Hoyle Road at route position 6,160. The claim and relevant information have been submitted to NZ Transport Agency for approval.

The slips that occurred in July 2011 are under investigation and design. Once completed they will go out to tender. For clarity the four slips are:

- Oruawharo Road route position 428
- Omana Road route position 7,580
- Kirikopuni Valley Road route position 2,089
- Mititai Road route position 10,202

The slip on Mangawhai Road at route position 2,250 has been combined into one tender with the two Pukehuia slips mentioned. The project is currently out to tender.

3.4.8 2010/11: Preventative Maintenance Works

The two slips on Pukehuia Road at route position 3,650 on the left and right hand sides as well as the Mangawhai slip mentioned above have been combined into one project. The tender is out to the open market. Tendering and evaluation will be completed by end of February with construction starting in March

3.4.9 Carryover Projects

The remaining projects that were managed by the previous consultant will be handed over by early February 2012 to MWH. These projects fall within the following categories;

- Projects completed, but still in the defects liability period. Lists of these are to be provided as well as the end of the defects period.
- Projects currently under construction. MWH are to take over the site supervision for these and the contractor is to be notified of the new engineer's representative. There are two projects in this category; Contract 675 Pukehuia Road realignment preventative maintenance job and Contract 663 the rehabilitation of a section of the Kaiwaka-Mangawhai Road.

4 Wastewater and Water Supply

4.1 Water Supply

4.1.1 Kaipara District Reservoirs

Wet weather conditions throughout December and January have meant very little use of dam supplies to date. The dam levels are still at full capacity. Water deliveries were made to Glinks Gully (266 cubic metres) and Mangawhai Campground (204 cubic metres) to cope with the influx of holiday makers to the areas.

4.1.2 Dargaville Water Supply

A previous decision to decrease the chlorine dose level in Dargaville has provided more cost effective treatment from reduced chemical dosing. The installation of new chlorine controllers at the treatment plant will also assist in maintaining a consistent level.

Jervois Street Stage1: all work complete and the practical completion certificate has been issued.

4.1.3 Glinks Gully Water Supply

External painting of the treatment plant and reservoirs is complete. 266 cubic metres of water was delivered from Dargaville to meet the demand of holiday makers in the area.

4.1.4 Ruawai Water Supply

The upgraded Treatment Plant has continued to experience PLC issues causing unnecessary shutting down of the plant. The cartridge filters are being bypassed until the PLC issues are resolved. The water quality remains within the New Zealand Drinking Water Standards specification. The upgrade of bore1 will supply raw water to the treatment plant once the chlorine dosing level is programmed to the plant. Various bore combinations will be available when this work is complete.

4.1.5 Maungaturoto Water Supply

Overheating of the cabinet housing the variable speed drive units, installed as part of the Treatment Plant upgrade, is causing concern. Forced air ventilation to the cabinet. The plant cannot perform at full capacity until the issue of the installed variable speed drive units is resolved. The cause has been identified as excess current draw by the bulk supply water pump. Remedial work requires a new higher capacity water pump and a larger 1.5 kilowatts variable speed drive to be installed.

4.1.6 Mangawhai Water Supply

An additional 30 cubic metres water reservoir was installed at the Mangawhai campground prior to Christmas. This was additional storage to supply the campground and Mangawhai Heads public toilets over the holiday period. 204 cubic metres of water has been delivered to mid-January. A new ablution block installed at the campground has added to the normal high demand at this time of year.

A positive e- coli count in an area of Mangawhai prior to Christmas kept contractors busy monitoring and sampling water in the area. The all clear was given after three consecutive days of sampling recorded a negative e-coli count. Investigation into the possible cause of contamination has not provided any definitive cause Notices to boil water and all precautionary measures were put in place until safe drinking water was confirmed.

4.2 Systems

Dargaville Wastewater System High sludge levels in the Dargaville oxidation pond are affecting the operation of aeration units in the pond causing continual blocking of the systems. These units require removing from the pond before they can be cleared. Aeration is critical to the pond performance at this time of year with the warmer weather and less wind to assist in the aeration process. Two sewage blockages were successfully cleared this period.



Contractors removing aerator from Dargaville oxidation pond with the assistance of a digger

4.2.1 Te Kopuru and Glinks Gully Wastewater System

Both these plants have performed well this period. The Glinks Gully system has coped well with the holiday influx.

4.2.2 Kaiwaka Wastewater System

Calculation of the wastewater discharge quantity from the Kaiwaka treatment plant is currently being monitored for compliance. Calibration of the weir measuring device will be required.

Faecal coli forms in the discharge are also exceeding the consent limit at the moment. This is possibly an indication of the high sludge level in the pond which is scheduled for de sludging in the new financial year.

4.2.3 Wastewater System

The Maungaturoto Treatment Plant continues to discharge effluent of high quality. A strainer plate has been installed over the discharge outlet to avoid foreign material entering the line and causing blockage downstream. A new submersible pump has been installed at the treatment plant pump well to return flow to the pond when the pump well screens require maintenance.



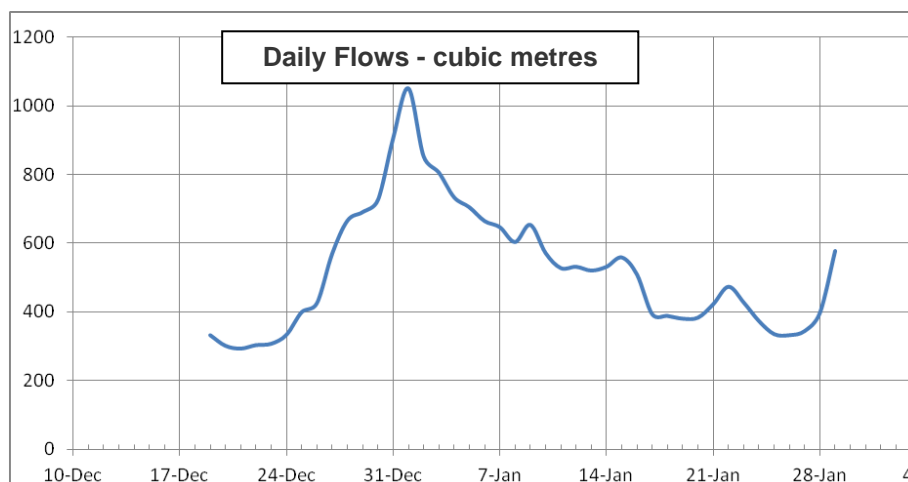
4.2.4 Mangawhai Wastewater System

During the month of January Water Infrastructure Group again successfully operated the system achieving targets established under the contract Deed. There were no occupational health and safety issues experienced or any environmental incidents.

The Wastewater Treatment Plant performed well during January. All effluent generated from the treatment plant was within resource consent requirements and there were no odour issues reported during the month of January.

The collection system continues to operate without problems. No problems were experienced with the gravity system. Grinder pump faults are being attended to as required. All major pump stations operated without fault.

Daily inflows for January and the period prior to Christmas are plotted in the chart below. The peak on 1 January was due to the influx of holiday makers.



The leakage return pump is operating to return any leakage. The dam level currently sits at 130ML.

One spill to a storm water system occurred when the connection was being made, from the Sands reflection system and was due to incomplete drainage information supplied. This was advised to the Northland Regional Council. The spill was contained. The balance of the Sands subdivision has been completed on schedule and is now operating.

The cutting of hay from the farm was delayed due to rain throughout December and into January. Hay has now been cut from the farm and irrigation has recommenced.

Work is continuing on developing a scheme to increase the size of the irrigated area to allow more water to be applied. This to alleviate Northland Regional Council concerns that the dam will spill towards the end of winter.

5 Urban Stormwater

5.1 Mangawhai

Mangawhai Village Stormwater Project - KDC Contract 647.

This Contact has been completed. The asphaltic concrete required on Moir Street and Molesworth Drive has been carried out.

6 Resource Consents

The following information is based on the applications processed from 1 December 2011 – 31 January 2012.

During this period 17 resource consents were processed to a decision and 88% of these applications were dealt with in accordance with statutory timeframes.

Table 1: Types and Number of Resource Consents Processed to a Decision

Types of Resource Consent	Subdivision	Land Use	Other	Total
Number of notified consents processed				
Number of limited notification consents processed				
Number of non-notified consents processed	7	10	0	17
Total consents processed	7	10	0	17

The processing requirements can be broken down further as follows:

- Applications rejected pursuant to s88 0
- Written requests required for further information under s92(1) 5
- Written requests required for further information under s92(2) 0
- Resource consent decisions made by Council officers 16
- Resource consent decisions made by Hearings Commissioners 1

Note: The following two consents were those processed outside of statutory timeframes:

RM110032 (Money) –a notified subdivision application with a hearing and the decision was made by an Independent Hearing Commissioner.

RM110096 (Silvermist) – a non-notified subdivision consent with significant correspondence/discussions between the Council and the agent/applicant regarding the conditions of consent

7 Land Drainage

February Report for works done in December 2011 and January 2012

7.1 Raupo Drainage Board

Stopbank repairs are under way along Drain No 49 G Canal (Powell property). This will involve making the stopbank wider and higher from the west of the Te Kowhai Road Bridge towards floodgate No 11.

Permission has been given from the landowner to alter the internal stopbank drain to gain spoil to rebuild the stopbank. The balance of spoil required can be taken from the inner stopbank or from an area of Council land near the old Te Kowhai Road dump site. The balance of this year's stopbank budget is to be spent continuing on with the previous years works raising and widening the stopbank from the Awarua entrance to Wilson Landing Road. Spall placement and log removal on the main stopbank area is to be done prior to winter.

Due to the weather conditions this season's drain spraying was off to a late start with various drains having to be sprayed twice and some drains weed raked to lower water levels. The first spray round has been completed with K and G Canal having follow up spraying for bull rush and rice grass.

The replacement of Floodgate No 45 is to done by Harrison Contracting. Concrete box culverts are presently being constructed by Hynds Concrete in Whangarei and due to the concrete cure time required for the culverts onsite work will begin in late February.

Machine cleaning of Drain No 24 (Williams Road to Dunn Road) has been completed. Machine cleaning of Drain No 2 has been completed from the River to State Highway 12 and the balance to be completed once crops have been harvested.

7.2 Drain Spraying

The first round of drain spraying has been completed in the following drainage districts of Aratapu Village, Aratapu Swamp, Awakino Point, Aoroa, HoreHore, Hoanga, Kaihu Valley, Mititai, Notorious, Oruariki and Tatarariki No's 1, 2, and 3.

7.3 Awakino Valley

Machine cleaning of both sides of the Awakino River from State Highway 14 to the Flax Mill area (Nichols property) has been completed with the long reach digger. Machine cleaning of drain 24 (Wordly property) has also been completed.

7.4 HoreHore Drainage District

Repairs have been made to the wing walls of Floodgates 29 and 33 in the Horehore District.

7.5 Mangatara Drainage District

The Mangatara floodgate door has been removed, straightened and strengthened due to log damage. A log boom rope was replaced at the same time.

7.6 Notorious Drainage District

Machine cleaning of the Notorious Drain No.3 has been completed from Pouto Road to the Allen property boundary.

7.7 Tangowahine No1 and 2

Drain spraying is underway in both the Tangowahine districts.

7.8 Kaihu River

Machine cleaning of the lower Kaihu River has been completed. Gravel extraction is presently underway in the upper Kaihu River.

8 Community Facilities

8.1 Paparoa Library Lease

The lease for Paparoa Community Library in the former Council building in Paparoa terminated in November 2011. The building had been for sale for some time and was sold in November 2011. The new owners were very happy to have the library continue to serve the community and assured Council that they would like the ongoing relationship with the library to be a happy one. The new owners wanted to make sure the needs of the Council, community and the library were satisfied.

Paparoa Library is very central to the community, providing children's reading groups, examination facilities, a drop-in centre and a housebound service for those not able to visit the library. These facilities are vital to the health of a rural community.

A new lease has been received and signed by the Mayor and Chief Executive. The term of the lease is three years with an annual renewal. This ensures that the Library has stability but has the ability to be responsive to the needs of the community. The document has the ability to be varied should the needs of the community change.

Continuing with the lease means that Council can continue to support the Paparoa community in a tangible way.

8.2 Aratapu Hall

This hall has been sold by tender to F J Trigger for the sum of \$9,600 and a sale and purchase document has been signed. The purchaser indicated that once the building was removed from the site he wants to renovate the building as a home.

The building is listed at a Category II with the Historic Places Trust and a Category A heritage resource with Council's District Plan. The building was situated on a Local Purpose Reserve vested in Council.

When making a decision about the tenders received, Council considered the District Plan which charges

Council with protecting its heritage resource. Accepting this tender allows the building to retain as much of the original character as possible going into the future.

A time frame of three months has been provided in the documentation for removal from the site. Once removed, the local community has expressed interest in talking to Council about future use of the reserve.

9 Regulatory

9.1 Monthly Monitoring Reports

The monthly report for January of the Council's Monitoring Officer and the Building Team is attached for the information of Council (**Appendix A**).

10 Emergency Management

The looming drought broke with a severe weather watch from 11 to 15 December followed by a watch and then a warning from 26 to 30 December spoiling holiday makers plans for New Year's Eve. For the farmers it was a welcome relief and a bonus as the late spring had not produced as much grass as hoped for.

Based on late November projections, a Restricted Fire Season was imposed throughout the district from 17 December. The rain received prompted calls for this restriction to be lifted but with the underlying dry conditions it was decided to leave the restriction in place. The fire danger at the beginning of December was almost at the point where a Total Fire Ban should have been considered.

January brought another severe weather watch from the 5th through to the 7th with gale force winds and heavy rain. Surprisingly, this weather did not bring trees down or cause major slips although some surface flooding was evident in all the usual places.

With the rain the fire danger was reduced which enabled fire permits to be issued by Council's Rural Fire Officers where it is safe to do so. However, the danger is increasing daily and being monitored closely. The memory of last year's major fire still lingers.

Incidents attended by emergency crews included:

December 2011:

Oil Spill on Ariel's Hill, State Highway 12, Paparua
Cow shed fire at Te Kowhai Road Ruawai
Scrub fire Molesworth Drive
Controlled burn out of control at Kaihu Woods Road, Kaihu
Fire alarm activation at Easy Access Co, Maungaturoto
Car fire Wairau Road, Paparua

January 2012:

Assist St John Ambulance with patient at Kai Iwi Lakes
Fire at Matakoho Museum
Illegal fire at Honey Bee Factory Logan Street, Dargaville – owner warned to obtain permit
Cow shed fire at Finlayson Brook Road, Waipu
Grass fire Pasley Road Ararua

Vehicle crash Millbrook Road, Hukatere – believed to be property owner’s own children
Double fatal vehicle crash Murray Road, Opouteke
Fire alarm, Northern Wairoa Hotel, Dargaville
Vehicle in drain at Mangawhai
Permit fire Bagnall Road Mangawhai- reported by concerned neighbour

Training:

Formal training continued with Volunteer Fire Crews at Tinopai, North Kaipara and Paparoa in December and January with further training projected.

Meetings attended:

Civil Defence Lifelines Group met at Whangarei
Coordinated Incident Team exercise at Dargaville Hospital
Community Response Planning Committee’s at Kaiwaka and Ruawai
Kaipara Emergency Services Committee met at Department of Conservation Kauri Coast Headquarters, Dargaville
Northland Rural Fire Committee met at Whangarei.

11 Meetings

The following meetings were attended:

26 January 2012	Staff Training
1 February	Portfolio Holders Meeting
1 February	Service Delivery and Capability Review Workshop
8 February	Council Workshop
10 February	Audit and Risk Committee Hui
13 February	Kaipara Community Project Proposal
14 February	ILGACE Forum
16/17 February	Rural Provincial Sector Meeting, Wellington
20 February	Mayoral Forum
22 February	Council Meeting
27 February	Northland Intersectoral Forum

12 Outstanding Resolutions of Council: Schedule May 2010 to January 2012

The monthly outstanding resolutions report schedule is attached as **Appendix B** and covers the resolutions from May 2010 to January 2012.

13 Portfolio Holder Meeting – Action Points

The action points from the Portfolio Holders meeting held 1 February are attached as **Appendix C**.

