

Chief Executive's Report:

Wednesday 27 July 2011

Introduction

This month there are three parts to the report

Part One Activities Report

(a) Summary of Activity

(b) Looking Forward

Part Two Organisational Monitoring

(a) Dashboard

Part Three Council's 2010/11 Monthly Financial Report

As at 31 May 2011

Part One: Activities Report

a) Summary of Activity

1 Highlights

1.1 Storm Event

During a recent minor storm, an overslip occurred on a shoulder on Pukehuia Road by a resident's driveway. The slip caused the resident's right of way to be partially blocked. An excavator was used to clear the slip and rock armour the bank with spalls from the local quarry at Turiwiri. The resident's driveway was reinstated along with a new culvert crossing being installed to prevent future blockage of the road and any stormwater damage.



Cleared driveway with rock armour bank

1.2 Road Bridge No. 162

The original Omana Road Bridge had wooden railings which were repeatedly knocked and damaged. This project involves the installation of new Armco guardrail with an extension to guide traffic through the bridge preventing damage to the concrete kerb. This gives more clearance either side for the vehicles crossing and is lower and more robust than the existing wooden rail. This will help to reduce maintenance costs by reducing repairs and routine maintenance such as painting the timber.



Damage to Omana Road Bridge

The lead approach from the Dargaville end will be temporarily replaced with a wooden rail for safety purposes until the final alignment is agreed after monitoring the stock trucks negotiation of the crossing.



Approach to Omana Road Bridge

As can be seen from the photographs, this approach is on a nearly 90 degree bend right before the bridge and is causing all the problems to the heavy vehicles travelling along this route.

1.3 Pukehuia Pavement Maintenance

There has been an issue on Pukehuia Road with pavement failure where the end of the seal met the unsealed section of road and was constantly potholing. To address this issue, the water table was opened up and deepened to help dry out the existing pavement and the unsealed section of road was reshaped and modified with cement for about 50 metres past the end of the existing seal and prepared for seal. The area was then double coat sealed. This has technically extended the seal, with not a great deal of extra cost, and will certainly reduce maintenance costs for the high trafficked corner and has solved the pavement problem.

1.4 Financial Assistant Rate (FAR) Review

As previously advised Council's Financial Assistant Rate (FAR) is being reviewed. For clarity, the two aspects of this Review are set out below.

The Financial Assistant Rate formula is based upon rateable land value and average Council transport/roading expenditure over a five year average. This information is used to calculate/recalculate the "base Financial Assistant Rate" for each council remembering that no council can drop below 43%. It is a mechanical process carried out every three years (for the last 20 years or so) with the exception of the last review which was deferred (for a variety of reasons).

As a result of this process a small number of councils whose land values have increased dramatically, more than the national average, find their base Financial Assistant Rate going down and a small number find their base rate increasing. It is looking like this Council will suffer a 1% decrease in its base Financial Assistance Rate which effectively means a 2% rate increase. The only bit of good news is the timing. This will be effective from July 2012, prior to Council setting its budgets.

There is no submission process. However if our Financial Assistance Rate changes this Council will be contacting the NZ Transport Agency asking to see the base figures they have used on the outside chance the Agency may have got the inputs wrong.

The second part of what is being reviewed is the base Financial Assistance Rate for:

- Passenger transport operations and maintenance
- Public transport infrastructure
- Road safety programmes
- Transport planning studies and strategies
- Regional land transport planning management

Some of these activities have a base Financial Assistance Rate higher than the road maintenance base Financial Assistance Rate and the Review seems to be about either putting a rationale around activities to justify the higher figure, or lowering the base to align across activities. This primarily affects regional councils who have the overall responsibility for these activities.

There is talk of a more in depth review commencing approximately 2013 which could look at setting a hierarchy around State Highways in the first instance but could be extended to a hierarchy for local roads that have a higher use. The suspicion around this is that if it does go ahead is could NZ Transport Agency be contemplating doing away with Financial Assistance Rate altogether? Watch this space!

1.5 New Zealand Engineering Excellence Awards 2011

The Water Infrastructure Group (WIG) have advised Council that it is submitting its work with Council, around the Mangawhai Community Wastewater Scheme, for the prestigious New Zealand Engineering Excellence Awards. These Awards recognise the best recent activity (project, product or service) exemplifying excellence in New Zealand engineering.

2 Contracts

The programme of works is well underway with carry over projects continuing to be completed and new projects also underway for roading, slip repairs and stormwater works.

2.1 Kaipara's Future - Working Together 2009/2019 Projects

2.1.1 Active Projects

Contract	Project Name	Project Status	Physical Works Start Due	Physical Works Completion Due
Sealed Road Pavement Rehabilitation(SRPR) Projects (aka AWPT)				
Pavement Rehab Projects 2010/11				
647	Moir Street East, Molesworth	Stormwater works 100% AWPT Moir Street East 95% complete – wintering over balance	Feb 2011	
660	Wintle Street Rehabilitation	Deferred until 2011/12		
663	Kaiwaka Mangawhai Road	10% complete - will winter over	Feb 2011	

Contract	Project Name	Project Status	Physical Works Start Due	Physical Works Completion Due
664	Pahi Road, Paparoa Oakleigh	PCC applied for - minor omissions and defects to remedy prior to issue. As-builts to be provided. Notice sent to contractor 24/06/11	Nov 2010	June 2011
665	Karaka, Pukehuia and Waihue Roads	Construction 80% complete. Wintering over Pukehuia. PCC requested for Karaka and Waihue Roads	Nov 2010	
690	Arapohue	Tender closed. Recommendation letter to Council 30/06/11		
Pavement Rehab Projects 2009/10				
619	Pahi Road - 2 sites	Awaiting as-built plans from Contractor prior to issuing Practical completion.	Jan 2010	March 2011
Seal Extension 2010/11 Intersection Sealing				
653	Paparoa Station Causer and Wairere Road Intersection	Tender closed. Recommendation letter to Council 30/06/11		
654	Mahuta/Notorious West Road intersection	Tender closed. Recommendation letter to Council 30/06/11		
638	Turkey Flat – Spur Road	Recommendation letter to Council 30/06/11.		
KDC Bridge Replacement Programme 2009/10				
635	Batley Road	Construction 95 % complete. Outstanding disputes to resolve regarding work not completed to specified standard.	Nov 2010	Unknown. In dispute resolution.
665	Pukehuia Road Culvert	Construction 80% Complete. PCC requested for Karaka Road and Waihue Road. Wintering over Pukehuia reseal.	Nov 2010	
659	Central Road – Bridge 47	Construction 40% complete. Bridge and abutment works programmed to be completed by end July. Earthworks deferred to 2011/12 construction season for better weather.	March 2011	Nov 11
KDC Minor Safety Projects 2010/11				
668	Lawrence Road Sight Benching of curves	Tender closed. Recommendation letter to Council 30/06/11		
669	Aranga Road, corner easing	Under investigation Programmed for completion 2011/12		
670	Safety Footpaths 2010/11	Tender closed. Recommendation letter to Council 30/06/11		
671	Moir Street (Tara Road) Footbridge	Tender closed. Recommendation letter to Council 30/06/11		

KDC Minor Safety Projects 2009/10				
637	Kaiwaka /Mangawhai intersection Tara Road	Tender evaluated. Recommendation letter to Council. Awaiting Council approval.		
663	Garbolino / Kaiwaka Mangawhai (intersection improvement)	10% complete. Site clearance and road culverts complete. Remaining earthworks and pavement wintering over.	March 2011	
RDF Projects 2010/2011				
673-KA8	Tinopai Road Rehabilitation	Construction complete, As-builts rejected. Remedial work required	Nov 2010	April 2011
598-KA7	Tinopai Road Rehabilitation	PCC applied for - minor omissions and defects to remedy prior to issue. As-builts to be provided. Notice sent to contractor 24/06/11	Jan 2011	June 2011
674-KA1 & KA2	Pouto Road Rehabilitation	PCC to be issued on receipt of as-builts	Jan 2011	May 2011
677-KA10	Tinopai Road Rehabilitation	Construction 70% complete. Separable portion 1, 95% complete. Separable portion 2 will finish in 2011/2012 season. Intersection variation 70% complete	Feb 2011	
679-KA6	Tinopai Road Rehabilitation	95% complete. Sealing will commence when weather permits	Feb 2011	
678-KA4	Trounson Park Road Rehabilitation	Construction 80% complete Suspended due to weather	April 2011	
683-KA9	Chadwick Road (modified from Tinopai Road)	KA9/1 – drainage work started KA9/2 - waiting for NZTA feedback on sufficient funding. Likely to know late July. (sealed section)	June 2011	July 2011
Stormwater Projects 2010/11				
688	Dargaville water main renewals Gordon Street	100% complete. Awaiting as-builts to issue PCC.	April 2011	Jun 2011
689	Dargaville water main renewals Victoria Street	80% Complete	June 2011	July 2011

2.1.2 Practical Completion Issued

Contract	Project Name	Project Status	Work Finished PCC Issued	Contract Finished DL Ends
Storm Water Contracts				
601	Mangawhai: Moir Street East (piping open drains) from Molesworth Drive to outlet	DLC issued. No outstanding issues.	5 May 2010	4 May 2011
603	Mangawhai Stormwater Pipe Supply (for Contract 601)	PCC issued – in DLP	23 Aug 2010	23 Aug 2011
606	Dargaville Stormwater: Gordon Street and Montgomery Avenue	PCC issued - Gordon Street. PCC issued - Montgomery Avenue	23/12/10 15/04/11	23/12/11 15/04/12

