

Chief Executive's Report:

Wednesday 24 August 2011

Introduction

This month there are three parts to the report

Part One Activities Report

(a) Summary of Activity

(b) Looking Forward

Part Two Organisational Monitoring

(a) Dashboard

Part Three Financial and Treasury Monthly Report to Council

Part One: Activities Report

a) Summary of Activity

1 Highlights

1.1 Kaipara District Community Arts Award 2011

The Annual Arts award for the district will be held at The Kauri Museum, Matakoho. Adopting the theme "*The Kaipara from the Pacific to the Tasman*" the award is open to all practicing artists resident in Kaipara District and span any form of the visual and decorative arts. There are five categories namely sculpture (mixed), painting/drawing, photography, jewellery and ceramics. The entry forms and guidelines are now available at Council offices (Dargaville and Kaiwaka) and at the Kauri Museum. The exhibition of art works will run from Monday 17 October through to Thursday 17 November.

1.2 International Car Rally

The International Rally of Whangarei welcomed drivers from New Zealand and Asia with drivers coming from as far as India, Japan and China. It was run over the weekend of 15 to 17 July and used nearly 302 kilometres of gravel roads through the Kaipara and Whangarei districts over the two days. The Rally offers an opportunity for fundraising for various community projects in exchange for volunteers' time. The Rally distributes a share of ticket sales to the community groups and also raises the profile of the district not only through New Zealand but also through the Asia Pacific region.

In anticipation of the rally, general maintenance is kept to a minimum. Contractors maintain roads to a safe level prior to the rally and at this time, some roads necessitate more work to keep a safe level.

Since the rally once grader has been carrying out maintenance on the roads and has been concentrating on the worst roads first. A second grader is expected to start maintenance grading throughout the area, following a more logical route but will include quite a few rally roads.

The metalling of these rally roads is about 75% complete and the grading is around 50%. Once all the roads are to an acceptable condition both graders will revert to a more logical route that will not necessarily follow the rally route. A rough order of costs for the rally damaged roads is \$10,000.

The following photographs are of the roads and of the Roothing Engineers vehicle.





1.3 Dargaville Stopbank

The Dargaville stopbank, topped by a timber wall, protects the business district and low lying residential areas from inundation of water during spring tides, when the tides are accompanied by low atmospheric pressures, south westerly winds or flooding from upstream. Council's Drainage Co-ordinator noticed that prevailing easterly weather had caused some scouring just below the top of the stopbank behind the Dargaville Club and alongside River Road.

In discussion with Council's Northern Area Roading and Stormwater engineer, it was recommended armouring the wall with rock between 300mm and 900mm diameter, as this had been done successfully on the Ruawai stopbank. Repairs required liaison with the NZ Transport Agency, as it required reducing State Highway 12 to a single lane during working hours. The job was supervised by Transfield and the rocks were very tidily placed by excavator operator Derek Morgan, well known for his skills throughout the district. These repairs are funded from Dargaville's Stormwater account.



1.4 Baylys Parking

Baylys locals approached Councillor Andrew Wade about the lack of off-beach parking at the entrance to Ripiro Beach. There was no space on the narrow roads and the roadside berms had built up high with an accumulation of sand and kikuyu grass. There was also a problem with roadside drainage scouring along the edge of the seal on Ocean View Terrace, a privately maintained road, down along the side of Sea View Road in front of the information signs and rubbish cage. A local resident had unfortunately broken her ankle while walking along this site.

Councillor Wade suggested removing the built-up berms and placing limerock suitable for parking vehicles. This would also improve roadside drainage and reduce scour, as well as providing numerous car parks. This has resulted in a low tech, low cost solution to several problems. Costs were allocated evenly between the Roadside Drainage and a Minor Works fund.



Intersection Ocean view Terrace, Bayly Street and Sea View Road

1.5 Omana Road Dropout

Heavy rains over the weekend of Saturday 23 and Sunday 24 July 2011 resulted in a major dropout on Omana Road at the site of a previously repaired slump. This movement far exceeded the previous slump, both in width, depth and length. The growing willows planted as part of a living wall have held together the previous site, and sit perched in the middle of this new slip. Geotechnical testing will be needed to accurately plot the new slip plane and formulate a permanent design.

In the interim, the road is barely passable to light vehicles, and all trucks have to be re-routed. Quick response from Transfield staff and getting machinery are on site, to carry out urgent work to reinstate the road to one way for all vehicles. This will require further work in drainage, earth works and metalling to move the road up against the steep left hand bank



Omana Road slump



Slump partially repaired

1.6 Council Financial Health – Report from Larry Mitchell

At the time Council requested an independent financial review and chose Philip Jones to do that review I had just commissioned Larry Mitchell to provide an update of his May 2009 report on Council's financial performance. However, now that Philip Jones has completed his review and Council has received the report it is appropriate that Council see this report. A copy is circulated separately with the Chief Executive's Report.

While the Larry Mitchell report does not delve into the operational structures that the Philip Jones Report process covered it comes up with similar findings and provides a more strategic view as well as providing comparisons. This along with the Larry Mitchell League Table Report previously provided to Council and which ranked Kaipara well, provides good information on the Council's financial performance and how it ranks against other Councils.

Basically the Larry Mitchell report says that Council is financially healthy with caveats around the Mangawhai Community Wastewater Scheme. The subject of these caveats has been known to Council since the inception of the wastewater project and reinforce that it will need careful financial management. Council has already dealt with this and is putting in place strong processes for managing its debt. These include:

1. Appointment of independent treasury advisors.
2. Robust review of the assumptions behind the Mangawhai Community Wastewater Scheme financial model for inclusion in the Draft 2012/22 Long Term Plan for public consultation.
3. Review of Council Policies with draft Long Term Plan including borrowing and financing policies.

I need to draw your attention to Larry Mitchell's strong advice about ring fencing the "Mangawhai Wastewater" debt. He is strongly opposed to any element of this or its servicing being spread across the district. This is something Council will have to carefully consider when reviewing its policies as part of the Long Term Plan process.

2 Contracts

The programme of works is well underway with carry over projects continuing to be completed and new projects also underway for roading, slip repairs and stormwater works.