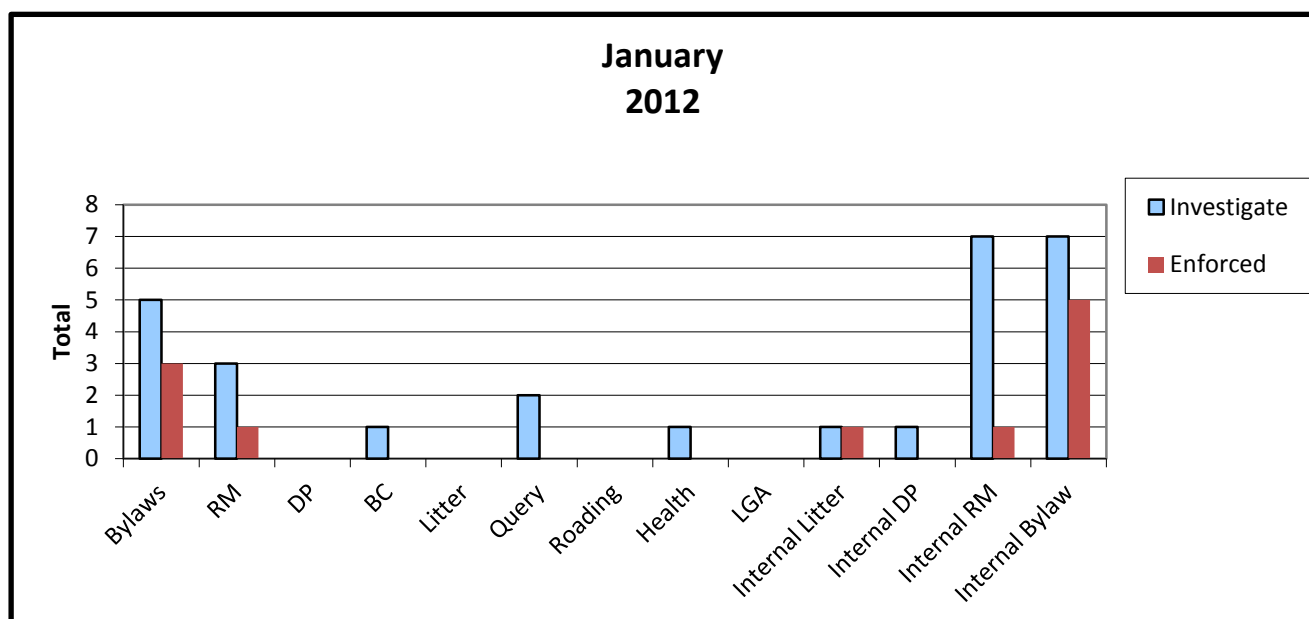
Part One – Activities Report

b) Looking Forward

1	Wednesday 7 March 2012	Workshop - Long Term Plan Special Council Meeting (TBC)
2	Wednesday 14 March 2012	Workshop - (TBC) Special Council Meeting (TBC)
2	Wednesday 28 March 2012	10.00 am Workshop 1.00 pm Council Meeting

REPORT

To: Regulatory Manager
CC: Monitoring and Compliance Support Officer
From: Monitoring and Compliance Officer
Date: 8 February 2012
Subject: District Wide Monthly Regulatory Report


Monitoring Activities in the Kaipara District
Bylaws

12 investigations

8 enforced

- Check Olsen Avenue regarding fill that had been deposited last month
- Complaint of overhanging vegetation along Wintle Street footpath
- Overgrown section complaints
- Check fire at Te Kopuru
- Complaint of pig keeping
- Complaint of excessive household refuse on property being a health nuisance
- Complaint of vegetation on driveway being a fire hazard
- Complaint of dead cow causing an odour nuisance
- Complaint that stock are being moved along Arapohue Road and making a mess

Resource Consent Monitoring

10 investigations

2 enforced

- Check quarry activity
- Complaint that a boulder wall constructed on a subdivision which has been backfilled with sand. The rain is washing the sand onto a neighbouring property
- Noise check at processing plant
- Inspect Baylys Basin Road sand quarry and stock droving activity
- Landscape inspection

District Plan Monitoring

1 investigation

- Investigate earthworks and fill activity in the Brynderwyn ranges.

Local Government Act

4 investigations

3 enforced

- Previous complaint of what appears to be a failed private drain causing a nuisance to neighbouring properties.
- Complaint that neighbours water tank has no downpipe and the overflow is being directed onto their property and causing damage to the drive.
- Meet resident regarding stormwater issues
- Spouting not fitted to buildings and runoff is causing flooding on neighbours property

Building Act

1 investigation

1 enforced

- Visit property where there has been a stormwater complaint

Health Act

1 investigation

- Deploy health sign at Rockey Groyne in Pahi

Litter Act

1 investigation

- Visit to Awakino refuse tip with Shelley regarding complaint of litter blowing onto neighbouring property

Queries

2 investigations

- Complaint of flame tree pruning's from camp ground encroaching on neighbouring property and possibly re seeding
- Complaint that large pine trees on road reserve are hanging over a property and the branches and pine cones are falling onto cars.

Report for Service Requests

Request Activity from 01/01/2012 to 31/01/2012

<table border="1"><tr><td>Received</td></tr><tr><td>11</td></tr></table>	Received	11	<table border="1"><tr><td>Completed</td></tr><tr><td>10</td></tr></table>	Completed	10	<table border="1"><tr><td>In Time</td></tr><tr><td>10</td></tr></table>	In Time	10
Received								
11								
Completed								
10								
In Time								
10								

Summary

I returned to work on the 9 January 2012 so it was another short month. Bylaw breach complaints have been the major monitoring activity this month. Complaints of neighbouring sections being overgrown is common for this time of the year and also an issue I monitor when I am on the road.

The illegal dumping of rubbish still remains at a low compared to a couple of years ago.

Other monitoring involved various ratepayer complaints and internal inspections.



George Lewis

Regulatory Monitoring Officer

Memorandum

To: Regulatory Manager
CC: Regulatory Monitoring Officer/Regulatory Support Officer
From: Quality Monitoring Officer/Building Services Team Leader
Date: 8 February 2012
Subject: **Building Process Monthly Report January 2012**

Briefly outline the department situation, current trends, performance and monitoring.

We received 46 building consent applications for the month of January with an even split throughout the district; 18 Eastern, 13 Central, 15 Western. We are well down with processing days due to the 20 day clock stop over the Xmas period so this has helped the team catch up with other jobs.

Team Leaders Report

Forward Work (as at 8 January 2012))

The number of building consents and their value is up on last months figures. 15 of these were for new homes.

We have 32 Building Consent applications on the shelf to be processed. A further 8 consents are on our further information required shelf

Notice to Fix

No notice to fix infringements recorded in January

Warrant of Fitness Audits

It has become apparent that many buildings are operating in the Kaipara without a current Warrant of Fitness.

This is a relatively serious matter and can mean severe penalties to the building owners. The public have a right to used public buildings knowing their safety is assured. I am now committed to auditing at least 8 Warrant of Fitness buildings per month this year.

Commercial Buildings

We have no commercial applications we are currently working on.

Swimming Pools

Inspections are continuing in conjunction with other inspections.

General

International Accreditation New Zealand has completed our bi-annual audit for our continued accreditation.

We have completed much of the work to gain our accreditation with the balance being finalised by the end of February.

On the 1st of March the introduction of Restricted Building Work and Licensed Building Practitioners will come into force.

On the 15th and 16th of February the team and I will hold information forums for the construction sector in the Kaipara being Kaiwaka on the 15th and Dargaville on the 16th.

	This Month	Last Month
Building Consent Applications		
Received:		
Total number Received	46	35
Building Consents Issued		
No. Time frames:		
Total Number Processed	42	37
Average Processing Days	8	16
No. Complete within 20 days	42	26
% complete within 20 days	100%	97.30%
Value of New dwellings	\$3,243,000.00	\$3,325,000.00
Value of Other Work	\$931,301.00	\$594,151.00
Total Value	\$4,174,301.00	\$3,919,151.00
PIM's Only Applications		
Received:		
Total number Received	2	2
PIM's Issued		
No. Time frames:		
Total Number Process	40	34
Average Processing Days	8	17
No. complete within 20 days	40	33
% complete within 20 days	100%	97%
Code Compliance Certificate Issued		
No. Time frames:		
Total Number Processed	54	47
Total Number processed with application	46	
Average Processing Days	2	3
No. complete within 20 days	45	47
% complete within 20 days	97.83%	100%
Summary of all inspections undertaken	This month	Last month
	267	242

Processing Performance Review:

Average processing times for building consent applications = 8 days

Average processing times for Code Compliance Certificates = 2 working days

Monthly letters sent to Building Consent Applicants:

Extensions applied for by applicant – 10

Code Compliance Certificates reminder letters – 17

Time to commence work reminder letters – 23

Preparation of Building Consent for scanning and property file:

This month there were 109 completed Building Consent files sent to Dargaville to be scanned

Targets met

Building Consent Targets were met for the month of January 2012.

Code compliance certificate targets show that they were met. We still had the odd one received without the CCC application form received.

Plan Going Forward:

Building Consents. The Building Act states 100% is compliance with the Building Act 2004. The team is currently working hard to keep consent processing above 96%.

Code Compliance Certificates. Due to the increased number of old building consents a realistic goal of 90% planned for February 2012.

Signed

Building Team Leader: Date:

Quality Monitoring Officer:..... Date:.....

Manager: Date:

26 May 2010: Ordinary Council Meeting		
4.10 Matakoho War Memorial Hall Handover	Continuing to talk with the Hall Committee. This is an ongoing process.	Thomas Patterson Shirley Baume
25 June 2010: Ordinary Council Meeting		
5.10 Hakaru Hall Handover	The Hakaru Hall Committee advised the Halls lawyer that it does not want to join with the local pony club. The Halls lawyer is continuing to talk to the Hall Committee. Rules need to be finalised.	Thomas Patterson Shirley Baume
23 July 2010: Ordinary Council Meeting		
5.6 Tinopai Hall Handover and Business Plan	The Hall Committee have said it will not take over the hall until the sewerage pond and water pump are in working order. Council staff continue to work through the issues. Lawyers are looking at whether additional consultation needs to be done for this handover.	Thomas Patterson Shirley Baume

25 August 2010: Ordinary Council Meeting		
<p>5.5 Rodney North Harbour Health Trust: Request for Remission of Reserves Contributions and Development Contributions</p> <p>Resolved Guest/Smith</p> <p><i>That Council refers to its Insurers the matter of whether or not Rodney North Harbour Health Trust has incurred unnecessary costs as a result of Council actions. This would establish whether or not Council had any responsibility for these costs.</i></p>	<p>Council is still investigating this matter with its insurers.</p>	<p>Graham Pollard</p>
23 February 2011: Ordinary Council Meeting		
<p>5.1 Kaiwaka Hall/Rugby World Cup Welcome Centre</p> <p>Resolved Geange/Sutherland</p> <p><i>That the Kaipara District Council agree, in principle, to 'fast track' the payment of the structural grant already agreed as part of the Kaiwaka War Memorial Hall handover process. This will allow the Kaiwaka Hall Committee to participate in the Northland 2011 (Rugby World Cup Welcome Centre) plans and deliberation, subject to:</i></p> <ul style="list-style-type: none"> <i>• The Kaiwaka Hall Committee providing a business plan for the Northland Welcome Centre which has been approved in concept by the Northland 2011 Organising Committee for Northland and the Kaipara District Council Chief Executive;</i> <i>• Kaipara District Council gaining assurances from the Hall Committee that it will fulfil its legal obligations with the handover to the satisfaction of Council; and</i> <i>• Confirmation that Kaiwaka War Memorial Hall is granted status of being the Northland 2011 Welcome Centre for the Rugby World Cup; and</i> <p><i>That for the purposes of the Council resolution dated 25 June 2010 the Kaiwaka War Memorial Hall be sold to the Kaiwaka War Memorial Hall Society Incorporated under the authority of and in accordance with the processes set out in sections 140 and 141 of the Local Government Act 2002; and</i></p>	<p>Council is very close to handing over the Kaiwaka Hall. Discussion is now around agreement for toilets and playground. Close to agreement.</p>	<p>Thomas Patterson Shirley Baume</p>

<p><i>That the purchase price grant provided for in Council's 25 June 2010 resolution be applied, for the purposes of compliance with section 140(4)(b) Local Government Act 2002, as 'the proceeds of sale' for the purpose of enabling the Kaiwaka War Memorial Hall to continue to be used as a community hall; and</i></p> <p><i>That an encumbrance instrument in favour of Council be registered against the Title to the Kaiwaka War Memorial Hall to ensure the continuance of the use of the property as a community hall in accordance with the Trust under which the property is held;</i></p>		
<p>5.3 Kauri Cycle Trail: Technical Feasibility and Mapping Report</p> <p>Resolved Harding/Geange</p> <p><i>That Council receives the report titled 'The Kauri Cycle Trail' – Technical Feasibility & Mapping; and</i></p> <p><i>That all stakeholders involved in the development of the proposed trail be informed of the process to date and the Technical Feasibility & Mapping Report; and</i></p> <p><i>That Council staff, with the support of the major stakeholders, look to open part of the cycleway; and</i></p> <p><i>That a final report be brought back to Council after meeting with all stakeholders on what part of the cycleway is to be opened and when.</i></p>	<p>Council staff are working with community board members from the Far North District Council and other stakeholder groups to establish an extended Kauri Cycle Trail connecting Helensville, Pouto and the Hokianga cycleway. Chris Donahoe is preparing a new application for New Zealand Cycle Trails (NZCT) based on surveys and stakeholder feedback. Kaipara District Council will provide signage for the cycleway within Kaipara District.</p>	<p>Thomas Patterson Chris Donahoe</p>
<p>5.4 New Zealand Fire Service: Section 15 Agreement with Kaipara District Council</p> <p>Resolved McEwing/Harding</p> <p><i>That the opportunity by the New Zealand Fire Service to enter into an Agreement under Section 15 of the Forest and Rural Fires Act 1977, be declined; and</i></p> <p><i>That Council enters into discussions with the New Zealand Fire Service to identify areas that may be mutually acceptable to both parties in a formal agreement.</i></p>	<p>A meeting with the New Zealand Fire Service, to have further discussions, has been arranged.</p>	<p>John Burt</p>

23 March 2011: Ordinary Council Meeting		
<p>5.1 Council Decision-making Function for Resource Consents Requiring Hearings</p> <p>Resolved Geange/Larsen</p> <p><i>That in accordance with s34 of the Resource Management Act 1991, Council appoints a panel of Independent Commissioners, any one of whom will act on Council's behalf in determining resource consent applications which require a Hearing in terms of Council's delegations. Unless specifically requested otherwise by a party to an application, the independent Commissioner will be assisted by a Councillor selected from a panel of three Councillors. The independent Commissioner will chair the Hearing Panel when not sitting alone.</i></p> <p><i>That the interim arrangement for Hearings is to continue until membership of the respective Panels has been formalised.</i></p>	<p>Council now has six Commissioners who have previously undertaken this role in Kaipara. Circumstances of appointment as well as terms and conditions are currently being formalised.</p>	<p>Graham Pollard</p>
27 April 2011: Ordinary Council Meeting		
<p>5.5 Freedom Camping Bylaw</p> <p>Resolved Geange/Sutherland</p> <p><i>That Council receives the information on freedom camping; and</i></p> <p><i>That Council looks into gaining funding from the Motor Caravan Association for the strategic placement of dump stations in the District.</i></p> <p><i>That freedom camping be work shopped with Council to give direction for the development of a Statement of Proposal on freedom camping that meets the needs of the Kaipara District.</i></p>	<p>With the current workshop schedule for this calendar year it was not possible to hold a workshop. It has been deferred to be included as part of the Long Term Plan and staff are working towards achieving this. It will be either workshopped or presented to Council during the Long Term Plan process.</p> <p>Ongoing.</p>	<p>Thomas Patterson Paula Hansen</p>
<p>5.6 Integrated Kaipara Harbour Management Group: Integration at a Governance Level</p> <p>Resolved McEwing/Harding</p> <p><i>That Council enters into discussions with Te Uri O Hau Ngati Whatua and Ngati Whatua Nga Rima O Kaipara Trust about the Integrated Harbour Group at a Governance level.</i></p>	<p>This has been accomplished and we awaiting a response from Ngati Whatua.</p>	<p>Mayor Tiller</p>

22 June 2011: Ordinary Council Meeting		
<p>6.9 Road Stopping and Legalisation: Intersection of Tinopai and Metcalfe Road, Hukatere</p> <p>Resolved Blackwell/Linton</p> <p><i>That Council stops 111 square metres of road being Section 1 SO 443288 and swaps this for Section 2 SO 443288 being owned by Thomas Fennessey Beazley at the intersection of Tinopai and Metcalfe Roads, Hukatere.</i></p>	Staff will again contact Mr Beazley in a last attempt to complete legalisation.	Hugh Hulse

27 July 2011: Ordinary Council Meeting		
9 Notices of Motion		
<p>9.1 Notice of Motion: Mangawhai Community Wastewater Scheme (Councillor Larsen)</p> <p>Resolved Geange/Larsen</p> <p><i>That Councillor Jonathan Larsen and the Chief Executive work together in respect of item 9.1 Notice of Motion: Mangawhai Community Wastewater Scheme to enable this item to be brought back to Council containing all the information required in it to enable Council to make an informed decision.</i></p>	Meeting to be rescheduled between Mayor Tiller, Councillor Larsen and Glennis Christie.	Glennis Christie
<p>9.2 Notice of Motion: 7 and 8: Resource Management Act Disputes Mediation Proposal (Councillor Larsen)</p> <p>Resolved Geange/Larsen</p> <p><i>That Councillor Jonathan Larsen and the Chief Executive work together in respect of item 9.2 Notice of Motion: 7 and 8: Resource Management Act Disputes Mediation Proposal to enable this item to be brought back to Council containing all the information required in it to enable Council to make an informed decision.</i></p>	Meeting to be rescheduled between Mayor Tiller, Councillor Larsen and Glennis Christie.	Glennis Christie

24 August 2011: Ordinary Council Meeting		
<p>5.9 Affordable Housing Finlayson Park, Dargaville: Te Uri O Hau Request</p> <p>Resolved Wade/Blackwell</p> <p><i>That Council receives the information from Te Uri O Hau in its letter dated 2 June 2011 and that the land at Finlayson Park (Lot 9 DP 158864) be investigated for redevelopment for affordable housing and other options and that this information come back to Council for consideration.</i></p>	<p>Not yet actioned but is included in Works Programme.</p>	<p>John Burt</p>
28 September 2011: Ordinary Council Meeting		
<p>5.4 Proposed 2012/22 Long Term Plan Consultation Approach</p> <p>Moved Geange/Sutherland (carried)</p> <p><i>That Council approves the following two Stage consultation process:</i></p> <ul style="list-style-type: none"> • <i>Stage One October 2011 pre-plan round to provide information inviting thoughts and ideas included in front of house displays at the two Council offices and in the district /community libraries, in local newspapers, Council's website, Council's Facebook page, school newsletters, and the Mayor's Newsletter inviting thoughts and ideas of what should be included in the 2012/22 Draft Long Term Plan. Frontline staff will be trained to actively promote the upcoming Plan and offer comment forms for completion. These communications will not only highlight key messages but also actively encourage people to have a say in person, by telephone, email, letter or online (technology permitting).</i> • <i>Stage Two March 2012 consultation (Draft Long Term Plan) includes the same process as the pre-plan consultation but including a newsletter style plain english Draft Long Term Plan Summary to be included in local newspapers. The Summary will actively encourage and promote participation highlighting a number of selected issues with a tick box option for comment. The Summary will also be available on the website, at the two Council offices and district/community libraries. Stage Two will also include three open forums at Dargaville, Maungaturoto and Mangawhai, and attendance at local events/meetings of Councillor choice along with Draft Long Term Plan submissions and Hearings.</i> 	<p>Staff continue to implement the agreed consultation approach.</p>	<p>Barbara Ware</p>

