

## Chief Executive's Report:

Wednesday 27 April 2011

### Introduction

This month there are three parts to the report

Part One           Activities Report

(a) Summary of Activity

(b) Looking Forward

Part Two           Organisational Monitoring

(a) Dashboard

Part Three        Council's 2010/11 Monthly Financial Report

As at 28 February 2011



# Part One: Activities Report

## a) Summary of Activity

### 1 Highlights

#### 1.1 Lifting Kaipara Districts Roads to New Heights

Kaipara District Council has an extensive road rehabilitation programme for the 2010/11 construction season which encompasses over twenty individual construction sites at a cost of \$3.53 million.

One of the more interesting projects, from an engineering perspective, currently underway is the Waihue, Karaka and Pukehuia Roads Road Rehabilitation Project, valued at \$1.1 million. Like most projects of this type it includes activities such as road shoulder widening, pavement strengthening using lime stabilising techniques and many other minor improvements to make the road stronger, safer to travel on and a more comfortable ride for the motorist.

Of particular interest to residents of Pukehuia Road was the installation of large concrete box culverts (2.5m x 2.5m) into the Pukehuia Stream to replace the old undersized rusty culverts. Due to the site constraints a large 100 tonne crane was used to lift the 16 seven tonne culvert units into the new stream bed. With careful planning the Transfield Services project team successfully unloaded the fleet of transporters with minimal disruption to the motorist or local residents as shown in the photos below. The total project is programmed for completion by the end of April.



**Pukehuia Road Culvert Installation**

## 1.2 Normanby Street Makeover

Motorists travelling through Dargaville over the last few months will have encountered a lot of road work activity on Normanby Street (State Highway 12). On occasions the entire street has been closed and motorists detoured around the back streets while construction crews go about repairing the various road defects. You will be pleased to know this minor inconvenience has been for a good cause.

NZ Transport Agency is planning a main street makeover of Normanby Street during April. The makeover project involves the unique use of chip seal colouring to change the appearance of the road which gives the impression of the road width as reduced. Dacite chipseal, which has a white colouring, is used for the parking areas and a dark charcoal coloured bitumen pre-coated chipseal is used to resurface the driving lane areas.

The main purpose is not only to enhance the aesthetics or road vista as can be seen in the before and after graphics below, but to improve the safety of parking vehicles and to reduce the speed of the through traffic.

The makeover work is funded by the NZ Transport Agency and is programmed to commence after the current water main renewal project planned for early April is completed.



## 1.3 Kaipara's Library Manger to Play Part in Shaping Digital Futures

Paula Guy Stuve has been appointed to the Aotearoa People's Network Kaharoa Board (as a representative of the Association of Public Libraries Aotearoa) which provides free internet in New Zealand. Hundreds of libraries and their communities around New Zealand enjoy free internet thanks to Aotearoa People's Network Kaharoa and the service is also being piloted in Marae. The Board's focus is on strategic direction and governance for Aotearoa People's Network Kaharoa, so it will certainly be an

interesting, challenging role. The Aotearoa People's Network Kaharoa has done an amazing job in providing internet access to the digitally-disadvantaged, but there is still a lot of scope for this to go even further, so it is an exciting time to be involved. There are only three positions on the Board for representatives from public libraries and it is an indication of the quality and vision of our Library Manager that she has been selected for this opportunity which comes at no cost to Council

#### 1.4 Jervois Road Water Main Replacement Project

You may have noticed the long blue pipes which appeared almost over night in a wee pile at Selwyn Park. If you want to know the reason for their appearance - read on.

Dargaville has a number of old asbestos water mains which are progressively being replaced each year as funds provide. This work is undertaken as part of Council's Assets Management Planning. Asset Management Plans are renewed three yearly and projections are done over a 10 year cycle. The pipes being replaced were installed in the early 1960's. As with age, things wear out, and pipes are no exception.

Jervois Street water main renewal project is one of the major water main projects underway this construction season. Works of this size and nature are undertaken in a staged approach. By staging works, Council can keep rating levels on an even keel and not cause spikes in funding requirements for ratepayers.

This is the fourth stage of the Normanby Street / Jervois Street water main replacement programme which ultimately will eliminate the continual disruption, which causes, on average seven main breaks per annum, to both residential and commercial consumers in the area.

Outside their front gate local residents will have observed a hive of activity as contractors Fulton Hogan replace the old 150mm diameter asbestos pipe with a more environmentally compliant high pressure pipe. The lifespan of this pipe is expected to exceed the lifespan of the pipes being replaced.

The 1.7 kilometre pipe renewal project, costing \$407,000, started in early April and is planned to finish in late May.

#### 1.5 Cyclone Wilma Learning's Implemented

Both local authority and regional emergency services and systems were stretched to their limits and beyond as they responded to the various emergency calls during the January Cyclone Wilma event. Emergency preparedness and response is an important activity for any council and this has been acutely reinforced by the events in Christchurch.

Our review of the Cyclone Wilma response carried out in conjunction with the Northland Regional Council Civil Defence Coordinator, Graeme McDonald, found the event was far more intensive than originally forecast and that regionally resources were at their limits and that communication between the various councils and the Regional Council needed to be more aligned.

On the ground dedicated Kaipara resources had performed very well considering the magnitude of the cyclone but there were still communication protocols which could be improved to bring it in line with Regional systems. As result of the review Kaipara District Council has now implement new operational procedures to deal with emergency events. These new procedures are designed to improve the

communication across the region so the Northland Regional Council Civil Defence gains a better appreciation of the wider regional events. With this knowledge they can allocate resources and support to Kaipara District and other councils.

## 1.6 Harding Park

Pou Tu O Te Rangi / Harding Park is one of Dargaville's premier reserves, a treasured open spaces alive in historic value, the heart of Dargaville. Reserves are an essential part of any district, encouraging relaxation and recreation which provide a priceless contribution towards strengthening the fabric of our communities.

Council recognises the importance of enhancing, developing and protecting our reserves and open spaces as they add significant value to all of our community well-beings and our native biodiversity. Therefore Council is now in the final stages of developing the Pou Tu O Te Rangi / Harding Park Draft Reserve Management Plan.

This Plan is the first step in a long road to providing better management of Pou Tu O Te Rangi. It aims to capitalise on the natural assets of the Park and to guide and direct the management of the Park for all to enjoy now and into the future.

The Draft Reserve Management Plan will be released for consultation next month and an evening to discuss the Plan will be held at the Lighthouse Function Centre on Tuesday 7 June 2011. This meeting gives people an opening to share their thoughts and ideas or simply ask some questions. Its also provides an opportunity to get involved in something that is important to you.

Pou Tu O Te Rangi / Harding Park belongs to everyone so everyone is welcome.

The Plan is hoped to be finalised by September 2011.

## 1.7 New Public Toilets in the Pipeline

Work on the replacement of existing Public toilets at Omamari and Maunganui Bluff is processing well.

Initial work to determine the status and condition of the ground has been completed and documents for the tender process are well advanced. The preferred tender process will get underway in late April, recommendation to Council in May with construction in June, all going to plan.

Being that the sites are of a coastal nature construction throughout the winter months is not seen as a major issue and in fact of benefit as there will be minimal disruption to community and visitors over this time. Completion is planned well in advance of the summer holiday period.

Initial investigation work is underway on the Chases Gorge toilet facility. Council staff are working alongside the Baylys Beach Surf Lifesaving service to determine whether a toilet / club facility can be part of this investigation process.

A new toilet site is also part of the Mangawhai Park Reserves Management Plan process which now has found traction .

Expressions of interest, including interviewing prospective companies for the development of the Reserve Management Plan, is now complete. An item will be coming to next month's Council meeting regarding this matter.

## 1.8 Fagan Place – Social Housing

With the 10 new units at Fagan Place, Mangawhai now completed 8 tenants from the old units have decided to grab the opportunity to live in the lovely new accommodation. With 8 of the 24 Council units empty this was seen as to good an opportunity to miss to undertake some much needed upgrading to bring the standard of the old units up a little. The work which will be done in stages by the end of April 2011 from within existing budgets and will see two units having new carpet, one unit new kitchen cupboards and four units will have their exteriors painted. While of a minor nature, a little goes a long way. This work will help improve the comfort of the people within these units, which they call home. This work also helps to extend the life span of the units themselves and as tenants charge and move, further minor works are planned to be carried out.

## 2 Contracts

The programme of works is well underway with carry over projects continuing to be completed and new projects also underway for roading, slip repairs and stormwater works.

### 2.1 Kaipara's Future – Working Together 2009/19 Projects

#### 2.1.1 Active Projects

Contract	Project Name	Project Status	Physical Works Start Due	Physical Works Completion Due
<b>Sealed Road Pavement Rehabilitation(SRPR) Projects (aka AWPT)</b>				
<b>Pavement Rehab Projects 2010/11</b>				
647	Moir Street East, Molesworth	Construction underway Commenced with stormwater works	Feb 2011	June 2011
660	Wintle Street	Deferred until 2011/12		
663	Kaiwaka Mangawhai Road	Construction underway	Feb 2011	May 2011
664	Pahi Road, Paparoa Oakleigh	Construction 55% complete	Nov 2010	April 2011
665	Karaka, Pukehuia and Waihue Roads	Construction 60% complete	Nov 2010	May 2011
690	Arapohue	Tender closed 10/03/11 Being evaluated		
<b>Pavement Rehab Projects 2009/10</b>				
619	Pahi Road - 2 sites	Construction 98% complete	Jan 2010	March 2011
623	Tokatoka, Ararua and Notorious West Roads	Construction 98% complete	Jan 2010	March 2011
<b>Wastewater Related Road Projects</b>				
646	Wonderview Road	Construction 95% complete	Nov 2010	April 2011
<b>Seal Extension 2010/11 Intersection Sealing</b>				
653	Paparoa Station Causer and Wairere Road Intersection	Tender closed 10/03/11 Evaluation completed		

Contract	Project Name	Project Status	Physical Works Start Due	Physical Works Completion Due
638	Turkey Flat – Spur Road	Tender being evaluated		
<b>Seal Extension Projects 2009/10</b>				
631	Tara Road	On Hold ( NZTA Funding Deferred)		
632	Arapohue Road	Design proceeding (NZTA Funding Deferred)		
<b>KDC Bridge Replacement Programme 2009/10</b>				
635	Batley Road	Construction 95% complete	Nov 2010	March 2011
665	Pukehuia Road Culvert	Construction 60% Complete	Nov 2010	April 2011
659	Central Road – Bridge 47	Construction underway		July 2011
<b>KDC Minor Safety Projects 2010/11</b>				
668	Lawrence Road sight benching of curves	Tender closed / Evaluated ready for recommendation		
669	Aranga Road, Corner Easing	To be investigated		
671	Moir Street (Tara Road) Footbridge	Going to tender.		
<b>KDC Minor Safety Projects 2009/10</b>				
634	Oruawharo Road (realignment)	Design in progress – land take options		
637	Kaiwaka /Mangawhai intersection Tara Road	Tender closed / Evaluated ready for recommendation		
663	Garbolino / Kaiwaka Mangawhai (intersection improvement)	Evaluating tenders	March 2011	May 2011
<b>RDF Projects 2010/2011</b>				
673-KA8	Tinopai Road Rehabilitation	Construction complete, As-builts required	Nov 2010	April 2011
598-KA7	Tinopai Road Rehabilitation	Construction 10% complete	Jan 2011	April 2011
674-KA1 & KA2	Pouto Road Rehabilitation	Construction 40% complete	Jan 2011	April 2011
677-KA10	Tinopai Road Rehabilitation	Construction 5% complete	Feb 2011	April 2011
679-KA6	Tinopai Road Rehabilitation	Construction underway	Feb 2011	April 2011
678-KA4	Trounson Park Road Rehabilitation	Awarded	April 2011	
683-KA9	Chadwick Road (modified from Tinopai Road)	On hold		

Contract	Project Name	Project Status	Physical Works Start Due	Physical Works Completion Due
<b>Stormwater Projects 2010/11</b>				
688	Dargaville W/main renewals Gordon Street	Awarded	April 2011	May 2011
689	Dargaville W/main renewals Victoria Street	Deferred 2012 construction season		
<b>Stormwater Projects 2009/10</b>				
606	Dargaville Stormwater: Gordon Street and Montgomery Avenue	Work 85% complete	March 2010	April 2011

### 2.1.2 Practical Completion Issued

None of the 2009/2019 Kaipara's Future - Working Together projects had their Practical Completion Certificate issued.