Contract	Project Name	Project Status	Work Finished PCC Issued	Contract Finished DL Ends
625	Mangawhai: Molesworth Drive Pearson to Old Waipu Road (Piping of open drains)	DLP ended 20/5/11. Outstanding work to be completed prior to DLC. Contractor to contact CPG when defects work complete.	20 May 2010	20 May 2011
651	Dargaville: Cobham Avenue	PCC issued, defects period ended 20/05/11. To be checked before issuing DLC	20 May 2010	20 May 2011
Emergency Works and Slip Repairs				
612	Tinopai (3 sites)	DPL ended 19/04/11 Rintoul Civil carrying out snag list. DLC will be issued when complete. No action yet	19 April 2010	19 April 2011
613	Pukehuia Road RP18140 and 19010 Package 6	PCC Issued – in DLP	28 Oct 2010	28 Oct 2011
614	Paparoa-Oakleigh and Hook Roads, 3 sites-Package 7	End of defects 28/05/11. Notice sent to contractor to remedy defects. Works still outstanding.	28 May 2010	28 May 2011
643	Huarau Road	PCC issued – in DLP	31 July 2010	31 July 2011
652	Wairere and Judd Road Slips	PCC issued – in DLP	30 Sept 2010	30 Sept 2011
Pavement Rehab Projects 2009/10				
623	Tokatoka, Ararua and Notorious West Roads	PCC issued – in DLP	March 2011	March 2012
Pavement Rehab Projects 2010/11 Wastewater Related Road Projects				
646	Wonderview Road	PCC Issued 04/02/11	Feb 2011	Feb 2012

2.2 Kaipara's Future - Working Together 2006-2016 Projects

2.2.1 Active Projects

Contract	Project Name	Project Status	Physical Works Start Due	Physical Works Completion Due
KDC Wastewater 2007/08				
684	Dargaville Pond Desludging	95% Complete	March 2011	Aug 2011
Water / Wastewater Projects 2009/2010				
661	Maungaturoto and Ruawai Water Treatment Plant Upgrade	Ruawai 70% Complete Maungaturoto 95% Complete	March 2011	Aug 2011

2.2.2 Practical Completion Issued

Contract	Project Name	Project Status	Work Finished PCC Issued	Contract Finished DL Ends
KDC Bridge Replacement Programme 2006/07				
604	Matakohe Museum East and West (Includes Slip at RP 350)	DLP	21 Dec 2009	21 Dec 2011 Extended to 2 years

Contract	Project Name	Project Status	Work Finished PCC Issued	Contract Finished DL Ends
KDC Slip Repairs 2008/09				
615	3 Sites at Mangawhai, Bickerstaffe and Garbolino	DLP	26 Nov 2010	26 Nov 2011 Sep portion 2
KDC Pavement Rehabilitation 2009/10				
620 (Includes 621)	Tinopai Road Trounson Park Road	DLP	28 Oct 2010	28 Oct 2011
624	Waihue, Tangowahine Valley and Pukehuia Roads	Defects remedied and DLC issued	16 April 2010	16 April 2011

- Practical Completion Certificate (PCC): Is the date when the works can be used for their intended purpose. Depending on the contract type, site reinstatement may occur before or after this date.
- Defects Liability Period (DLP): After PCC is issued, Council usually then requires the contractor to look after the works for a further period of one year.
- Contract Complete / Retention Released (CC/RR): At the end of the Defects Liability Period, Council will inspect the works and require any apparent defects to be repaired before finally signing the Defects Liability Certificate. Once the Defects Liability Certificate is issued Council will release all Retentions and the contract is complete.

3 Roading

3.1 Road Safety

Council has been working with the district's Road Safety Coordinator to highlight the message to slow down on bends when driving. Through Council's Road Safety Action Planning Group Council is looking to target driver behaviour toward safer road use and safer travelling speeds.

A campaign will be run in September in the form of a competition. Advertising is being sought for the competition in the Dargaville and District News and the Mangawhai Focus for the campaign.

After reporting last month about the lack of youth uptake for road safety initiatives, a very successful Rotary Youth Driver Awareness (RYDA) programme was held at the end of June. This is the second year that the programme has been run in Kaipara with 120 attendees from Ruawai College and Dargaville High School.

3.2 Roading Operations and Maintenance

3.2.1 Maintenance Contracts

Network Condition

Mixed wet and dry periods have meant that routine road maintenance has kept the network in good condition.

Unsealed Pavements

The contractor has continued the grading programme which has included two graders in the Northern area. Plenty of metalling is being carried out following behind the grading, as well as other reported roads showing bare patches.

Sealed Pavements

The sealed network is in a good condition. The contractor’s patrols are keeping potholes and edge breaks to a minimum.

Drainage

Watertable cleaning is being carried out in both areas. Significant drainage on Avoca Road has reduced flooding in that area. The contractor is also clearing any blocked culverts and cesspit grates as blockages occur, mainly from leaf fall.

Vegetation Control

Vegetation growth has decreased, allowing mowers to be parked up.

Ordered Works

Ordered works this month include urban drainage, footpath repairs and miscellaneous minor slip repairs.

Bridge Repairs

Works are limited to repairs and routine deck and drainage cleaning

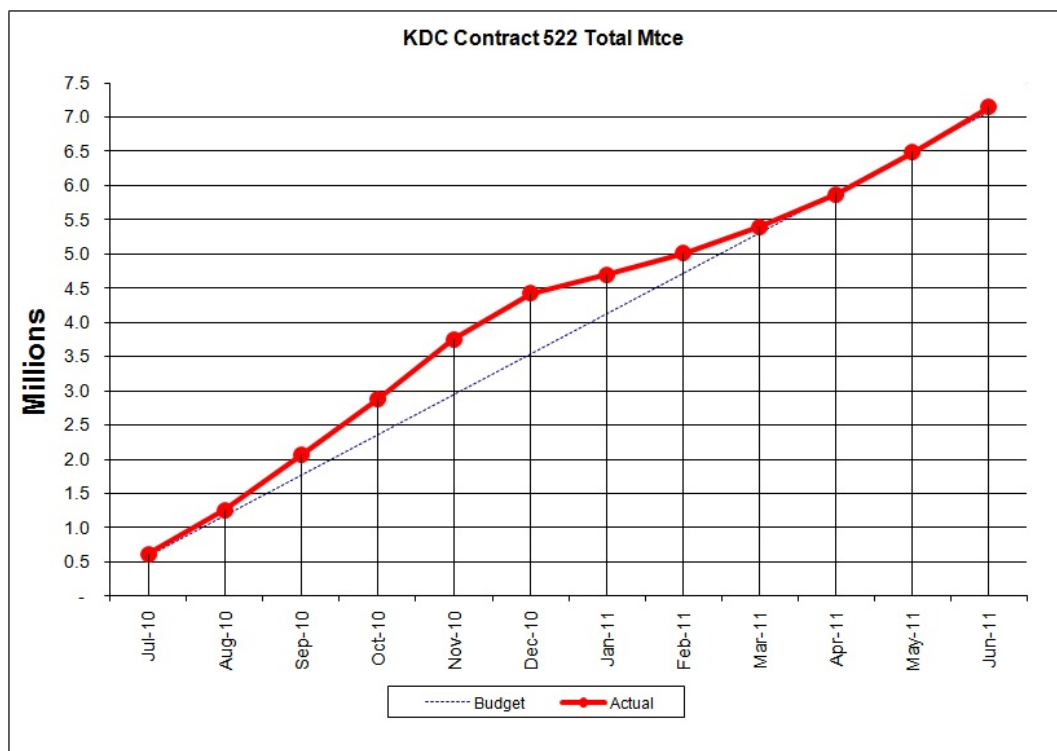
Signs Maintenance

The contractor has now employed and is training a dedicated signs person, who is catching up on damaged signs around the district.

Financial

Tight financial control over the year means we have ended just 1% over budget, which is a very pleasing result considering the stop/start nature of expenditure constraints resulting from cashflow issues before Christmas.

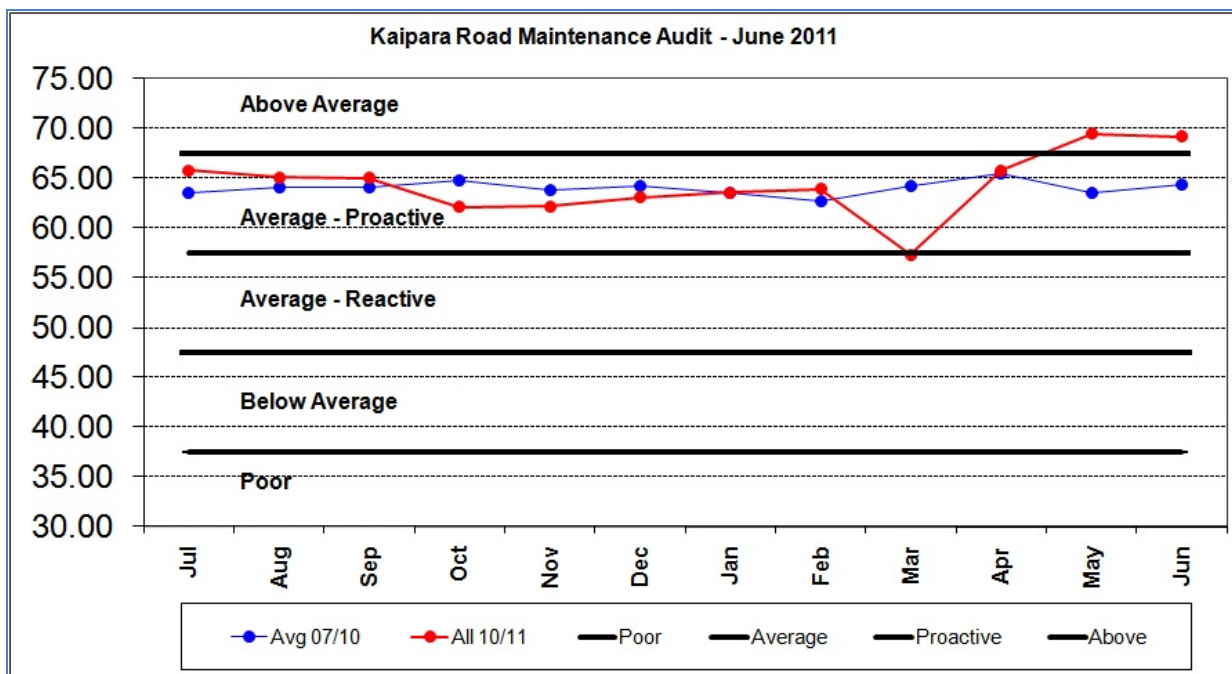
Road Maintenance Contract - Expenditure Control



Performance Appraisal

The monthly audit has dropped slightly, down from 69.5 to 69.2, which is very good for this time of year. This consisted of a significant decrease in the standard of Vegetation Spraying, offset by small improvements in all other categories.