<p>5.6 Mangawhai Historical Society Request for Funding</p> <p>Moved Sutherland /Linton (carried)</p> <p><i>That Council approves a loan of up to \$100,000 from the Mangawhai Endowment Fund to the Mangawhai Historical Society for a term of up to ten years at an interest rate matching the Council's internal borrowing rate; and</i></p> <p><i>That the loan amount, term, security, draw downs, and other terms and conditions be approved by Councillor Geange (the Finance Portfolio Holder) and Councillors Larsen, Linton and Sutherland (the Otamatea Councillors) and the Mayor; and</i></p> <p><i>That a more permanent financial solution for the Mangawhai Historical Society and other community projects be considered through the Long Term Plan process.</i></p>	<p>The Mangawhai Historical Society has been advised of the outcome and that we will be in touch in due course. Draft proposed terms and conditions are being prepared for the consideration of the delegated Councillors.</p>	<p>Mark Vincent</p>
<p>5.8 Contracts for the Provision of Regulatory Services</p> <p>Moved McEwing/Sutherland (carried)</p> <p><i>That the contract for delivering Environmental Health and Liquor Licensing services is extended until 30 June 2012, and that this contract and the contract for delivering Animal Control, Noise, Parking and Bylaw Management services are reviewed and made subject to new competitive tendering processes that will occur prior to 30 June 2012.</i></p>	<p>Review is currently underway.</p>	<p>John Burt</p>

<p>5.9 2011/2011 Non-Subsidised Programme</p> <p>Moved McEwing/Linton (carried)</p> <p><i>That Council adopts the 2011/2012 Non-Subsidised Programme work for completion in the 2011/2012 financial year as set out below in Table 7:</i></p> <table border="1" data-bbox="145 327 1317 853"> <thead> <tr> <th>NZTA W/C</th> <th>Table 7: 2011/12 Non-Subsidised Programme</th> <th>Amount 2011/12 \$</th> <th>FAR %</th> <th>Council \$</th> </tr> </thead> <tbody> <tr> <td></td> <td>Contract 606 2010/11 Gordon Street and Montgomery Avenue (Drainage renewal)</td> <td>3,780</td> <td>0</td> <td>3,780</td> </tr> <tr> <td></td> <td>Contract 647 2010/11 Moir Street and Molesworth Drive (Stormwater)</td> <td>1,500</td> <td></td> <td>1,500</td> </tr> <tr> <td></td> <td>• Footpaths</td> <td>153,720</td> <td>0</td> <td>153,720</td> </tr> <tr> <td></td> <td>• Berm Maintenance</td> <td>81,130</td> <td>0</td> <td>81,130</td> </tr> <tr> <td></td> <td>• Cleaning Sump</td> <td>65,000</td> <td>0</td> <td>65,000</td> </tr> <tr> <td></td> <td>• Road Legalisation</td> <td>40,000</td> <td>0</td> <td>40,000</td> </tr> <tr> <td></td> <td>• Road Safety Coordinator</td> <td>8,170</td> <td>0</td> <td>8,170</td> </tr> <tr> <td></td> <td>Totals</td> <td>\$ 353,300</td> <td></td> <td>\$353,300</td> </tr> </tbody> </table> <p>and</p> <p><i>That Council requests the Chief Executive to review areas for potential savings and report back.</i></p>	NZTA W/C	Table 7: 2011/12 Non-Subsidised Programme	Amount 2011/12 \$	FAR %	Council \$		Contract 606 2010/11 Gordon Street and Montgomery Avenue (Drainage renewal)	3,780	0	3,780		Contract 647 2010/11 Moir Street and Molesworth Drive (Stormwater)	1,500		1,500		• Footpaths	153,720	0	153,720		• Berm Maintenance	81,130	0	81,130		• Cleaning Sump	65,000	0	65,000		• Road Legalisation	40,000	0	40,000		• Road Safety Coordinator	8,170	0	8,170		Totals	\$ 353,300		\$353,300	<p>Review in progress.</p>	<p>John Burt</p>
NZTA W/C	Table 7: 2011/12 Non-Subsidised Programme	Amount 2011/12 \$	FAR %	Council \$																																											
	Contract 606 2010/11 Gordon Street and Montgomery Avenue (Drainage renewal)	3,780	0	3,780																																											
	Contract 647 2010/11 Moir Street and Molesworth Drive (Stormwater)	1,500		1,500																																											
	• Footpaths	153,720	0	153,720																																											
	• Berm Maintenance	81,130	0	81,130																																											
	• Cleaning Sump	65,000	0	65,000																																											
	• Road Legalisation	40,000	0	40,000																																											
	• Road Safety Coordinator	8,170	0	8,170																																											
	Totals	\$ 353,300		\$353,300																																											
<p>9 Public Excluded</p>																																															
<p>5.5 Mangawhai Community Wastewater Scheme Uniform Targeted Rate: Statement of Proposal Hearings</p> <p>Moved Geange/Wade</p> <p><i>That in regard to the Mangawhai Community Wastewater scheme Uniform Targeted Rate, the Council notifies the Statement of Proposal suitably modified to comply with Section 123, Local Government Rating Act 2002 and any other legislative requirements; and</i></p> <p><i>That the outcome of any independent review is incorporated as appropriate; and</i></p> <p><i>That the redrafted Statement of Proposal be checked for legal compliance before it is publicly notified.</i></p>	<p>Letters have been sent to submitters advising them of Council's decision.</p> <p>Now on hold pending outcome of the rates review.</p>	<p>Glennis Christie</p>																																													

26 October 2011 – Ordinary Council Meeting

5 Policy

5.2 Mangawhai Community Wastewater Scheme: Revised Terms of Reference for Independent Review

Moved Blackwell/McEwing (carried)

That Council proceeds with the Mangawhai Community Wastewater Scheme independent review in accordance with the revised Terms of Reference as set out in the “Independent Review for Mangawhai Community Wastewater Scheme Rating Issues Revised Terms of Reference and Scope ” dated October 2011; and

That Jonathan Salter, Graeme Palmer, Grant Hewison or John Shepherd associated with the Simpson Grierson and Kensington Swan firms be asked if they can to undertake the review, and if so provide a quote; and

That the Mayor, Deputy Mayor and Wastewater Portfolio Holder be delegated the authority to approve the final Terms of Reference and the provider.

Jonathan Salter of Simpson Grierson has been appointed to undertake the review.

Glennis Christie

5.3 Mangawhai Community Wastewater Scheme: Proposal to Extend Sewer Line along Old Waipu Road

Moved Blackwell/Harding (carried)

That Council agrees in principle to obtain relevant engineering designs from Council’s engineers regarding the proposal to extend the Mangawhai Wastewater sewer line along Old Waipu Road, so an accurate cost of the work can be brought back to Council for consideration.

That Council commences communication with other affected landowners.

Engineering designs to be completed. Letters have been sent to landowners on Old Waipu Road.

John Burt

<p>5.5 Kaiwaka Sports Association : Request for Funding, Drainage Work</p> <p>Moved Harding/Linton (carried)</p> <p>1 <i>That Council approves the Kaiwaka Sports Association's request for funding to a maximum of \$38,880 plus GST from its Reserves Contribution Fund to assist with the cost of installing field drains at the Kaiwaka Domain, subject to the Kaiwaka Sports Association obtaining two further quotes for the work; and</i></p> <p>2 <i>That the General Manager Operations be authorised to approve the release of the funds once the quotes have been received, the contract let and the work completed satisfactorily.</i></p>	<p>Quotes have been obtained and approved by Council.</p>	<p>Mark Vincent and John Burt</p>
<p>5.10 Kaipara District Council Delegations Review</p> <p>Moved Geange/Linton (carried)</p> <p><i>That the Kaipara District Council Delegations Review item lies on the table until it has been workshopped with Council and then brought back to Council at its November 2011 meeting.</i></p>	<p>This will now be part of the Governance Review by the Chief Executive.</p>	<p>Chief Executive</p>

<p>23 November 2011 - Ordinary Council Meeting</p>		
<p>4 Policy</p>		
<p>4.2 Paparoa Library Lease Renewal (Brooke House)</p> <p>Moved Geange/Sutherland (carried)</p> <p><i>That Council continues to support the community library in Paparoa by way of entering into a lease for the part of the premises known as Brooke House, comprising an area of 82.6 square metres; and</i></p> <p><i>That Council staff enter into discussions with the new owners of Brooke House regarding this agreement and report back to Council once discussions are finalised.</i></p>	<p>Not yet finalised.</p>	<p>John Burt</p>

7 Information Items		
<p>7.4 Otamatea Roding Development Contributions: Implications of Suspension</p> <p>Moved Harding/Blackwell (carried)</p> <p><i>That staff prepare a report on the implications of:</i></p> <p>a) continuing with the suspension of development contributions for roading for Otamatea; and</p> <p>b) suspending development contributions for roading for Mangawhai.</p>	Report in progress.	John Burt
8 Public Excluded Items		
<p>8.5 Mangawhai Community Wastewater Scheme: Proposal from Riverside Holiday Park to Connect to Scheme</p> <p>Moved Blackwell/Harding (carried)</p> <p><i>That Council agrees in principle to allow Riverside Holiday Park to connect to the Mangawhai Community Wastewater Scheme as long as mutually acceptable commercial terms can be agreed between Council and Riverside Holiday Park; and</i></p> <p><i>That any connection agreement negotiated be brought back to Council for its final approval.</i></p>	Discussions underway.	John Burt
14 December 2011 - Ordinary Council Meeting		
9 Policy		
<p>9.2 Former Dairy Factory, Whakapirau</p> <p>Moved Geange/Linton (carried)</p> <p><i>That Council agrees to transfer the ownership of the former Dairy Factory building at Whakapirau to Mr Brett Taylor; and</i></p> <p><i>That Council makes a grant to Mr Taylor at purchase price of the Dairy Factory building at Whakapirau; and</i></p>	Mr Taylor has been advised of Council's resolution and discussions are underway.	John Burt

<p>That Council enters into a conditional agreement with Mr Brett Taylor that he works with Council to make necessary changes to the reserve status of Lot 4 DP 43663 and Lot 2 DP 47660 (currently Esplanade Reserve at Whakapirau) to enable the footprint of the land the former Dairy Factory building sits on to be leased to him. This is on the understanding that there will be no change to public access rights to the reserve and that such agreement does not commit Council to grant any resource consent which may be required for use of the property; and</p> <p>That Mr Taylor agrees to meet all Council's related costs, regardless of the outcome.</p>		
--	--	--

13 Public Excluded General Topics

13.1 Dargaville Community Cinema Charitable Trust(DCCCT) Additional Funding Request

Moved McEwing/Geange (carried)

That Council approves the additional \$57,212; and

That Council authorises the Chief Executive to release these funds once the Trust has substantially raised sufficient funds to cover the completion of their part of the project and can provide supporting documentation to this effect; and

That Council assists the Dargaville Community Cinema Charitable Trust to seek charitable grants for all additional funding, over \$200,000 required to complete the construction, fit out and equipment for the cinema.

Against: Councillors Linton and Wade

Dargaville Community Cinema Charitable Trust has been advised of Council's resolution.

John Burt

25 January 2012 - Ordinary Council Meeting

1 Opening

2 Public Forum

3 Declaration of Conflicts of Interest

4	Confirmation of Minutes	
5	Policy	
5.1	<p>Mangawhai St John Ambulance Service: Concept Plan Mangawhai Park Site</p> <p>Moved Geange/Harding (carried)</p> <p><i>That Council approves, subject to the removal of the helicopter pad, the concept design submitted by St John Ambulance Service for its proposed station on Molesworth Drive, Mangawhai Park, and that St John Ambulance Service reach an agreement with Mangawhai Historical Society on the type of screening to occur between the two properties.</i></p>	<p>Discussions between parties are underway and include options for alternative sites to alleviate concerns regarding separation from the Museum.</p> <p>John Burt</p>
5.2	<p>Riverside Holiday Park: Request for Right of Way</p> <p>Moved Geange/Linton</p> <p><i>That Council does not approve Riverside Holiday Park's application for a Right of Way providing legal access across the adjoining esplanade reserve (Lot 2 DP 83638).</i></p>	<p>Riverside Park have been advised of Council's decision.</p> <p>John Burt</p>
5.3	<p>Dargaville Wharf Pontoon : Deferment of Reinstatement or Replacement</p> <p>Moved Harding/Linton</p> <p><i>That Council defers the reinstatement or replacement of the Dargaville Wharf Pontoon; and</i></p> <p><i>That Council actively seeks to engage with a community group willing to spearhead the reinstatement or replacement of the Dargaville Wharf Pontoon and works with that group to secure external funding for the project.</i></p>	<p>Council staff are seeking out interested groups but nothing to report yet.</p> <p>John Burt</p>
5.4	<p>Sanitary Works Subsidy Scheme (SWSS) Tinopai and Papanui/Pahi: Withdrawal of Applications</p> <p>Moved Geange/Sutherland</p> <p><i>That Council defers Item 5.4 Sanitary Works Subsidy Scheme (SWSS) Tinopai and Papanui/Pahi: Withdrawal of Applications until its meeting dated 22 February 2012 pending receipt of further information.</i></p>	<p>Report being prepared but not available for 22 February Council meeting.</p> <p>John Burt</p>

<p>5.5 Service Contract Extension: Environmental Northland Health</p> <p>Moved Blackwell/McEwing</p> <p><i>That Council negotiates an extension of time for the delivery of dog, stock, noise, parking and bylaw management services by Environmental Northland Limited under its existing contract (which ends 31 March 2012) for a period up to a maximum of 12 months or until arrangements for the future provision of these services are implemented, whichever is the sooner.</i></p>	<p>Negotiations underway.</p>	<p>John Burt</p>
---	-------------------------------	------------------

Action Points from Portfolio Holder Meeting 5 October 2011

Date: 10:00 am on Wednesday 1 February 2011
Venue: Council Chambers, Hokianga Road, Dargaville
Present: Mayor Tiller, Councillors Blackwell, Harding, Larsen, McEwing, Sutherland, Wade
Apologies: Councillor Geange and Councillor Linton
Attended Chief Executive, General Manager Operations, General Manager Policy and Governance, Corporate Services Manager, Minute-taker (PA to CE)

Action points

Agenda Item/Action Point	
1	Action Points from 30 November 2011 Refer to the attached update.
2	General Items Nothing this time.
3	Chief Executive's Report The Chief Executive's Report was noted.
4	Mangawhai Community Wastewater Scheme A verbal update on the independent rates review was given. The review is expected to be completed and ready for discussion by the 15 February 2012 Council meeting.
5	Portfolio Holder Strategy, Updates and Issues <ul style="list-style-type: none"> • Phoenix Drainage issues were discussed. GM Operations to progress. • The Mititai Road slip is progressively getting worse. GM Operations to investigate. • Te Uri o Hau would like a meeting with Council to discuss their MOU. Mayor will progress. (Action 78: Mayor Neil Tiller) • The Baylys Beach Society has approached Mayor Tiller requesting an opportunity to meet with Councillors to discuss the potential for a community facility. Mayor will progress. (Action 79: Mayor Neil Tiller) • The Northland Regional Council would like to meet with the other Northland councils regarding the subject "Unitary Authority". (Action 80: Mayor Neil Tiller)

(Note for information only: A workshop with Alan Bickers followed this meeting)

Private Bag 1001, Dargaville

Phone 439 3123

Attachment to Action Points from 2 November 2011 Portfolio Holders meeting

Schedule of Outstanding Action Points from Portfolio Holder Meetings

Date	Various
Venue	Refer to Action Points from specific meetings
Present	Refer to Action Points from specific meetings
Apology	Refer to Action Points from specific meetings
Attended	Refer to Action Points from specific meetings

Action points

	Meeting	Item/Actions	Update 2 November
1	2/8/11	Agenda Items	
	2/8/11	2 Mangawhai Foreshore, Boat Ramp, Camp Ground etcetera Action 3. Prepare a paper for Council canvassing the longer term options, issues, costs and benefits (General Manager Operations)	Report due as part of LTP process
	2/8/11 31/8/11	7 Borrowing for 2011/2012 Action 7: Development of treasury management reporting for Council (General Manager Policy and Governance) (Action 26: General Manager Operations) First iteration of cash flow and Treasury management reporting presented in August. Further discussion opportunity at the September workshop on financial issues (including EcoCare assumption). (Action 27: General Manager Policy and Governance)	Reporting enhancements due once immediate priorities are dealt with.
2	2/8/11	Chief Executive's Reports	
		<ul style="list-style-type: none"> Brown Road farm. Bought 600 acres of marginal land as part of the Mangawhai EcoCare project. Expressions of Interest have been made from the community about parts of it being used for alternative purposes (eg Mangawhai Walking Group). Need to 	

		<p>go back to the Annual Plan to see what submissions there were and potentially include it in the Long Term Plan process (Action 38: GM Policy & Governance)</p> <ul style="list-style-type: none"> Number 8.11 Omamari Road Failure Report. Council asked for an update on this. An update will be reported in October's Chief Executive Report. (Action 46: GM Operations) Number 9.1 and 9.2 Notice of Motion. GM Policy and Governance is to arrange a meeting with the Mayor, Councillor Larsen and herself. (Action 47: GM Policy and Governance/ GM Corporate Services) 	<p>Meeting scheduled</p> <p>[Note: subsequently postponed, to be rescheduled]</p>
3		Chief Executive's Governance and Reporting Review	
	30/11/11	Six- weekly Council meetings mooted. Potential to save costs and the need for a cost/benefit analysis. Ties in with the review of Portfolio Holders and Committee structure. Chief Executive to note for part of his review in this area. (Action 68: Chief Executive)	
	1/2/12	Discussion of help desk graph and classifications used. (Action 71: incoming Chief Executive to look at whole report as part of the Reporting /Governance work)	
	2/11/11	Noted the need to review the Portfolio Holders meetings going forward. Mayor is to meet with all Councillors individually to discuss (Action 55: Mayor Tiller)	(Part Action 76: CE)
4		Portfolio Updates	
	2/8/11	Councillor Geange Youth Council. Keen to approach school children and ask the questions: Do you want to be involved and if the answer is yes, how? Action 18a: Councillors Geange and Blackwell	
	31/8/11	Update due for next Portfolio Holders meeting	
	2/11/11	Corporate Support Manager assisting with consultation in the Long Term Plan.	
	2/8/11	Councillor Geange Pahi Leases (Action 20. General Manager Operations)	Action 20: Closed

	2/2/12	Update due for next Portfolio holders meeting. Item for Council Agenda 22 February 2012.	
	31/8/11	2.10 Tinopai Community Kids Project Agreed in principle to support the project by making the land available for the project (BMX track and recreational area). Report to come back to Council in due course (Action 34: General Manager Operations)	
	2/11/11	Need consultation.	
	30/11/11	Looking into a possible project for the Tinopai kids.	
	31/8/11	3.2 The Quarry Discussed options around the quarry given good quality metal and demand and the potential for operator to manage. (Action 35: Mayor to discuss possibility of putting out an Expression of Interest with the Economic Development Facilitator)	
	2/11/11	New action: need general Expressions of Interest in early 2012 and communications with neighbours	
	2/11/11	(Action 58: General Manager Operations) Hillary Commission Funding available for suitable vehicle (Action 48: Councillors Harding and Geange)	
	31/8/11	6. Councillor Geange Procurement Strategy and possibility of compiling a schedule of preferred suppliers from local suppliers (Action 41: General Manager Operations)	
	5/10/11	2.4 Computer System process briefing Report received from GM Operations on a proposed new computer system. GM to provide further details on the options of borrowing, efficiencies in staff and the savings in the long term. Likely timing early 2012 (Action 42: General Manager Operations) To be included in Long Term Plan Request for information and the cost of felling the trees around the Town Hall. (Action 51: General Manager Operations to report on costs)	Action 42: Closed Action 51 reshaped as a request for General Manger Operations with Councillors McEwing or Wade to meet to meet with the Kindergarten.