Contract	Project Name	Project Status	Work Finished PCC Issued	Contract Finished DL Ends
<b>Storm Water Contrats</b>				
601	Mangawhai: Moir Street East (piping open drains) from Molesworth Drive to outlet	PCC issued – in DLP	5 May 2010	4 May 2011
603	Mangawhai Stormwater Pipe Supply (for Contract 601)	PCC issued – in DLP	23 Aug 2010	23 Aug 2011
625	Mangawhai: Molesworth Drive Pearson to Old Waipu Road (Piping of open drains)	PCC issued – in DLP	20 May 2010	20 May 2011
651	Dargaville: Cobham Avenue	PCC issued – in DLP	20 May 2010	20 May 2011
<b>Emergency Works and Slip Repairs</b>				
612	Tinopai (3 sites)	PCC Issued – in DLP	19 April 2010	19 April 2011
613	Pukehuia Road RP18140 and 19010 Package 6	PCC Issued – in DLP	28 Oct 2010	28 Oct 2011
614	Paparoa-Oakleigh and Hook Roads, 3 sites-Package 7	PCC issued – in DLP	28 May 2010	28 May 2011
643	Huarau Road	PCC issued – in DLP	31 July 2010	31 July 2011
652	Wairere and Judd Road Slips	PCC issued – in DLP	30 Sept 2010	30 Sept 2011

## 2.2 Kaipara's Future - Working Together 2006-2016 Projects

### 2.2.1 Active Projects

Contract	Project Name	Project Status	Physical Works Start Due	Physical Works Completion Due
<b>KDC Wastewater 2007/08</b>				
684	Dargaville Pond Desludging	Commenced	March 2011	May 2011

<b>Water / Wastewater Projects 2009/2010</b>				
<b>661</b>	Maungaturoto and Ruawai Water Treatment Plant Upgrade	Commenced	March 2011	May 2011

### 2.2.2 Practical Completion Issued

<b>Contract</b>	<b>Project Name</b>	<b>Project Status</b>	<b>Work Finished PCC Issued</b>	<b>Contract Finished DL Ends</b>
<b>KDC Bridge Replacement Programme 2006/07</b>				
<b>604</b>	Matakohe Museum East and West (Includes Slip at RP 350)	DLP	21 Dec 2009	21 Dec 2011 Been extended to 2 years
<b>KDC Slip Repairs 2008/09</b>				
<b>615</b>	3 Sites at Mangawhai, Bickerstaffe and Garbolino	DLP	26 Nov 2010	26 Nov 2011 Sep portion 2
<b>KDC Pavement Rehabilitation 2009/10</b>				
<b>620 (Includes 621)</b>	Tinopai Road Trounson Park Road	DLP	28 Oct 2010	28 Oct 2011
<b>624</b>	Waihue, Tangowahine Valley and Pukehuia Roads	DLP	16 April 2010	16 April 2011

- Practical Completion Certificate (PCC): Is the date when the works can be used for their intended purpose. Depending on the contract type, site reinstatement may occur before or after this date.
- Defects Liability Period (DLP): After PCC is issued, Council usually then requires the contractor to look after the works for a further period of one year.
- Contract Complete / Retention Released (CC/RR): At the end of the Defects Liability Period, Council will inspect the works and require any apparent defects to be repaired before finally signing the Defects Liability Certificate. Once the Defects Liability Certificate is issued Council will release all Retentions and the contract is complete.

## 3 Rooding

### 3.1 Road Safety

The road toll for Kaipara currently stands at 0. This compares with 1 for the same time last year.

The Northland Road Safety Committee met at the end of March at the Northland Regional Council in Whangarei. An interesting workshop was presented by Brad Flower from Coastline Roadmarkers Limited and the work that they are undertaking in regards to 3D graphics on roads for motorists (please see example on the next page).

## 3D Linemarking



- A standard MOTSAM 50 sign next to a 3D version in Whangaparaoa
- Over 40 installations on local roads throughout Auckland, Taranaki and Canterbury

The Road Safety Coordinator reports that high school students from Otamatea High School and Ruawai College attended the Students Against Drunk Driving workshop held at the ASB Stadium Whangarei in March.

### 3.2 Stock Underpass Policy – Update

Due to an increasing amount of interest from the farming sector, Council has found it necessary to develop a policy for the installation of Stock Underpasses on Council roads. As interest increases, farmers are approaching Council to see if there is any type of assistance or subsidy available towards the installation of these.

Council has, until recently, provided limited assistance in the form of resealing the affected road after the installation of an underpass.

Staff have been developing a policy for the administration of applications by interested parties for Council assistance. Along with the policy staff are developing application forms, a process and procedure once an application has been made and how the process will be implemented and administered.

Developing a policy has identified a number of key areas that will require more work. These include fully scoping all options, the advantages and disadvantages for Council, the impact of new National Code of Practise for Utilities Access to the Transport Corridor, but a tentative date in May has been set aside to workshop the completed policy with Council

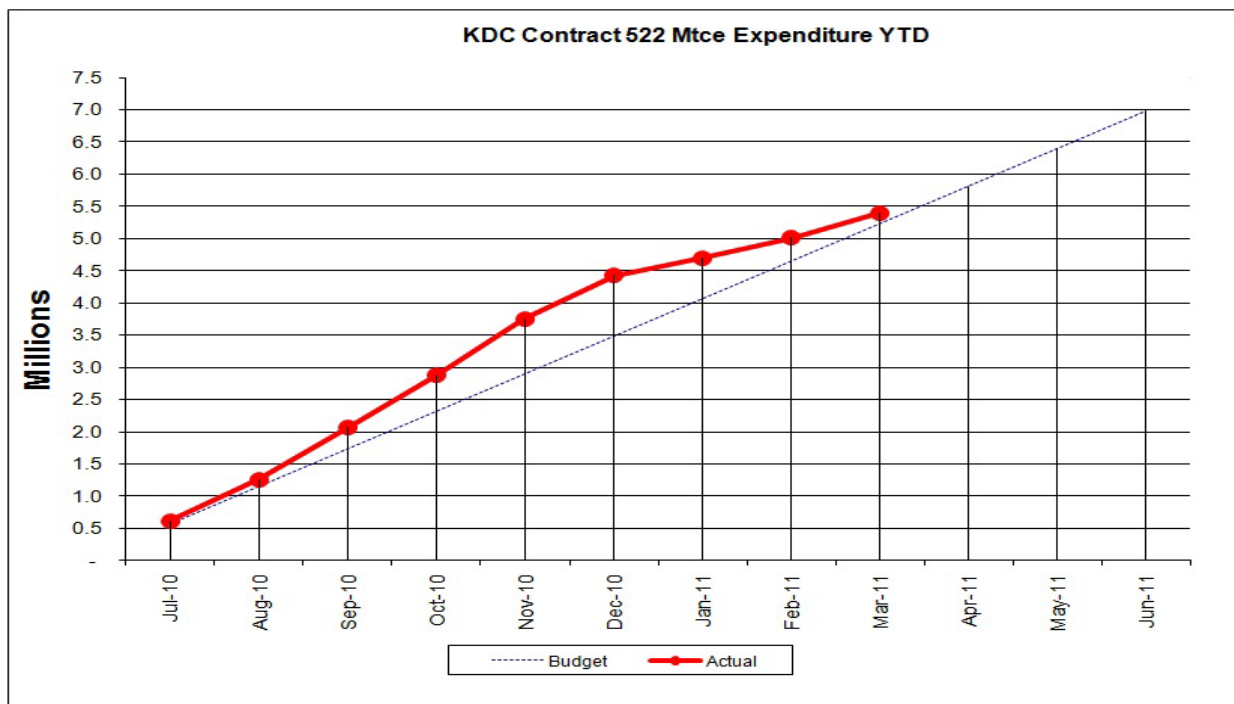
### 3.3 Roothing Operations and Maintenance

#### 3.3.1 Maintenance Contracts

*Network* Overall the network is in reasonable condition. All easily repairable slips have been cleared  
*Condition* and others marked out and referred for geotechnical investigation. The most recent weather event of forecast heavy rain combined with king tides fortunately passed without problems.

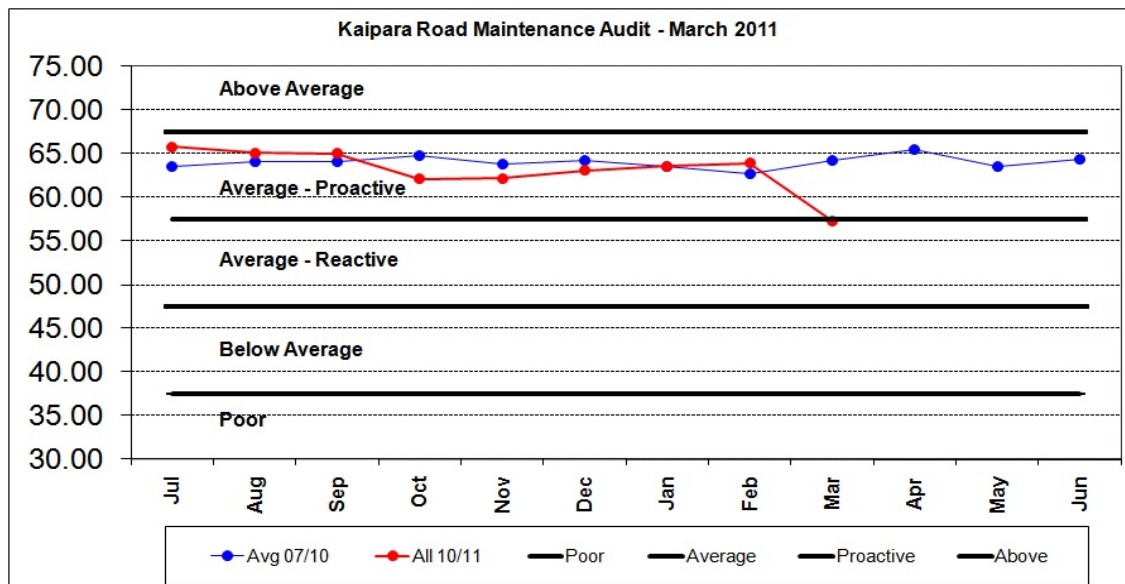
- Unsealed Pavements*    The unsealed network is in poor condition. The drought over December/January meant heavy grading to reshape the road crossfalls was deferred. When the rains made grading a suitable option again in February/March, the contractor did not use a sufficient number of graders to catch up. Heavy scattered rain then caused potholing and ponding on many unsealed roads providing a poor surface for motorists, resulting in many complaints. At the direction from the Roothing Engineers the contractor has increased the number of graders now working on the network.
  
- Sealed Pavement*        Potholes and edge breaks are routinely repaired. We will carry out another seal repair cycle in April.
  
- Drainage*                Satisfactory budgets have allowed drain cleaning and culvert replacements/extensions to proceed in both areas.
  
- Vegetation Control*    Recent rain and warm temperatures are still causing a growing spurt. The Contractor is currently mowing alongside the sealed roads district wide. Spraying unsealed roadsides and culverts is almost complete, and will be followed by seal edge spraying.
  
- Ordered Works*         Roothing engineers and Contractor staff are programming ordered works jobs for Autumn now we have stabilised the budget.
  
- Bridge Repairs*        The minor bridge repair programme is finished for this year. Some major works are on hold and Council's ability to undertake these in the near future will depend on its cash flow.
  
- Financial*                Tight financial control over the previous months means we are now right back on our targeted expenditure. This puts us in a good situation to start metalling and lime stabilising roads before winter.

Road Maintenance Contract - Expenditure Control



**Performance Evaluation** The monthly audit has dropped from 63.6 down to 57.3, which is the lowest score recorded in the 3 years this audit has been carried out. This is mainly due to the unsealed roads component, which dropped from 61.2 to 49.6 over the month. The reason for this is discussed above in the “Unsealed Pavements” section.

### Contractor Performance - Quality Audit



#### 3.3.2 Resealing Contact 2008/11

The resealing contractor, Blacktop Construction Limited, have completed their contract within the time period.

#### 3.3.3 Pavement Marking Contract

The Pavement Marking contractor, Coastline Markers Limited, have completed the second year of their contract within the time period.

#### 3.3.4 Signs Maintenance Contract

This contract is due to end on 31 March 2011. We are currently assessing how to carry out this work over the next year.