Maintenance Contract – Quality Audit



3.2.2 Resealing Contract 2008/11

Council's engineers are investigating options for future sealing works in conjunction with other road maintenance.

3.2.3 Pavement Marking Contract

The Pavement Marking contractor Coastline has completed the second year of their contract within the time period.

3.3 Capital Works Roding

3.3.1 Seal Extensions

All of the seal extension projects as well as the intersection safety improvement projects will be deferred until 2011/12 when the weather and tender prices are more favourable. They are as follows:

- Contract 653 Wairere Road – Causer Road – Papanui Station intersection
- Contract 638 Turkey Flat – Tatarariki Spur Intersection
- Contract 654 Mahuta – Notorious West Intersection
- Contract 637 Devich – Kaiwaka-Mangawhai Intersection

Contract 654 was retendered and evaluated for work to commence after the wet season in October 2011.

3.3.2 Forestry Roding and Regional Development Fund (RDF)

The unsealed section of Chadwick road is the last of the Regional Development Fund projects to start. The design has been completed, the drainage work is currently underway and construction of the road

layer works will be completed using the current maintenance contractor to make the most of the available funding.

Some additional information on Contract 677 is that the project is divided into two portions, which are: Separable portion 1 RP2725 – 5514, and Separable portion 2 RP0 – 1469. Separable portion 1 is 95% complete with the surface being ready to be sealed as soon as the weather permits. Separable portion 2 has all drainage and sub base complete with the basecourse construction proposed to be completed in favourable weather in the 2011/12 construction season. The deferral of this portion of the work will minimise disruption to the travelling public and locals during the wet winter months and reduce any construction risk.

3.3.3 Community Transport Programme Projects

The current programme will be reviewed and improved to make the most of this funding source. Community consultation is planned during 2011 and if a successful outcome is proven to NZ Transport Agency, construction could start during 2011/12 year.

3.3.4 Forward Works Programme (FWP)

Currently the list of identified maintenance projects is being reviewed for the 2011/12 Annual Plan. The review process prioritises the projects as some of the road sections have not deteriorated as expected and some are worse than foreseen and need promotion to the 2011/12 year.

3.3.5 Sealed Road Pavement Rehabilitation (Rehab) (previously known as AWPT)

Contract 663 Kaiwaka Mangawhai Road rehabilitation is 10% complete. Site clearance and road culverts have been completed. The remaining earthworks and pavement have been suspended and will be recommenced and completed in favourable weather in the 2011/12 construction season.

Contract 647 Moir Street and Molesworth Drive rehabilitation is 60% complete. All stormwater drainage work has been completed. Moir Street Rehab has been completed except for asphaltting at the intersection. Molesworth Drive sub base, basecourse and intersection improvements are still to be completed. Outstanding work has been deferred and will recommence in favourable weather in the 2011/2012 construction season.

Parts of these projects are on tourist routes and will be further delayed due to the rugby world cup between early September and the end of October. Contract 664 Paparoa Oakleigh – Pahi Road is 100% complete with the issue of the practical completion certificate pending.

3.3.6 Minor Improvement (Minor Safety Works)

Two projects, Moir Street Footbridge and the Paparoa Oakleigh Road safety footpath have been retendered and have been evaluated for construction in 2011/12. Also Aranga Road, corner easing is under investigation and will be undertaken in the 2011/12 year. The Garbolino – Kaiwaka Mangawhai Roads intersection safety improvement project (a variation to Contract 677 RDF mentioned above), is 70% complete. Pavement shaping and sealing including guardrailing is still to be completed. This is programmed to be completed by early July but this is weather permitting.

3.3.7 Emergency Works and Slip Repairs

No major slips have occurred during June as weather conditions have not been that severe.

3.3.8 2010/11: Preventative Maintenance Works

Two preventative maintenance projects were approved by Council for construction during the 2010/11 year. Pukehuia Road Realignment RP 15720 has been deferred until 2011/12 when the weather is more favourable. Paparoa Oakleigh Road RP 4476 has some non-conformance issues to resolve. These remedial works will be completed when there is favourable weather. Practical completion will not be issued until these issues are remedied.

3.3.9 Bridge Replacement works

There were two contracts being undertaken in this category:

Contract 686 Central Road Bridge 46 emergency works, construction is 100% complete and the practical completion certificate has been issued.

Contract 659 Central Road Bridge 47 replacements, construction is 40% complete, the bridge abutment and bridge construction work is continuing with completion programmed for the end of July weather permitting. Completion of the earthworks portion has been deferred until favourable weather in the 2011/12 construction season.

3.3.10 2011/2012 Carryover projects

As mentioned above, some of the projects will be constructed in the 2011/2012 construction season. The main reason for this is the end of the current construction season due to bad winter weather. It makes for less construction risk if these projects are either wintered over, or deferred until late spring or summer for better construction weather. All of the tenderers have been notified of this decision as a courtesy to keep them informed of the thinking behind the decision. Below is a list showing the projects under the different funding categories:

Seal Extensions / Minor Improvements:

- Contract 653 Wairere Road – Causer Road – Paparoa Station intersection
- Contract 638 Turkey Flat – Tatarariki Spur Intersection
- Contract 654 Mahuta – Notorious West Intersection
- Contract 637 Devich – Kaiwaka-Mangawhai Intersection
- Contract 668 Lawrence Road Sight Benching of curves
- Contract 669 Aranga Road corner easing
- Contract 671 Moir Street Footbridge
- Contract 670 Paparoa-Oakleigh Footpath

Sealed Road Pavement Rehabilitation:

- Contract 690 Arapohue Road

Utilities Access to the Transport Corridors

The Utilities Act 2010 was passed and became Government legislation in October last year and

incorporates the National Code of Practice: *Utilities Access to the Transport Corridors*. The guideline regulations, which provides guidance and support to the Act are finalised and come into force 1 July 2011. The legislation was enacted due to the inability for all parties, Road Controlling Authorities (RCAs) and Utilities, to coordinate their activities so disruption to roads is less frequent. Added to the legislation was the ability for utility companies to utilise other corridors such as rail and motorways for their services etc.

The Utilities Access to the Transport Corridors Code sets out the processes and procedures for: Utility Operators to exercise their right of access to the Road Corridor for the placement, maintenance, improvement and removal of utilities.

Council's Corridor Managers can:

- Set reasonable conditions for working in and reinstatement of the road.
- Set a reasonable maintenance period of up to two years that can start again should this reinstatement fail within the maintenance period.
- Allows the Road Controlling Authorities the timely opportunity to inspect the reinstatement and set a start date for the maintenance period.
- If reinstatement does not meet the conditions previously set, have another contractor effect repairs to the road and bill the original contractor.

It now means that all utility companies and anyone wanting to undertake works on the road corridor are required to formally lodge an application with Kaipara District Council's corridor manager to install assets or construct entranceways etc in the road corridor. Also as part of the new legislation all parties including the RCA also have to supply their forward works programmes to the corridor manager so future activities can be coordinated on the road network.

Software packages

There are a number of software packages that are available to assist with the administration of the process, which has become more structured with rigid timeframes and the introduction of a two year maintenance period.

Before U Dig and RAMM

'Before U Dig' is an established system that is extensively used throughout New Zealand by contractors who need to identify existing services in the road. This system automatically notifies the corridor manager of the request to have cables located in the corridor. "Before U Dig" captures all requests requiring a cable location service so has a good strike rate picking up potential applications. Using this system will generate more applications than we have previously had through Council as some people do not generally apply for permission at the moment.

Road Asset and Maintenance Management (RAMM) by which all Road Controlling Authorities use to manage their assets has joined forces with the "Before U Dig" system to provide a comprehensive tool to manage the Corridor Access Request (CAR) process.

Costs

There will be a charge incurred by Kaipara District Council for each application of \$4.50 and a corresponding charge incurred by each contractor of \$4.50 paid to "Before U Dig". There is the provision

within the Utilities Act 2010 to charge a reasonable fee for processing applications.

We expect to recover our inspection and processing costs so that this exercise is cost neutral to the Council.

Trifecta - 3G system

The 3G system is a great integrated system that has instant GIS functions set to challenge the RAMM monopoly providing asset management systems for Councils, however:

- The cost is prohibitive at the moment unless Kaipara discard the RAMM system.
- This system does not follow the intention of the act. It requires all activities within the corridor to apply for a Corridor Access Request. A “temporary traffic management plan” cannot be applied independently for road works without going through the whole Corridor Access Request approval process.
- If not linked to “Before U Dig” it will not capture all requests.

NM2

This is a MWH system, which is free to use by Council, however it has some short comings such as:

- It is not web based so will not allow external utility companies to book the work “on-line”, which means all applications are manually entered.
- The temporary traffic management and the CAR application process are separate modules in the NM2 system, which means some data is entered twice.
- The forward works programme is not web based, which means only Council can see the programmes and will require exporting to a GIS environment to display all the programmes in map version.

If not linked to “Before U Dig” it will not capture all requests.

4 Wastewater and Water Supply

4.1 Water Supply

4.1.1 Kaipara District Reservoirs

May rainfall has increased catchment yields resulting in reservoir levels at the Waiatua and Baldrock dams reaching near full capacity. The Waiatua Dam which stores water for the Dargaville supply continues to discharge 7,200 cubic metres per day into the Kaihu River to maintain a safe Dam operating level of 85% allowing for further rainfall catchment if needed.

4.1.2 Dargaville Water Supply

MWH technical staff are currently reviewing a report received following a recent trial of poly aluminium chloride (PACL) dosing at the Dargaville plant carried out by Orica. Early indications suggest a more robust operation and improved water quality can be achieved with a change in product, however a cost analysis is also required.

The Jervois Street water main renewal pipeline is progressing slowly, lack of contractor resources on this project appears to be a contributing factor.

Gordon Street renewal is now complete with as built drawings to be submitted before entering into the defects liability period, this project has been completed with minimal disruption to the public.

The renewal of the Victoria Street water main from Awakino Street to Grey Street is well under way with a completion date in early July.