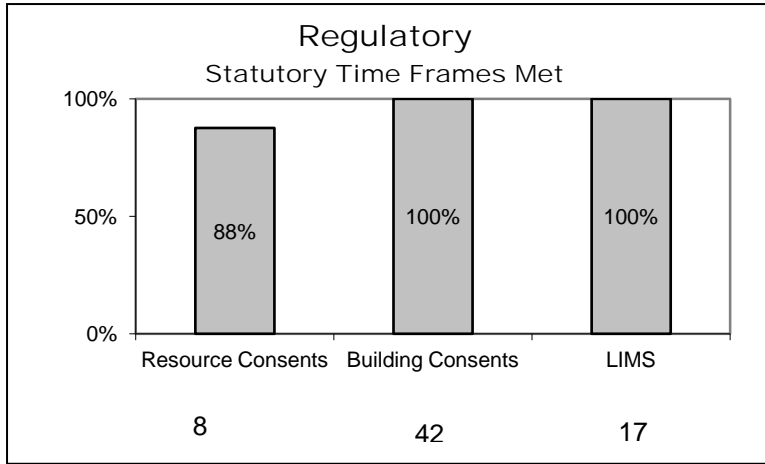
	2/11/11	Tennis Club locations (Action 59: Councillor Harding to report back)	
	2/11/11	Economic Development notes Ask Chris Donahoe for copy of notes, if any, for Councillor Larsen (Action 63: General Manager Policy and Governance)	Action 63: Closed
	2/11/11	Request for approval in principle for mountain bike tracks discussed. Paper from Gordon Hosking tabled. Support expressed but not able to make an approval at this stage given Council's recent resolution not to allocate any more of the park on an ad hoc basis. Appropriate time to consider this is with the Long Term Plan deliberations. (Action 66: General Manager Operations/ General Manager Policy and Governance)	Action 66: Closed
	30/11/11	Hideaway Park, Moir Point, with respect to Mangawhai Charitable Track Trust's goal to be able to walk right around the Harbour. GM Operations to review options (Action 67: General Manager Operations)	Action 67: Closed
	2/2/12	To be considered as part of Long Term Plan.	

Part Two – Activities Report

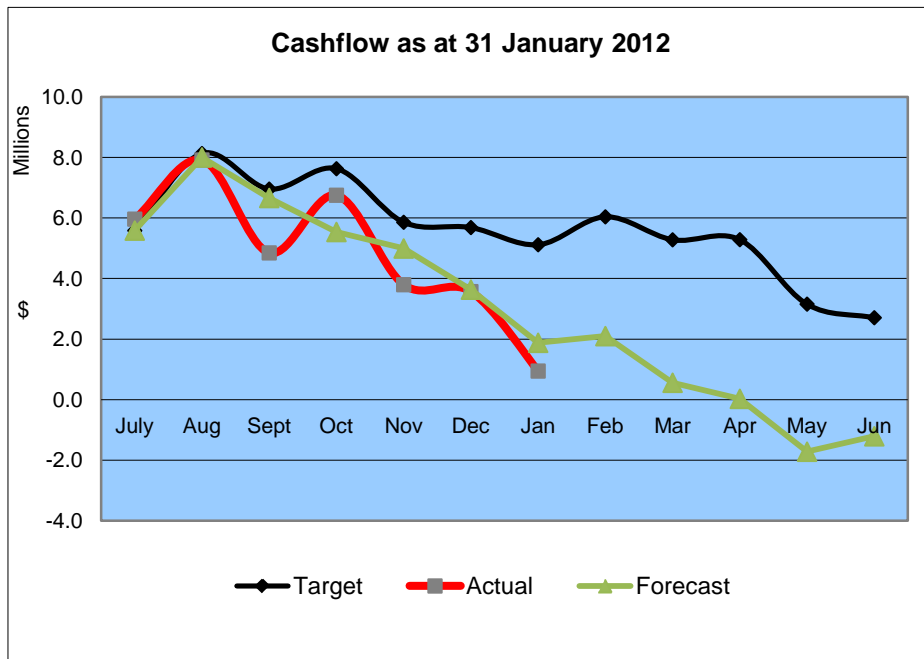
Dashboard - Organisational Monitoring

- 1 Help Desk
- 2 Staffing
- 3 Library Statistics
- 4 Development Activities

Organisational Monitoring – January 2012



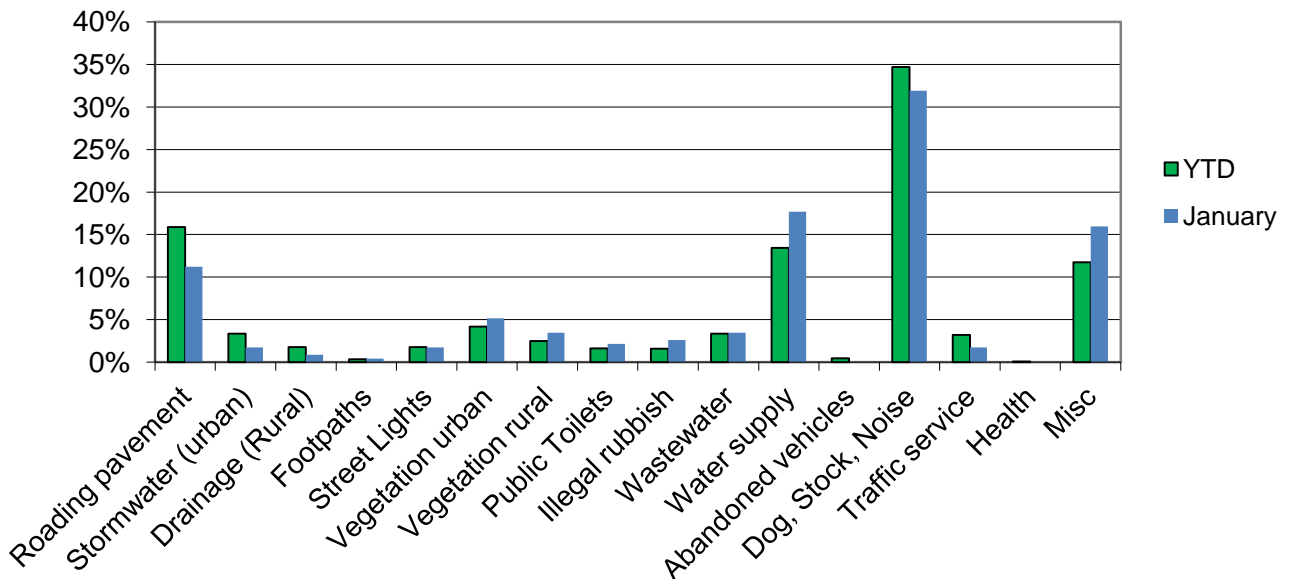
Rates Collected (Including Penalties)	
Actual	Target
95%	100%
Staff Turnover	
Actual YTD	Target pa
5 %	Less Than 15%



Comment

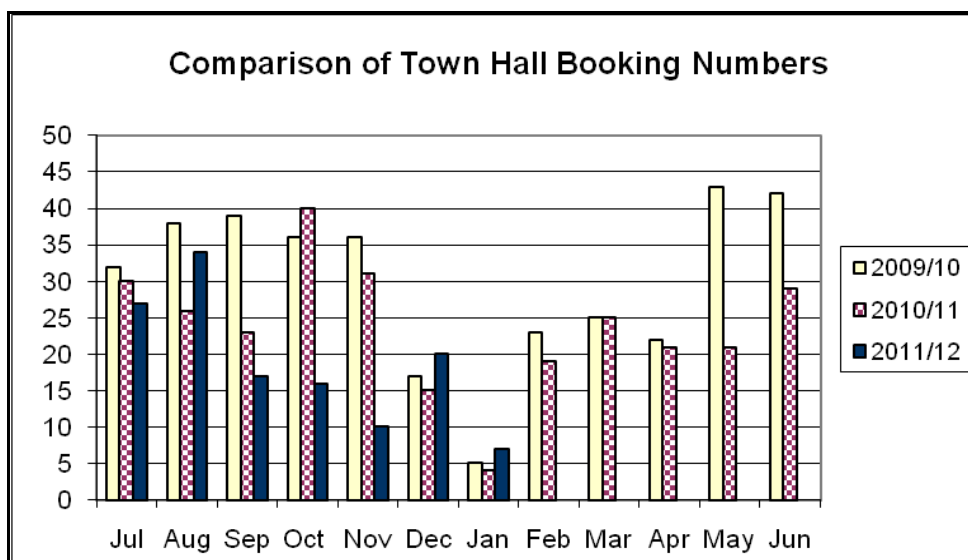
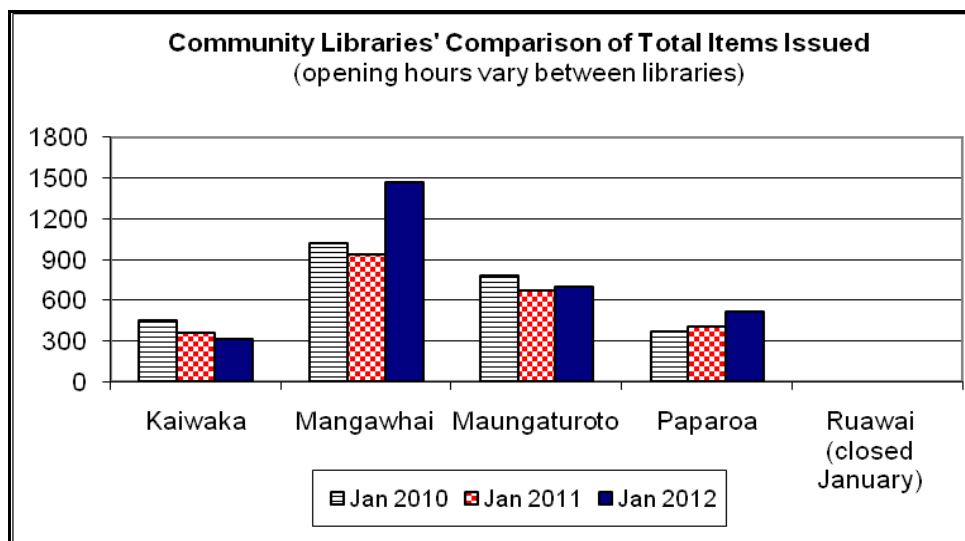
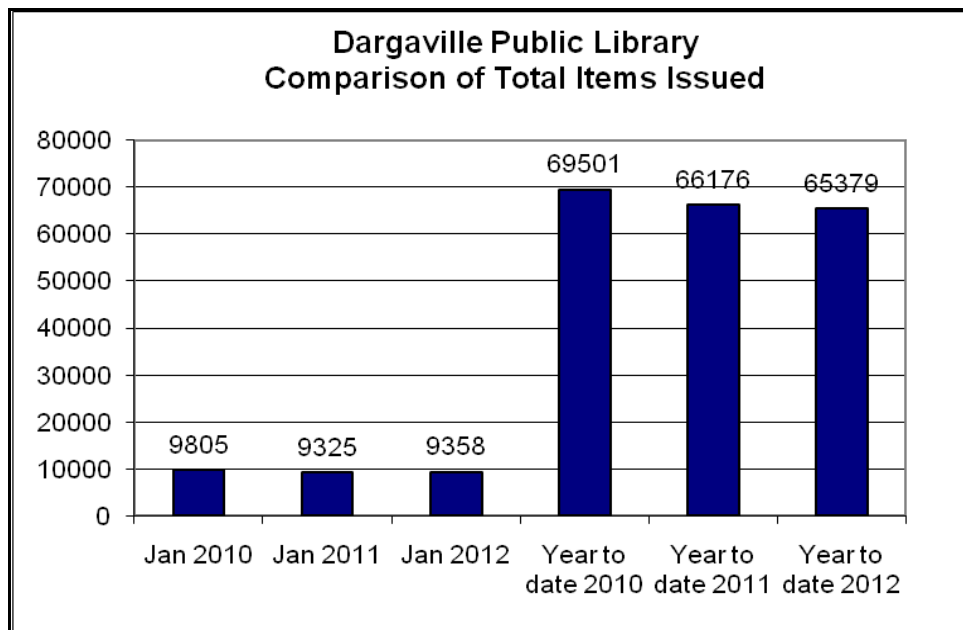
- The target cashflow shows operating and capital expenditure and operating income. Budgeted and forecast loan drawings are excluded.
- The cashflow target represents the Annual Plan budget with the revised budgets represented by the cashflow forecast. The NZ Transport Agency Roadway funding claim, expected in January, was received 3 February and reflects the \$934,000 variance to the forecast.

Helpdesk Inquiries Received



Number of Helpdesk Inquiries YTD: 1524 Month: 232

Dargaville Public Library Monthly Report – January 2012



Dargaville Public Library Monthly Report – January 2012

School holidays, travellers and people enjoying their start-of-year holidays meant Dargaville Library was buzzing all month. The wet weather in early January meant that the internet was extra busy, with school holiday users!

Internationally renowned story teller Andy Wright was a highlight of the holidays – performing at the Dargaville Town Hall to a rapt audience of children and adults. Approximately forty people attended this storytelling show, and positive feedback was received. Thanks to Rachel Watson for organising this event and making it a success.

Alison Martin and Linda McLean were on leave for the month – off on amazing trip to Ghana to complete an African drumming course. We look forward to hearing of their adventures when they return!



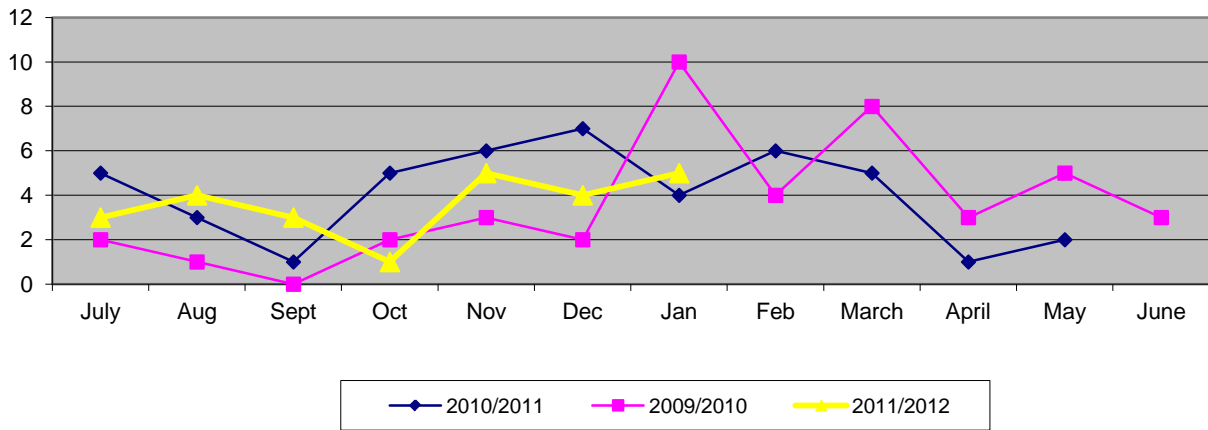
Story teller Andy Wright gets some audience participation!