2.1 Kaipara's Future - Working Together 2009/2019 Projects

2.1.1 Active Projects

Contract	Project Name	Project Status	Physical Works Start Due	Physical Works Completion Due
Sealed Road Pavement Rehabilitation(SRPR) Projects (aka AWPT)				
Pavement Rehab Projects 2010/11				
647	Moir Street East, Molesworth	Stormwater works 100% AWPT Moir Street East 95% complete – wintering over balance	Feb 2011	
660	Wintle Street Rehabilitation	Wintering over until 2011/12		

Contract	Project Name	Project Status	Physical Works Start Due	Physical Works Completion Due
663	Kaiwaka Mangawhai Road	10% complete - wintering over	Feb 2011	
664	Pahi Road, Paparoa Oakleigh	Outstanding minor omissions and defects still not addressed by Contractor. Further NTC issued 26 July.	Nov 2010	June 2011
665	Karaka, Pukehuia and Waihue Roads	Construction 80% complete. Wintering over Pukehuia. PCC requested for Karaka and Waihue Roads	Nov 2010	
690	Arapohue	Tender closed. Recommendation letter to Council 30 June 2011.		
Pavement Rehab Projects 2009/10				
619	Pahi Road - 2 sites	Still awaiting as-built plans from Contractor prior to issuing PCC.	Jan 2010	March 2011
Seal Extension 2010/11 Intersection Sealing				
653	Paparoa Station Causer and Wairere Road Intersection	Tender closed. Recommendation letter to Council 30 June 2011.		
654	Mahuta/Notorious West Road intersection	Tender closed. Recommendation letter to Council 30 June 2011.		
638	Turkey Flat – Spur Road	Negotiating contract price. Contract may need to be retendered.		
KDC Bridge Replacement Programme 2009/10				
635	Batley Road	Construction 95 % complete. On hold until spring pending decision from Council.	Nov 2010	Unknown. In dispute resolution.
665	Pukehuia Road Culvert	Construction 80% Complete. PCC requested for Karaka and Waihue Roads. Wintering over Pukehuia reseal.	Nov 2010	
659	Central Road – Bridge 47	On hold pending design peer review and execution of Deed of Grant.	March 2011	Nov 11
KDC Minor Safety Projects 2010/11				
668	Lawrence Road Sight Benching of curves	Tender closed. Recommendation letter to Council 30 June 2011.		
669	Aranga Road, Corner Easing	Under investigation Programmed for completion 2011/12		
670	Safety Footpaths 2010/11	Tender closed. Recommendation letter to Council 30 June 2011		
671	Moir Street (Tara Road) Footbridge	Tender closed. Recommendation letter to Council 30 June 2011		
KDC Minor Safety Projects 2009/10				
637	Kaiwaka /Mangawhai intersection Tara Road	Tender evaluated. Recommendation letter to Council. Awaiting Council approval.		

Contract	Project Name	Project Status	Physical Works Start Due	Physical Works Completion Due
663	Garbolino / Kaiwaka Mangawhai (intersection improvement)	10% complete. Site clearance and road culverts complete. Remaining earthworks and pavement wintering over.	March 2011	
RDF Projects 2010/2011				
673-KA8	Tinopai Road Rehabilitation	PC not issued. Contractor still to submit as-builts in prescribed format and complete remedial works.	Nov 2010	April 2011
598-KA7	Tinopai Road Rehabilitation	Outstanding minor omissions and defects still not addressed by Contractor. Further NTC issued 26 July.	Jan 2011	June 2011
677-KA10	Tinopai Road Rehabilitation	Construction 70% complete. Separable portion 1 is 95% complete. Separable portion 2 will finish in 2011/12 season. Intersection variation 70% complete.	Feb 2011	
679-KA6	Tinopai Road Rehabilitation	95% complete. Sealing will commence when weather permits	Feb 2011	
678-KA4	Trounson Park Road Rehabilitation	Construction 80% complete Suspended due to weather	April 2011	
683-KA9	Chadwick Road (modified from Tinopai Road)	KA9/1 drainage work started. KA9/2 waiting for NZTA feedback on sufficient funding. Likely to know late July (sealed section).	June 2011	July 2011
Stormwater Projects 2010/11				
689	Dargaville water main renewals Victoria Street	100% complete. Awaiting as-builts to issue PCC. Final restoration will be completed when weather permits – residents notified.	June 2011	July 2011

2.1.2 Practical Completion Issued

None of the *Kaipara's Future - Working Together 2009/19* projects have had their Practical Completion Certificate issued.

Contract	Project Name	Project Status	Work Finished PCC Issued	Contract Finished DL Ends
Stormwater Contracts				
603	Mangawhai Stormwater Pipe Supply (for Contract 601)	PCC issued – in DLP	Aug 2010	23 Aug 2011
606	Dargaville Stormwater: Gordon Street and Montgomery Avenue	PCC issued - Gordon Street. PCC issued - Montgomery Avenue	Dec 2010 April 2011	23 Dec 2011 15 April 2012

625	Mangawhai: Molesworth Drive Pearson to Old Waipu Road (Piping of open drains)	NTC issued on 06 June detailing defects to be completed prior to issuing DLC	20 May 2010	20 May 2011
651	Dargaville: Cobham Avenue	DLC being prepared by CPG	20 May 2010	20 May 2011
674-KA1 & KA2	Pouto Road Rehabilitation	PCC issued – in DLP	20 May 2011	May 2012
688	Dargaville watermain renewals Gordon Street	PCC issued – in DLP	14 Jun 2011	14 Jun 2012
Emergency Works and Slip Repairs				
612	Tinopai (3 sites)	DLP ended 19/04/11 Rintoul Civil carrying out snag list. DLC will be issued when complete. Outstanding defects still not addressed by Contractor	19 April 2010	19 April 2011
613	Pukehuia Road RP18140 and 19010 Package 6	PCC Issued – in DLP	28 Oct 2010	28 Oct 2011
614	Paparoa-Oakleigh and Hook Roads, 3 sites-Package 7	End of defects 28/05/11. Notice sent to contractor to remedy defects. Outstanding defects still not addressed by Contractor	28 May 2010	28 May 2011
643	Huarau Road	PCC issued – in DLP	31 July 2010	31 July 2011
652	Wairere and Judd Road Slips	PCC issued – in DLP	30 Sept 2010	30 Sept 2011
Pavement Rehab Projects 2009/10				
623	Tokatoka, Ararua and Notorious West Roads	PCC issued – in DLP	March 2011	March 2012
Pavement Rehab Projects 2010/11 Wastewater Related Road Projects				
646	Wonderview Road	PCC Issued 04/02/11	Feb 2011	Feb 2012

2.2 Kaipara's Future - Working Together 2006-2016 Projects

2.2.1 Active Projects

Contract	Project Name	Project Status	Physical Works Start Due	Physical Works Completion Due
KDC Wastewater 2007/08				
684	Dargaville Pond Desludging	Physical works complete but PC not achieved awaiting as-built plans and final sludge quantities from Contractor.	March 2011	Aug 2011
Water / Wastewater Projects 2009/2010				
661	Maungaturoto and Ruawai Water Treatment Plant Upgrade	Ruawai physical works 80% complete. Electrical and controls still ongoing. Redundant treated water tower to be removed and security fence to be installed. Maungaturoto physical works	March 2011	Aug 2011

Contract	Project Name	Project Status	Physical Works Start Due	Physical Works Completion Due
		complete except for one flow meter. Plant in process of being commissioned. Minor programming and control work still to complete.		