Over the past four years a water meter replacement programme has continued throughout the area. Approximately 80% of the replacements have now been completed giving more accuracy of the districts usage. Meters tend to read low after a life expectancy of approximately 10 years.

4.1.3 Glinks Gully Water Supply

Both the treatment plant and reticulation system performed well this period.

A new security fence is currently being constructed around the treatment plant.

4.1.4 Ruawai Water Supply

There were no major faults with the water treatment plant and overall it performed well.

The Ruawai treatment plant upgrade project contracted to Prowater is progressing well, the new pumps and filters have been installed.

A power shut down to transfer power to the new switch board will be required in early July, this will affect water supply to the area as power to the reticulation delivery pumps will be affected.

The large macrocarpa trees surrounding the plant have been felled, reducing the risk of damage to the plant in a storm event.

The existing water filter tower is yet to be de commissioned and demolished.

This project is 70% complete.

4.1.5 Maungaturoto Water Supply

Catchment river water levels have recovered following recent rain events and there is more than enough water supply to the treatment plant.

As of the end of July raw water will be sourced from the Baldrock Dam and Brynderwyn supplies to meet the daily demand of 100-110m³/hr predicted by Fonterra as they move toward peak production.

The Maungaturoto plant upgrade undertaken by Prowater is well underway.

During June the clarifier was upgraded which will increase capacity through the plant, meanwhile the new filters and Ultra Violet disinfection system will be operational to improve the water quality. To date no water quality issues have been identified, the treated supply has remained within the drinking water standards without need for residents to boil water.

This project is now 85% complete.

4.1.6 Mangawhai Water Supply

An isolation switch has been installed at the bore supply to enable isolation of the pumps when required, independent of the complete power supply.

4.2 Waste Water Systems

4.2.1 Dargaville Wastewater System

One pump station spillage notice was issued this period at pump station 2 due to infiltration following heavy rain.

One blockage was successfully repaired after locating a telecom cable previously thrust through the connection.

The Dargaville oxidation pond desludging contract undertaken by Conhur is complete to the contract quantity specified. Capping of the removed sludge will be done when weather permits.

MWH will investigate methodologies of effective sludge removal for the future.

Negotiations are in place to improve the quality of influent currently being received from the Silver Fern Farms Meatworks and the possibility of a trade waste agreement.

4.2.2 Te Kopuru and Glinks Gully Wastewater System

Both wastewater treatment plants and reticulation networks performed satisfactorily throughout the reporting period.

One new domestic connection was made to the Te Kopuru system.

4.2.3 Kaiwaka Wastewater System

Standard routine operations and maintenance were carried out on the treatment plant and reticulation system this period with no incidents.

4.2.4 Maungaturoto Wastewater System

The reticulation system and new membrane treatment plant continued to perform well with the membrane plant producing effluent of a very high standard.

Adjustments are being made to the operation parameters of the Membrane Plant.

4.2.5 Mangawhai Community Wastewater Scheme

During the month of June Water Infrastructure Group again successfully operated the system achieving targets established under the contract Deed. There were no Occupational Health and Safety issues experienced or any Environmental Incidents.

The Waste Water Treatment Plant performed well during June. Recent results show phosphate levels were well within consent limits. However Water Infrastructure Group are applying to Northland Regional Council for changes to the consent sampling point and will apply to increase allowable phosphate levels at the same time.

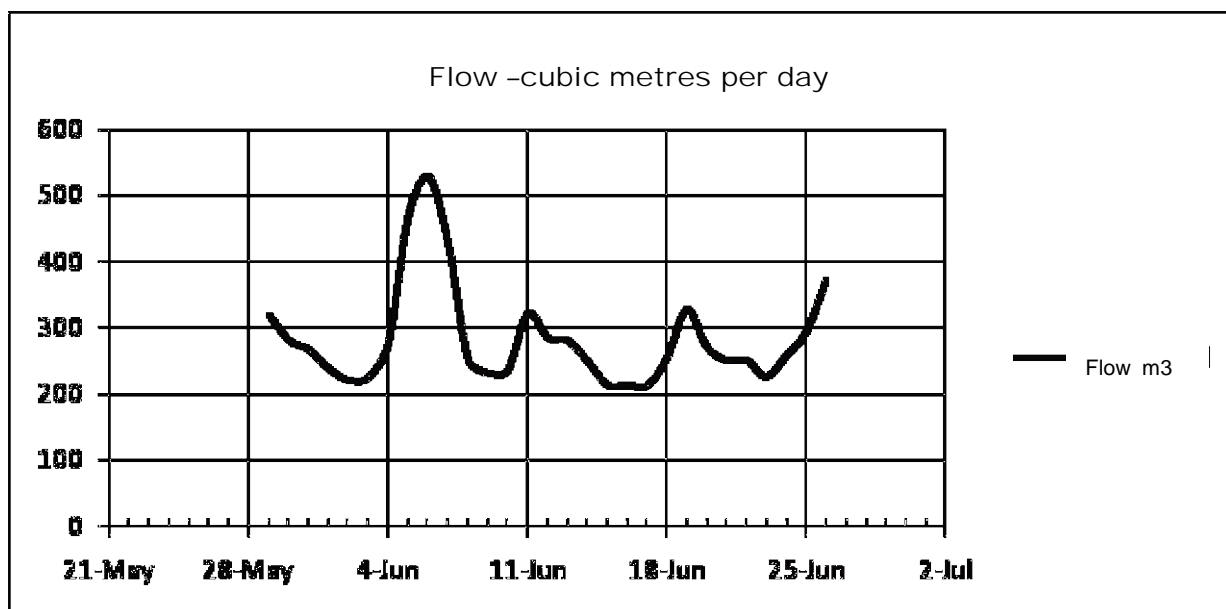
There were no odour issues reported during the month of June.

Grinder pump faults are being attended to as required. These have reduced considerably as a result of upgrading the pumps to incorporate the latest changes from the manufacturer. The service request system continues to operate effectively.

All major pump stations operated without fault this month. Of considerable concern was the stalling of both pumps at Vista Verano. Both pumps were seized up with a very small amount of rag. Given that only one house is connected the suitability of the pumps for the duty is being reviewed.

Rain for this month was 135mm. This did not unduly affect the plant performance, but did show as spikes in the infiltration. Infiltration was not localised, a good proportion of lines showing increased flows during storm events. A number of damaged developer manholes, likely due to lawn mowing, were found but there is also more general infiltration that we have not yet traced. During rain we opened the storage chamber – this seemed to have water flowing in either from a leaking valve between the chamber and pump well or a leak in the chamber. We plan to pump down the chamber and investigate. (If it is a leak in the storage structure this is a construction problem and we will repair.)

Mid week flows are at around 250 cubic metres per day. Daily inflows are plotted in the chart below. The spike at the start of the month shows the effects of infiltration in the system.



The leakage return pump at the dam is operating to return any leakage. The dam is holding 95.4ML as at the 28th of June.

5 Urban Stormwater

5.1 Mangawhai

Mangawhai Village Stormwater Project - KDC Contract 647.

Wharehine Contractors have completed all the pipework and the road pavement will be completed when the weather improves. There is a section of footpath and kerb and channel to be completed and it is anticipated this will be finished when weather permits. The remaining work on Molesworth Drive and the Molesworth / Moir intersection including the traffic island will winter over and work should resume in September.

6 Land Drainage

July report for works done in May / June

6.1 Raupo Drainage District

Floodgates and drainage systems have been functioning well so far this season.

Repairs are to be made on Floodgate No 10 (Drain 10 State Highway 12 into K Canal) due to water being forced under the timber breast work. The floodgate is a concrete structure in good condition and a further concrete bund may need to be installed into the bank.

Machine cleaning will be required in Drain No 11 when the digger is available.

The Drainage Districts portable flood pump has been serviced, sand blasted and painted.

6.2 Kaihu Valley Drainage District

Machine cleaning in the district has been completed in the Babylon and Taita drains with the long reach digger. Machine cleaning has also been completed in the Nilson and Gibson properties also the Baylys Basin section.

6.3 Awakino Valley Drainage District

Work has been completed on the installation of a replacement floodgate in the Nicholls property in the Awakino district. Machine cleaning has also been completed in the upper section of drains 16 and 17 in the Lawrence/Rowse properties

6.4 Tangowahine No1 and 2 Districts

Drain spraying has been completed in the No 1 and 2 Tangowahine districts.

6.5 Whakahara Drainage District

Machine cleaning of the Whakahara Drain from State Highway 12 to the floodgate and the river outlet has been completed. The floodgate door sealing rubber is to be replaced.

6.6 Hore Hore Drainage District

Repairs are to be made to the outer wing walls of Floodgate No.3 (Airfield area) new piles are to be driven and timber breast work replaced and tied back as required. Extra spalls will be placed in the outlet over the summer months.

6.7 Hoanga Drainage District

Machine cleaning is due to start on the Hoanga stopbank ring drain (9.5 kilometres) Cleanings from the drain will be placed on the stop bank in the lower areas. Floodgate outlets will be cleaned as required during the round and spray truck access also maintained. Repairs will be made a floodgate in the ex Wistrand property when passing and also to any others that may require attention.

7 Community Facilities

7.1 Halls

Halls historically were the recreational hub of the community and often hold much historic and sentimental value to the people. Every hall has its own set of specific and unique issues and every hall committee has differing dynamics making the handover progress extremely complex and consequently slow moving. Issues around the land halls sit on can be historic and multifaceted so therefore each handover is resource-hungry in time for the committees, Council staff and legal time. However, once completed a handover is very rewarding for the community

This month has seen great progress with the halls handovers with Te Kopuru and Ararua Hall Committees taking the next step and signing sale and purchase agreements. This documentation will now come back to Council for Council Seal and signature. Handover is also very close for the Kaiwaka Hall and work continues with the Hakaru, Matakohe and Tinopai Hall committees.

7.2 Sale of Council Land

Historically Council land identified as surplus to requirement was only sold when approached by a prospective buyer; this land was then tendered and generally sold well below true market value. Last year Council agreed that considering today's financial climate, the practicality and viability of this process was not in the community's best interests and decided that not only should surplus Council land be disposed of more strategically but that Council should be looking at receiving fair market value for these properties.