Community Spaces Helpdesk Inquiries

January 2012

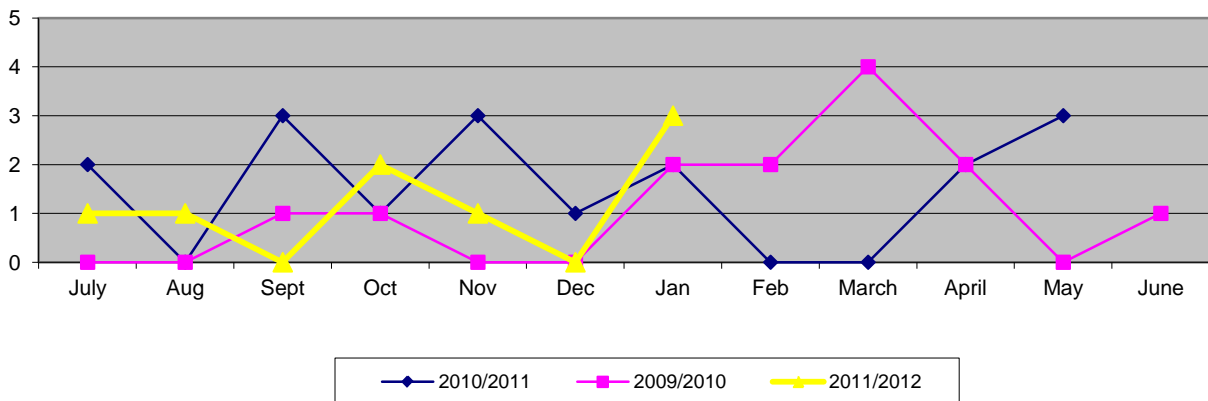
Public Toilets

YTD: 25



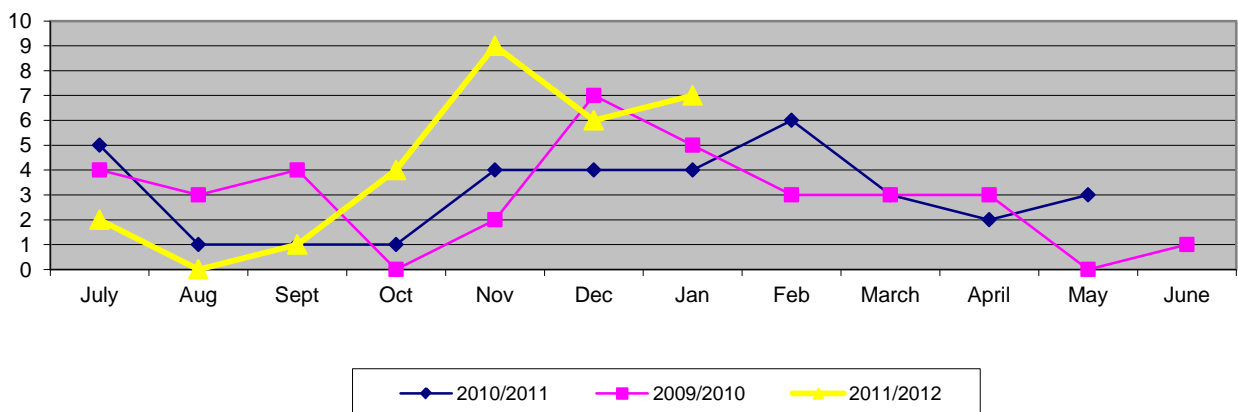
Vandalism

YTD: 8



Parks and Reserves

YTD: 29

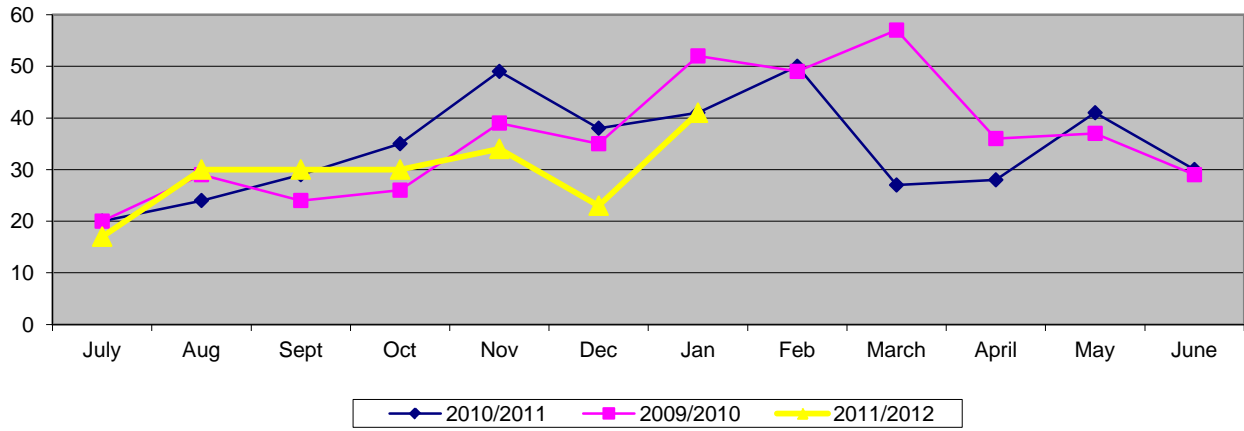


Community Infrastructure Assets Helpdesk Inquiries

January 2012

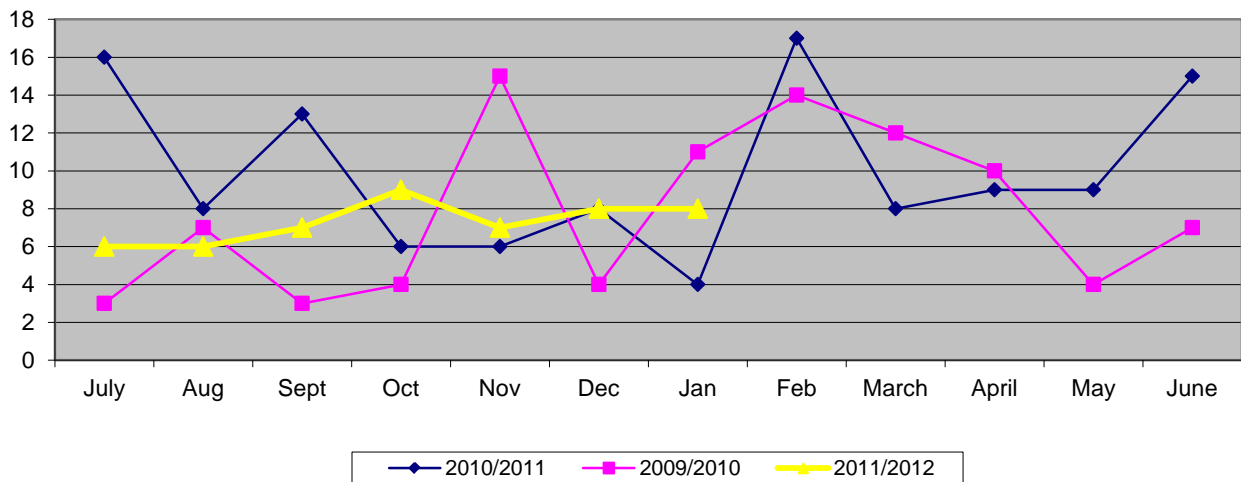
Water Supply

YTD: 205



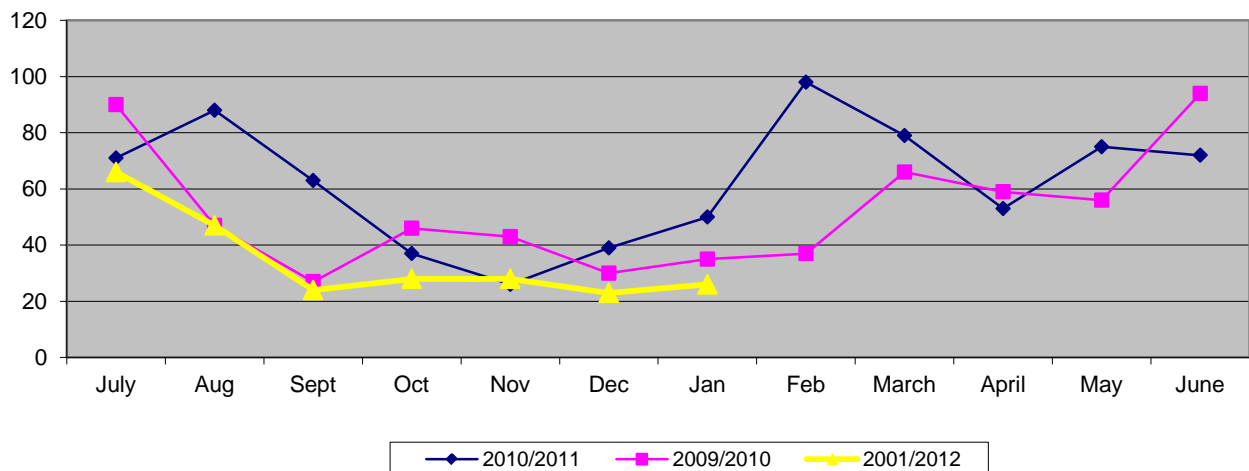
Wastewater

YTD: 51



Roading Pavement

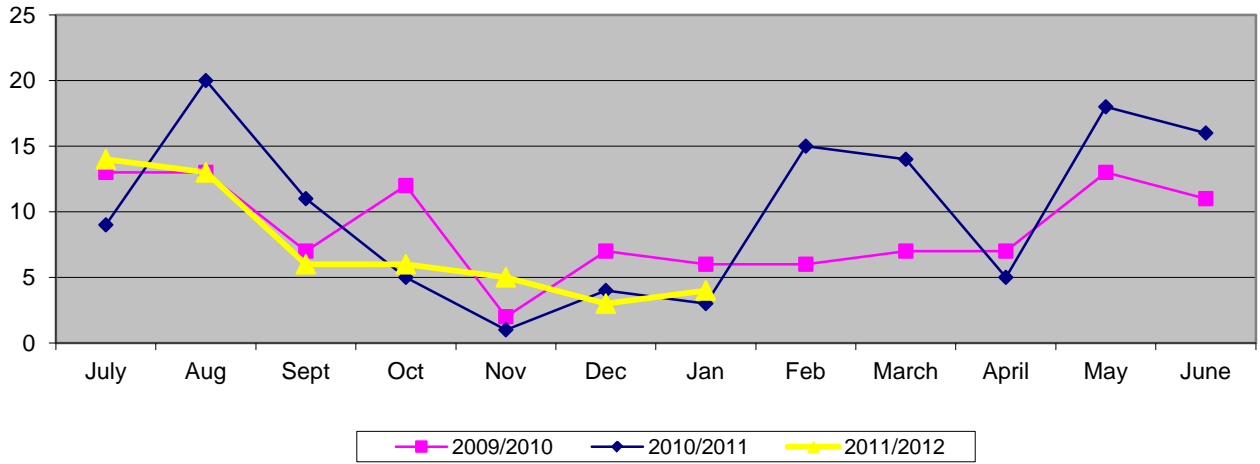
YTD: 242



Community Infrastructure Assets Helpdesk Inquiries

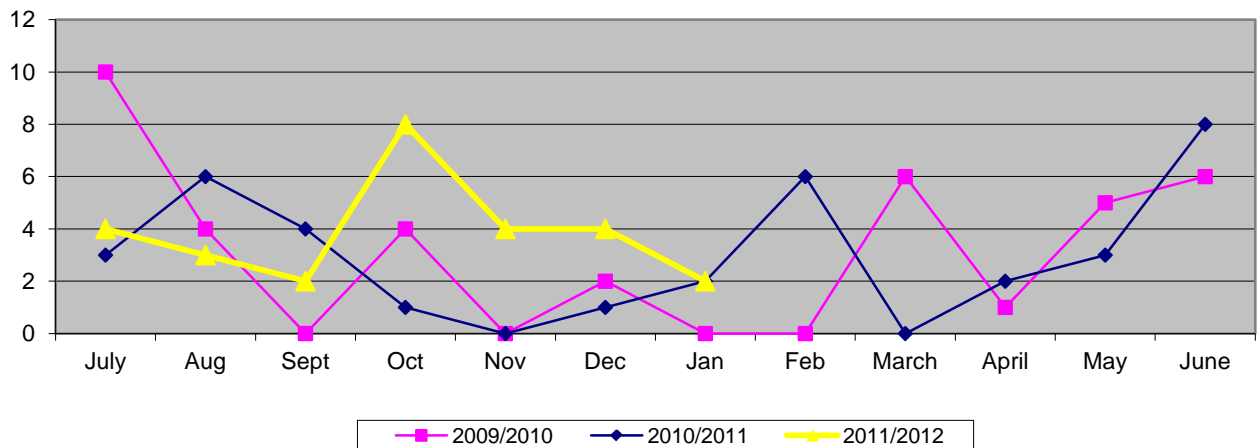
Stormwater Urban

YTD: 51



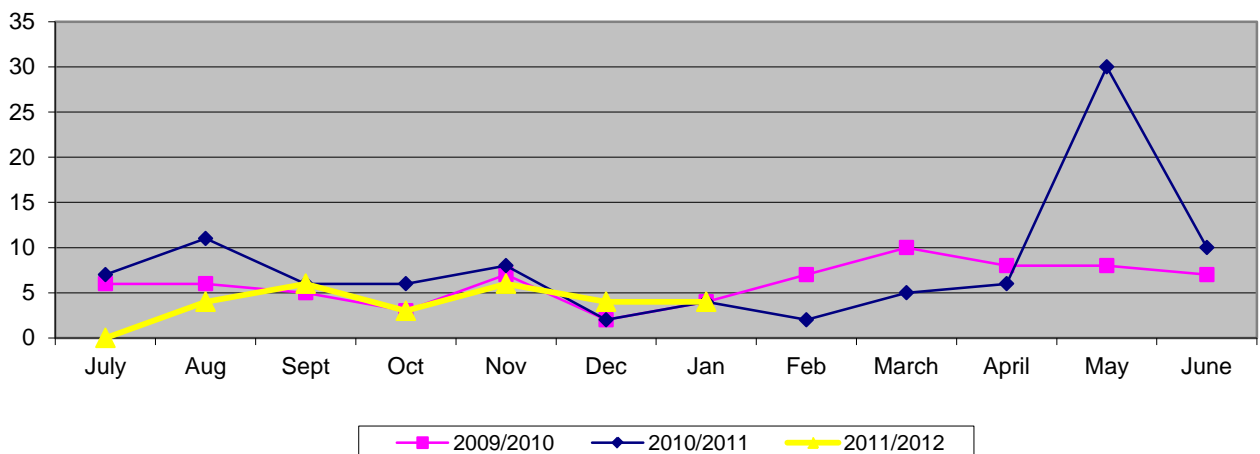
Stormwater Rural

YTD: 27



Streetlights

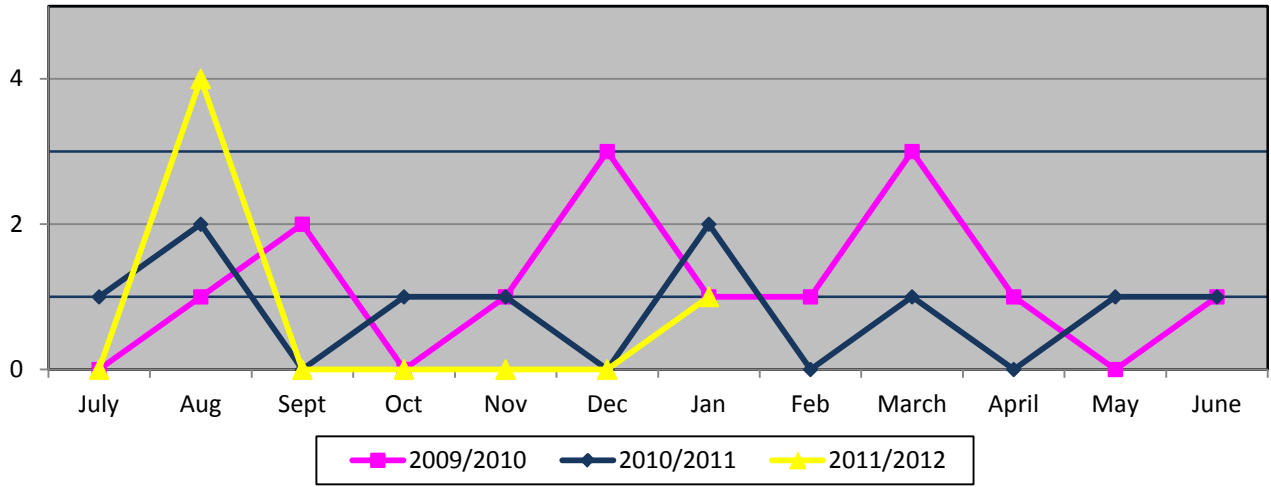
YTD: 27



Community Infrastructure Assets Helpdesk Inquiries

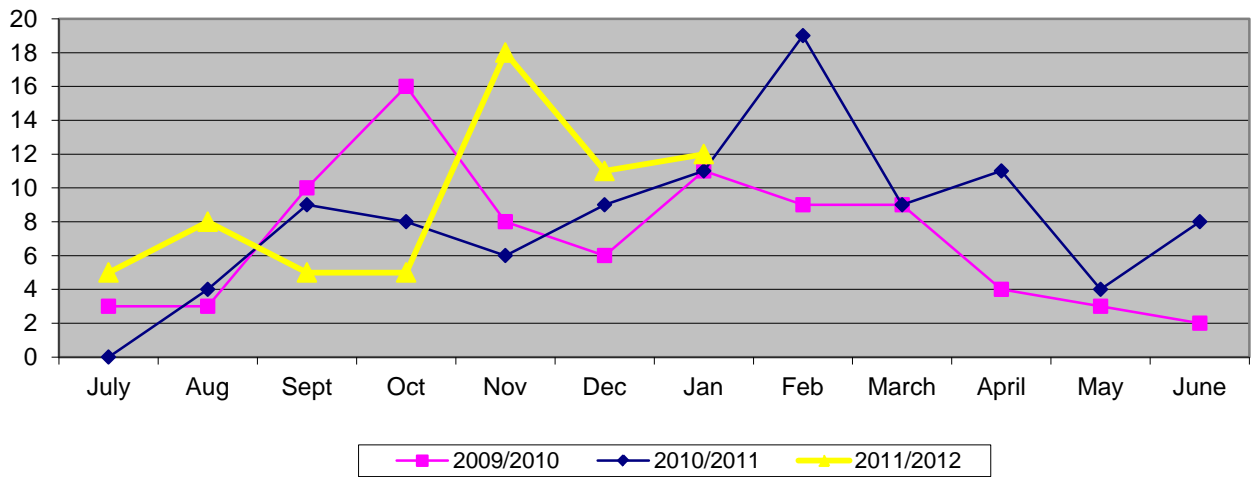
Foot Paths

YTD: 5



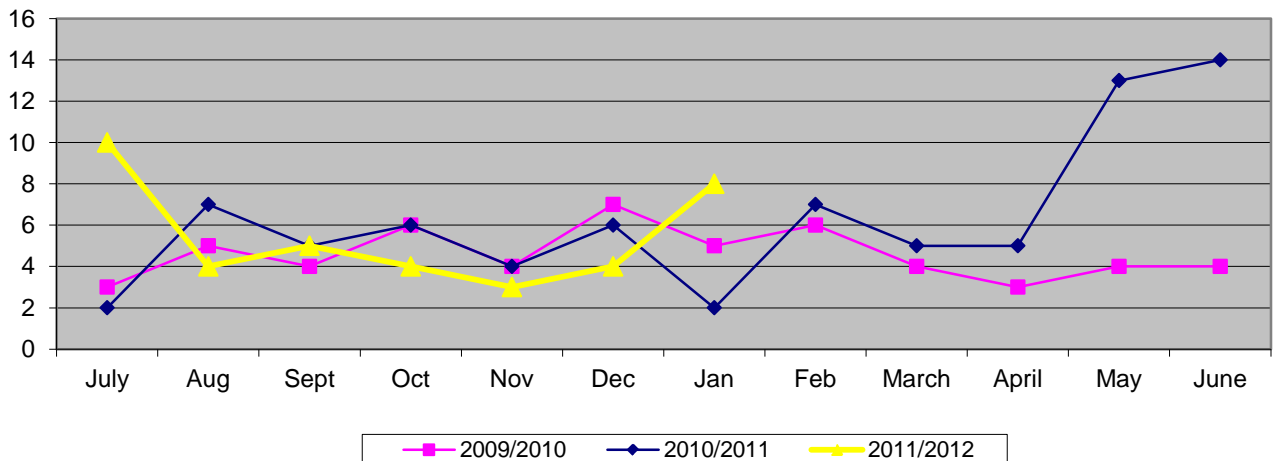
Vegetation Urban

YTD: 64



Vegetation Rural

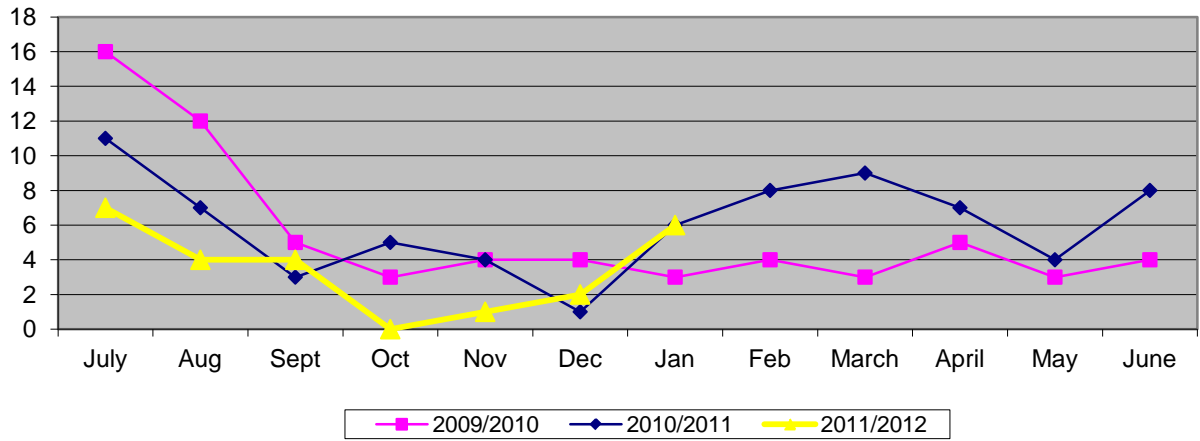
YTD: 38



Community Infrastructure Assets Helpdesk Inquiries

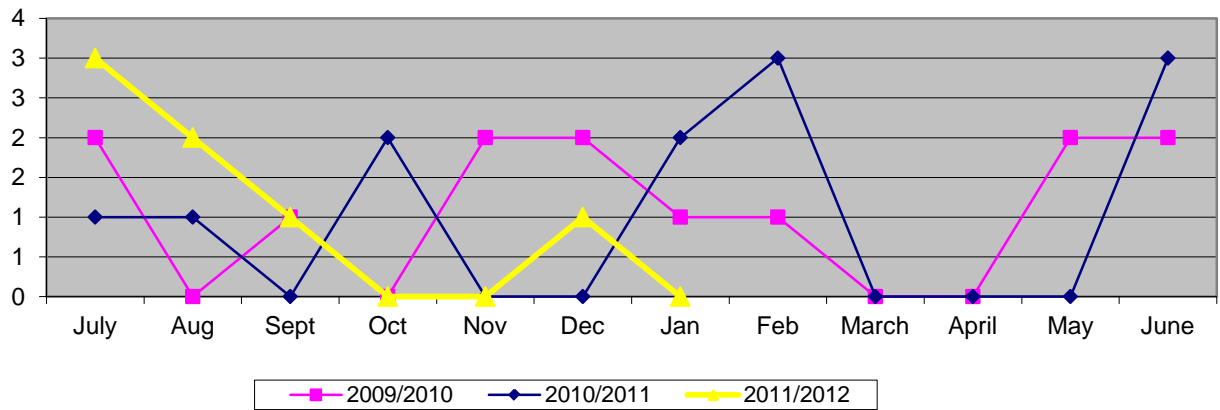
Illegal Rubbish

YTD: 24



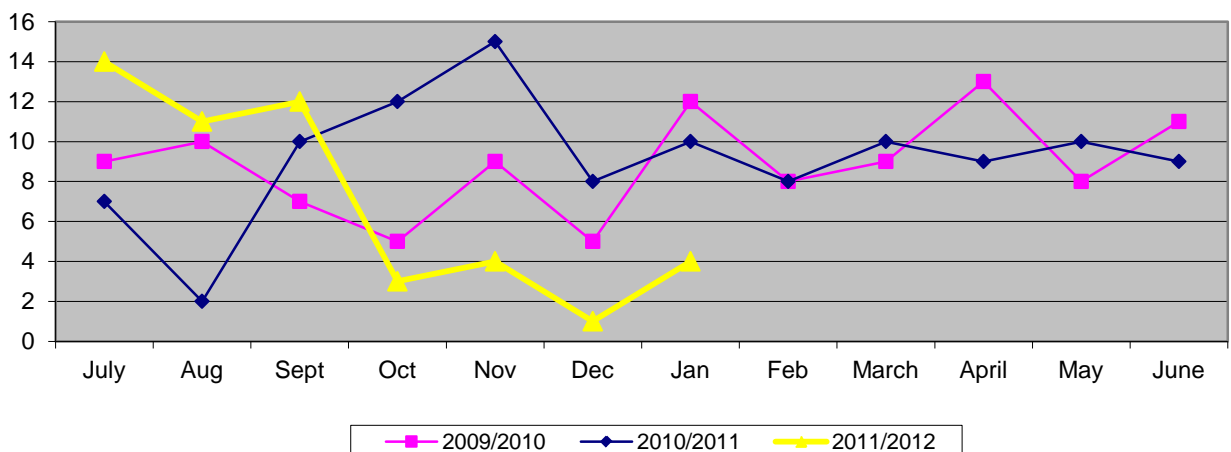
Abandoned Vehicles

YTD: 7



Traffic Service

YTD: 49

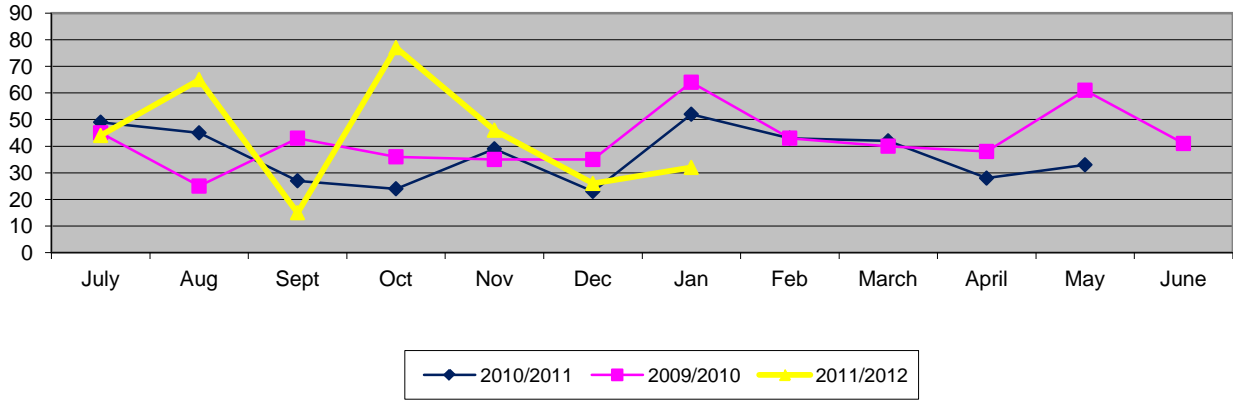


District Management Helpdesk Inquiries

January 2012

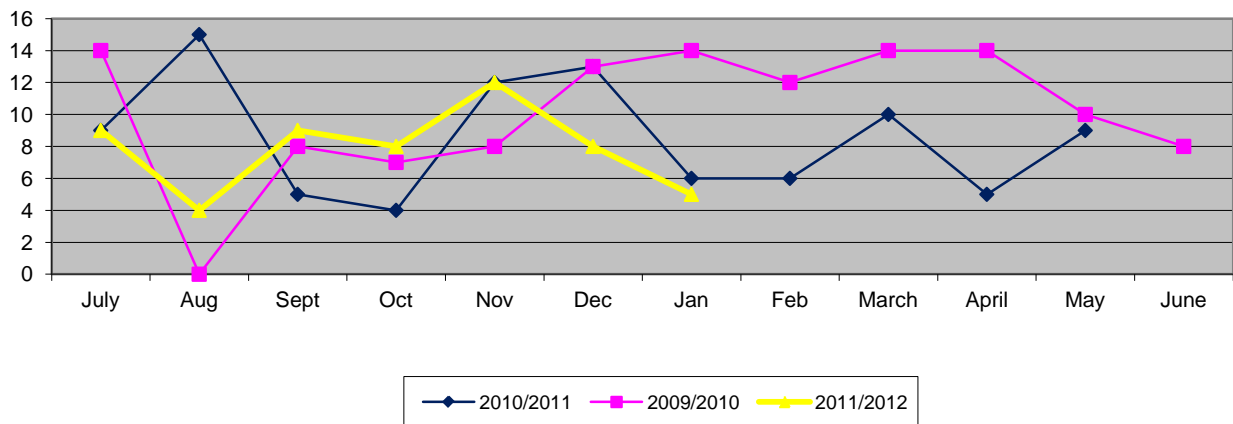
Dog Complaints

YTD: 305



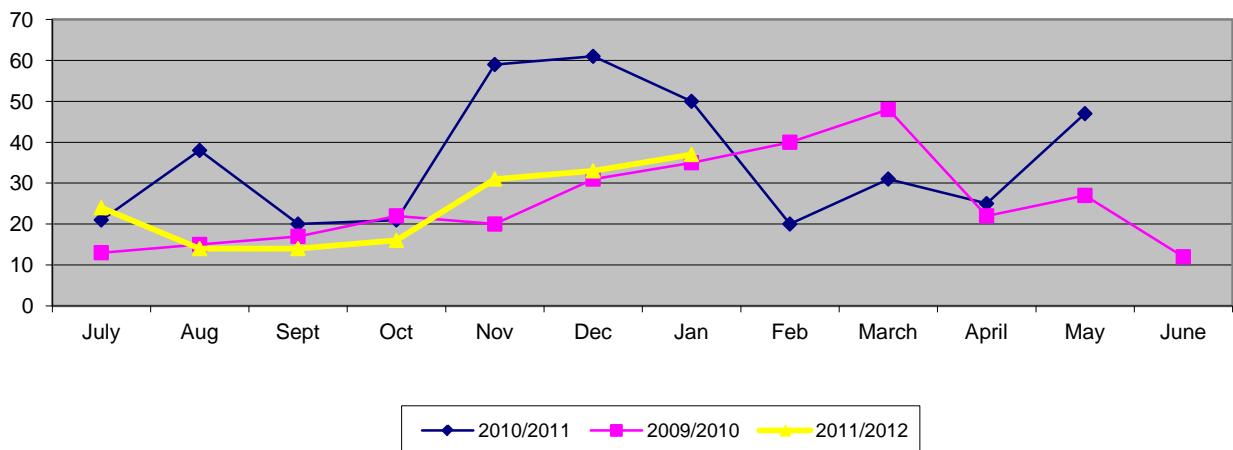
Stock Complaints

YTD: 55



Noise Complaints

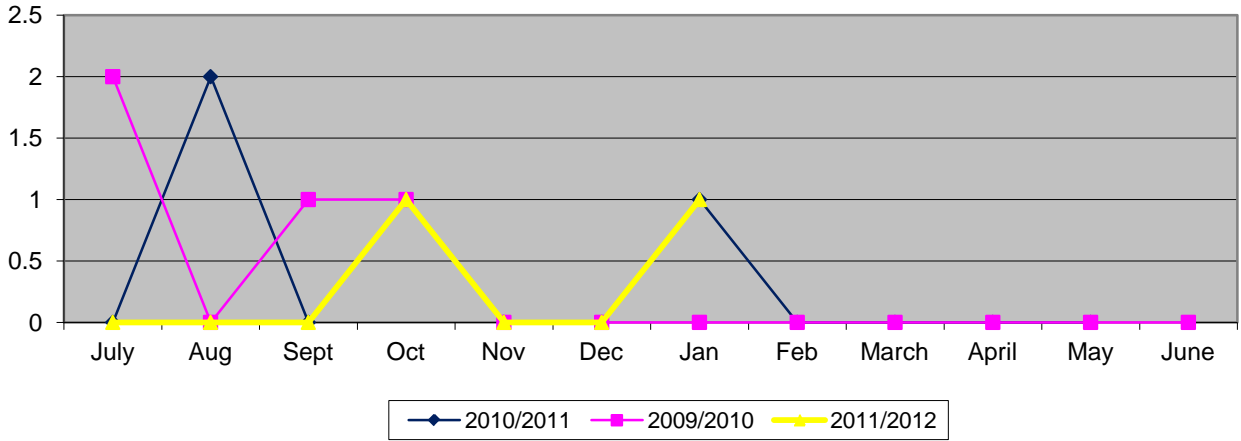
YTD: 169



District Management Helpdesk Inquiries

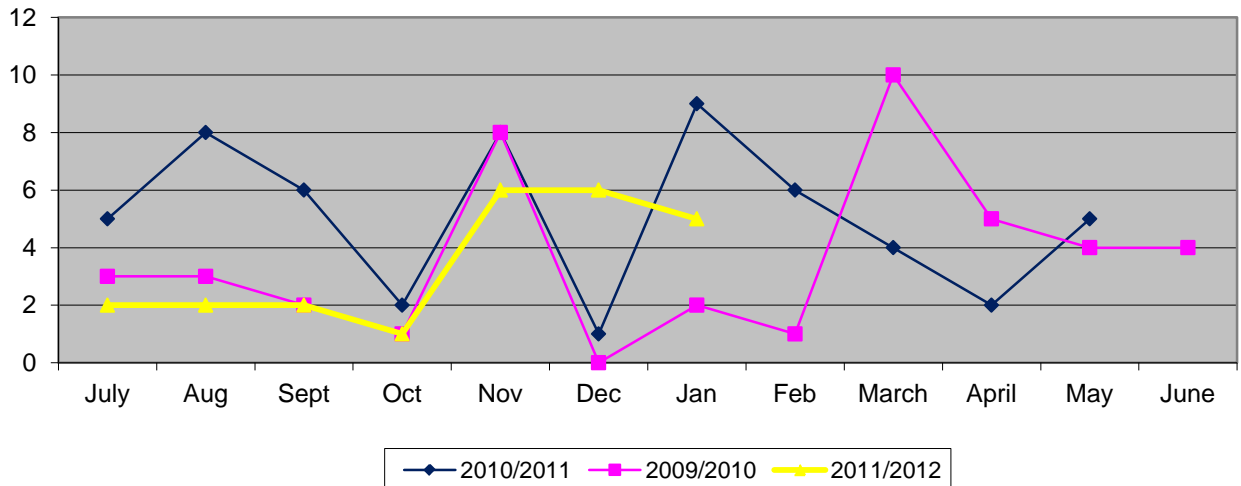
Resource Management Inquiries

YTD: 2



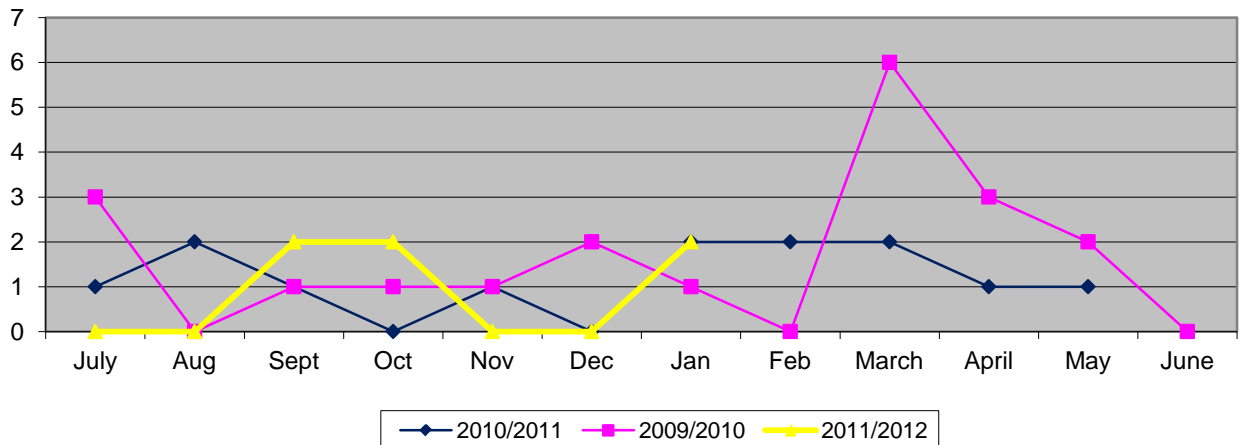
Bylaws Inquiries

YTD: 24

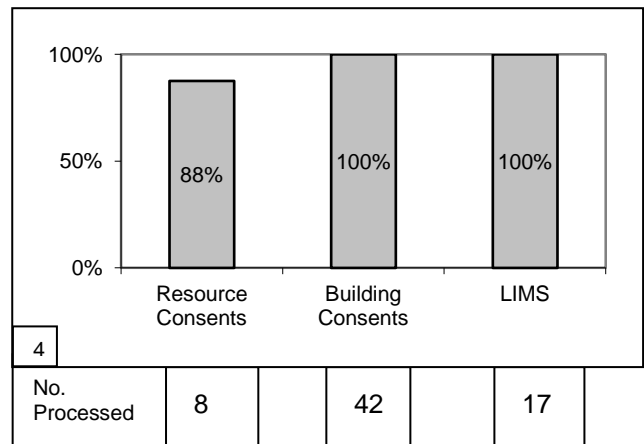
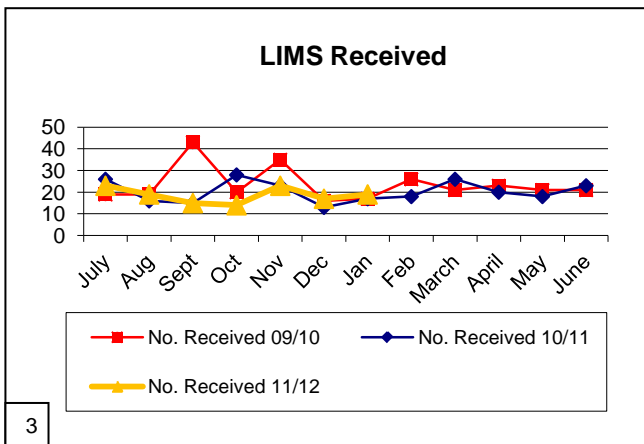
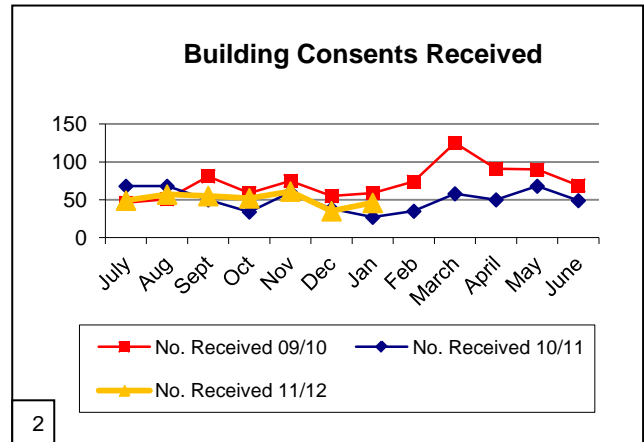
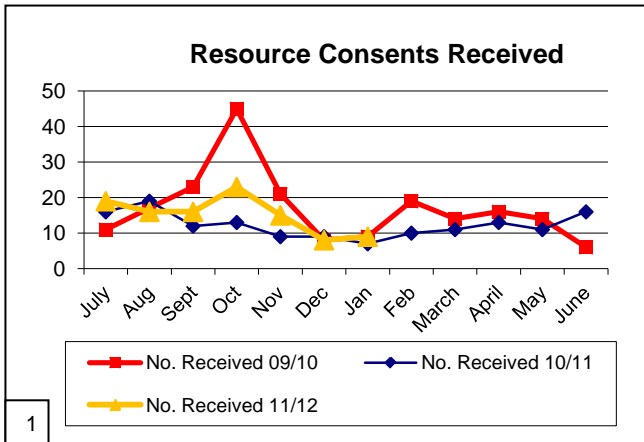


Building Complaints

YTD: 6



Development Activities – January 2012



Commentary

2012 has not brought about an immediate increase in activity, but during the holiday period an increase ought not to have been expected. However, the Building Consents team has experienced a slight increase in activity and it is to be hoped that this will increase further in February and extend to resource consents and LIMS as well.

Performance against statutory timeframes has been excellent: the “blip” for the resource consents process was caused by one consent application that was difficult to finalise with the applicant.

Completion of Subdivision - January 2012

These tables show the time between application lodged and final clearance (224c).

<u>1/07/11 - 30/06/12</u>										
Application received in the year:										
Month	2003	2004	2005	2006	2007	2008	2009	2010	2011	How many 224 issued
July				1		1		1	1	4
August		1	1			2	1		3	8
September				1	1		1	2	3	8
October					1		1	2	1	5
November					1	1		1	4	7
December					1			1	4	6
January			1		1	1			3	6
February										
March										
April										
May										
June										
		1	2	2	5	5	3	7	19	44
<u>1/07/10 - 30/06/11</u>										
Application received in the year:										
Month	2003	2004	2005	2006	2007	2008	2009	2010	2011	How many 224 issued
	1	1	4	7	15	10	18	23	1	83
<u>1/07/09 - 30/06/10</u>										
Application received in the year:										
Month	2003	2004	2005	2006	2007	2008	2009	2010	2011	how many 224 issued
	0	2	6	9	23	19	26	2	0	87

These tables show for any given month when the conditions certificates (224c) were issued, the years in which the relevant applications were lodged, for example, in July 2010 eight 224c certificates were issued. Of these, two of the applications were lodged in 2005, one in 2008, four in 2009 and one in 2010.

Additional Lots Created By Subdivision – January 2012

1/07/2011 - 31/06/12					
224 issued	Month	EcoCare Area	Otamatea Area	The rest	Total
4	July		6		6
8	August	1	5	1	7
8	September	1	3	2	6
5	October	1		1	2
7	November		1		1
6	December		1	1	2
6	January	4		1	5
	February				
	March				
	April				
	May				
	June				
44		7	16	6	29
1/07/2010 - 30/06/11					
224 issued	Month	EcoCare Area	Otamatea Area	The rest	Total
83		6	50	19	75
1/07/2009 - 31/06/10					
224 issued	Month	EcoCare Area	Otamatea Area	The rest	Total
87		96	113	21	230

The amounts on the right hand side of the tables are additional lots only.

Some 224c certificates produce no additional lots because they are just boundary adjustments.