### 3.4 Capital Works Roding

#### 3.4.1 Seal Extensions

A number of contracts were planned during the current financial year, however for two contracts; Turkey Flat Road/Tatarariki Spur Road intersection and Wairere Road/Causer Road/Paparoa Station intersection we received only one contract tender for each job. In both cases the contractor indicated in his tender he wanted to delay starting until mid May or next season and this was deemed unacceptable. Both tenders were above the engineer’s estimate and are recommended for retender in July 2011.

Kaiwaka Mangawhai Road – Devich Road Intersection closed on 22 February, evaluated on 8 March with a 6 week construction period. This tender will be let prior to the end of March and has a tender period of 20 days weather permitting.

Mahuta Road – Notorious West Road Intersection. This contract requires Council funding approval before proceeding.

### 3.4.2 Forestry Roding and Regional Development Fund

All Regional Development Funded projects that have committed funding are either under construction or complete. The only other project that may get funding is the Chadwick Road project, but this will be decided after the wash up of all other project costs. Chadwick Road is being evaluated by Frame Group to determine whether this is the appropriate targeted section of road that logging trucks use or whether a section of Tinopai Road should be strengthened.

### 3.4.3 Community Transport Programme Projects

A demand survey to assess footpath use in the proposed location is required to secure available funding for the Kaihu footpath project. This community consultation can be completed during the Annual Plan process.

### 3.4.4 Sealed Road Pavement Rehabilitation (SRPR) (previously known as AWPT)

This work is the planned periodic replacement or restoration of strength to sealed road pavements, a renewing of the sealed road and is proceeding as programmed with the exception of Wintle Street, which is replaced by Arapohue Road.

### 3.4.5 Minor Improvement (Minor Safety Works)

All minor safety projects are proceeding and will be completed in 2010/11 year with the exception of Turkey Flat Road – Tatatatiki Spur Road intersection and Wairere Road – Causer Road – Paparoa intersection discussed earlier.

### 3.4.6 Emergency Works and Slip Repairs

After the recent event Cyclone Wilma, which occurred on 28 January 2011, funding has been approved by NZ Transport Agency for the initial “first response” costs and the permanent repair works for 2 out of 3 slips lodged at the subsidy rate of 77%. The repair of Wintle Street slip using gabions is planned for the 2010/11 year (finishing 30 June 2011). The other site approved by NZ Transport Agency requires repair works to Mangawhai Road at (RP2250) and is planned for the 2011/12 year. The other site Garbolino Road was not successfully approved by NZ Transport Agency under the emergency works category and has been classified as a preventive maintenance site with a lower subsidy rate of 60%.

#### Cycle Wilma Breakdown

#	Road Names	Route Position	Category	First Response cost	Repair Method	Total Estimated Cost
1	Mangawhai Road	2,250	Emergency Works	\$2,000	Retain	\$235,000
2	Wintle Street	240	Emergency Works	\$8,000	Gabion baskets	\$175,000
3	Garbolino Road	1,150	Emergency Works	\$1,000	Drainage and fill	\$125,000
4	Remaining Kaipara District Council	All	First Response	\$40,000		
	<b>Total</b>			\$51,000		\$535,000
	<b>Combined Totals</b>					<b>\$586,000.00</b>

### 3.4.7 Preventative Maintenance Works 2010/11

All work is now completed that was planned under this work category for the 2010/11 year.

Since the last report Cyclone Wilma occurred on 28 January and two projects have now received funding approved from the NZ Transport Agency to reinstate the road. One project, Wintle Street slip has approval for 2010/11 year and will require local share allocation to complete it. Some of the under spending estimated in the February report for preventive maintenance is now required for the Wintle Street slip. The cost for the Council share is estimated at \$60,000. The NZ Transport Agency have also approved funding for the Mangawhai Road slip at (RP2,250) but not until 2011/12 year. The local share required for the repair works for this site is \$78,000. Any required preventive maintenance projects will now be delayed by the funding required by these two slip sites. Therefore to complete the Mangawhai Road slip the local share of \$78,000 will require rollover from the 2010/11 year to the 2011/12 year.

## 3.5 Bridge Maintenance and Capital Works

### 3.5.1 Bridge Maintenance

Contractors have completed all priority 1 and 2 bridge repairs arising from the “Non-Structural Bridge Inspections”. These were prioritised so that the more urgent works would be carried out first.

Repairs from the “Structural Bridge Inspections” have been carried out for those rated priority 1 to 2.

### 3.5.2 Bridge Replacements 2010/2011

Construction work on the Batley Road Bridge No 27 is almost (95%) complete with only minor work items and road sealing to finish. Traffic is now flowing over the newly installed box culvert units a lot more safely than the old timber decked bridge.

Central Road Bridge No 46 being constructed by GHK Piling is 30% complete to date. In the initial stage of the project the construction work is mainly on the bridge abutments, piles and adjacent concrete settlement slabs. The next stage sees the deck beams lowered into position, the rock work and earthwork then gets underway.

## 4 Wastewater and Water Supply

### 4.1.1 Operations Contract Water and Wastewater

Water systems are performing well, catchment levels have been boosted with occasional rain and are above drought management levels, six days supply from Rotu was required during this period.

Chlorine Safety Survey and recommendations have been forwarded to the maintenance contractor.

During this period wastewater systems performed well with two small blockages, one in Dargaville and one in Te Kopuru.

Design scope work for Kaiwaka wastewater discharge diffusion upgrade is underway.

### 4.1.2 Water and Wastewater Reticulation Generally

The reticulation systems have continued to perform during the period. A number of minor water main leaks

including two major breaks in Jervois Street, together with minor sewer main blockages were successfully dealt with.

#### 4.1.3 Dargaville Water Supply

Six days during this period the treatment plant was run on 50/50 Rotu / Waipapataniwha supply due to dry periods and decreasing river levels at the Kaihu Gorge. Two water main breaks in Jervois Street were successfully repaired with an isolation valve installed for continuity of supply to the area, this line is scheduled for replacement this month.

A low chlorine level was detected at Silverfern Farms meatworks although levels within the reticulation system complied within the drinking water parameters.

#### 4.1.4 Glinks Gully Water Supply

Both the treatment plant and reticulation system performed well during the month. Demand has returned to normal following the peak holiday period.

#### 4.1.5 Ruawai Water Supply

The water treatment plant performed without incident.

Water quality issues investigated within reticulation system, results indicate drinking water compliance.

Macrocarpa trees in the fall line of the soon to be upgraded treatment plant and reservoir will need felling before construction commences.

##### 4.1.5.1 Maungaturoto Water Supply

Work at Maungaturoto is progressing steadily with Prowater, the Contractor, slightly ahead of the programme. Last week the new filtration vessels were delivered onsite and installed. There have been one or two issues but these have largely been resolved in a matter of days and have not affected progress.

Foundation preparation for one of the external water storage tanks has exposed uncharted pipework at a shallow level. Investigation of the pipework has revealed a hotchpotch of new PE and old AC with at least one leak that will need to be repaired and a further suspect section of pipework encased in a large blob of mass concrete. Due to the limited space available the pipework will need be diverted. This will free up space for the new tank and present a good opportunity to remove the ongoing risk presented by the suspect pipework.

The Piroa supply has been reutilised after pump repairs

Raw water main from Cattlemount supply is showing signs of deterioration at the aerial crossing.

##### 4.1.5.2 Mangawhai Water Supply

The bore supply to the camp site continued to perform satisfactorily.

Repairs were carried out to the Olsen Avenue reservoir float control.

Wintle Street water main repair completed.

#### 4.1.5.3 Dargaville Wastewater System

One overflow reported due to rising main failure from Pump Station 1 to Dargaville treatment plant.

Edward Street – Sewer main repair following dropped stormwater line in unstable ground.

Pump Station 2 pump control modem has been replaced. The modem is used to alert the telemetry engineer that there is a fault or pump malfunction in a pump station. In this instance the modem had failed completely and was replaced.

Closed circuit television was used to locate a blockage in Normanby Street. The blockage was caused by accumulated solids in the pipe line. Typically a TV camera is feed down the pipe to view the cause of the blockage and then the maintenance drainlayers can then decide on the most cost effective means of repair. Pipes which continually get blocked are placed on an annual flushing programme or if the pipe has deteriorated significantly they would be added to the asset renewal programme.

#### 4.1.5.4 Te Kopuru Wastewater System

The wastewater treatment plant and reticulation network performed satisfactorily throughout the reporting period. Indications of high total suspended solids in the wetlands to be investigated.

#### 4.1.5.5 Glinks Gully Wastewater System

At Glinks Gully the wastewater treatment plant and reticulation system performed well and without incident.

#### 4.1.5.6 Kaiwaka Wastewater System

Further routine operation and maintenance work was carried out on the wastewater treatment plant which continues to perform satisfactorily. The reticulation system also performed without incident.

#### 4.1.5.7 Maungaturoto Wastewater System

The reticulation system and new membrane treatment plant continued to perform well with the membrane plant producing effluent of a very high standard.

#### 4.1.5.8 Mangawhai Community Wastewater Scheme

During the month of March Water Infrastructure Group again successfully operated the system achieving targets established under the contract Deed. There were no occupational health and safety issues experienced or any environmental incidents.

The Wastewater Treatment Plant performed well during March. Phosphate levels continue to remain slightly above the limit of 10 milligrams per litre. The cause of this is elevated levels in the effluent. This has been reported to the Northland Regional Council and we have not received any adverse comment regarding this. As advised previously the Plant is not equipped to reduce phosphate content. The amount of phosphate in the effluent is well below that required for the pasture. We are applying to Northland Regional Council for changes to the consent sampling point and will apply to increase allowable phosphate levels at the same time.

The odour problem at 83 Wintle Street seems to have disappeared following decommissioning of the neighbours septic tank and connection to EcoCare.

No problems were experienced with the gravity system. Grinder pump faults are being attended to as required. The service request system continues to operate effectively.

Irrigation continues except when stopped by rain. While cyanobacteria levels were high in the early part of the month toxin tests showed the water was safe to irrigate. By month end cyanobacteria levels had dropped right off, monitoring will continue until three weeks are clear.

Going into winter the dam level will be higher than desirable.

Wharehine Contractors are installing the village stormwater system and hit a minor grinder delivery line. This line was restored without problems.

## 4.2 Capital Works Water and Wastewater

A number of capital renewals projects are either underway or about to commence on site. Details are as follows.

### 4.2.1 Water Capital Works

#### 4.2.1.1 Maungaturoto and Ruawai Water Supply

Maungaturoto and Ruawai treatment plant upgrade: Detailed design and filter media testing by contractor Pro-Water continues. A HAZOP design review for Ruawai was held on 16 March. Plant pilot testing will commence 28 March. Construction work commenced at Maungaturoto on 7 March progressing well.

#### 4.2.1.2 Dargaville Water Supply

Refurbishment of Treatment Plant Building: Steady progress made during the reporting period, works now nearing completion.

Jervis Street Pipeline Renewals: Contract awarded to Fulton Hogan. Work planned to start in next two weeks.

Gordon Street Pipeline Renewals: Contract awarded to United Civil Construction Limited. Site possession was taken on 5 April

Victoria Street Pipeline Renewals: Tenders received with tender evaluation due to commence.

#### 4.2.1.3 Glinks Gully

Installation of security fencing at Glinks Gully planned for late March once camp ground has emptied of visitors.

#### 4.2.1.4 Mangawhai Water Supply

No capital renewals work being undertaken at this location.

### 4.2.2 Wastewater Capital Works

#### 4.2.2.1 Dargaville Wastewater Systems

Contract 688 Primary Oxidation Pond Desludging: Contract has been awarded to Conhur. Work was scheduled to start at the beginning of March but has been delayed. The contractor, Conhur uses specialist equipment in the desludging process and this equipment was being utilised on in Australia. A delay

occurred due to transporting the equipment to Kaipara for works.

Pump Stations 1, 2 and 3 Replacement of Aging Electrical Cabinets: Fabricating of cabinets off-site nearing completion. Installation work will require a period of dry weather to allow pumps to be shut down.

Hokianga Road Water Pipeline Renewals: Work to replace aging pipelines complete.

Hokianga Road Wastewater Pipeline Renewals: Work to replace aging pipelines complete.

#### 4.2.2.2 Kaiwaka, Maungaturoto, Glinks Gully and Te Kopuru Wastewater Systems

There are no capital renewal works currently being undertaken on either the wastewater treatment or reticulation systems at these locations.