2.2.2 Practical Completion Issued

Contract	Project Name	Project Status	Work Finished PCC Issued	Contract Finished DL Ends
KDC Bridge Replacement Programme 2006/07				
604	Matakohe Museum East and West (Includes Slip at RP 350)	DLP	21 Dec 2009	21 Dec 2011 Extended to 2 years
KDC Slip Repairs 2008/09				
615	3 Sites at Mangawhai, Bickerstaffe and Garbolino	DLP	26 Nov 2010	26 Nov 2011 Sep portion 2
KDC Pavement Rehabilitation 2009/10				
620 (Includes 621)	Tinopai Road Trounson Park Road	DLP	28 Oct 2010	28 Oct 2011
624	Waihue, Tangowahine Valley and Pukehuia Roads	Defects remedied and DLC issued	16 April 2010	16 April 2011

- Practical Completion Certificate (PCC): Is the date when the works can be used for their intended purpose. Depending on the contract type, site reinstatement may occur before or after this date.
- Defects Liability Period (DLP): After PCC is issued, Council usually then requires the contractor to look after the works for a further period of one year.
- Contract Complete / Retention Released (CC/RR): At the end of the Defects Liability Period, Council will inspect the works and require any apparent defects to be repaired before finally signing the Defects Liability Certificate. Once the Defects Liability Certificate is issued Council will release all Retentions and the contract is complete.

3 Roothing

3.1 Roothing Operations and Maintenance

3.1.1 Maintenance Contracts

Network Condition

Mixed wet and dry periods have meant that routine road maintenance continues to keep the network in good condition.

Unsealed Pavements

The contractor has continued the grading programme judiciously when weather permits. They are continuing to carry out plenty of metalling, following behind the grading, as well as other reported roads showing bare patches.

Sealed Pavements

The sealed network is holding together. An increase in potholing has been recorded, but the contractor is keeping up with these.

Drainage

Water table cleaning is being carried out in both areas. The contractor is also clearing blocked culverts and cesspit grates from the last storm.

Vegetation Control

Vegetation has started to grow again, with roadsides greening up. This is not a problem at this stage.

Ordered Works

Ordered works this month include urban drainage, footpath repairs and miscellaneous minor slip repairs.

Bridge Repairs

Work is limited to repairs and routine deck and drainage cleaning.

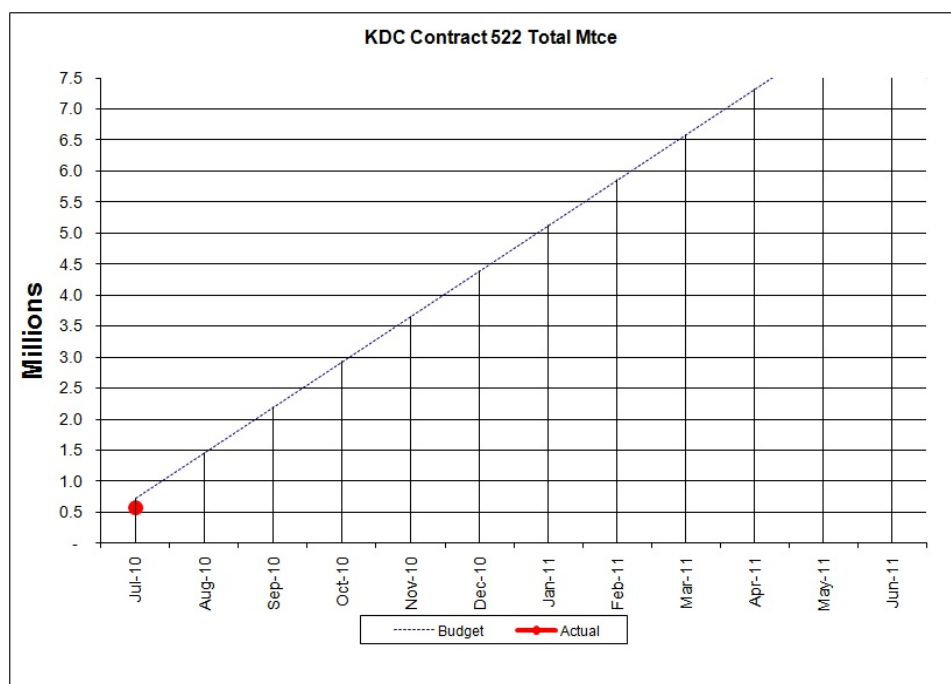
Signs Maintenance

The contractor is catching up on damaged and knocked over signs around the district.