Some 224c certificates create lots around existing houses, so while the result will be a new unit for rating purposes, they will not be additional units in terms of the Development Contributions Policy.

Development Contributions do not apply to those lots in the Mangawhai and Otamatea Areas where the consent was granted before the policy came into effect.

Where a subdivision is liable for development contributions, these are always paid before the 224c is issued.

Indication of Economic Growth - Consents Issued January 2012

District Plan Zone	Land Use		Variations		Subdivision/ Variation							Building Consents				COC	
	Total no. issued YTD	Total no. issued Month	No. issued YTD	No. issued Month	No. issued YTD	No. issued Month	Total Lots YTD	Total Lots Month	Large Lots	Small Lots	Add. Lots created	No. issued YTD	No. issued Month	New dwellings/ relocates Month	Total value Month \$	No. issued YTD	No. issued Month
Baylys Beach Residential	1											3					
Coastal	1											4					
Dargaville Residential												20	4	2	600,001		
Glinks Gully Residential																	
Kai Iwi Lakes Visual Catchment																	
Kaipara Harbour Environ Area					1	1						15	3	2	185,000		
Kellys Bay Residential												1					
Limited Industrial	1																
Mangawhai Catchment Rural					1							42	3	2	371,000		
Mangawhai Commercial												1					
Mangawhai Industrial																	
Mangawhai Residential	2				5	1						104	12	8	2,243,500		
Mangawhai Rural-Residential	1				2							6				2	
Maori Purposes												2	1	1	19,000		
Maunganui Bluff Residential																	
Omamari Residential																	
Other Commercial	2				2							2				1	
Other Industrial												4	1		40,000		
Other Residential	21	4	1		14	1						11	1		6,000		
Other Rural	11	1	2		29	1						91	17	3	709,800	1	1
Pahi Residential												2					
Pouto Point Residential																	
Tinopai Residential												2					
Whakapirau Residential												1					
Total	40	5	3	0	54	4	0	0	0	0	0	311	42	18	4,174,301	4	1

NOTE: No Information on Lots created and Lot sizes were available this month.

Chief Executive's Report

Part 3 :

Financial and Treasury Monthly Report to Council

Part Three – Financial and Treasury Report

- 1 Finance and Treasury Report to 9 February 2012**
- 2 Monthly Financial Report to 31 December 2011**
- 3 Public Debt by Loan**
- 4 Public Debt by Activity**
- 5 Prospective Cash Flows**

Finance and Treasury Report – 9 February 2012

Summary

This report provides information on the status of the 2010/11 Annual Report, monthly financial reporting, Council's public debt and cash flows.

The report also signals pieces of work that will be developed as part of routine business and as part of the Long Term Plan process.

1 Annual Report

The Annual Report is not yet finalised as we wait to hear back from Audit New Zealand. Audit New Zealand has requested some technical accounting advice on Council's capitalisation of the Mangawhai Community Wastewater Scheme which remains forthcoming. On receipt, Council's draft Annual Report may require further amendment to reflect the outcome of the technical opinion.

2 Monthly Financial Report

Financial reporting in the new format, Statement of Financial Performance and Statement of Capital Performance for December together with a commentary is attached for your information (Attachment 1).

3 Public Debt

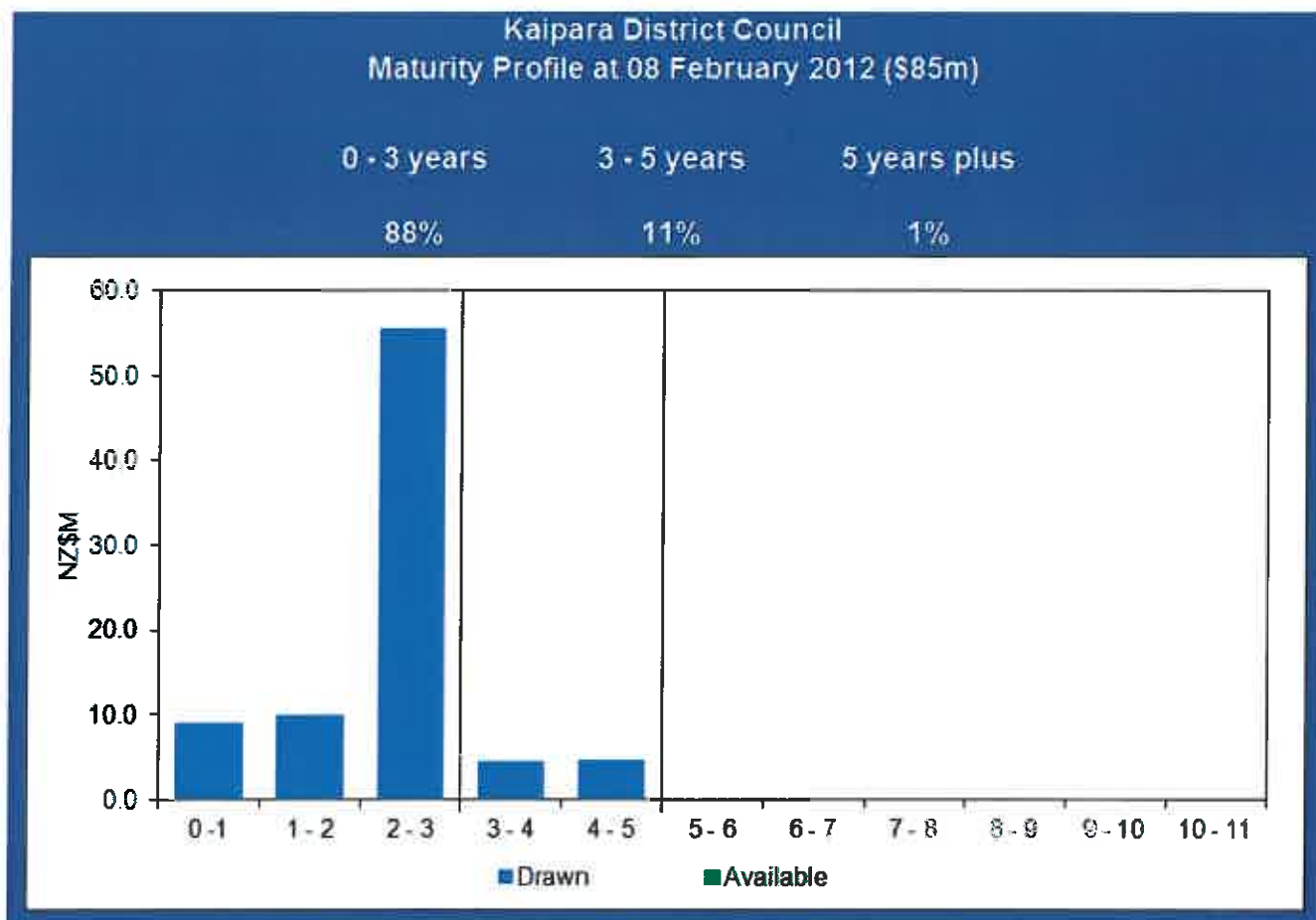
Council's gross public debt is in the order of \$83.9 million with nearly \$4.8 million in sinking funds to offset the debt. Of this \$58 million of the debt relates to Mangawhai wastewater which has been ring-fenced for accounting and funding purposes. (There are no sinking funds relating to Mangawhai wastewater).

The weighted average interest rate of the \$83.9 million is 4.50%. The reason the weighted average is low is because the \$53 million portion of Mangawhai debt is at 3.28%.

In the first two attachments to this report, debt is shown by loan (Attachment 2) and by activity (Attachment 3).

Council debt is all committed loan/stock or facility- there are no table loans. In the normal course of events this debt will be refinanced (or rolled over) on maturity.

Council's maturity profile (i.e. spread of when the physical borrowing falls due) and interest rate profile (i.e. when the interest rate resetting or repricing is due) is set out in the table below.