## 5 Urban Stormwater

### 5.1 Dargaville - Gordon Street/Montgomery Avenue Stormwater Project

This project is part of the urban stormwater upgrade programme and is designed to relieve flooding problems in the area. Work to the south of Montgomery Avenue is now complete and the northern section is in progress. Unfortunately an uncharted section of an 11,000 kva power cable has caused some disruption to the construction programme. Northpower is realigning the section of cable which is in conflict with the new stormwater line and then Harrison Contracting plan to complete the work by mid April.

### 5.2 Mangawhai - Mangawhai Village Stormwater Project

Wharehine Contractors are 20% through this major \$2.5 million stormwater project which involves piping open drains in Molesworth Drive and Moir Street, Mangawhai.

Work has progressed well down Molesworth Drive to Moir Street with minimal disruption to motorists. As people will appreciate, working on these types of projects can be challenging with limited work areas and traffic delays as vehicles weave through the work zones. We would like to thank the residents and shop owners for their tolerance and understanding as work passes by their front doors or gates. Construction is expected to be complete by June 2011.

## 6 Refuse

Staff are progressing the external contracting of the Awakino Transfer Station in Dargaville. The expected date for this is 1 June 2011. Staff will be pleased when this comes to a conclusion and this will be the cause of some minor celebrations!

Along with this is the surveying and costings being undertaken for the dig out of the Hakaru Transfer Station. Contact will be made with the Hakaru Landfill Committee to discuss what Council has planned at the closed landfill.

The Northern Collection and Disposal contract is up for renewal. Staff are working through a new contract, and under the Council Procurement Strategy, this contract has an expenditure range from \$50,000 to \$200,000 and does not require being tendered in the open market. Council will approach three contractors to obtain a price to award this contract.

## 7 Land Drainage – April report for works done in February/March

### 7.1 Raupo Drainage District

The second spray round in the Raupo District has been completed. Minor re-sprays may be required prior to winter and the balance of the spray budget then used for Rice Grass eradication in the K Canal and Tramline outlet. Drains 39 and 26 will require machine weed cleaning due to invasive under water weed which cannot be sprayed.

Scala Pentameter tests have been done in the Awaroa Creek to help determine suitable sites for proposed floodgate. This information is to be forwarded to CAL Consultants for a feasibility study for the proposed project.

### 7.2 Awakino Valley Drainage District

A floodgate is presently being constructed for the Awakino Valley Drainage District and is to be installed in Drain No 5 on the Awakino Creek. The floodgate culvert is a polyethylene 6 metre corrugated tube of a 1 metre diameter. An Aluminium hinged floodgate door unit is to be clamped to the culvert. Wooden wing walls for each end of the culvert are to be constructed and the complete assembly installed this month weather permitting.

### 7.3 Mititai Drainage District.

Repairs have been completed on the Mititai floodgate in the Perreau property. Wing wall inner and outer piles have been replaced and chained back as required. Repairs have been made to the floodgate door and door frame on the box culvert. The outer wooden wing wall has had the sides repaired and a new floor installed. Spalls have been placed outside the wing wall.

### 7.4 Drain Spraying

Drain spraying has been completed in Arapohue No.1, Notorious Drain and Tatarariki No.1 and No.2.

## 8 Economic Development

### 8.1 Kaiwaka Pedestrian Underpass

There have been community plans to create a Pedestrian Underpass under the State Highway 1 bridge at Kaiwaka since 2007. This project was first proposed by Wayne Blisset but was held up because of the then "Transit Authority" plans to widen the bridge. These plans have not eventuated so the decision has been made by the community to press ahead.

This project will be lead by Wayne who will be working closely with the Kaiwaka Hall Committee and business owners in the Village. Council is keen to help facilitate this project prior to the Rugby World Cup as it is a win-win deal all around.

Pedestrian safety is the main objective along with tidying up the area around the river and providing better internal circulation around the Village.

## 8.2 Welcome Centre - Kaiwaka

Council is now seeking formal confirmation from the Northland 2011 Rugby World Cup Working Group for the Kaiwaka Hall to be the venue for the Rugby World Cup Welcome Centre. Council has received plans for the toilets and confirmation from the Kaiwaka Hall Committee that the Hall can be used for the period of the Rugby World Cup.

## 8.3 Tourism Capability Development

We have been working with accommodation and activity providers to see if we can encourage a group to become 'trade ready' so that they can benefit from co-ordinated overseas promotional support from Tourism New Zealand and Destination Northland. Increasingly tourism providers need to have an integrated wholesale marketing strategy to be included in broader international tourism activity. At the moment the Kaipara has only a couple of 'trade ready' operators in the district so we are missing out on the international wholesale market potential and thus visitor nights.

## 8.4 New team in Ruawai

The Ruawai Promotions and Development Group voted unanimously to adopt a resolution appointing a new Committee lead by Bruce Compton of Compton Engineering.

# 9 Community Facilities

## 9.1 Fagan Place - Social Housing

With the 10 new units at Fagan Place, Mangawhai now completed 8 tenants from the older units have decided to grab the opportunity to live in the lovely new accommodation. With 8 of the 24 year old units empty, Council has seen this as a perfect time to do some much needed upgrading to bring them up to a desired standard. The work will be done in stages so by the end of April, two units will have new carpet, one unit new kitchen cupboards and four units will have had the exterior painted. Both new and old units in Fagan Place remain very popular with tenants having already been organised to move in once these renovations are complete.

# 10 Planning and Reporting

## 10.1 Biodiversity Improvement Fund

The Biodiversity Improvement Fund has again been a great success with eight applications received requesting just over \$15,000 worth of funding. The Biodiversity Improvement Fund Committee will meet in early May to consider the applications and applicants will be advised of the Committee's decision by the end of May.

## 10.2 Draft Annual Plan

The Draft Annual Plan 2011/12 consultation period finished on Friday 15 April 2011. Council held 12 public meetings across the District, whereby the Mayor or a Councillor was available to talk to about any issues or concerns the public had regarding this draft. Overall the response to the meetings was relatively good and

Council is pleased with the submissions received. A full Council will be holding Hearings for the submissions on 4, 5 and 6 of May in Mangawhai, Maungaturoto and Dargaville and deliberations for the hearings will be held over a 2 day period towards the end of May. The final Plan is due to be adopted on the 8 June 2011.

## 11 Development Management

### 11.1 Monthly Monitoring Reports

The monthly reports for March of the Council's Monitoring Officer and the Building Team are attached for the information of Council (Appendix A).

### 11.2 Provision of Health and Liquor Inspection Services

At the March meeting Council resolved to seek a six month extension to the contract with Northland Health, in order to allow some more time to investigate the potential for some form of shared services arrangement. Northland Health has since confirmed that they are agreeable to such an extension.

## 12 Community Development

### 12.1 Fagan Place - Social Housing

With the 10 new units at Fagan Place, Mangawhai now completed 8 tenants from the older units have decided to grab the opportunity to live in the lovely new accommodation. With 8 of the 24 year old units empty, Council has seen this as a perfect time to do some much needed upgrading to bring them up to a desired standard. The work will be done in stages so by the end of April, two units will have new carpet, one unit new kitchen cupboards and four units will have had the exterior painted. Both new and old units in Fagan Place remain very popular so tenants have already been organised to move in once these renovations are complete.

### 12.2 Kaipara Kai Festival

Feel like something tasty for breakfast? Selwyn Park buzzed with activity on Saturday 9 April with the first ever Kaipara Kai Festival. Food stalls lined the grounds with a tantalising array of delicious treats and throngs of visitors enjoyed the brilliant autumn sunshine wandering through the stalls tempted by delicious food, lovely arts, clever crafts, tasty candy floss and more. Kids had plenty to do with bouncy castles big and small, water walkers, mini jeeps, train rides, horse and buggy rides and of course lots of fun with Circus Kumarani. For those just wanting to relax in the sun, a fantastic range of entertainment adorned the stage from bands, dancers, singer/songwriters and soloists and if you had not seen enough at Selwyn Park, Te Awa Gardens was showcasing a fantastic display of local artists. Yes the Kaipara Kai Festival was a hit with awesome weather and plenty to do for everyone.

### 12.3 Black Grace

After a leisurely day enjoying the sunshine, food, stalls and entertainment from the Kaipara Kai Festival, many continued on into the evening, pouring into the Dargaville Town Hall to experience the magic of 'Black Grace'.

Founded by Neil Ieremia in 1995, Black Grace has become one of New Zealand’s finest and most respected contemporary dance troupes. Integrating many aspects of modern dance with Samoan and South Pacific indigenous dance forms this was a performance unlike any others seen in Dargaville.

Inspired by words, lyrics, lines and verse, Black Grace performed ‘Versus’ a show created from an eclectic mix of Ieremia’s favourite pieces of music together with exciting new movement. The Town Hall was overflowing and patrons were awed by the ability, skill, speed and energy of the dancers on stage. It was a brilliant evening and another wonderful and exciting performance for Dargaville.



#### 12.4 Dargaville High School Art

Not only could you enjoy something different with Black Grace, but the Dargaville Town Hall foyer also sported some of Dargaville High School’s finest art. Created to represent “Black Grace” the exhibition was a wonderful display of some of our up and coming local artists.

#### 12.5 The River Lights Up

Black Grace finished to a rounding applause with shouts and whistles, but the night was not over yet for Dargaville. Patrons from the concert and many more strolled down to the River to watch a stunning fireworks display sponsored by the Dargaville Lions Club. Impressive showers of colour lit up the sky as they exploded from the barge slowly chugging down the River.

A beautiful end to a fabulous day!



**Photographs of the fireworks display over the Northern Wairoa River**

## 13 Emergency Management

Council resolved in July 2010 to stop a portion of road reserve for emergency purposes and establish a fire equipment depot on the road reserve. Closer investigation estimated that the cost to develop the site would be in the region of \$100,000. Based on this the Emergency Support Officer recommended that while the Council had given their approval, the cost was excessive and as such the project will not proceed. In the meantime, alternative arrangements have been made and Council stores the equipment on a private property on Hood Road.

So far this year has been a challenging one for not only emergency personnel but for all of us. Christchurch followed by the Japan earthquake and tsunami to add to the global financial meltdown.

For the emergency crews in Kaipara as well as sending support staff to Christchurch from Welfare and Building Inspectors we also had our St John's Ambulance volunteer working down there, life went on as usual with six incidents attended and two severe weather events to contend with.

Meanwhile the aftershocks continue to make life difficult for the Christchurch residents but having said that the restoration of power, water and wastewater services achieved so far has been a magnificent effort.

The Northland Civil Defence Emergency Management Group and the Coordinating Executives Group met on 1 March at Whangarei.

Paparoa Volunteer Rural Fire Force and community members attended a First Aid refresher course on 26 March with 18 participants

### March incidents attended

- 1 A rubbish fire in grass at Maxwell Road, Aratapu
- 11/12 Staff, emergency crews and contractors in readiness for the tsunami originating from Japan. A lot of effort and good practice but apart from some strange activity at sea, not much happened locally. Again, careless or thoughtless beachgoers acted as normal putting themselves and others at risk by ignoring warning signs.
- 11 House fire at Tern Point, Mangawhai
- 13 Controlled burn at Waipu escaped and threatened Waipu Forest requiring emergency crews to attend until 4.00am.
- 21 Severe weather brought a tree down on Tara Road closing it for a while to all traffic. The Wintle Street house previously exposed by a slip, was further exposed.
- 21 A fuse box fire was attended at a cowshed on Cartwright Road, Ararua
- 22 A rubbish fire on an isolated property at Puketotara, reported by a Tinopai resident as a large house fire or vegetation fire, tied up the Kaiwaka Brigade for some hours looking for the fire.

## 14 Finance

The major tasks for March included:

- Finalising the financial modelling of the Draft Annual Plan
- Pursuit of rate arrears
- Provision of information requested by Philip Jones to assist him to prepare his 'Financial Health' exercise

## 15 Meetings

I attended the following meetings:

Tuesday March 29	Whanau Ora – Kaipara Abuse Prevention
Wednesday March 30	Portfolio Holders Meeting
Wednesday April 6	District Plan – Political Considerations
Monday April 11	Northland Intersectoral Forum
Tuesday April 12	ILGACE Forum
Wednesday April 13	MWH Office Opening
Monday April 18	Mayoral Forum
Monday April 18	Management Roles – Enlarged Rural Fire District Meeting
Tuesday April 19	Auckland - Principles and Practice Seminar
Wednesday April 20	Budgeting and Financial Workshop
Wednesday April 27	Workshop and Council Meeting

## 16 Resolutions of Council: Schedule January to March 2011

### 16.1 Mangawhai Community Wastewater Scheme Complaint – Request for an Independent Review

At its meeting dated 23 March 2011 Council resolved to ask for a formal agreement from Mr Clive Boonham, Mr John Dickie and the Mangawhai Residents and Ratepayers Association that they would accept the findings of a further independent review. Letters were sent to all three parties asking if they would abide by the findings of an independent review to be undertaken by an independent Barrister. At the time of writing this item only one response had been received and that was from Mr Dickie who advised that he would “consider it and reply in due course”.