Financial

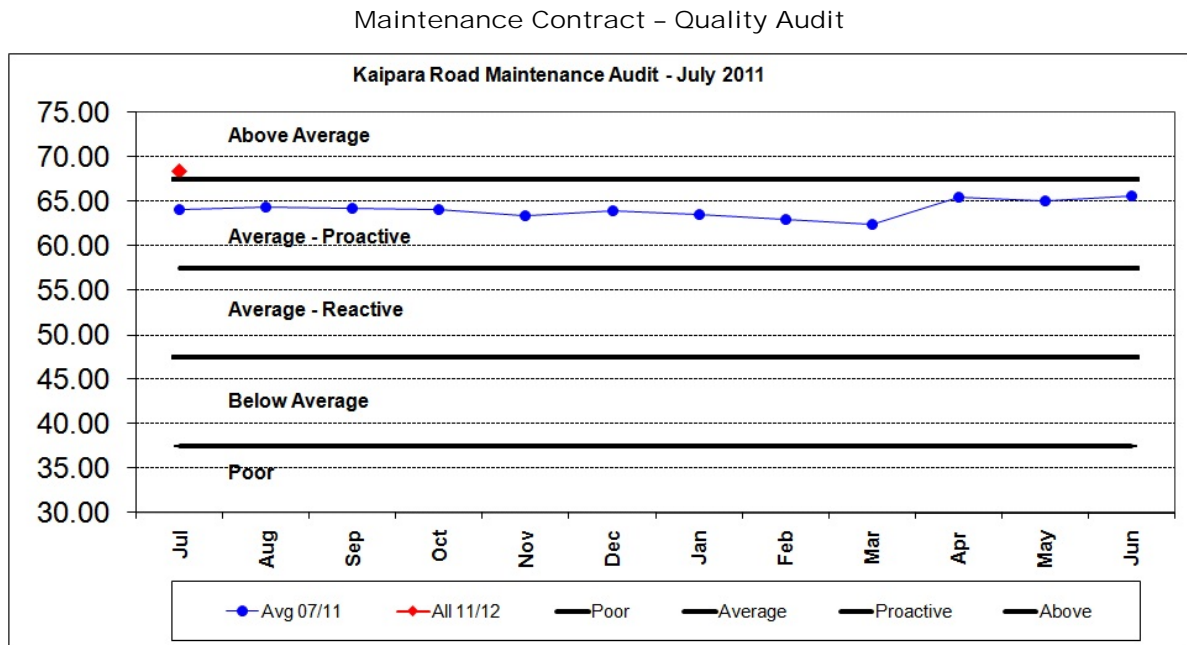
We are expecting to receive our Maintenance budgets soon and the Budget line on the graph is draft only. Expenditure this month is low, as we presented an extra claim covering the period 20 June 2011 – 30 June 2011 to maximise our NZ Transport Agency Claim for last financial year

Road Maintenance Contract - Expenditure Control



Performance Evaluation

The monthly audit has dropped slightly again, down from 69.2 to 68.4, which is still above average for this time of year. Once again this consisted of a decrease in the standard of vegetation spraying, offset by improvements in the Unsealed Surface categories.



3.1.2 Resealing Contract 2008/11

Council's engineers are investigating options for future sealing works in conjunction with other road maintenance and are preparing a one year contract for the coming summer.

3.1.3 Pavement Marking Contract

No action will occur in the District till the summer re-paint beginning November 2011.

3.2 Capital Works Roothing

As is usual at this time of year, July is a quiet month construction wise. Many of the roading projects cannot be completed due to inclement weather conditions and they are 'wintered over' until spring and more favourable weather. This is a good time to review forward work programmes and to start the tendering process for the new financial year.

For this report and going forward, for the purposes of clarity and to report in the same format as funding is received from the NZ Transport Agency, a clear distinction is being made between Intersection Safety Sealing projects and Seal extension projects.

3.2.1 Intersection Safety Sealing

As reported previously, all of the intersection safety improvement projects will be deferred until 2011/12 when the weather and tender prices are more favourable.

3.2.2 Seal Extensions

There is no funding from NZ Transport Agency for seal extensions this financial year or for the foreseeable future.

3.2.3 Forestry Roothing and Regional Development Fund (RDF)

The road layer work on the unsealed section of Chadwick Road has started and will be completed shortly. The drainage work was completed before the layer works.



Chadwick Road layer works

3.2.4 Community Transport Programme Projects

MWH are to review the current proposed programme to ensure the projects comply with NZ Transport Agency requirements for this work category. Any projects that meet the requirements will be put in the roading programme for the 2011/12 year.

3.2.5 Sealed Road Resurfacing (Reseals)

The review process has been completed to identify and prioritise the reseal projects for the 2011/12 year.

3.2.6 Sealed Road Pavement Rehabilitation (Rehab)

Similar to the reseal projects mentioned above, the rehabilitation sections of the road network have been sited and with the historic information of the road, a priority list is being developed for the new construction season.

The proposed list of roads for the 2011/12 financial year is detailed below:

- Arapohue Road
- Glinks Road
- Paparoa-Oakleigh Road
- Baldrock Road remedial work
- Wintle Street
- West Coast Road
- Robertson Road
- Doctors Hill Road
- Bickerstaffe Road
- Cliff Street
- Well Street
-

3.2.7 Minor Improvement (Minor Safety Works)

For the new financial year the prioritising of these projects will be done by reviewing the NZ Transport Agency KiwiRap risk assessment maps for collective and personal risk. This will be done in conjunction with local knowledge in order to justify the priorities of projects.

3.2.8 Emergency Works and Slip Repairs

There were no major storm events in July however there were some minor slips. Hooper Road is accessible to all vehicles but is to be inspected for necessary further works.

3.2.9 2010/11: Preventative Maintenance Works

For the 2011/12 year Arapohue Road and Pukehuia Road are two proposed projects that have been put forward along with other projects based on need and best value for money within available funding.

3.2.10 Bridge Replacement Works

Central Road Bridge 47 abutments were poured on 21 July. Further bridge works have been suspended at the request of Council pending the design peer review by MWH and the execution of Deed of Grant.

For the 2011/12 year the following replacements are scheduled:

- Omana Road Bridge 158
- Tara Road RP 7,345 culvert replacement
- Pukehuia Road Bridge 229

In addition to the above mentioned bridges, the prioritising of bridge and culvert strengthening and structural component replacement will be programmed as required.

3.2.11 2010/2011 Carryover Projects

Tenders have been evaluated and recommended to Council and await approval. The approval of these projects is critical for a start late spring or summer when better construction weather is expected.

4 Wastewater and Water Supply

4.1 Water Supply

4.1.1 Kaipara District Reservoirs

July rainfall has increased catchment yields resulting in reservoir levels at the Waiatua and Baldrock dams reaching full capacity. The Waiatua Dam which stores water for the Dargaville supply continues to discharge 7,200 cubic metres per day into the Kaihu River to maintain a safe Dam operating level of 85% allowing for further rainfall catchment if needed.

Critical flow monitoring devices throughout the district have recently been calibrated to ensure accuracy for consent compliance.

4.1.2 Dargaville Water Supply

The Jervois Street water main renewal pipeline is still progressing slowly. Pipeline testing, domestic connections and commissioning are scheduled for this month.

The renewal of the Victoria Street water main from Awakino Street to Grey Street is now complete, final restoration will be completed when weather permits, residents have been notified.

4.1.3 Glinks Gully Water Supply

The treatment plant performed well this period.