The key point to note about the maturity profile shown is that most of the loans will be due for rollover in the next 3 years. In addition the maturity profile is weighted toward the 2-3 year because the bulk of the Mangawhai wastewater loan (\$53 million) matures in 2014. (The \$5 million balance of Mangawhai debt matures in 2012).

Within this, the majority of Council's debt is on a floating rate basis (i.e. due for interest rate resetting or repricing in the next 12 months).

Council's current Treasury Policy allows hedging and, in order to give effect to this, hedging facilities are being put in place. We are monitoring the situation closely with our Treasury advisors, Asia Pacific Risk Management in regard to strategy and timing.

As part of the Long Term Plan process we will be reviewing the Treasury Management Policy and formulating a financial strategy. Key parameters will be set from where we can prudently operate from. As part of normal treasury management refinancing and interest rate strategies will be developed and implemented.

4 Cash flows

Set out in Attachment 4 is an indicative cash flow for the 12 months to 30 June 2012. The data has been sourced from the Annual Plan and the financial forecast approved by Council in December. The opening cash balance is the actual closing balance from the previous month.

The key point to note this month is that the negative balance for June 2012 is a result of loans not being included in the cashflow. Adding the \$1,360,000 borrowing (included in the forecast) to the monthly cashflow closing balance of -\$1,209,000 leaves \$151,000 in funds per the approved forecast cashflow

Also of note is that in accordance with current policy settings, reserve balances of \$4.15 million and the Mangawhai Endowment Fund of \$3.25 million are available for internal borrowing as required. Going forward this will be reviewed as part of the financial and treasury management policies which in turn are being reviewed as part of the Long Term Plan.

Kaipara District Council

Financial Reporting

	This Month			Year to Date			Whole Year (WY) Forecast		Annual Plan (AP) Budgets	
	Actual	Budget	Variance	Actual	Budget	Variance	Forecast	Plan	Budgets	
	\$'000	\$'000	\$'000 %	\$'000	\$'000	\$'000 %	\$'000	\$'000	\$'000	
For the period ended:										
31 December 2011										
Depreciation										
Activity Operating Surplus/(Deficit) (after Depreciation)	1,239	1,239	0 0.0%	7,446	7,446	0 0.0%	14,860	14,860	12,020	-7,288
Capital Funding Revenues	-2,249	-2,762	513 -18.6%	-6,732	-7,714	982 12.7%	-16,191	-16,191		
Funding and Grants - Capital Contributions	388	513	-125 -24.4%	2,374	3,079	-705 -22.9%	6,158	6,312	379	1,000
Rates (Capital)	0	0	0 0.0%	196	263	-67 -25.5%	525	525		
Total Capital Funding Revenues	396	545	-149 -27.3%	2,675	3,532	-857 -24.3%	7,062	7,691		403
Accounting Operating Surplus/(Deficit)	-1,853	-2,217	364 -16.4%	-4,057	-4,182	125 3.0%	-9,129	-9,129		
Other Gains/(Losses)										
Revaluation Gains/(Losses)	0	0	0 0.0%	0	0	0 0.0%	274	274		274
Sinking Fund Interest (Capitalised)	0	0	0 0.0%	0	0	0 0.0%	80	80		80
Comprehensive Surplus/(Deficit)	-1,853	-2,217	364 -16.4%	-4,057	-4,182	125 3.0%	-8,775	-8,775		757
Statement of Capital Performance										
Whole of Council										
Capital Funding										
Activity Operating Surplus/(Deficit) (before Depreciation)	-1,010	-1,523	513 -33.7%	714	-268	982 366.4%	-1,331	4,732		
Funding and Grants - Capital Contributions	388	513	-125 -24.4%	2,374	3,079	-705 -22.9%	6,158	6,312		
Rates (Capital)	0	0	0 0.0%	196	263	-67 -25.5%	525	525		
Loans (Drawn)	0	0	0 0.0%	0	0	0 0.0%	1,360	1,360		
Total Capital Funding	-614	-978	364 -37.2%	3,389	3,264	125 3.8%	7,091	17,441		
Capital Payments										
Capital Development/Renewals	886	946	60 6.3%	4,038	5,679	1,641 28.9%	11,342	17,627		
Sinking Fund Payments	0	58	58 100.0%	0	350	350 100.0%	703	644		
Total Capital Payments	886	1,004	118 11.8%	4,038	6,029	1,991 33.0%	12,045	18,271		
Surplus/(Deficit) after Capital Expenditure	-1,500	-1,982	482 -24.3%	-649	-2,765	2,116 76.5%	-4,954	-830		

Financial Report - December 2011

Commentary

The year to date Activity Operating deficit of \$6,732,000 (\$714,000 surplus before depreciation) is \$982,000 better than forecast. Year to date Capital Performance shows a deficit of \$649,000, \$2,116,000 better than forecast. The following commentary details contributing factors.