As a result the sale of 20 and 22 Gordon Street, Dargaville was placed in the hands of local real estate agents in order to capitalise on their expertise and marketing knowledge. These properties have created some substantial interest and already four offers have been received and the preferred offer with the Chief Executive for consideration.

7.3 Insurance

Council's tri-annual review of Council insurance has been undertaken. A rationalisation of all Council insurance has been completed with all properties under a set value placed under a specific policy. This has created a savings gain for Council. As halls are being handed over, these are also coming off Council's assets list. However, halls that have been handed over are still being offered the savings possible by being under Council's wider umbrella. This is a considerable saving for the hall committees as older buildings like community halls are difficult to insure because of the risks associated with these buildings and the sometimes remote locations.

8 Development Management

8.1 Monthly Monitoring Reports

The monthly reports for June of the Council's Monitoring Officer and the Building Team are attached for the information of Council (Appendix A).

9 Community Development

9.1 Kaiwaka Toilets

Plans have been approved by Council for the upgrade of the Kaiwaka public toilets. Work has commenced and while there was an unexpected closure of the toilets for a short period of time, work is progressing well and expected to be completed well in time for the Rugby World Cup.

10 Emergency Management

Only 11 emergency events attended occurred during June.

- One severe weather watch (17th) but I think there should have been one for 3 June and 24 as the wind and rain was equal to or greater than the 17th. Some damage but minor surface flooding in all the usual places although some areas received almost 30mms during a 24 hour period.
- Two fires, a shed fire at Cullen Street, Mangawhai and a fish smoker that caught fire at Mangawhai Heads Road.
- A diesel spill on State Highway 12 from Maungaturoto Railway Settlement through to Paparoa required urgent attention from roading contractors. No resulting vehicle incidents reported.
- On 3 June emergency crews attended a car and caravan overturned by wind at Aranga and a rental campervan blown off the road on State Highway 12. The same storm also brought power lines down at Black Swamp Road, Mangawhai.
- On 5 June a fire alarm was activated at Carters Building depot, Moir Street, Mangawhai.
- St John Ambulance service was assisted by emergency crews at the Aranga vehicle crash site and at Pahi on 13 June.
- Also on 13 June a severe earthquake (6.0MMI) hit the Christchurch area, again.
- A test warning message was sent by the Ministry of Civil Defence Emergency Management at 2100 on June 21 testing communication throughout the emergency system.
- On Tuesday 28 June the Mangawhai Brigade assisted St John's Ambulance with a patient at Fagan Place.
- Wednesday 29 June the Aranga Volunteer Fire Force assisted St John's Ambulance with a helipad at Omamari.

Civil Defence

The Northland Group met on 7 June. The minutes of that meeting have been circulated to Council at 22 June meeting with the agenda.

Kaipara Emergency Services Committee met on 8 June at the Dargaville Fire Station to discuss local issues and organisational information.

Northland's Civil Defence Officers met on 29 June at Whangarei to discuss Community Response planning, local emergency plans, training and communications.

Rural Fire

The Northland Rural Fire Committee met on 28 June at Whangarei and discussed arson reduction, public education, changes to procedures and National Rural Fire Authority Circulars.

Rural fire training

Health and Safety (unit standard 490) and Safety and Survival on the fire ground. Helicopter loading and helipad safety and support (loading helibuckets with water and additives).

11 Finance

The major tasks for June included:

- Dealing with the most pressing duties, those formally undertaken by the Finance Manager
- Finalising a record 659 rates rebate applications for the year, totalling \$322,600 (previous year, 527 applications for \$244,700)
- Continuing pursuit of rate arrears
- Further discussions with Quotable Value management regarding the planning of the 2011 triennial district revaluation
- Planning for financial year-end work.

12 Staff

All members of the Executive Team and their direct reports (Management Team) commenced duties on Monday 4 July. An induction process including being introduced to all staff took place that day. They were then introduced to Council at the commencement of the Asset Management Planning Workshop on Tuesday 6 July.

The new Executive Team are finalising their 90 day and 12 month action plans for finalisation at an action planning workshop on Friday 22 July. This will identify the key performance indicators for their direct reports and their team aligning them with whole of organisation performance management outcomes designed to achieve Council's desired outcomes of better service to the community, robust reporting and information to Council and a proactive approach to encouraging economic development.

In addition there has been a full day briefing from Philip Jones on his presentations to Council in relation to financial management to ensure there is a clear understanding of expectations in this area.

13 Meetings

I attended the following meetings:

Monday 27 June	Stephen Harding – Meridian Energy
Tuesday 28 and Wednesday 29 June	Finance Workshop
Thursday 30 June	Ashburton District Council
Monday 4 July	New Management Team commences

Tuesday 5 and Wednesday 6 July	Asset Management Plan Workshops
Friday 8 July	Regional Roothing Project Working Group
Monday 11 to Wednesday 13 July	Local Government New Zealand Conference
Friday 15 July	Philip Jones Workshop
Monday 18 July	Northland Intersectional Forum
Tuesday 19 July	Mangawhai Developers
Friday 22 July	Matakohe Museum
Monday 25 July	MWH and Cato Bolam
Tuesday 26 July	Lyn Provost and Tony Uttley (Office of the Auditor General)
Wednesday 27 July	Council Meeting

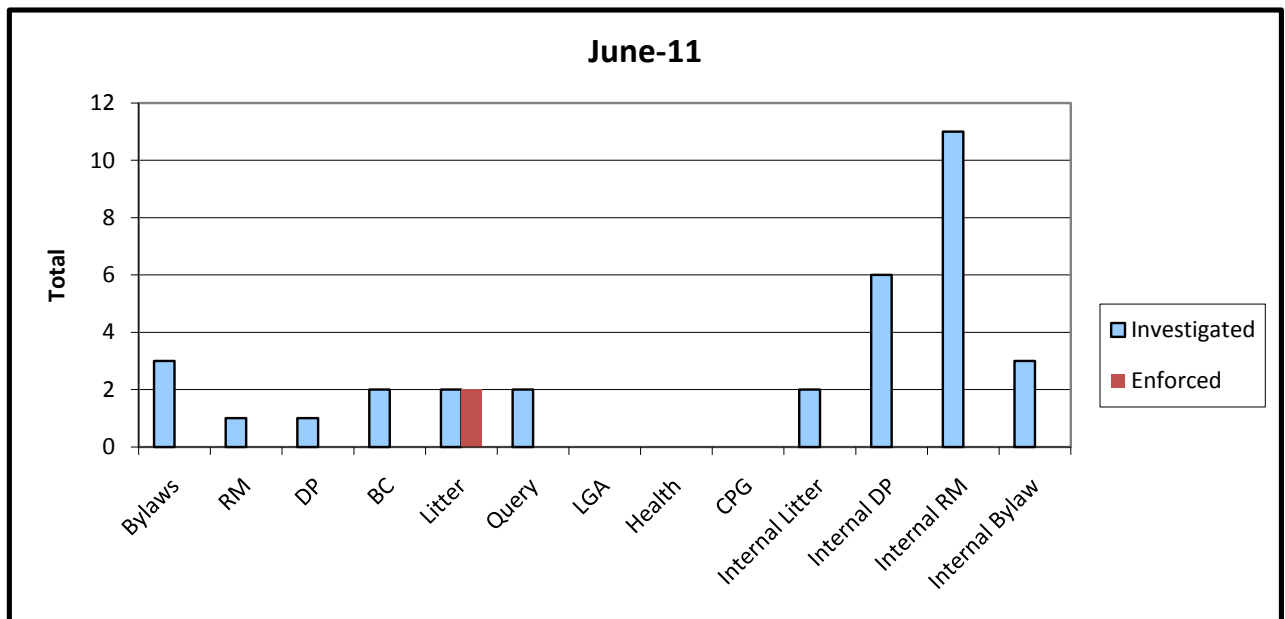
Part One – Activities Report

b) Looking Forward

- | | | |
|---|---------------------|--|
| 1 | Wednesday 3 August | Portfolio Holder Meeting - Dargaville Chambers |
| 2 | Wednesday 10 August | Council Workshop - Decision version of District Plan |
| 3 | Wednesday 24 August | Workshop and Council Meeting |
| 4 | Wednesday 31 August | Portfolio Holder Meeting – Dargaville Chambers |

REPORT

To: Development Manager
CC: Regulatory Support Officer
From: Regulatory Monitoring Officer
Date: 7 July 2011
Subject: District Wide Monthly Regulatory Report


Monitoring Activities in the Kaipara District
Bylaws
3 investigations

- Complaint of an obstruction being put at the entrance to a reserve
- Complaint that vegetation is obstructing the footpath
- Road drain had been filled in to allow larger turning area for trucks

District Plan
1 investigation

- Complaint of unsafe sign

Resource Consent Monitoring
1 investigation

- Concerns that a new road being built by a developer will cause issues with the complainant's driveway

Litter
2 investigations

- Illegal dumping of rubbish on the roadside

Queries

2 investigations

- Received a query about painting a mural on a fence in a residential area.
- Re-checked a roadside drain for any grey water discharge

Internal Litter Monitoring

2 investigations

- Inspect refuse bags at Te Pahi River Drive
- Illegal rubbish dumped on the roadside

Internal Resource Consent Monitoring

11 investigations

- Monitoring of a local quarry activity
- Noise complaint at MPL
- Check developer signage
- Check that a business sign has been repositioned
- Site meeting at Mangawhai Transport regarding drainage
- Site meeting at Placemakers regarding on-site drainage
- Site inspection to ensure no work has started without the payment of a bond
- Complaint of holiday camp sign obstructed by a new sign
- Site meeting with developer regarding a vehicle crossing

Internal District Plan Monitoring

6 investigations

- Noise monitoring in a residential area
- Relocated dwelling inspections
- Vehicle crossing re-inspection

Internal Bylaw Monitoring

3 investigations

- Meet with property owner regarding driveway drainage
- Inspect stock crossing area on road
- Checked overgrown section

Activity Report for Service Requests

Request Activity from 01/05/2011 to 31/05/2011

Received	Completed	Current
12	8	8

Summary

This month I dealt with varying issues. A number of these were the monitoring of resource consent compliance and ratepayer complaints made to the Council. As the activity report shows, these are being dealt with within the timeframe required with only a couple of on going issues that are taking longer to deal with.