The monthly resolutions report schedule is attached (Appendix B) and covers the resolutions to February 2011.

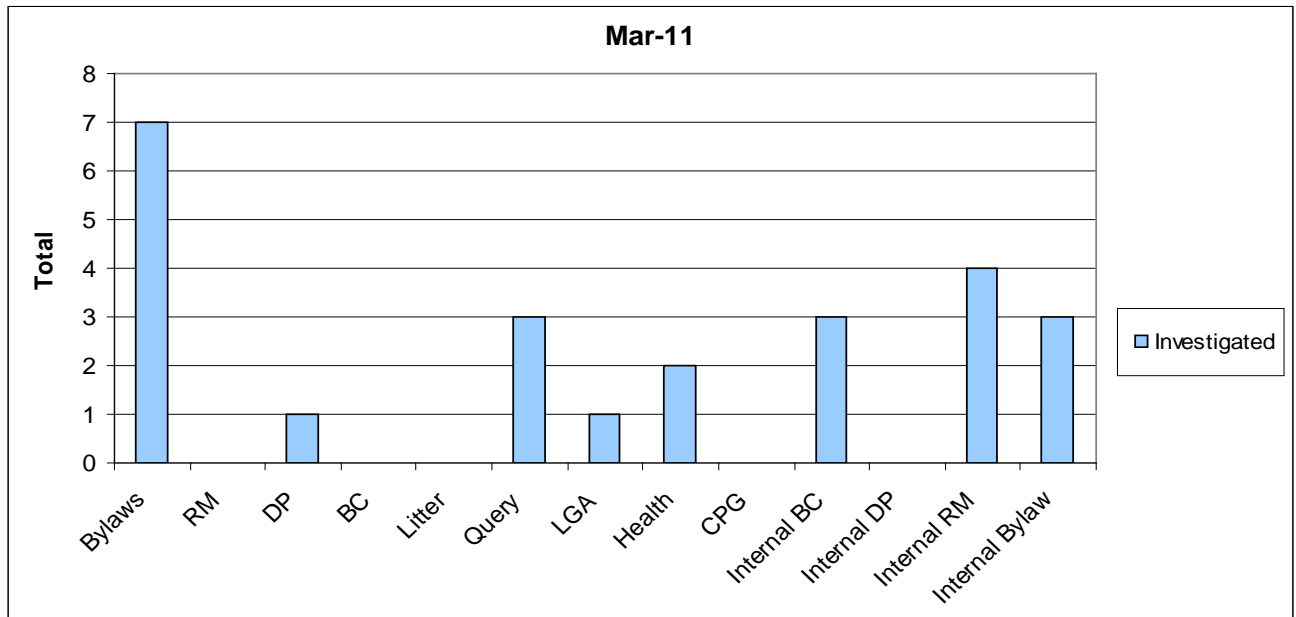
## Part One – Activities Report

### b) Looking Forward

1	Friday 29 April	Taharoa Domain Governance Committee Meeting
2	Wednesday 4 May	Draft Annual Plan Submission Hearings Mangawhai
3	Thursday 5 May	Draft Annual Plan Submission Hearings Maungaturoto
4	Friday 6 May	Draft Annual Plan Submission Hearings Dargaville
5	Monday 9 May	Gambling Policy Review Submission Hearings
7	Tuesday 24 May	Know How Workshop - Dargaville
8	Wednesday 25 May	Workshop and Council Workshop

## REPORT

**To:** Development Manager  
**CC:** Regulatory Support Officer  
**From:** Regulatory Monitoring Officer  
**Date:** 7 April 2011  
**Subject:** District Wide Monthly Regulatory Report



## Monitoring Activities in the Kaipara District

**Bylaws**

**7 investigations** were carried out for bylaw breaches

- Odour complaint at processing plant
- Complaint of a poultry run next to boundary fence and hens getting into neighbouring property
- Complaint regarding a rooster in a residential area
- Complaint of poultry roaming the street
- Visit property of previous smoke complaint

**District Plan**

**1 investigation** was carried out

- Complaint of disabled carparks being painted over

**Queries**

**3 investigations**

- Visit multiple wetland properties with Northland Regional Council
- Inspect road drain for seepage
- Discussion with business owner about a potential show home

**Local Government Act**

1 investigation

- Overgrown properties

**Health**

2 investigations

- Complaint of a strong sewerage smell coming from an open drain.
- Complaint of a sewerage odour

**Internal Building Consent Monitoring**

3 investigations

- Relocate inspections

**Internal Resource Consent Monitoring**

4 investigations

- Landscape inspections
- Inspect soakage drains at concrete depot

**Internal Bylaw Monitoring**

3 investigations

- Complaint that damage is being caused to the road by regular stock crossings
- Complaint of smoke nuisance
- Check Bed and Breakfast sign

**Activity Report for Service Requests**

Monthly Request Activity from 1 March to 31 March 2011

Received	Completed	Current
6	6	5

**Summary**

The majority of the monitoring this month came from complaints regarding potential bylaw breaches. Now that the weather is getting cooler, overgrown sections are becoming less of a fire hazard however they can be a haven for pests so we are continuing to make sure vacant properties are kept mown. The illegal dumping of rubbish still remains at a low compared to a couple of years ago.



George Lewis  
**Regulatory Monitoring Officer**

## Memorandum

To: Development Manager  
CC: Regulatory Monitoring Officer/Regulatory Support Officer  
From: Quality Monitoring Officer/Building Services Team Leader  
Date: 4 April 2011  
Subject: **Building Process Monthly Report**

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**Regulation 8:****Background - meeting statutory obligations / enough staff to perform:**

*Briefly outline the department situation, current trends, performance and monitoring.*

For month of March we saw the highest number of building consents received since November 2010 and the total value of consents processed the highest currently for the year.

Staff shortage has contributed to timeframes not being met, as during the first week in March we were two team members down while they were assisting with the recovery in Christchurch.

There were a large number of inspections recorded with many of these being the issuing of Code Compliance Certificates for old consents.

The team will once again have an issue with staff shortage with one inspector on annual leave and training coming up during April. There is an issue with administration due to the cutback of our part time staff and the pressure of more work arising through Land Information Memorandums, compliance schedules and swimming pools.

**Team Leaders Report**

It is good to see the number of building consent applications increase in our area even though the current financial climate throughout the North is a little subdued. The building team will be programming in swimming pool inspections at the beginning of May as well as our day-to-day building inspections. It is the Territorial Authority's obligation to comply with Section 10 of the Fencing of Swimming Pools Act 1987 which states that the Territorial Authority shall take all reasonable steps to ensure the Act is complied with in its District. These pool inspections will either be for a three yearly check or for a Code Compliance Certificate. There are around 300 pools in the Kaipara District that we know about.

We are also working on a programme to carry out audits on buildings in the Kaipara with a Building Warrant of Fitness. These audits are to check that the paperwork supplied to Council is a true and correct record of actual features in the building and that the required checks have been carried out by an IQP (Independently Qualified Person). There will be charges for these inspections and audits. Audits will be carried out on a 1, 2 or 3 yearly cycle depending on the risk level to the occupiers of the building.

I have begun the first steps of integrating the National Building Consent Authority Competency Assessment System into the Kaipara Building Consent Authority framework.

The team will also be carrying out audits to comply with our accreditation requirements. The amount of work involved with the above programmes will become apparent as we progress and may require a staff level revaluation, Regulation 8.

	<b>This Month</b>	<b>Last Month</b>
<b>Building Consent Applications Received:</b>		
Total number Received	58	35
<b>Building Consents Issued</b>		
<b>No. Time frames:</b>		
Total Number Processed	47	38
Average Processing Days	14	18
No. Complete within 20 days	46	29
% complete within 20 days	97.87%	82.86%
Value of New dwellings	\$2,764,500.00	\$1,499,999.00
Value of Other Work	\$1,070,825.00	\$677,098.00
<b>Total Value</b>	<b>\$3,835,325.00</b>	<b>\$2,177,097.00</b>

<b>PIM's Only Applications Received:</b>		
Total number Received	1	1

<b>PIM's Issued</b>		
<b>No. Time frames:</b>		
Total Number Processed	42	30
Average Processing Days	14	18
No. complete within 20 days	42	24
% complete within 20 days	100%	80%

<b>Code Compliance Certificate Issued</b>		
<b>No. Time frames:</b>		
Total Number Processed	121	72
Average Processing Days	1	1
No. complete within 20 days	112	62
% complete within 20 days	92.56%	86.11%

<b>Summary of all inspections undertaken</b>	<b>This month</b>	<b>Last</b>
<b>month</b>	338	227

**Processing Performance Review:**

Average processing times for building consent applications = 14 days

Average processing times for Code Compliance Certificates = 1 working days

**Monthly letters sent to Building Consent Applicants:**

Extensions applied for by applicant – 8

Code Compliance Certificates reminder letters – 72

Time to commence work reminder letters –17

**Preparation of Building Consent for scanning and archives**

This month there were 102 scanned Building Consent files sent to Dargaville

**Targets Met**

Building Consent Targets were not met this month. Staff shortage contributed to processing timeframes being at 97% for the month of March 2011.

Code compliance certificate targets show that they were not met but this is due to the odd one received without the code compliance certificate application form received.

**Plan Going Forward:**

Building Consents. The Building Act states 100% is compliance with the Building Act 2004. The team is currently working hard to keep consent processing above 96%.

Code Compliance Certificates. Due to the increased number of old building consents a realistic goal of 90% planned for April 2011.

**Signed**

Building Team Leader: ..... Date: .....

Quality Monitoring Officer:..... Date:.....

Manager: ..... Date: .....

27 January 2010 Ordinary Council Meeting		
<p><b>4.1 Mangawhai EcoCare Project: Servicing of Additional Areas and Rectification of Developer Installed Sewer System Issues</b></p> <p>Resolved Taylor/Alspach</p> <p><i>That Council proceeds with connections and repairs to the developer installed sewer systems for connection to the Mangawhai EcoCare system that will achieve positive cashflow within three to five years and that Council recover costs where possible.</i></p>	<p>Ongoing – not yet resolved in all cases.</p> <p>Additional areas negotiated on a cost plus basis with Water Infrastructure Group to manage.</p> <p>Rectifying the issues but still more work to do.</p>	Fiona Vessey
26 May 2010 Ordinary Council Meeting		
<p><b>4.8 Ararua Hall Handover</b></p>	<p>Settlement is imminent. The Society has been restored to the register and the sale and purchase documents are now with Hammonds awaiting the Society's approval.</p>	Stephen Soole
<p><b>4.9 Ruawai Tokatoka War Memorial Hall Handover</b></p>	<p>Ownership has been signed over but is conditional upon Council formalising Section 140 and 141 of the Local Government Act Endowment Section.</p> <p>Refer to Section 5.2 of 23 March 2011 Council Meeting Minutes.</p>	Stephen Soole
<p><b>4.10 Matakohe War Memorial Hall Handover</b></p>	<p>Council's lawyers have carried out all steps required of them to date. We are now awaiting communication from the Hall Society.</p>	Stephen Soole

25 June 2010 Ordinary Council Meeting		
<p><b>5.5 Sale of Council Land: Real Estate Selection</b></p> <p>Resolved Taylor /McEwing</p> <p><i>That Council declines to accept any real estate agency proposals received for the marketing and sale of surplus Council owned property and requests the Chief Executive to work with local real estate agencies to negotiate a more favourable and realistic proposal.</i></p>	<p>20 and 22 Gordon Street Dargaville have now been cleared for sale. As 20 Gordon Street is a tenanted dwelling the sale of both these properties will be dealt with by Roper and Jones Real Estate Agents to handle the legislative issues around tenanted properties. Staff met with Roper and Jones on 5 April to discuss the needs and "sale plan".</p>	<p>Barbara Ware</p>
<p><b>5.10 Hakaru Hall Handover</b></p>	<p>Council's lawyers have carried out all the necessary steps and a sale and purchase agreement is being prepared. We are awaiting communication from the Hall Society through Hammonds.</p>	
23 July 2010 Ordinary Council Meeting		
<p><b>5.6 Tinopai Hall Handover and Business Plan</b></p>	<p>The Tinopai Hall Committee Chairperson has just passed away. The Secretary had previously resigned but she is temporarily stepping back in. Council's lawyers will continue drawing up the necessary documentation and await notification of a new Chairperson.</p>	<p>Stephen Soole</p>