Water was trucked in from Dargaville over a two day period until a major leak in the reticulation system could be located and repaired, sand ground conditions make it difficult to locate leakage in this area.

The new security fence surrounding the treatment plant is complete, a coat of paint on the reservoirs when weather permits will tidy up this plant nicely.



Glinks Gully Treatment Plant newly completed security fence

4.1.4 Ruawai Water Supply

There were no major faults with the water treatment plant and overall it performed well.

The Ruawai treatment plant upgrade project contracted to Prowater is progressing well, the new pumps and filters have been installed.

Two water shutdowns of the area have been required recently to install various parts of the new plant, these have been performed with little disruption to consumers.

The existing water filter tower is yet to be de-commissioned and demolished.

This project is 70% complete.

4.1.5 Maungaturoto Water Supply

Catchment river water levels have recovered following recent rain events and there is more than enough water supply to the treatment plant.

As of the end of July raw water will be sourced from the Baldrock Dam and Brynderwyn Catchment supplies to meet the daily demand of 100-110 cubic metres per hour predicted by Fonterra as they move toward peak production.

The Maungaturoto plant upgrade undertaken by Prowater is nearing completion; peak flow testing has successfully been completed.

The new filters, clarifier, contact tank, UV system and associated pipework are all operational, producing water quality of a high standard. No water quality issues were identified throughout the construction period, the treated supply has remained within the drinking water standards without need for residents to boil water.

Operator training and the supply of the operations manual will complete this project.

One illegal water connection has been identified and disconnected from the reticulation system.



Maungaturoto Treatment Plant filters and pipework

4.1.6 Mangawhai Water Supply

The water plant and reticulation system have performed well this period, little demand in the area has allowed the system to cope without incident.

4.2 Wastewater Systems

4.2.1 Dargaville Wastewater System

An overflow at the Montgomery Avenue pump station was successfully contained in an overflow tank.

Pump backup systems failed to operate when the main power supply was corrupted by adverse weather.

Six sewer blockages were successfully cleared, one requiring excavation to repair.

A draft letter has been produced by MWH forming the basis of a trade waste agreement with Ravensdown to operate a truck wash in Dargaville, the agreement will generate a process for Council to recover costs of treating the discharge.

Due to adverse weather conditions treated wastewater was discharged directly to the Northern Wairoa River over a 24hr period. The discharge was permitted under consent conditions to maintain a safe operational level in the maturation pond and to avoid a breach of the bund wall which would overflow to the adjacent property.

4.2.2 Te Kopuru and Glinks Gully Wastewater System

Both wastewater treatment plants and reticulation networks performed satisfactorily throughout the reporting period.

4.2.3 Kaiwaka Wastewater System

A replacement diffusion system has been installed at the treatment plant, allowing discharge to pass over land before flowing to the receiving water.



Kaiwaka Wastewater Diffusion Pipeline

4.2.4 Maungaturoto Wastewater System

Seasonal algae growth within the oxidation pond is causing screen blockage at the pump well prior to entering the membrane plant. Frequent cleaning is required to maintain a consistent flow to the plant.

4.2.5 Mangawhai EcoCare Project

During the month of July Water Infrastructure Group again successfully operated the system achieving targets established under the contract Deed. There were no Occupational Health and Safety issues experienced or any environmental incidents.

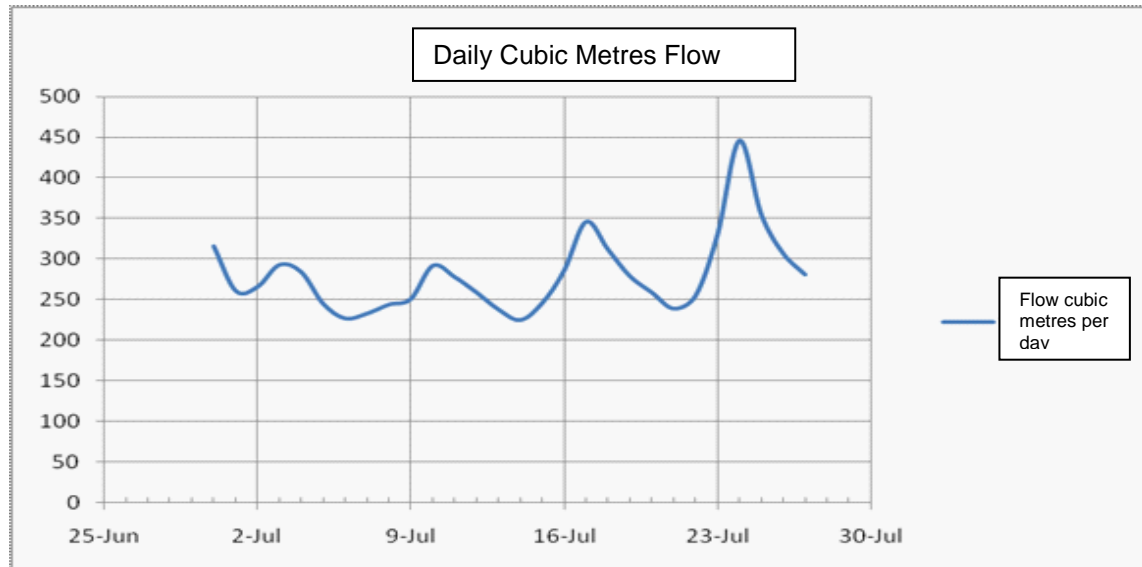
The Wastewater Treatment Plant performed well during June. Following changes at our testing laboratory phosphate tests have remained within contract limits. Ecoli tests over the weekend of 24 June were above consent limits. Test results for Tuesday 26 and Wednesday 27 July returned to normal.

There were no odour issues reported during the month of July.

All major pump stations operated without fault this month. Routine checks on all pumps involving lifting the pumps checking and changing oil has been underway with 50 per cent of the stations completed this month.

Rain for this month was 140mm. The spike in inflow at the end of the period was during a period of steady rain. Rain intensity was low and this is reflected in relatively low infiltration. Inflow was less than for the same period last year.

Mid week flows are at around 250 cubic metres per day. Daily inflows are plotted in the chart below.



5 Urban Stormwater

5.1 Mangawhai Village Stormwater Project – Kaipara District Council Contract 647

The road pavement, footpath, kerb and channelling work and remaining work on Molesworth Drive and the Molesworth/Moir Streets intersection including the traffic island will winter over and work should resume in September.