George Lewis

Regulatory Monitoring Officer

Memorandum

To: Development Manager
 CC: Regulatory Monitoring Officer/Regulatory Support Officer
 From: Quality Monitoring Officer/Building Services Team Leader
 Date: 6 July 2011
 Subject: **Building Process Monthly Report**

Regulation 8:
Background - meeting statutory obligations / enough staff to perform:

There has been a drop in the number of building consents application received in June. Processing went over 20 days for 4 consents and once again staff shortage has contributed to timeframes not being met due to annual and sick leave taken. A larger number of inspections were undertaken during June with a great deal of these being tri-annual swimming pool inspections.

Team Leaders Report

June saw an increase in the value of applications with a total of \$5,281,222 the highest June since 2008. Many of these were new dwellings with a couple of commercials as well. As Bridget mentioned above we were caught out a little which led to a small number of building consents taking just over 20 days to issue. I spent more time this month processing to help try and meet our statutory obligations. Inspections are on a slight increase but we are still managing the meet our commitments and also to follow up on swimming pools and the status of building consents that are over two years old.

A big welcome to our new Managers and the Building Team invites you all to visit our office in Kaiwaka for a cuppa and a chat.

Training. Derek Free will be representing Kaipara District Council at the Senior Building Officials Conference in Wellington next week. The rest of the Team will attend a seminar put on by the Department of Building and Housing regarding up coming changes to the Building Code.

Over the next months we will put a little more focus on preparing for our International Accreditation New Zealand audit coming up in November.

		This Month	Last Month
Building Consent Applications			
Received:	Total number Received	49	68
Building Consents Issued			
No. Time frames:	Total Number Processed	58	55
	Average Processing Days	18	16
	No. Complete within 20 days	54	53
	% complete within 20 days	93.10%	96.36%
	Value of New dwellings	\$3,238,000	\$1,555,000
	Value of Other Work	\$2,043,222	\$730,592
	Total Value	\$5,281,222	\$2,285,592

PIM's Only Applications

Received: Total number Received - -

PIM's Issued

No. Time frames: Total Number Processed 37 40
 Average Processing Days 19 17
 No. complete within 20 days 33 38
 % complete within 20 days 89% 95%

Code Compliance Certificate Issued

No. Time frames: Total Number Processed 64 116
 Average Processing Days 4 2
 No. complete within 20 days 48 106
 % complete within 20 days 75% 91.38%

Summary of all inspections undertaken	This month	Last month
	281	264

Processing Performance Review:

Average processing times for building consent applications = 18 days

Average processing times for Code Compliance Certificates = 4 working days

Monthly letters sent to Building Consent Applicants:

Extensions applied for by applicant – 19

Code Compliance Certificates reminder letters – 21

Time to commence work reminder letters – 16

Preparation of Building Consent for scanning and property file

This month there were 114 completed Building Consent files sent to Dargaville to be scanned

Targets met

Building Consent Targets were not met for the month of June 2011.

Code compliance certificate targets show that they were not met but this is due to the odd one received without the CCC application form received.

Plan Going Forward:

Building Consents. The Building Act states 100% is compliance with the Building Act 2004. The team is currently working hard to keep consent processing above 96%.

Code Compliance Certificates. Due to the increased number of old building consents a realistic goal of 90% planned for July 2011.

Signed

Building Team Leader: Date:

Manager: Date:

26 May 2010 Ordinary Council Meeting		
4.8 Ararua Hall Handover	Settlement to be completed by the end of July 2011.	Stephen Soole
4.10 Matakohe War Memorial Hall Handover	Council's lawyers have carried out all steps required of them to date. We are now awaiting communication from the Hall Society.	Stephen Soole
25 June 2010 Ordinary Council Meeting		
5.10 Hakaru Hall Handover	The Hakaru Hall Committee is considering whether they will go into enterprise with the local pony club.	Stephen Soole
23 July 2010 Ordinary Council Meeting		
5.6 Tinopai Hall Handover and Business Plan	The Tinopai Hall Committee Chairperson has passed away. The Secretary had previously resigned but she is temporarily stepping back in. Council's lawyers will continue drawing up the necessary documentation and await notification of a new Chairperson.	Stephen Soole
5.13 Road Stopping: Ruawai School Road and State Highway 12, Ruawai Resolved Alspach/Sutherland <i>That Council stops approximately 850 square metres of road reserve bordered by State Highway 12 and Ruawai School Road, Ruawai and gift the stopped land to Ruawai School for safety improvements; and</i> <i>That the cost to Council for this road stopping is \$6,500 to be funded from the Road Legalisation budget for the 2010/2011.</i>	This matter is with Crown Property Service and is progressing.	Fiona Vessey

25 August 2010 Ordinary Council Meeting

<p>5.2 New Zealand St John Northland, Mangawhai: Lease for Ambulance Station</p> <p>Resolved Smith/Sutherland</p> <p><i>That New Zealand St John Northland be granted the use of 0.5 hectares on Thelma Road South in the area known as Mangawhai Park for an ambulance station; and</i></p> <p><i>That New Zealand St John Northland is granted a lease for a peppercorn rental for a period of 33 years with a further right of renewal for this area.</i></p>	<p>Map has been redone at the request of the Chief Executive and is now in the hands of the Chief Executive and Mayor.</p>	<p>Stephen Soole</p>
<p>5.3 Engineering Standards 2009: Review Process, Costs and Timeframes</p> <p>Resolved Geange/Smith</p> <p><i>That Council approves the Independent Facilitated Workshop Process to partially review the Engineering Standards at an estimated cost of \$12,000.</i></p>	<p>Awaiting finalisation of District Plan.</p>	<p>Fiona Vessey</p>
<p>5.5 Rodney North Harbour Health Trust: Request for Remission of Reserves Contributions and Development Contributions</p> <p>Resolved Guest/Smith</p> <p><i>That Council refers to its Insurers the matter of whether or not Rodney North Harbour Health Trust has incurred unnecessary costs as a result of Council actions. This would establish whether or not Council had any responsibility for these costs.</i></p>	<p>A preliminary response has been received from the Insurers requesting further information before they can make a decision. Further information has subsequently been provided and a response is awaited. We will contact the insurers to follow up.</p>	<p>Mark Vincent</p>

<p>5.18 2010/11 Urban Stormwater Programme</p> <p>Resolved Sutherland/McEwing</p> <p><i>That Council adopts the 2010/11 Urban Stormwater Programme work for completion in the 2010/11 financial year as set out below:</i></p> <table border="1" data-bbox="125 395 1088 790"> <thead> <tr> <th>Urban Stormwater</th> <th>Amount 2010/11</th> </tr> </thead> <tbody> <tr> <td><i>Dargaville: Stormwater Infiltration Reduction</i></td> <td>\$150,000</td> </tr> <tr> <td><i>Dargaville: Pipe Open Drain 9 to 17 Huia Crescent</i></td> <td>\$50,000</td> </tr> <tr> <td><i>Dargaville: Asset Management Planning</i></td> <td>\$50,000</td> </tr> <tr> <td><i>Mangawhai: Central Moir Street and Molesworth Drive</i></td> <td>\$430,000</td> </tr> <tr> <td><i>Mangawhai: Asset Management Planning / Resource Consents</i></td> <td>\$50,000</td> </tr> <tr> <td><i>Mangawhai: Coastal Outlet Structures</i></td> <td>\$50,000</td> </tr> </tbody> </table> <p><i>That Council makes a provision of \$150,000 for stormwater works subject to a further report being approved by Council.</i></p>	Urban Stormwater	Amount 2010/11	<i>Dargaville: Stormwater Infiltration Reduction</i>	\$150,000	<i>Dargaville: Pipe Open Drain 9 to 17 Huia Crescent</i>	\$50,000	<i>Dargaville: Asset Management Planning</i>	\$50,000	<i>Mangawhai: Central Moir Street and Molesworth Drive</i>	\$430,000	<i>Mangawhai: Asset Management Planning / Resource Consents</i>	\$50,000	<i>Mangawhai: Coastal Outlet Structures</i>	\$50,000	<p>Report from Chief Executive requested.</p>	<p>Fiona Vessey</p>
Urban Stormwater	Amount 2010/11															
<i>Dargaville: Stormwater Infiltration Reduction</i>	\$150,000															
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<i>Mangawhai: Coastal Outlet Structures</i>	\$50,000															

<p>22 September 2010: Ordinary Council Meeting</p>		
<p>5.1 Notice of Motions: Mangawhai Community Wastewater Scheme</p> <p>Resolved Taylor/Alspach</p> <p><i>That Council considers the four Notices of Motion received from Councillor Guest on 25 August 2010 in respect of the Mangawhai Community Wastewater Scheme when it is in receipt of the sensitivity tables from PriceWaterhouseCooper and a report from the Chief Executive.</i></p>	<p>A report from the Chief Executive will be going up to Council at the June Council meeting.</p>	<p>Jack McKerchar</p>

16 December 2010: Ordinary Council Meeting		
<p>9.4 Ruawai Water Supply, Disputed Account, Andrea Catterall: Disputes Tribunal Ruling</p> <p>Resolved Geange/Blackwell</p> <p><i>That the Chief Executive write a letter to the applicant (Ms Andrea Catterall of Ruawai) on a without prejudice basis seeking settlement based on the estimated cost of water lost over a three day period; and</i></p> <p><i>That Council supports the review of current policy and practices in relation to water leaks.</i></p>	<p>Letters to Ms Catterall have been resent via her email address as Ms Catterall had moved and did not notify Council.</p>	<p>Fiona Vessey</p>
23 February 2011: Ordinary Council Meeting		
<p>4.2 Financial Health and Sustainability Review</p> <p>Resolved Geange/Sutherland</p> <p><i>That Council instructs the Chief Executive to engage P J & Associates of Tauranga to undertake an independent review of the financial health and sustainability of the organisation; and</i></p> <p><i>That this Review is undertaken immediately and the results reported in full to the Council.</i></p>	<p>Completed.</p>	<p>Jack McKerchar</p>