<p><b>5.7 Sealing of Settlement Road, Kaiwaka: Petition</b></p> <p>Resolved Smith/Sutherland</p> <p><i>That Council receives the Sealing of Settlement Road, Kaiwaka Petition dated 14 June 2010; and</i></p> <p><i>That Council considers including Settlement Road, Kaiwaka in future seal extension programmes for 212/2022 should funding become available; and</i></p> <p><i>That Council meets with the local community to discuss the maintenance of Settlement Road.</i></p>	<p>No sealing is forecasted for Settlement Road for the foreseeable future due to the current funding issues. Minor issues have been addressed with the Kaiwaka community.</p>	<p>Fiona Vessey</p>
<p><b>5.12 Donnelly's Crossing Volunteer Rural Fire Force: Proposed Location for Depot</b></p> <p>Resolved McEwing/Geange</p> <p><i>That Council approves the stopping of a portion of road reserve at the intersection of Hood Road and State Highway 12, Aranga for use for emergency purposes; and</i></p> <p><i>That the Donnelly's Crossing Community Committee's proposal to establish the Donnelly's Crossing Volunteer Rural Fire Force fire equipment depot on road reserve at Hood Road/State Highway 12, Aranga, be approved.</i></p>	<p>On hold pending the outcome of whether the Council is required to become part of an enlarged Rural Fire District. Will provide an update in the April Chief Executive's Report.</p>	<p>Fiona Vessey</p>
<p><b>5.13 Road Stopping: Ruawai School Road and State Highway 12, Ruawai</b></p> <p>Resolved Aispach/Sutherland</p> <p><i>That Council stops approximately 850 square metres of road reserve bordered by State Highway 12 and Ruawai School Road, Ruawai and gift the stopped land to Ruawai School for safety improvements; and</i></p> <p><i>That the cost to Council for this road stopping is \$6,500 to be funded from the Road Legalisation budget for the 2010/2011.</i></p>	<p>Councillor Blackwell has recently had a meeting with the NZ Transport Agency.</p> <p>Still awaiting a response from Councillor Blackwell.</p>	<p>Fiona Vessey</p>

<p><b>10.2 Financial Budgeting Workshop: Notice of Motion</b></p> <p>Resolved Geange/Guest</p> <p><i>That the Chief Executive organises a financial budgeting Council workshop for November 2010, and that this workshop include all options available to Council; and</i></p> <p><i>That this workshop specifically includes the option of zero-based budgeting.</i></p>	<p>The financial budgeting workshop was discussed at Council's inaugural Portfolio Holder Meeting and it was agreed to time this workshop to coincide with preparation of the Long Term Plan in May/June 2011. The workshop has been arranged for 20 April 2011 with Philip Jones of PJ &amp; Associates.</p>	<p>Barbara Ware</p>
<p>25 August 2010 Ordinary Council Meeting</p>		
<p><b>5.2 New Zealand St John Northland, Mangawhai: Lease for Ambulance Station</b></p> <p>Resolved Smith/Sutherland</p> <p><i>That New Zealand St John Northland be granted the use of 0.5 hectares on Thelma Road South in the area known as Mangawhai Park for an ambulance station; and</i></p> <p><i>That New Zealand St John Northland is granted a lease for a peppercorn rental for a period of 33 years with a further right of renewal for this area.</i></p>	<p>Documentation prepared. Still in the process of negotiating with Solicitors. Many of the people involved in this process have been helping out in Christchurch. A redraft has been sent to St John and we are awaiting their response.</p>	<p>Stephen Soole</p>
<p><b>5.3 Engineering Standards 2009: Review Process, Costs and Timeframes</b></p> <p>Resolved Geange/Smith</p> <p><i>That Council approves the Independent Facilitated Workshop Process to partially review the Engineering Standards at an estimated cost of \$12,000.</i></p>	<p>All parties involved are in the process of completing the work for the review.</p>	<p>Fiona Vessey</p>

<p><b>5.6 Rodney North Harbour Health Trust: Request for Remission of Reserves Contributions and Development Contributions</b></p> <p>Resolved Guest/Smith</p> <p><i>That Council refers to its Insurers the matter of whether or not Rodney North Harbour Health Trust has incurred unnecessary costs as a result of Council actions. This would establish whether or not Council had any responsibility for these costs.</i></p>	<p>A preliminary response has been received from the Insurers requesting further information before they can make a decision. Further information has subsequently been provided and a response is awaited. We will contact the insurers to follow up.</p>	<p>Mark Vincent</p>														
<p><b>5.18 2010/11 Urban Stormwater Programme</b></p> <p>Resolved Sutherland/McEwing</p> <p><i>That Council adopts the 2010/11 Urban Stormwater Programme work for completion in the 2010/11 financial year as set out below:</i></p> <table border="1" data-bbox="174 815 1196 1206"> <thead> <tr> <th><b>Urban Stormwater</b></th> <th><b>Amount 2010/11</b></th> </tr> </thead> <tbody> <tr> <td><i>Dargaville: Stormwater Infiltration Reduction</i></td> <td><i>\$150,000</i></td> </tr> <tr> <td><i>Dargaville: Pipe Open Drain 9 to 17 Huia Crescent</i></td> <td><i>\$50,000</i></td> </tr> <tr> <td><i>Dargaville: Asset Management Planning</i></td> <td><i>\$50,000</i></td> </tr> <tr> <td><i>Mangawhai: Central Moir Street and Molesworth Drive</i></td> <td><i>\$430,000</i></td> </tr> <tr> <td><i>Mangawhai: Asset Management Planning / Resource Consents</i></td> <td><i>\$50,000</i></td> </tr> <tr> <td><i>Mangawhai: Coastal Outlet Structures</i></td> <td><i>\$50,000</i></td> </tr> </tbody> </table> <p><i>That Council makes a provision of \$150,000 for stormwater works subject to a further report being approved by Council.</i></p>	<b>Urban Stormwater</b>	<b>Amount 2010/11</b>	<i>Dargaville: Stormwater Infiltration Reduction</i>	<i>\$150,000</i>	<i>Dargaville: Pipe Open Drain 9 to 17 Huia Crescent</i>	<i>\$50,000</i>	<i>Dargaville: Asset Management Planning</i>	<i>\$50,000</i>	<i>Mangawhai: Central Moir Street and Molesworth Drive</i>	<i>\$430,000</i>	<i>Mangawhai: Asset Management Planning / Resource Consents</i>	<i>\$50,000</i>	<i>Mangawhai: Coastal Outlet Structures</i>	<i>\$50,000</i>	<p>Urban stormwater programme underway. Further report on Estuary Drive to come to Council in May.</p>	<p>Fiona Vessey</p>
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<p><b>6.1 Mayor's Report</b></p> <p><b>Proposed Baylys Community Wastewater Scheme</b></p> <p>Resolved Alspach/Geange</p> <p><i>That Council postpones the proposed communication programme until after the 2010 triennial local body election process and that any communication with the Baylys community include presenting the alternatives produced by Dr Darwin Linthicum and the Baylys Beach Society Incorporated; and</i></p> <p><i>That Council seeks clarification with the Northland Regional Council as to whether it believes there is a wastewater issue at Baylys or not.</i></p>	<p>Council decision of Meeting 23 March 2011 has now rescinded this resolution.</p> <p>Refer to Section 5.6 of 23 March 2011 Council Meeting Minutes.</p>	<p>Mayor Tiller</p>
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<p>22 September 2010: Ordinary Council Meeting</p>		
<p><b>4.7 Te Kopuru Hall Handover and Structure Report</b></p> <p>Resolved Sutherland/McEwing</p> <p><i>That Council receives the report from Pacific Environments New Zealand Limited dated 16 August 2010, concerning the Te Kopuru Coronation Hall; and</i></p> <p><i>That Council approves the transfer of the Te Kopuru Coronation Hall to the Te Kopuru Community Trust Incorporated at Valuation on a conditional basis; and</i></p> <p><i>That Council makes a grant to the Te Kopuru Community Trust Incorporated of the purchase price of the hall less the GST component, which will be loaned to the Trust by the Council, to be repaid by the Trust when it receives the refund of GST; and</i></p> <p><i>That the \$51,686.10 grant be paid into Hammonds Lawyer's Trust account for the structural works required on the Te Kopuru Coronation Hall so that payment can be made promptly to local trades people.</i></p>	<p>Documentation has been prepared but signing is on hold until the works necessary in respect of the structural integrity of the hall are completed, also focusing on the Kaiwaka Memorial Hall due to the time constraints of the Rugby World Cup.</p> <p>Refer to Section 5.1 of 23 February 2011 Council Meeting Minutes.</p>	<p>Stephen Soole</p>

<p><b>4.10 Road Vesting: Westmoreland Developments</b></p> <p>Resolution Two</p> <p>Resolved Sutherland/Alspach</p> <p><i>That Council requests the Community Infrastructural Assets Manager reports to the November 2010 meeting of Council regarding a speed restriction in the area of Molesworth Drive, Mangawhai, intersection with Nautical Heights Development.</i></p>	<p>Staff to undertake an audit to enable permanent speed limits rather than the temporary restrictions currently in place.</p>	<p>Fiona Vessey</p>
<p><b>4.16 Road Legalisation: Bradley Road, Parahi</b></p> <p>Resolved Taylor/Smith</p> <p><i>That Council stops approximately 4,530 square metres of road, subject to final surveying, being the start of Bradley Road, off Parahi Outlet Road, Parahi and sells this to Mr J S Walker; and</i></p> <p><i>That Council purchases approximately 1,710 square metres of land subject to final surveying from Mr Gleeson for land currently used as part of Bradley Road, off Parahi Outlet Road, Parahi.</i></p>	<p>Compensation has been paid and the matter is completed.</p>	<p>Fiona Vessey</p>
<p><b>5.1 Notice of Motions: Mangawhai Community Wastewater Scheme</b></p> <p>Resolved Taylor/Alspach</p> <p><i>That Council considers the four Notices of Motion received from Councillor Guest on 25 August 2010 in respect of the Mangawhai Community Wastewater Scheme when it is in receipt of the sensitivity tables from PriceWaterhouseCooper and a report from the Chief Executive.</i></p>	<p>A report from the Chief Executive will be going up to Council at the April Council meeting.</p>	<p>Jack McKerchar</p>

24 November 2010: Ordinary Council Meeting		
<b>Section 5 – Policy</b>		
<p><b>5.7 Mangawhai Activity Zone Funding</b></p> <p>Resolved Sutherland/Larsen</p> <p><i><b>That</b> Council approves the allocation of \$200,000 to the Mangawhai Activity Zone Charitable Trust as per the agreement through Council's Annual Plan 2010/2011; and that the payment be subject to the Trust producing evidence of funds raised to the satisfaction of the Chief Executive. Such evidence could include but not be limited to bank statements demonstrating deposits and a properly compiled log detailing non-financial contributions; and</i></p> <p><i><b>That</b> Council enters into a lease agreement with the Mangawhai Activity Zone Charitable Trust for the site.</i></p>	The Trust and Council staff are working together on the preparation of a draft lease.	Stephen Soole
16 December 2010: Ordinary Council Meeting		
<p><b>6.1 Proposed District Plan: Variation No. 1 Landscapes: Consultation</b></p> <p>Resolution One Larsen/Linton</p> <p><i><b>That</b> Council consider parts (a), (b) and (c) of Resolution One separately.</i></p> <p>Resolution One(a) Harding/Geange</p> <p><i><b>That</b> Council confirms the Proposed District Plan Variation No. 1 - Landscapes Scope of Works as follows:</i></p> <p>1 <i>Environmental Defence Society's Injunction</i></p>	Ongoing.	Barbara Ware