Operating Revenues

Overall operating revenues show a 6.6% positive variance to December. Commentary on individual variances follows:

Activity Revenue: The positive variance reflects the continued forestry harvest programme. The sales from November (\$972,000) were not included in the revised forecast due to uncertainty of continuing harvesting as a result of reduced log prices.

Other Income: Tracking slightly above forecast Year to Date as a result of additional rates penalties.

Activity Costs

Overall activity costs show a 0.1% positive variance to December. Commentary on individual activity variances follows:

Community Spaces: Costs to date remain below budget mainly as a result of lower than forecast reserves maintenance and camping ground staffing costs and the Mangawhai Harbour Restoration and Swimming Pool grants payments yet to be made (timing variance).

Democracy: Costs to date remain below budget as a result of elections favourable cost recoveries received from the District Health Board and Northland Regional Council.

Forestry: Refer to Activity Revenue above. Additional costs associated with continued harvesting have contributed to the negative variance but are offset with the additional income.

Internal Services: Internal Services costs are allocated to the activities. Recovery from the activities, which is credited to Internal Services, also includes recovery for minor asset purchases and depreciation which are not expensed in the Activity Cost section. The Year to Date continues to show below budgeted costs over the internal services departments.

Policy and Planning: District Plan costs are lower than budget Year to Date.

Infrastructure Activities: Variances in Transportation result from budget timing differences.

Depreciation

Additional depreciation from July has been allocated to the reforecasted budget in December. Actual depreciation is calculated at year end.

Capital Funding Revenues

Overall capital funding revenues show a 3.8% negative variance to December. Commentary on individual variances follows:

Activity Operating Surplus/(Deficit): refer to Operating Revenue and Activity Costs commentary above.

Funding and Grants – Capital: Funding is paid on the basis of work completed. Greater focus on operational work and less capital spend has lead to a consequential negative impact on capital funding.

Contributions: Contributions continue to come in below forecast.

Capital Payments

Overall capital payments show a 33.0% positive variance to December. Commentary on individual variances follows:

Capital Development/Renewals: Capital expenditure, in particular that which is loan funded, has been deferred resulting in a positive expenditure variance.

Sinking Fund Payments: Some payments are made throughout the year with the main payment in June. Budgets are timed evenly resulting in a positive variance year to date.

**Kaipara District Council
Public Debt (by Loan)**

Attachment 2

* Commencement/Last rollover year

	Loan	Year *	Interest Rate	Maturity	Council Activity	Debt Balance	Sinking Fund
1	Infrastructure Loan						
		2006	6.00%	25/05/2016	Refuse	200,000	42,986
					Stormwater	350,000	75,225
					Bridge Replacement	279,000	59,965
					Wastewater	200,000	42,986
	Loan 1 Total					1,029,000	221,161
2	Consolidated Loan 2011						
		2007	6.00%	30/05/2016	Stormwater	110,000	47,360
					Wastewater	81,000	34,874
					Water	285,600	122,963
	Loan 2 Total					476,600	205,197
3	Consolidated Loan						
		2007	7.97%	28/06/2012	Stormwater	650,000	257,288
					Wastewater	84,000	33,250
	Loan 3 Total					734,000	290,537
4	Infrastructure Loan						
		2007	7.97%	28/05/2012	Refuse	75,000	12,958
					Stormwater	682,000	117,828
					Bridge Replacement	300,000	51,830
					Wastewater	322,000	55,631
					Water	487,000	84,138
	Loan 4 Total					1,866,000	322,384
5	Refinancing Loan						
		2008	8.57%	15/06/2012	Stormwater	732,000	268,923
					Wastewater	483,000	177,445
					Water	230,000	84,498
	Loan 5 Total					1,445,000	530,867
6	Consolidated Loan						
		2008	8.59%	17/06/2013	Stormwater	297,000	62,758
					Wastewater	534,000	112,838
					Water	139,000	29,372
	Loan 6 Total					970,000	204,968
7	Infrastructure Loan						
		2008	8.59%	17/06/2013	Stormwater	628,000	79,854
					Bridge Replacement	339,000	43,106
					Wastewater	388,000	49,337
					Water	626,000	79,600
	Loan 7 Total					1,981,000	251,897
8	Infrastructure Loan						
		2009	6.07%	20/05/2013	Refuse	200,000	8,692
					Stormwater	830,000	36,074

8	Infrastr	2009	6.07%	20/05/2013	Bridge Replacement	105,000	4,564
					Dargaville Swimming Pool	1,000,000	43,462
					Wastewater	1,309,000	56,892
					Water	2,343,000	101,832
Loan 8 Total						5,787,000	251,515
9	No 2 Refinancing Loan	2009	6.46%	16/04/2013	Refuse	596,206	481,942
					Wastewater	166,229	134,371
					Water	76,565	61,891
Loan 9 Total						839,000	678,204
10	Consolidated Loan	2009	7.07%	16/04/2014	Refuse	108,000	50,037
					Stormwater	148,000	68,569
					Wastewater	398,500	184,628
					Water	860,000	398,444
					Kaiwaka Service Centre	200,000	92,661
Loan 10 Total						1,714,500	794,339
11	No 1 Refinancing Loan	2009	7.07%	16/04/2014	Stormwater	456,400	195,164
					Dargaville Main Street Upgrade	450,000	192,427
Loan 11 Total						906,400	387,592
12	Consolidated Loan	2010	7.01%	7/04/2015	Stormwater	365,000	71,211
					Bridge Replacement	279,000	54,433
					Dargaville Town Hall	422,000	181,785
					Wastewater	411,000	88,434
					Water	124,400	53,588
					District Library	111,600	48,074
					Taharoa Domain	145,000	62,462
Loan 12 Total						1,858,000	559,986
13	Infrastructure Loan	2010	7.33%	19/05/2015	Refuse	150,000	4,390
					Stormwater	646,000	18,906
					Bridge Replacement	210,000	6,146
					Wastewater	132,000	3,863
					Water	193,000	5,648
					District Plan	483,000	14,135
Loan 13 Total						1,814,000	53,089
14	Infrastructure Loan No2	2010	6.52%	16/08/2015	Wastewater	384,000	11,239
					District Plan	496,000	14,517
Loan 14 Total						880,000	25,757
15	Infrastructure Loan	2011	6.00%	24/05/2016	Stormwater	454,000	
					Bridge Replacement	173,000	
					Wastewater	346,000	
					Water	1,831,000	
					Public Toilet Upgrading	420,000	

Loan 15 Total				3,224,000
16	Forestry Encouragement Loan			
	1982	7.00%	30/06/2012 Forestry	250,000
			30/06/2013 Forestry	109,698
Loan 16 Total				359,698
17	Mangawhai Wastewater Loan			
	2009	3.28%	31/07/2014 Wastewater	52,978,420
Loan 17 Total				52,978,420
18	Housing Corp Loan			
	2008	0.00%	Pensioner Housing	0
Loan 18 Total				0
19	Mangawhai Credit Facility			
	2010	4.55%	30/06/2012 Wastewater	2,560,000
		4.80%	30/06/2012 Wastewater	2,000,000
		4.65%	30/06/2012 Wastewater	440,000
Loan 19 Total				5,000,000
Grand Total				83,862,618
				4,777,493

**Kaipara District Council
Public Debt (by Activity)**

Attachment 3

* Commencement/Last rollover year

Council Activity	Loan No.	Year *	Interest Rate	Maturity	Debt Balance	Sinking Fund
Refuse						
Consolidated Loan						
	10	2009	7.07%	16/04/2014	108,000	50,037
Infrastructure Loan						
	1	2006	6.00%	25/05/2016	200,000	42,986
	4	2007	7.97%	28/05/2012	75,000	12,958
	8	2009	6.07%	20/05/2013	200,000	8,692
	13	2010	7.33%	19/05/2015	150,000	4,390
No 2 Refinancing Loan						
	9	2009	6.46%	16/04/2013	596,206	481,942
Refuse Total					1,329,206	601,005
Stormwater						
Consolidated Loan						
	3	2007	7.97%	28/06/2012	650,000	257,288
	6	2008	8.59%	17/06/2013	297,000	62,758
	10	2009	7.07%	16/04/2014	148,000	68,569
	12	2010	7.01%	7/04/2015	365,000	71,211
Infrastructure Loan						
	1	2006	6.00%	25/05/2016	350,000	75,225
	4	2007	7.97%	28/05/2012	682,000	117,828
	7	2008	8.59%	17/06/2013	628,000	79,854
	8	2009	6.07%	20/05/2013	830,000	36,074
	13	2010	7.33%	19/05/2015	646,000	18,906
	15	2011	6.00%	24/05/2016	454,000	
No 1 Refinancing Loan						
	11	2009	7.07%	16/04/2014	456,400	195,164
Refinancing Loan						
	5	2008	8.57%	15/06/2012	732,000	268,923
Consolidated Loan 2011						
	2	2007	6.00%	30/05/2016	110,000	47,360
Stormwater Total					6,348,400	1,299,160
Bridge Replacement						
Consolidated Loan						
	12	2010	7.01%	7/04/2015	279,000	54,433
Infrastructure Loan						
	1	2006	6.00%	25/05/2016	279,000	59,965
	4	2007	7.97%	28/05/2012	300,000	51,830
	7	2008	8.59%	17/06/2013	339,000	43,106
	8	2009	6.07%	20/05/2013	105,000	4,564
	13	2010	7.33%	19/05/2015	210,000	6,146
	15	2011	6.00%	24/05/2016	173,000	
Bridge Replacement Total					1,685,000	220,043
Dargaville Main Street Upgrade						

Dargaville No 1 Refinancing Loan						
11	2009	7.07%	16/04/2014	450,000	192,427	
Dargaville Main Street Upgrade Total				450,000	192,427	

Dargaville Swimming Pool						
Infrastructure Loan						
8	2009	6.07%	20/05/2013	1,000,000	43,462	
Dargaville Swimming Pool Total				1,000,000	43,462	

Dargaville Town Hall						
Consolidated Loan						
12	2010	7.01%	7/04/2015	422,000	181,785	
Dargaville Town Hall Total				422,000	181,785	

Wastewater						
Consolidated Loan						
3	2007	7.97%	28/06/2012	84,000	33,250	
6	2008	8.59%	17/06/2013	534,000	112,838	
10	2009	7.07%	16/04/2014	398,500	184,628	
12	2010	7.01%	7/04/2015	411,000	88,434	
Infrastructure Loan						
1	2006	6.00%	25/05/2016	200,000	42,986	
4	2007	7.97%	28/05/2012	322,000	55,631	
7	2008	8.59%	17/06/2013	388,000	49,337	
8	2009	6.07%	20/05/2013	1,309,000	56,892	
13	2010	7.33%	19/05/2015	132,000	3,863	
15	2011	6.00%	24/05/2016	346,000		
Infrastructure Loan No2						
14	2010	6.52%	16/08/2015	384,000	11,239	
Mangawhai Credit Facility						
19	2010	4.55%	30/06/2012	2,560,000		
		4.80%	30/06/2012	2,000,000		
		4.65%	30/06/2012	440,000		
Mangawhai Wastewater Loan						
17	2009	3.28%	31/07/2014	52,978,420		
No 2 Refinancing Loan						
9	2009	6.46%	16/04/2013	166,229	134,371	
Refinancing Loan						
5	2008	8.57%	15/06/2012	483,000	177,445	
Consolidated Loan 2011						
2	2007	6.00%	30/05/2016	81,000	34,874	
Wastewater Total				63,217,149	985,788	

Water						
Consolidated Loan						
6	2008	8.59%	17/06/2013	139,000	29,372	
10	2009	7.07%	16/04/2014	860,000	398,444	
12	2010	7.01%	7/04/2015	124,400	53,588	
Infrastructure Loan						
4	2007	7.97%	28/05/2012	487,000	84,138	
7	2008	8.59%	17/06/2013	626,000	79,600	
8	2009	6.07%	20/05/2013	2,343,000	101,832	
13	2010	7.33%	19/05/2015	193,000	5,648	

Water	Infrastr 15	2011	6.00%	24/05/2016	1,831,000	
	No 2 Refinancing Loan					
	9	2009	6.46%	16/04/2013	76,565	61,891
	Refinancing Loan					
	5	2008	8.57%	15/06/2012	230,000	84,498
	Consolidated Loan 2011					
	2	2007	6.00%	30/05/2016	285,600	122,963
Water Total					7,195,565	1,021,973
District Library						
	Consolidated Loan					
	12	2010	7.01%	7/04/2015	111,600	48,074
District Library Total					111,600	48,074
District Plan						
	Infrastructure Loan					
	13	2010	7.33%	19/05/2015	483,000	14,135
	Infrastructure Loan No2					
	14	2010	6.52%	16/08/2015	496,000	14,517
District Plan Total					979,000	28,653
Kaiwaka Service Centre						
	Consolidated Loan					
	10	2009	7.07%	16/04/2014	200,000	92,661
Kaiwaka Service Centre Total					200,000	92,661
Taharoa Domain						
	Consolidated Loan					
	12	2010	7.01%	7/04/2015	145,000	62,462
Taharoa Domain Total					145,000	62,462
Public Toilet Upgrading						
	Infrastructure Loan					
	15	2011	6.00%	24/05/2016	420,000	
Public Toilet Upgrading Total					420,000	
Forestry						
	Forestry Encouragement Loan					
	16	1982	7.00%	30/06/2012	250,000	
				30/06/2013	109,698	
Forestry Total					359,698	
Pensioner Housing						
	Housing Corp Loan					
	18	2008	0.00%		0	
Pensioner Housing Total					0	
Grand Total					83,862,618	4,777,493

Prospective Cashflows 2011/12

	Annual Plan 2011/12 \$000	Jul \$000	Aug \$000	Sep \$000	Oct \$000	Nov \$000	Dec \$000	Jan \$000	Feb \$000	Mar \$000	Apr \$000	May \$000	Jun \$000
Opening Cash Balance		7,210	5,586	7,848	4,865	6,754	3,798	3,570	945	1,165	(376)	(907)	(2,654)
Operating Activities													
<i>Cash to be provided from:</i>													
Rates	19,316	818	3,818	581	2,511	579	2,511	866	2,296	579	2,103	386	2,103
Activity Revenue	7,191	726	551	591	591	591	591	364	365	482	347	351	853
NZTA Funding	10,347	860	863	863	862	862	862	953	953	953	953	953	953
Grants	309	26	26	26	26	26	26	26	26	26	25	25	25
Interest Received	596	50	50	50	50	50	50	50	50	49	49	49	49
	37,759	9,690	10,894	9,959	8,905	8,962	7,838	5,349	4,636	3,255	3,102	857	1,329
<i>Cash to be applied to:</i>													
Suppliers	16,114	1,342	1,343	1,343	1,343	1,343	1,343	1,833	1,834	1,994	2,373	1,866	1,853
Employees	3,421	263	263	263	263	395	263	330	330	330	330	340	330
Interest Expense	3,517	294	293	293	293	293	293	312	312	312	312	312	312
Taxes Including Net GST	(63)	(5)	(5)	(5)	(5)	(5)	(5)	(5)	(5)	(5)	(6)	(6)	(6)
	22,989	1,894	1,894	1,894	1,894	2,026	1,894	2,470	2,470	2,630	3,009	2,512	2,488
Net Cash From/(To) Operating Activities	14,770	7,796	9,000	8,065	7,011	6,836	5,944	2,880	2,166	625	94	(1,655)	(1,159)
<i>Cash to be applied to:</i>													
Fixes Asset Purchases													
Roading	(12,322)	(1,848)	(616)	(986)	(1,109)	(986)	(1,848)	(787)	(787)	(787)	(787)	(787)	(787)
Water	(1,479)	(15)	(15)	(59)	(15)	(15)	(15)	(56)	(56)	(56)	(56)	(56)	(56)
Wastewater	(989)	(10)	(10)	(10)	(10)	(465)	(109)	(74)	(74)	(74)	(74)	(74)	(74)
Stormwater	(494)	(10)	(10)	(15)	(5)	(44)	(5)	(14)	(14)	(14)	(14)	(14)	(14)
Refuse	(561)	(47)	(47)	(47)	(47)	(47)	(47)	(14)	(14)	(14)	(14)	(14)	(14)
Community Spaces (Toilets)	(700)	(58)	(58)	(58)	(58)	(58)	(58)	(1)	(1)	(1)	(1)	(1)	(1)
Computer System	(900)	(75)	(75)	(75)	(75)	(75)	(75)						
District Plan	(1,000)	(83)	(83)	(83)	(83)	(83)	(83)						
Others	(182)	(15)	(15)	(15)	(15)	(15)	(15)						
Loan and Advances													
Sinking Fund Instalments	(646)	(54)	(54)	(54)	(54)	(54)	(54)	(54)	(54)	(54)	(54)	(53)	(53)
Net Cash From/(To) Investing Activities	(19,273)	(2,210)	(998)	(1,402)	(1,471)	(1,842)	(2,309)	(1,000)	(1,000)	(1,000)	(1,000)	(999)	(984)
Prospective Cash Resources	(4,503)	5,586	8,002	6,663	5,540	4,994	3,635	1,879	1,165	-376	-907	-2,654	-2,143
Cash Resources Variance	324	(154)	(1,798)	(1,798)	1,214	(1,196)	(65)	(934)	-	-	-	-	-
Actual Cash Resources	5,910	7,848	4,865	6,754	3,798	3,570	945	-	-	-	-	-	-