6 Refuse

Staff are expecting an increase in illegal dumping as the weather warms up and the increase in bag price occurs.

Council is developing a contract to award for the external management of the Awakino Transfer Station in Dargaville.

All in all a quiet month for refuse activities, but this is generally the case in the cooler months.

7 Land Drainage

7.1 Raupo Drainage District

All drainage systems and floodgates have worked well over the recent wet weather period. Floodgate inspections continue with normal debris problems occurring and some minor maintenance issues to be repaired over the summer months. Machine weed raking will be required in various drains and canals due to invasive under water weed. This weed holds up water levels and then breaks away in clumps during flood periods causing blocked culverts and can hold tidal floodgate doors open.

7.2 Tikinui Drainage District

Drain spraying has been completed in the Tikinui district.

7.3 HoreHore Drainage District

Repairs to the inner and outer wing walls of floodgate No.3 (Air Field area) have been completed.

7.4 Mangatara Drainage District

Machine cleaning of the Mangatara Section 2 has been completed. Spraying of Section 1 from State Highway 12 (Nilson packhouse) to the Kaihu River has been completed.

7.5 Arapohue No1

Rice grass burning on the stopbank near the Arapohue No1 floodgate last season resulted in the inner wing wall and a section of the floodgate box culvert being destroyed by fire. This was repaired and claim made against the land owners insurance policy. A pleasing result was obtained with full payment being made for the cost of the repairs less the cost of new tie back chains and shackles.

8 Community Facilities

8.1 Halls

Sale and Purchase documents for both Te Kopuru and Ararua Halls have come back to Council and were affixing the council seal and signature. There are now only four halls left to handover with Kaiwaka very close to handover. We are now looking at Tinopai and Matakoho. Hakaru will then be the only hall left.

Hakaru have indicated that they may be joining forces with the Hakaru Pony Club, who also share the recreation reserve that the hall sits on. If they do so, this will mean that their rules and constitution will need to be altered to reflect the new status. The leased area may also change as the whole reserve area may be leased, rather than the footprint of the building. Hammonds, the halls lawyers, have asked Hakaru Hall Committee in the first instance to talk to the Pony Club and then come back to Hammonds with their decision indicating their preferred way forward. An additional factor to consider is that the Hakaru Pony Club is not currently registered with the Incorporated Societies. Should these two groups combine this will need to be addressed.

Every hall handover is complex and has its own specific issues. Every Hall Committee has its own dynamics. The issues around the land the halls sit on can be historic and multifaceted. Each handover has been found to be extremely resource-hungry in both staff and legal time. Most of the Hall Committees require considerable work to be done on their rules and registration to ensure they are in a position to be able to legally sign a contract document to purchase a building. Once that has been addressed Council and lawyers can then work on the mechanics of the sale and purchase itself.

However, once completed, a handover can be very rewarding for the community.

8.2 Sale of Council Land

Council owned properties at 20 and 22 Gordon Street have been on the market and received four offers. One offer was accepted but that offer was subsequently withdrawn by the prospective purchaser. This purchaser has produced a counter offer lower than their first. This offer went to the Chief Executive for his consideration, as the recommendation stated and is now with the management team. Should Council not receive any realistic offers via this pathway it could consider an auction.

8.3 Pahi Leases

Council was able to obtain a copy of one of the leases at a recent meeting that Council held with the leaseholders. This document is still current, running from 1960 for 33 years with a right of renewal for a further 33 years. The document states that rental reviews are to be held at every 11 year period, the next possible being 2015.

Council's lawyers have been looking at this process. They are taking into account the apparent refusal of the Crown to renew the 1960's leases, which appears to have resulted in the owners issuing proceedings against the Crown. Council's lawyers have requested further information from the Department of Conservation including copies of the lease documents, advice from the Minister regarding the refusal to renew the leases and details of the proceedings issued by the leaseholders seeking relief against forfeiture and the outcome. A letter was sent to Department of Conservation on 19 July 2011 requesting this information and will advise Council when it is in a position to do so.

The Department of Conservation has also advised Council's lawyers that any proposed leasing first requires the preparation of a new Management Plan, the 1996 Management Plan being in Department of Conservation's view outdated and no longer relevant. However, there is an existing use with no change in character, intensity or scale so any lease can be granted in compliance with delegated powers on this basis.

In order for Council to move down a pathway to lease and have vacant possession at the end of the lease period it is essential that all rights and claims of the bach owners are cleared away. This could be costly and time consuming for Council.

9 Recreation

9.1 Taharoa Domain Ranger Appointed

The new Domain Ranger started on 25 July and has settled in and is underway with the current scheduled works programme.

The revegetation of native plant species in priority areas is underway with the planting of 950 plants throughout the Pine Beach camp ground amenity plant area completed on 10 August, and 24,000 plants throughout the surrounding hillside due to be completed by the week of the 19 August.

10 Planning and Reporting

10.1 Care Needed in Meeting Requirements of Local Government Act when Making Decisions

Part 6 of the Local Government Act 2002 sets out the process Council must follow in making decisions. An aspect which has been challenged by aggrieved parties on several occasions is the adequacy of consultation undertaken by a Council with those affected by the decision it intends to take. This is especially critical when a proposal is a significant one. The most recent example of this happened a couple of months ago when Nelson City proposed to revamp a carparking area into an inner city park. They were keen to get the work done before the Rugby World Cup™ activities began in the city. Because the proposal changed

over time, and the affected parties (mainly surrounding businesses) were not consulted about the finalised version, the High Court ruled that the process had been deficient and issued orders prohibiting the Council from accepting tenders and directing the Council to undertake consultation on the redevelopment plan in accordance with Part 6 of the Local Government Act 2002. This demonstrates the importance of observing the correct process as a failure to comply will not readily be overlooked by the Courts.

11 Development Management

11.1 Monthly Monitoring Reports

The monthly reports for July of the Council's Monitoring Officer and the Building Team are attached for the information of Council (Appendix A).

12 Community Development

12.1 Kaiwaka Toilets

Kaiwaka public toilets are in the final stages of completion with only small items to complete. These toilets have been future and vandal-proofed as much as possible. For example, water systems have been placed in the roof area so they cannot be damaged and the panels and walls strengthened.

12.2 Raising the Titanic's – Dargaville Town Hall

As part of the initiative to build audiences and bring arts to Northland this event was funded by Creative Communities NZ. The three groups involved in this initiative are The Turner Centre in Kerikeri, Whangarei's Forum North and Kaipara District Council.