<p>2 <i>Variation</i></p> <p>3 <i>Additional Technical Investigation</i></p> <p>4 <i>Council Submission</i></p> <p>5 <i>Submission Processing</i></p> <p>6 <i>Hearing and Decision</i></p> <p>7 <i>Consultation</i></p> <p>Resolution One(b) Sutherland/McEwing</p> <p><b>That</b> Council approves the total indicative budget of \$718,500 for the preparation of Variation No. 1 - Landscapes through to notifying the decision version of the Variation No. 1 – Landscapes.</p> <p>Resolution One(c) McEwing/Harding</p> <p><b>That</b> these be funded by way of a loan on the same basis as is included in Kaipara's Future - Working Together 2009/19 for the Drafting of the Proposed District Plan.</p> <p>Resolution Two Sutherland/Geange</p> <p><b>That</b> Council appoints two Commissioners, one being Mr Les Simmons, the other of a similar standing and experience to be confirmed when availability is known, to hear the submissions in respect of the Propose District Plan Variation No. 1 - Landscapes.</p>		
<p><b>6.7 Road Naming: Estuary Drive/Moir Point Road Intersection, Mangawhai</b></p> <p>Resolved Sutherland/Blackwell</p> <p><b>That</b> Council renames the section of road commencing at the intersection of Estuary Drive and Moir Point Road in Mangawhai heading towards the Moir Point Christian Camp to be called Estuary Drive, Mangawhai.</p>	<p>Road numbering has been completed and the issue is now closed.</p>	<p>Fiona Vessey</p>

<p><b>9.4 Ruawai Water Supply, Disputed Account, Andrea Catterall: Disputes Tribunal Ruling</b></p> <p>Resolved Geange/Blackwell</p> <p><i>That the Chief Executive write a letter to the applicant (Ms Andrea Catterall of Ruawai) on a without prejudice basis seeking settlement based on the estimated cost of water lost over a three day period; and</i></p> <p><i>That Council supports the review of current policy and practices in relation to water leaks.</i></p>	<p>Council has received a response from Ms Catterall of Ruawai requesting further information.</p>	<p>Fiona Vessey</p>
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<p>26 January 2011: Ordinary Council meeting</p>		
<p><b>5.1 Dargaville Community Cinema Charitable Trust: Proposed Agreement</b></p> <p>Resolved Geange/McEwing</p> <p><i>That Council enters into an lease agreement with the Dargaville Community Cinema Charitable Trust for an area of the Dargaville Town Hall identified for use as a cinema; and</i></p> <p><i>That Council agrees in principle to guarantee the raising of a loan by the Dargaville Community Charitable Trust for the purpose of construction a cinema at the Dargaville Town Hall subject to Council approval of finalised architected plans and costings for work; and</i></p> <p><i>That Council promotes the funding of the project through the 2011 Annual Plan process and showed this gain approval that this funding be used to repay the loan guaranteed by Council.</i></p>	<p>Completed.</p> <p>Council has agreed to guarantee the loan but is asking the community as part of the Draft Annual Plan consultation process if a better alternative is by using money from the Reserves Contribution Fund. (refer 5.6 in the 23 February Council Minutes).</p> <p>Awaiting outcome from submissions and deliberations in May 2011.</p>	<p>Claire McInnes</p>

### 5.3 Elected Members Expenses Policy Update

Resolved Tiller/Geange

**That** Council submits a recommended policy for Remuneration Authority approval as follows:

1 **That** Council's Expenses Policy be amended to include the following as required by the Remuneration Authority:

**That** Council policy is to pay Elected Members \$0.70 per kilometre for approved mileage with the first five kilometres of any one event (round trip) not qualifying for payment; and

**That** Council policy is to pay the first 5,000 kilometres qualifying for payment at \$0.70 per kilometre and any qualifying kilometres claim for after the threshold of 5,000 kilometres has been met be paid at \$0.35 per kilometre; and

**That** Council policy is to pay \$15.00 per hour or prorated per part portion of any hour for any travel time in excess of two hours for any one event (round trip) with a maximum payment to any one elected member in any financial year of 100 hours; and

**That** Council policy is to pay a communications allowance of up to \$500.00 to each elected member being a contribution towards the cost of:

- a) mobile telephone;
- b) computer or ancillary equipment;
- c) an internet connection; and

**That** the communications allowance applies to the period beginning 20 October 2010 and ending 30 June 2011 provided that the Kaipara District Council does not provide the member with a mobile telephone, computer or ancillary equipment and/or an internet connection.

Refer to Section 5.7 of 23 March 2011 Council Meeting Minutes.

Barbara Ware

<p>2 <b>That</b> Council provides a Mayoral vehicle which may be kept at the Mayor's home should the Mayor choose to do so.</p>		
<p><b>23 February 2011: Ordinary Council Meeting</b></p>		
<p><b>4.1 This item was moved to the Public Excluded Section of the Agenda</b></p>	<p>A programme for reporting will be presented at the 20 April Council meeting.</p>	<p>Jack McKerchar</p>
<p><b>4.2 Financial Health and Sustainability Review</b>        Resolved Geange/Sutherland  <b>That</b> Council instructs the Chief Executive to engage P J &amp; Associates of Tauranga to undertake an independent review of the financial health and sustainability of the organisation; and  <b>That</b> this Review is undertaken immediately and the results reported in full to the Council.</p>	<p>PJ &amp; Associates commenced an independent review in mid-March 2011.</p>	
<p><b>5.1 Kaiwaka Hall/Rugby World Cup Welcome Centre</b>        Resolved Geange/Sutherland  <b>That</b> the Kaipara District Council agree, in principle, to 'fast track' the payment of the structural grant already agreed as part of the Kaiwaka War Memorial Hall handover process. This will allow the Kaiwaka Hall Committee to participate in the Northland 2011 (Rugby World Cup Welcome Centre) plans and deliberation, subject to:</p> <ul style="list-style-type: none"> <li>• The Kaiwaka Hall Committee providing a business plan for the Northland Welcome Centre which has been approved in concept by the Northland 2011 Organising Committee for Northland and the Kaipara District Council Chief Executive;</li> </ul>	<p>An agenda item will be going to Council at the April Council meeting recommending that the Council approve the plans for new Public Toilets, the plan for which has been approved by the Kaiwaka Hall Committee. It is hoped to be completed before the Rugby World Cup.</p>	<p>Stephen Soole  Chris Donahoe</p>

<ul style="list-style-type: none"> <li>• <i>Kaipara District Council gaining assurances from the Hall Committee that it will fulfil its legal obligations with the handover to the satisfaction of Council; and</i></li> <li>• <i>Confirmation that Kaiwaka War Memorial Hall is granted status of being the Northland 2011 Welcome Centre for the Rugby World Cup; and</i></li> </ul> <p><b><i>That</i></b> <i>for the purposes of the Council resolution dated 25 June 2010 the Kaiwaka War Memorial Hall be sold to the Kaiwaka War Memorial Hall Society Incorporated under the authority of and in accordance with the processes set out in sections 140 and 141 of the Local Government Act 2002; and</i></p> <p><b><i>That</i></b> <i>the purchase price grant provided for in Council's 25 June 2010 resolution be applied, for the purposes of compliance with section 140(4)(b) Local Government Act 2002, as 'the proceeds of sale' for the purpose of enabling the Kaiwaka War Memorial Hall to continue to be used as a community hall; and</i></p> <p><b><i>That</i></b> <i>an encumbrance instrument in favour of Council be registered against the Title to the Kaiwaka War Memorial Hall to ensure the continuance of the use of the property as a community hall in accordance with the Trust under which the property is held.</i></p>	<p>In light of the findings from the structural report, Council asked the Hall Committee to put steps in place to protect public safety if any work is undertaken before handover. Council has completed all the necessary steps and is awaiting response from the Hall Committee.</p>	
<p><b>5.3 Kauri Cycle Trail: Technical Feasibility and Mapping Report</b></p> <p>Resolved Harding/Geange</p> <p><b><i>That</i></b> <i>Council receives the report titled 'The Kauri Cycle Trail' – Technical Feasibility &amp; Mapping; and</i></p> <p><b><i>That</i></b> <i>all stakeholders involved in the development of the proposed trail be informed of the process to date and the Technical Feasibility &amp; Mapping Report; and</i></p>	<p>Copy of the Technical Feasibility and Mapping Report has been sent to all stakeholders. We are awaiting a reply from stakeholders regarding a meeting to discuss the next options for the cycle trail.</p>	

<p><i><b>That</b> Council staff, with the support of the major stakeholders, look to open part of the cycleway; and</i></p> <p><i><b>That</b> a final report be brought back to Council after meeting with all stakeholders on what part of the cycleway is to be opened and when.</i></p>		
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<p><b>5.4 New Zealand Fire Service: Section 15 Agreement with Kaipara District Council</b></p> <p>Resolved McEwing/Harding</p> <p><i><b>That</b> the opportunity by the New Zealand Fire Service to enter into an Agreement under Section 15 of the Forest and Rural Fires Act 1977, be declined; and</i></p> <p><i><b>That</b> Council enters into discussions with the New Zealand Fire Service to identify areas that may be mutually acceptable to both parties in a formal agreement</i></p>	<p>Council is in discussions with the New Zealand Fire Service.</p>	<p>Fiona Vessey</p>
<p><b>5.5 Northern Wairoa Aero Club Lease: Hoanga Road, Dargaville</b></p> <p>Resolved McEwing/Blackwell</p> <p><i><b>That</b> Council grants the Northern Wairoa Aero Club a renewal of a further twenty-one year period of their lease for the land situated on Hoanga Road, Dargaville; and</i></p> <p><i><b>That</b> all legal costs for the renewal are at the expense of the licensee as noted in the lease; and</i></p> <p><i><b>That</b> Council enters into discussion with the Club about a variation of the lease agreement that recognises future commercial options</i></p>	<p>The Club has advised they will pay legal fees as noted in the lease document. Council's lawyers have been advised to draft a renewal.</p>	<p>Stephen Soole</p>

<p><b>5.6 Dargaville Community Cinema Charitable Trust: Draft Agreement</b></p> <p>Resolved Linton/Harding</p> <p><i>That Council authorises Deputy mayor Geange, Councillors McEwing and Wade and the Chief Executive to re-draft Plain English agreement, dated 21 December 2010, proposed by the Dargaville Cinema Charitable Trusts; and</i></p> <p><i>That Council authorises the Chief Executive to sign it on behalf of Council once it is completed to the satisfaction of all parties.</i></p>	<p>Awaiting a suitable date with the Mayor and Deputy Mayor.</p>	<p>Claire McInnes</p>
<p><b>5.7 Stock Droving: Ararua Road, Ararua</b></p> <p>Resolved Geange/Harding</p> <p><i>That Mr and Mrs Langridge of Ararua Road, Ararua, be requested to meet the costs of survey and engineering investigations to establish the feasibility of forming a stock race on the verge of Ararua Road so as to minimise the impact of livestock on the sealed carriageway.</i></p>	<p>Mr and Mrs Langridge will be advised of this decision and we are awaiting their response.</p>	<p>Mark Vincent</p>
<p><b>5.9 Health Licences for Mobile Shops</b></p> <p>Resolved Geange/Sutherland</p> <p><i>That from the 1 July 2011 Council accepts a current mobile shop licence issued by a neighbouring territorial authority as sufficient evidence that the vehicle concerned is suitable to operate as a mobile shop within the Kaipara District without the need for a further inspection, provided that the licence is validated by the issuing authority, and Council has been provided with sufficient evidence of the quality of the process which that territorial authority follows in issuing licences for mobile shops; and</i></p> <p><i>That a special reduced fee be introduced at that time in recognition of the reduction in work involved in processing the application.</i></p>	<p>Completed.</p>	