<p>5.1 Kaiwaka Hall/Rugby World Cup Welcome Centre</p> <p>Resolved Geange/Sutherland</p> <p><i>That the Kaipara District Council agree, in principle, to ‘fast track’ the payment of the structural grant already agreed as part of the Kaiwaka War Memorial Hall handover process. This will allow the Kaiwaka Hall Committee to participate in the Northland 2011 (Rugby World Cup Welcome Centre) plans and deliberation, subject to:</i></p> <ul style="list-style-type: none"> • <i>The Kaiwaka Hall Committee providing a business plan for the Northland Welcome Centre which has been approved in concept by the Northland 2011 Organising Committee for Northland and the Kaipara District Council Chief Executive;</i> • <i>Kaipara District Council gaining assurances from the Hall Committee that it will fulfil its legal obligations with the handover to the satisfaction of Council; and</i> • <i>Confirmation that Kaiwaka War Memorial Hall is granted status of being the Northland 2011 Welcome Centre for the Rugby World Cup; and</i> <p><i>That for the purposes of the Council resolution dated 25 June 2010 the Kaiwaka War Memorial Hall be sold to the Kaiwaka War Memorial Hall Society Incorporated under the authority of and in accordance with the processes set out in sections 140 and 141 of the Local Government Act 2002; and</i></p> <p><i>That the purchase price grant provided for in Council's 25 June 2010 resolution be applied, for the purposes of compliance with section 140(4)(b) Local Government Act 2002, as ‘the proceeds of sale’ for the purpose of enabling the Kaiwaka War Memorial Hall to continue to be used as a community hall; and</i></p> <p><i>That an encumbrance instrument in favour of Council be registered against the Title to the Kaiwaka War Memorial Hall to ensure the continuance of the use of the property as a community hall in accordance with the Trust under which the property is held.</i></p>	<p>Hammonds Lawyers are currently in discussion with the Kaiwaka Hall Committee to try and convince them to change their rules which will enable the Hall Committee to take on the legal obligation of the hall Handover.</p> <p>The Kaiwaka War Memorial Hall has been granted status of being the Northland 2011 Welcome Centre for the Rugby Cup.</p>	<p>Stephen Soole</p> <p>Chris Donahoe</p>
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<p>5.3 Kauri Cycle Trail: Technical Feasibility and Mapping Report</p> <p>Resolved Harding/Geange</p> <p><i>That Council receives the report titled 'The Kauri Cycle Trail' – Technical Feasibility & Mapping; and</i></p> <p><i>That all stakeholders involved in the development of the proposed trail be informed of the process to date and the Technical Feasibility & Mapping Report; and</i></p> <p><i>That Council staff, with the support of the major stakeholders, look to open part of the cycleway; and</i></p> <p><i>That a final report be brought back to Council after meeting with all stakeholders on what part of the cycleway is to be opened and when.</i></p>	<p>Copy of the Technical Feasibility and Mapping Report has been sent to all stakeholders. We are still awaiting a reply from stakeholders regarding a meeting to discuss the next options for the cycle trail.</p>	
<p>5.4 New Zealand Fire Service: Section 15 Agreement with Kaipara District Council</p> <p>Resolved McEwing/Harding</p> <p><i>That the opportunity by the New Zealand Fire Service to enter into an Agreement under Section 15 of the Forest and Rural Fires Act 1977, be declined; and</i></p> <p><i>That Council enters into discussions with the New Zealand Fire Service to identify areas that may be mutually acceptable to both parties in a formal agreement.</i></p>	<p>Council is in discussions with the New Zealand Fire Service.</p>	<p>Fiona Vessey</p>
<p>5.6 Dargaville Community Cinema Charitable Trust: Draft Agreement</p> <p>Resolved Linton/Harding</p> <p><i>That Council authorises Deputy Mayor Geange, Councillors McEwing and Wade and the Chief Executive to re-draft Plain English agreement, dated 21 December 2010, proposed by the Dargaville Cinema Charitable Trusts; and</i></p> <p><i>That Council authorises the Chief Executive to sign it on behalf of Council once it is completed to the satisfaction of all parties.</i></p>	<p>Waiting on information from the Dargaville Community Cinema Charitable Trust – Business Plan.</p>	<p>Brenda Polwart</p>

<p>5.7 Stock Droving: Ararua Road, Ararua</p> <p>Resolved Geange/Harding</p> <p><i>That Mr and Mrs Langridge of Ararua Road, Ararua, be requested to meet the costs of survey and engineering investigations to establish the feasibility of forming a stock race on the verge of Ararua Road so as to minimise the impact of livestock on the sealed carriageway.</i></p>	<p>Mr and Mrs Langridge will be advised of this decision and we are awaiting their response.</p>	<p>Mark Vincent</p>
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<p>23 March 2011: Ordinary Council Meeting</p>		
<p>5.1 Council Decision-making Function for Resource Consents Requiring Hearings</p> <p>Resolved Geange/Larsen</p> <p><i>That in accordance with s34 of the Resource Management Act 1991, Council appoints a panel of Independent Commissioners, any one of whom will act on Council's behalf in determining resource consent applications which require a Hearing in terms of Council's delegations. Unless specifically requested otherwise by a party to an application, the independent Commissioner will be assisted by a Councillor selected from a panel of three Councillors. The independent Commissioner will chair the Hearing Panel when not sitting alone.</i></p> <p><i>That the interim arrangement for Hearings is to continue until membership of the respective Panels has been formalised.</i></p>	<p>Expressions of Interest are still to be called for the Commissioner role.</p> <p>A submission made to the Draft Annual Plan has resulted in the fees schedule being amended in light of this decision.</p>	<p>Mark Vincent</p>

<p>5.3 Kauri Coast Community Pool Financial Position</p> <p>Resolved Larsen/Geange</p> <p><i>That Council identifies all shortfalls in funding including delay costs, operational issues, additional expenditure and reports back to Council with all available options for funding these, and,</i></p> <p><i>That Council requires the Kauri Coast Community pool Trust to submit a repayment programme to Council for approval in order to repay the \$169,581 for client supplied items to the Kaipara District Council, and,</i></p> <p><i>That Council requires the Kauri Coast Community Pool Trust to report back to Council at its meeting to be held 27 May 2011 on the shortfalls, available options for funding these and how the Trust proposes to repay the \$169,581 for client supplied items.</i></p> <p><i>That the Kauri Coast Community Pool Trust reports to Council on the issues raised in the Community Spaces Manager's report dated 17 March 2011, namely the need for a windbreak, sheltering the hydrotherapy pool and the operating costs and revenue as compared to the business plan.</i></p>	<p>Update will be provided in July's Chief Executive Report.</p>	<p>Community Spaces Manager</p>
<p>8.2 EcoCare Complaint: Request for Independent Review</p> <p>Resolved Larsen/Geange</p> <p><i>That Council receives the advice of Bell Gully dated 4 March 2010, that was circulated with the Chief Executive's report titled 'EcoCare Complaint: Request for Independent Review' dated 15 March 2011; and</i></p> <p><i>That Council notes the advice in relation to the Rates Assessment notice and that this has been remedied; and</i></p>	<p>Further report to July meeting.</p>	<p>Jack McKerchar</p>

<p>That Council notes the advice of the Minister of Local Government received by Council on 7 February 2011; and</p> <p>That Council commissions an independent review of the Mangawhai Wastewater rating in a manner agreed between Council and the complainants, Mr Clive Boonham, Mr John Dickie and the Mangawhai Residents and Ratepayers Association in accordance with 06 January 2011 meeting, and,</p> <p>That Council asks for a formal agreement from Mr Clive Boonham, Mr John Dickie and the Mangawhai Residents and Ratepayers Association that they will accept the findings of the independent review.</p>		
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27 April 2011: Ordinary Council Meeting		
<p>1.3 Public Excluded Council items</p> <p>Resolved Linton/Sutherland</p>		
<p>5.3 Kaiwaka War Memorial Hall Toilet</p> <p>Resolved Geange/Blackwell</p> <p>That the development of a new public toilet facility on the Kaiwaka War Memorial Hall site be approved by Council, subject to there being the same facility available for both men and women as currently exists; and</p> <p>That final quotes for the construction of this facility be brought back to Council once known for approval before proceeding with construction; and</p> <p>That a lease for the agreed site be entered into with the Kaiwaka War Memorial Hall Committee for the new public toilet facility.</p>	<p>Refer to minutes from Ordinary Council Meeting of 22 June 2011.</p>	<p>Stephen Soole</p>

<p>5.5 Freedom Camping Bylaw</p> <p>Resolved Geange/Sutherland</p> <p><i>That Council receives the information on freedom camping; and</i></p> <p><i>That Council looks into gaining funding from the Motor Caravan Association for the strategic placement of dump stations in the District.</i></p> <p><i>That freedom camping be work shopped with Council to give direction for the development of a Statement of Proposal on freedom camping that meets the needs of the Kaipara District.</i></p>	<p>Referred to Operations Manager to progress further.</p>	<p>Stephen Soole</p>
<p>5.6 Integrated Kaipara Harbour Management Group: Integration at a Governance Level</p> <p>Resolved McEwing/Harding</p> <p><i>That Council enters into discussions with Te Uri O Hau Ngati Whatua and Ngati Whatua Nga Rima O Kaipara Trust about the Integrated Harbour Group at a Governance level.</i></p>	<p>Mayor to report on this.</p>	<p>Mayor Tiller</p>
<p>25 May 2011: Ordinary Council Meeting</p>		
<p>4.1 Te Kopuru Hall: Endowment Status</p> <p>Resolved Larsen/Sutherland</p> <p><i>That Council, following legal advice, notes it holds the Te Kopuru Coronation Hall property for the purpose of a community hall and holds the property 'in trust' for such purpose, and that Section 140 of the Local Government Act 2002 applies to this sale and that the provisions of the Public Works Act do not; and</i></p>	<p>Completed.</p>	<p>Stephen Soole</p>