Raising the Titanic's story line is one of the old Maori bands in the sixties and Dargaville and District News described it as a "great time and it was just like that, the songs, steps, harmonies and outfits". This event was very successful and attracted a different audience mix of more than 440 people. Council staff worked as volunteers for the night to make this a great success.



Raising The Titanic's

13 Emergency Management

A wet and windy July with the odd fine day and daytime high temperatures varying from highs of 18°C to lows of 4°C.

Only on 5 days did the wind drop from below 10 kilometres per hour with the lowest temperature at Dargaville also recording the highest wind speed sustained over a 15 minute period. Some wind gusts were much higher. No wonder it was cold!

Weather statistics from the weather stations included:

	Total Rainfall	Highest Daytime Temp	Lowest Daytime Temp	Highest Wind Speed
Opouteke	217.6mm	16.6 °C	8.2 °C	29
Dargaville	125.5mm	18.1 °C	8.6 °C	40
Pouto	107.8mm	15.0 °C	4.1 °C	26

Incidents attended by Council's emergency responders during July included:

- 1 Garage fire at Waipu – support crew and tanker provided
- 3 Garage fire at Ruawai – rural support crew provided
- 7 Tsunami warning resulting from a 7.8MMI earthquake at the Kermadec Islands north of New Zealand
- 11 Severe weather warning predicting thunderstorms, gale force winds and heavy rain
- 15 Assist St John Ambulance crew at Mangawhai attending a 19 year old with an allergic reaction
Assist St John Ambulance crew with patient at Te Arai
- 16 Vehicle crash at Te Arai - single occupant taken to hospital
- 20 Severe weather warning forecasting in excess of 90mms rain over 24 hours, gale force winds from north east which continued through to 23 July. Surface flooding was reported in all the usual places with some roads being closed or restricted to traffic. Slips reported at Hooper Road, Girl's High School Road, Omana and Pukehuia Roads.
- 26 Assist St John Ambulance crew with patient at Aranga

Training

- 15 Civil Defence talk to Mangawhai Diabetic Association
- 19 Rural Fire Officer course – combined Northland course co-ordinated by Department of Conservation
- 23 Civil defence talk to Mangawhai Diabetic Association

Apart from the weather related incidents, quite a quiet month!

14 Finance

The major tasks for July were as follows:

- Calculation and dispatch of 13,773 first instalment rate assessments for 2011/12.
- Audit New Zealand undertook a second Interim visit.
- Commencement of the preparation of the financial content of the 2010/11 Annual Report.

- 657 letters have been sent out to all receivers of rates rebates in the previous financial year. Every endeavour is going to be made to ensure that the scheme continues to be actively promoted.
- 740 letters were sent to ratepayers with arrears who had no payment arrangement as at 30 June. The amount outstanding was \$1,019,135. Follow up was made to Council's solicitors in regard to the progress on arrears collection from two developers with \$222,782 outstanding.

15 Meetings

I attended the following meetings:

Thursday 28 July	Staff Training
Friday 29 July	EcoCare Meeting - John and Hugh meet Project Managers
Tuesday 1 August	Portfolio Holders Meeting
Monday 8 August	Vision to Action Workshop
Tuesday 9 August	ILGACE Forum
	Northland Intersectoral Forum Economic Taskforce Meeting
Friday 12 August	Taharoa Governance Committee Meeting
Monday 15 August	Northland Mayoral Forum
Monday 22 August	Northland Intersectoral Forum
Wednesday 24 August	Council Meeting

16 Resolutions of Council: Schedule May 2010 to July 2011

The monthly resolutions report schedule is attached (Appendix B) and covers the resolutions from May 2010 to July 2011.

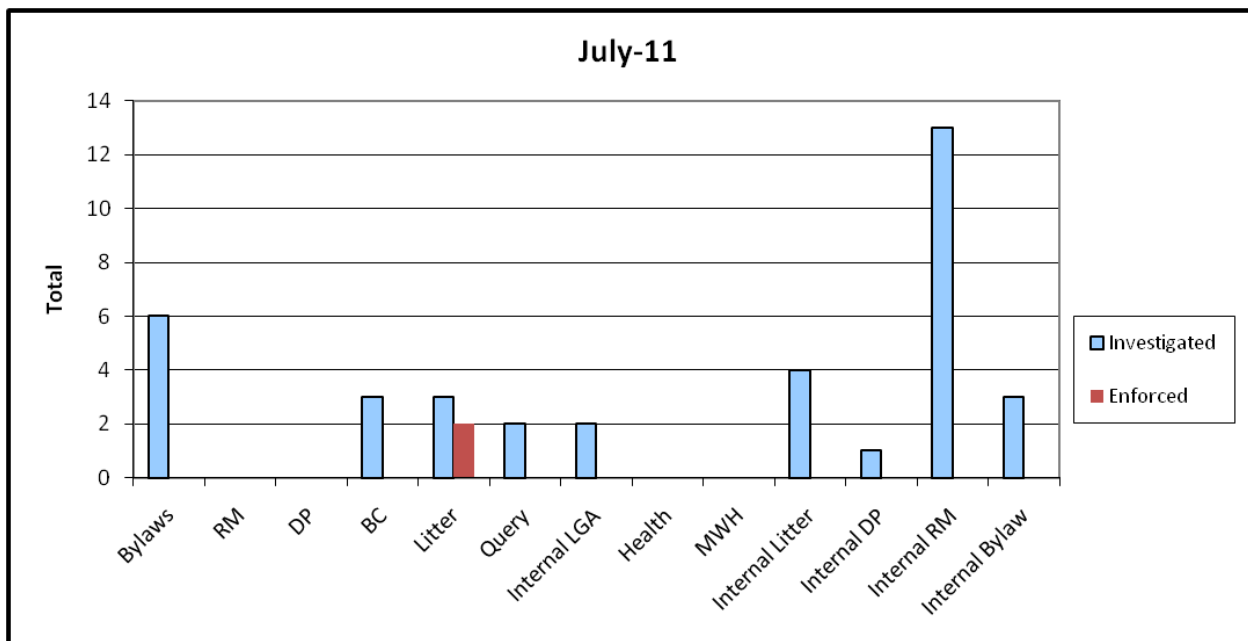
Part One – Activities Report

b) Looking Forward

- 1 Wednesday 31 August Portfolio Holder Meeting - Dargaville
- 2 Tuesday 6 September Know How Workshop – Matakohē
- 3 Wednesday 7 September District Plan Decision Workshop – Dargaville
- 4 Tuesday 20 September Joint Northland Regional Council and Kaipara District Council Workshop – Dargaville (tentative)
- 5 Wednesday 28 September District Plan Decision Workshop – Dargaville
Council Meeting