<p><b>5.11 Road Legalisation: Intersection of Devich Road and Kaiwaka- Mangawhai Road, Mangawhai</b></p> <p>Resolved Geange/Sutherland</p> <p><i>That Council agrees to compensate Jeffery Field and Christine Ann Quin \$3,000 including GST, for 231 square metres of land taken under the Public Works Act 1981 being identified on survey plan Land Requirement Site Plan 702292 sheet 3102-LR Revision RO.</i></p>	<p>Parties have been compensated and the matter is completed.</p>	<p>Fiona Vessey</p>								
<p><b>8.1 Contractors Bonding Limited: Satisfaction of Subdivision Bond</b></p> <p>Resolved Harding/Blackwell</p> <p><i>That the public be excluded from the following part of the proceedings of this meeting namely, Contractors Bonding Limited, Mangawhai, and Kaipara District Plan Review: Hearing Panel Recommendations and Budget</i></p> <p><i>The general subject matter of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act, 1987 for the passing of this resolution are as follows:</i></p> <table data-bbox="190 1021 1120 1300"> <tr> <td><i>Subject matter to be considered:</i></td> <td><i>Ground(s) under Section 48 (1)</i></td> </tr> <tr> <td></td> <td><i>for the passing this resolution:</i></td> </tr> <tr> <td><i>Contractors Bonding Limited, Mangawhai</i></td> <td><i>Section 48 (1)(a),Section 7, Section 7(2)(g)</i></td> </tr> <tr> <td><i>Kaipara District Plan Review: Hearing Panel Recommendations and Budget</i></td> <td><i>Section 48 (1)(a),Section 7, Section 48 Section 2(a)(i)(ii)</i></td> </tr> </table>	<i>Subject matter to be considered:</i>	<i>Ground(s) under Section 48 (1)</i>		<i>for the passing this resolution:</i>	<i>Contractors Bonding Limited, Mangawhai</i>	<i>Section 48 (1)(a),Section 7, Section 7(2)(g)</i>	<i>Kaipara District Plan Review: Hearing Panel Recommendations and Budget</i>	<i>Section 48 (1)(a),Section 7, Section 48 Section 2(a)(i)(ii)</i>	<p>Contractors Bonding Limited have been advised of Council's decision and have had some discussions with our lawyers about possible solution.</p>	<p>Mark Vincent</p>
<i>Subject matter to be considered:</i>	<i>Ground(s) under Section 48 (1)</i>									
	<i>for the passing this resolution:</i>									
<i>Contractors Bonding Limited, Mangawhai</i>	<i>Section 48 (1)(a),Section 7, Section 7(2)(g)</i>									
<i>Kaipara District Plan Review: Hearing Panel Recommendations and Budget</i>	<i>Section 48 (1)(a),Section 7, Section 48 Section 2(a)(i)(ii)</i>									

<b>23 March 2011: Ordinary Council Meeting</b>		
<p><b>5.1 Council Decision-making Function for Resource Consents Requiring Hearings</b></p> <p>Resolved Geange/Larsen</p> <p><i>That in accordance with s34 of the Resource Management Act 1991, Council appoints a panel of Independent Commissioners, any one of whom will act on Council's behalf in determining resource consent applications which require a Hearing in terms of Council's delegations. Unless specifically requested otherwise by a party to an application, the independent Commissioner will be assisted by A Councillor selected from a panel of three Councillors. The independent Commissioner will chair the Hearing Panel when not sitting alone.</i></p> <p><i>That the interim arrangement for Hearings is to continue until membership of the respective Panels has been formalised.</i></p>	<p>Expressions of Interest will be called for the Commissioner role and also a submission will be made to the Draft Annual Plan to have the fees schedule amended in light of this decision.</p>	
<p><b>5.2 Ruawai Tokatoka War Memorial Hall: Endowment Status</b></p> <p>Resolved Geange/Blackwell</p> <p><i>That Council, following legal advice, notes it holds the Ruawai Tokatoka War Memorial hall property for the purposes of a community hall and holds the property 'in trust' for such purpose, and that Section 140 of the Local Government Act 2002 applies to this sale and that the provisions of the Public Works Act do not: and</i></p> <p><i>That for the purposes of the Council resolution dated 26 May 2010 where Council requests land tenure be satisfactorily resolved, the Ruawai Tokatoka War Memorial Hall be sold to the Ruawai Tokatoka War Memorial Hall Society Incorporated under the authority of and in accordance with the processes set out in Section 140 and 141 of the Local Government Act 2002; and</i></p>	<p>Staff have written to Brookfields and Hammonds advising them of the resolution. The sale can now go unconditional.</p>	

<p><i>That the purchase price grant provided for in Council's 26 May 2010 resolution be applied, for the purposes of compliance with section 140(4)(b) Local Government Act 2002, as 'the proceeds of sale' and in terms of Council's previous resolution any GST component as required for the purpose of enabling the Ruawai Tokatoka War Memorial Hall to continue to be used as a community hall.</i></p>		
<p><b>5.3 Kauri Coast Community Pool Financial Position</b></p> <p>Resolved Larsen/Geange</p> <p><i>That Council identifies all shortfalls in funding including delay costs, operational issues, additional expenditure and reports back to Council with all available options for funding these, and,</i></p> <p><i>That Council requires the Kauri Coast Community pool Trust to submit a repayment programme to Council for approval in order to repay the \$169,581 for client supplied items to the Kaipara District Council, and,</i></p> <p><i>That Council requires the Kauri Coast Community Pool Trust to report back to Council at its meeting to be held 27 May 2011 on the shortfalls, available options for funding these and how the Trust proposes to repay the \$169,581 for client supplied items.</i></p> <p><i>That the Kauri Coast Community Pool Trust reports to Council on the issues raised in the Community Spaces Manager's report dated 17 March 2011, namely the need for a windbreak, sheltering the hydrotherapy pool and the operating costs and revenue as compared to the business plan.</i></p>	<p>A letter has been sent to the Kauri Coast Community Pool Trust asking to meet and discuss the matters resolved by Council and a report on the actions to resolve the matters raised will be coming back to Council at its May meeting.</p>	

<p><b>5.4 Taharoa Domain: Works Programme Funding</b></p> <p>Resolved Geange/Harding</p> <p><i>That Council approves the funding of \$62,200 from Council's Reserves Contribution Fund to the Taharoa Domain Governance Committee; and</i></p> <p><i>That the funding be for the purchasing of plants as highlighted in the Taharoa Domain Governance Committee's Annual Works Programme 2011/2012.</i></p>	<p>Completed.</p>	
<p><b>5.5 Provision of Environmental Health Officer and Liquor Licensing Inspection Services by Council</b></p> <p>Resolved McEwing/Geange</p> <p><i>That Council negotiate a six month extension of the current contract and if these negotiations prove unsuccessful then tenders be called for an external contractor to undertake Environmental Health Officer and Liquor Licensing Inspection services for a term of three years with two one-year renewal options, the term commencing on 1 July 2011.</i></p>	<p>Northland District Health Board have agreed to a six month extension. Completed.</p>	
<p><b>5.6 Proposed Baylys Community wastewater Scheme: Postponement of Project</b></p> <p>Resolved Geange/Blackwell</p> <p><i>That Council rescinds its resolution of 1 June 2010, 'That council adopts the Baylys Community Wastewater Scheme Statement of proposal may 2010 for public consultation'; and</i></p> <p><i>That Council continues to investigate the provision of a viable wastewater options for Baylys.</i></p>	<p>Investigations are still ongoing.</p>	

<p><b>5.7 Elected Members Expenses Policy: Remuneration Authority Recommendation</b></p> <p>Resolved Geange/Harding</p> <p><b>That</b> Council submits a recommended policy for Remuneration Authority approval as follows:</p> <p><b>That</b> Council will reimburse actual reasonable:</p> <p>a) Expenses incurred by Councillors attending pursuant to a resolution of the Council or of a Committee: National Conferences or Zone Meetings of the New Zealand Local Government Association or when carrying out any similar work pursuant to a resolution of the Council</p> <p>b) Registration, travel (economy airfares in the case of air travel), accommodation, meal and related incidental expenses incurred by members in attendance at conferences, courses, seminars and training programmes.</p> <p>Provided:</p> <ul style="list-style-type: none"> <li>• The related expenditure can be accommodated within existing budgets</li> <li>• The major subject of the event (conference, course, seminar or training programme etcetera) is of significant relevance to the Council and includes a significant policy/governance content</li> <li>• Attendance at the event is relevant for obtaining an understanding of policies and initiatives taken by other local authorities relevant to the Council's activities</li> <li>• In selecting which member(s) should attend the event, preference is given to those members who have a responsibility for or who take a lead on the issues which the event is related to.</li> </ul>	<p>The Policy has been sent to the Remuneration Authority and we await its seal of approval.</p>	
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<p>c) <i>The Council will pay a kilometre allowance when Councillors are:</i></p> <ul style="list-style-type: none"> <li>i) <i>attending meetings of the Council or any Committee thereof</i></li> <li>ii) <i>attending Council or Committee Workshops and Open Days</i></li> <li>iii) <i>representing the Council at meetings called by other organisations and bodies at which the particular Councillor has been appointed as its representative (or to attend), or attending such meetings when requested by the Mayor</i></li> <li>iv) <i>representing the Council pursuant to a resolution of the Council or a Committee at a public meeting called by the Council/Committee</i></li> <li>v) <i>attending Hearings Committee and District Plan Committee site visits</i></li> <li>vi) <i>attending meetings of ratepayer associations etcetera within the Ward which they represent</i></li> <li>vii) <i>attending informal meetings but only when the meeting has been requested or been authorised in advance by the Mayor.</i></li> </ul> <p>d) <i>When Councillors are travelling to areas outside the Kaipara District they are expected to ensure that an unnecessary number of vehicles do not travel to the same destination.</i></p> <p>e) <i>The Council will reimburse reasonable meal and/or morning/afternoon tea costs in those instances where kilometre allowance is payable and the meeting or site visit necessitates the meal and/or morning/afternoon tea being purchased (receipts to be provided).</i></p> <p>f) <i>The Council will provide stationery necessary for Councillors in their role as Councillors, on request.</i></p>		
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<p>g) <i>That Council policy is to pay Elected Members \$0.70 per kilometre for approved mileage with the first thirty kilometres of the distance travelled by the member in a day not qualifying for payment; and</i></p> <p><i>That Council policy is to pay the first 5,000 kilometres qualifying for payment at \$0.70 per kilometre and any qualifying kilometres claim for after the threshold of 5,000 kilometres has been met be paid at \$0.35 per kilometre; and</i></p> <p><i>That Council policy is to pay \$15.00 per hour or prorated per part portion of any hour for any travel time in excess of two hours in a day with a maximum payment to any one Elected Member in any financial year of 100 hours.</i></p> <p>h) <i>That Council policy is to pay a communications allowance of up to \$500.00 to each Elected Member being a contribution towards the cost of:</i></p> <ul style="list-style-type: none"> <li>a) <i>mobile telephone;</i></li> <li>b) <i>computer or ancillary equipment;</i></li> <li>c) <i>an internet connection; and</i></li> </ul> <p>i) <i>That the communications allowance applies to the period beginning 20 October 2010 and ending 30 June 2011 provided that the Kaipara District Council does not provide the member with a mobile telephone, computer or ancillary equipment and/or an internet connection.</i></p> <p>k) <i>That Council provides a Mayoral vehicle which may be kept at the Mayor's home should the Mayor choose to do so, and,</i></p> <p><b><i>That Council write a strongly worded letter to the Remuneration Authority and Local Government New Zealand with regard to the lack of genuine consultation and recognition for rural councils</i></b></p>		
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<p><b>8.1 Contract 522: Road Maintenance and Management 2007/2010 Renewal</b></p> <p>Resolved Linton/Geange</p> <p><i>That Council rescinds its resolution of 23 July 2010, 'that prior to the expiry date of 30 June 2011 Council goes to the market in respect of the Road Maintenance and Management Contract', and</i></p> <p><i>That Council goes approves the second one-year right of renewal for Contract 522: Road Maintenance and Management to Transfield Services Limited giving a new expiry date of 30 June 2012; and</i></p> <p><i>That Council goes to the market in respect of the Road Maintenance and Management Contract no later than February 2012, with a term contract which is compatible with Council's Professional Services Contract, to secure a Road Maintenance and Management Contract.</i></p>		
<p><b>8.2 EcoCare Complaint: Request for Independent Review</b></p> <p>Resolved Larsen/Geange</p> <p><i>That Council receives the advice of Bell Gully dated 4 March 2010, that was circulated with the Chief Executive's report titled 'EcoCare Complaint: Request for Independent Review' dated 15 March 2011; and</i></p> <p><i>That Council notes the advice in relation to the Rates Assessment notice and that this has been remedied; and</i></p> <p><i>That Council notes the advice of the Minister of Local Government received by Council on 7 February 2011; and</i></p>	<p>Letters were sent to Mr Clive Boonham, Mr John Dickie and the Mangawhai Residents and Ratepayers Association in late March and so far only one response has been received.</p>	<p>Jack McKerchar</p>

<p><i><b>That</b> Council commissions an independent review of the Mangawhai Wastewater rating in a manner agreed between Council and the complainants, Mr Clive Boonham, Mr John Dickie and the Mangawhai Residents and Ratepayers Association in accordance with 06 January 2011 meeting, and,</i></p> <p><i><b>That</b> Council asks for a formal agreement from Mr Clive Boonham, Mr John Dickie and the Mangawhai Residents and Ratepayers Association that they will accept the findings of the independent review.</i></p>		
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