<p><i>That for the purposes of the Council resolution dated 25 June 2010 where Council requests land tenure be satisfactorily resolved, the Te Kopuru Coronation Hall be sold to the Te Kopuru Hall Society Incorporated under the authority of and in accordance with the processes set out in Sections 140 and 141 of the Local Government Act 2002; and</i></p> <p><i>That the purchase price grant of \$75,000 provided for in Council's 25 June 2010 resolution be applied, for the purposes of compliance with Section 140(4)(b) Local Government Act 2002, as 'the proceeds of sale' for the purpose of enabling the Te Kopuru Coronation Hall to continue to be used as a community hall; and</i></p> <p><i>That an encumbrance instrument in favour of the Council be registered against the title of the Te Kopuru Coronation Hall property to ensure the continuance of the use of the property as a community hall in accordance with the Trust under which the property is held.</i></p>		
<p>4.2 Sale of Council Land: 20 and 22 Gordon Street, Dargaville</p> <p>Resolved: Blackwell/Wade</p> <p><i>That Council continues to market 20 Gordon Street, Dargaville (all DP4611) and 22 Gordon Street, Dargaville (all DP 11540 Sec 23 SO 44125) for sale, and</i></p> <p><i>That the Chief Executive be delegated to finalise the agreement details and this comes back to Council for consideration and</i></p> <p><i>That the Council-owned land at 20 Gordon Street, Dargaville (all DP 4611) and 22 Gordon Street, Dargaville (all DP 11540 Dec 23 SO 44125) be investigated for redevelopment for social and elderly housing and that this information come back to Council for consideration.</i></p>	<p>Properties are in the hands of the Real Estate Agents. An offer has been received and is in the hands of the Chief Executive for consideration.</p>	<p>Stephen Soole</p>

<p>4.6 Genetic Engineering: Update</p> <p>Resolved Geange/Harding</p> <p><i>That Council invite Dr Kerry Grundy, Convenor of the Working Party to present an update on Genetic Engineering current status; and</i></p> <p><i>That Council continues to support the precautionary approach and continue to monitor other Working Party council members in their actions in this regard; and</i></p> <p><i>That Council provides the Working Party with directions as to its vision of the Inter-Council Working Party's future functions and Kaipara's representation.</i></p>	<p>To present Workshop at July Council Meeting.</p> <p>Completed.</p> <p>Can be completed once the above presentation has taken place.</p>	<p>Barbara Ware</p>
<p>4.7 Lease of Foreshore Reserve: Brett Taylor, Whakapirau</p> <p>Resolved: Harding/McEwing</p> <p><i>That Council works with Mr Brett Taylor to assist him in finding solutions to the ownership/use issues around the Kaipara Dairy Factory on Whakapirau Wharf and that the potential solutions are brought back to Council for its consideration.</i></p>	<p>Council's solicitor has offered a way forward. Discussions are now underway with Mr Taylor.</p>	<p>Mark Vincent and Stephen Soole</p>

<p>22 June 2011: Ordinary Council Meeting</p>		
<p>5 Policy</p>		
<p>5.1 Fees and Charges</p>	<p>Completed.</p>	<p>Graham Pollard</p>
<p>6.3 Proposed District Plan Variation 1 – Landscapes: Acceptance of late Further submissions</p> <p>Resolved: Blackwell/Linton</p> <p><i>That Council accepts late further submissions to the proposed District Plan Variation 1 – Landscapes up until 22 June, after which late further submissions will no longer be accepted.</i></p>	<p>Completed.</p>	<p>Glennis Christie</p>

<p>6.4 Rates Resolution 2011/2012</p> <p>Resolved: McEwing/Mayor</p>	<p>Completed.</p>	<p>Paul Cresswell</p>
<p>6.5 Civic Assurance Annual General Meeting Wellington 24 June 2011</p> <p>Resolved: Geange/Sutherland</p>	<p>Completed.</p>	<p>Glennis Christie</p>
<p>6.6 Regional Policy Statement Mapping Project</p> <p>Resolved: Sutherland/McEwing</p> <p>That the Regional Policy Statement Mapping Project information be brought back to the 27 July 2011 meeting as two separate reports.</p>	<p>Completed.</p>	<p>Glennis Christie</p>
<p>6.7 Electoral Officer Appointment</p> <p>Resolved: McEwing/Sutherland</p>	<p>Completed.</p>	<p>Glennis Christie</p>
<p>6.8 Road Legalisation: 178 and 605 Baldrock Road, Kaiwaka</p> <p>Resolved: Linton/Geange</p> <p>That Council compensates:</p> <p><i>Robert William Hastie, Deborah Lynne Hastie and Warner David Cullen \$3,830 excluding GST for a total of 2,459 square metres of land for road, being Section 2 SO 438723 and Section 3 SO 438723 who own 178 Baldrock Road, Kaiwaka; and Alan Charles Collins and Sharron Caitcheon \$4,180 including GST for 1,672 square metres, being Section 7 SO 438723 at 605 Baldrock Road, Kaiwaka for land taken for roading due to improvements on Baldrock Road, Kaiwaka</i></p>	<p>Compensation paid to parties in July 2011. Papers will be sent to the Chief Executive for signing.</p>	<p>Hugh Hulse</p>

<p>6.9 Road Stopping and Legalisation: Intersection of Tinopai and Metcalfe Road, Hukatere</p> <p>Resolved: Blackwell/Linton</p> <p><i>That Council stops 111 square metres of road being Section 1 SO 443288 and swaps this for Section 2 SO 443288 being owned by Thomas Fennessey Beazley at the intersection of Tinopai and Metcalfe Roads, Hukatere</i></p>	<p>Matter is progressing with Crown Property Services.</p>	<p>Hugh Hulse</p>
<p>6.10 Road Legalisation: Paparoa-Oakleigh Road, Paparoa, Choiceland Farms</p> <p>Resolved: Sutherland/Geange</p> <p><i>That Council compensates Choiceland Farms Limited \$1,500, plus GST if any, for two pieces of land 17 square metres, being Section 3 SO 422811 and 903 square metres, being Section 4 SO 422811 of land required for road on Paparoa-Oakleigh Road, Paparoa</i></p>	<p>Papers with the Chief Executive for signing, the matter is progressing as planned.</p>	<p>Hugh Hulse</p>
<p>6.11 Dargaville Wharf Pontoon and Waka Ama Club</p> <p>Resolved: Harding/Wade</p> <p><i>That the Kaipara District Council supports the proposal by the Waka Ama Club to reinstate the pontoon at the Dargaville Wharf; and</i></p> <p><i>That Council staff, along with representatives of the Waka Ama Club, investigates further the best pontoon option for the Dargaville Wharf; and</i></p> <p><i>That the preferred option, funding options and costs be brought back to Council at its August 2011 meeting.</i></p> <p><i>That the Waka Ama Club be asked to show evidence that other avenues of funding are also being pursued.</i></p>	<p>Community Spaces Manager has been made aware of this project and will report to the August Council meeting.</p>	<p>Thomas Patterson</p>

<p>6.12 Engineering Standards 2009: Review</p> <p>Resolved: McEwing/Geange</p> <p>That Council adopts the revised Kaipara District Council Engineering Standards 2011 by making the following changes</p> <p>“5.1.1 4 Amended to 8</p> <p>8.2 (a) Water supplies to all developments shall meet the requirements of the Building Act</p> <p>(b) New clauses:</p> <p>(iii) Be adequate for fighting purposes in accordance with NZ Fire Service’s Code of Practice SNZ PAS 4509:2008</p> <p>(iv) Meet the requirements of the New Zealand Drinking Water Standards.”; and</p> <p>That the Kaipara District Council Engineering Standards 2011 be reviewed in 2012.</p>	<p>MWH are progress this and making amendments per Council request.</p>	<p>Hugh Hulse</p>
<p>6.13 Department of Conservation’s Kauri National Park Proposal May 2011: Kaipara District Council Submission</p> <p>Resolved: Sutherland/Geange</p>	<p>Completed</p>	<p>Glennis Christie</p>
<p>6.14 Comes Road, Mangawhai: Opening</p> <p>Resolved: McEwing/Sutherland</p> <p>That Comes Road, Mangawhai, be open to Class 1 restricted traffic; and</p> <p>That Council erects restricted signs in accordance with the MWH Ltd report, received by Council on 16 June 2011, and one pair of agreed warning signs; and</p> <p>That maintenance will be to existing standards and become Kaipara District Council responsibility</p>	<p>This matter is progressing with signage and advertising underway.</p>	<p>Hugh Hulse</p>

<p>6.15 Strategic Plan for Kaipara Libraries 2011</p> <p>Resolved: Sutherland/Harding</p> <p><i>That Council adopts the recommendations of the Strategic Plan for Kaipara Libraries, and incorporates the recommendations into Council's Long Term Plan for consultation with the community.</i></p>	<p>Corporate Services Support Manager has been made aware of this project and will report to the August Council meeting.</p>	<p>Brenda Polwart</p>
<p>6.16 Warrant of Appointment: Dog Stock and Noise Control Officer and Parking Warden and Delegation of Future Appointments to Chief Executive</p> <p>Resolution One, Two and Three</p> <p>Resolved: Harding/Blackwell</p>	<p>Completed.</p>	<p>Graham Pollard</p>
<p>9 Public Excluded</p>		
<p>9.1 Potential Claim against Council</p> <p>Resolved: Sutherland/Harding</p>		
<p>9.2 Verano Properties Limited: Overpayment of Development Contribution</p> <p>Resolved: Geange/Harding</p> <p><i>That Council confirms payment of interest \$11,446.49 plus the applicable daily interest rate on the overpayment of development contributions by Verano Properties Limited on the basis of the formula in the letter dated 17 May 2011 from Alan Dormer on their behalf, and also to payment of \$5,640 in contribution to their legal fees as set out in that letter.</i></p>	<p>This is completed. Payment has been organised.</p>	<p>Graham Pollard</p>

9.3 EcoCare Complaint: Request for Independent Review Update		Glennis Christie
9.4 Developer Sewer Issues, Northcoast Developments Ltd Mangawhai Wastewater Resolved: Tiller/Geange <i>That Council pursues Option 1, continue to negotiate with Northcoast, but should this not achieve agreement by 31 July 2011 Council proceeds with Option 2 and build an alternative route to service Stages 1 -4.</i>	Completed.	Jack McKerchar