REPORT

To: Development Manager
CC: Regulatory Support Officer
From: Regulatory Monitoring Officer
Date: 1 July 2011
Subject: District Wide Monthly Regulatory Report

Monitoring Activities in the Kaipara District

Bylaws
6 investigations

- Earthworks is being done on Metcalfe Road and the earth is being dumped on the reserve – **204.1**
- Complaint that the roadside had not been cleared after last request – **203.1**
- Farm manager is putting tape across the road so that cattle can pass through. The tape seems to be left up and the complainant has to get out of his car to take it down and put back up again – **213.2**
- Farm has a feed pad which is causing an odour nuisance to neighbours – **1204.1**
- There are 4 pine trees outside 27A Devon Street that have been ring barked. Resident is concerned that they may fall onto his property **204.1(a)**
- Re-inspect road reserve site – **203.1**

Building Consent
3 investigations

- Site visit with officer from the Criminal Proceeds Management Unit to discuss illegal building issues on land at Hall Road.
- Check that a lean to has been taken down.
- Check derelict building

Litter

3 investigations

- Unbagged rubbish is being dumped on the corner of State Highway1 and Oruawharo Road
- Car was observed dumping black rubbish bags on roadside
- Phone call regarding rubbish dumped at Franklin Road

Queries

2 investigations

- Complaint that non-maintained waterline is causing property damage
- Complaint that planter was obstructing visibility when exiting car park

Local Government Act

2 investigations

- Check if overgrown sections have been mown

Internal Litter Monitoring

4 investigations

- Check if rubbish has been cleared from road reserve at Raupo
- Check rubbish has been removed from road reserve at Paparoa
- Rubbish on road reserve at Driftwood Place and Molesworth Drive
- 6 rubbish bags dumped at corner of State Highway 1 and Mountain Road

Internal Resource Consent Monitoring

13 investigations

- Quarry activity monitoring at Bradleys Landing Road
- Woman came to the Mayor's office complaining of noises in her house
- Construction commenced without payment bond
- Inspect that Phoenix Place open drains have been maintained
- Landscape inspection for release of bond
- Site meeting regarding vehicle crossings and drains
- Development site inspection
- Complaint that a private road had been damaged by heavy vehicles related to a building activity
- Check that work has not started on developments where a bond is required
- Site meeting regarding outstanding conditions
- Landscape inspections

Internal District Plan Monitoring

1 investigation

- Site meeting with contactor about earthworks activity

Internal Bylaw Monitoring

2 investigations

- Check that vegetation had been cleared from footpath
- Inspect road reserve had been cleared

Activity Report for Service Requests

Monthly Request Activity from 01/07/2011 to 31/07/2011

Received	Completed	Current
8	5	4

Summary

A large number of litter infringements were sent out this month as a result of illegal rubbish being dumped throughout the district. The dumping of illegal litter has been declining, however there has been a sharp increase in the June/July period.

The above report now shows what section of the General Bylaws the complaint related to.



George Lewis

Regulatory Monitoring Officer

Memorandum

To: Regulatory Manager
 CC: Regulatory Monitoring Officer/Regulatory Support Officer
 From: Quality Monitoring Officer/Building Services Team Leader
 Date: 3 August 2011
 Subject: **Building Process Monthly Report**

Regulation 8:
Background - meeting statutory obligations / enough staff to perform:

Briefly outline the department situation, current trends, performance and monitoring.

The building applications received this month compare with June. Processing went over 20 days due to staff shortage with annual and sick leave taken, which has contributed to timeframes not being met.

Team Leaders Report

Great to have all the new Managers up and running. Hope we have not given Graham over load syndrome and he still wants to work with us.

Building consent numbers are average but steady with enquiries coming in all the time. It would appear that much of the building work around Mangawhai is from south of the district and we are getting some rub off from the Auckland growth

I will be concentrating on the Building Officers competency assessments this month in preparation for the upcoming International Accreditation New Zealand audit. Both Bridget and I will be reviewing our manual and procedures over the next three months

	This Month	Last Month
Building Consent Applications		
Received: Total number Received	49	49
Building Consents Issued		
No. Time frames: Total Number Processed	54	58
Average Processing Days	16	18
No. Complete within 20 days	47	54
% complete within 20 days	87.04%	93.10%
Value of New dwellings	\$3,636,000.00	\$3,238,000.00
Value of Other Work	\$890,376.00	\$2,043,222.00
Total Value	\$4,526,376.00	\$5,281,222.00
PIM's Only Applications		
Received: Total number Received	-	-

PIM's Issued

No. Time frames:	Total Number Processed	37	37
	Average Processing Days	18	19
	No. complete within 20 days	31	33
	% complete within 20 days	84%	89%

Code Compliance Certificate Issued

No. Time frames:	Total Number Processed	83	64
	Average Processing Days	2	4
	No. complete within 20 days	60	48
	% complete within 20 days	72.29%	75%

Summary of all inspections undertaken	This month	Last month
	250	281

Processing Performance Review:

Average processing times for building consent applications = 16 days

Average processing times for Code Compliance Certificates = 2 working days

Monthly letters sent to Building Consent Applicants:

Extensions applied for by applicant – 16

Code Compliance Certificates reminder letters – 11

Time to commence work reminder letters – 1

Preparation of Building Consent for scanning and property file:

This month there were 85 completed Building Consent files sent to Dargaville to be scanned.

Targets met:

Building Consent Targets were not met for the month of July 2011.

Code compliance certificate targets show that they were not met but this is due to the odd one received without the code compliance certificate application form received.

Plan Going Forward:

Building Consents. The Building Act states 100% is compliance with the Building Act 2004. The team is currently working hard to keep consent processing above 96%.

Code Compliance Certificates. Due to the increased number of old building consents a realistic goal of 90% planned for August 2011.

Signed:

Building Team Leader: Date:

Quality Monitoring Officer:..... Date:.....

Manager: Date:

26 May 2010 Ordinary Council Meeting		
4.10 Matakohe War Memorial Hall Handover	Continuing to talk with the Hall Committee. Hopeful that handover will occur before the end of September.	Thomas Patterson (formerly Stephen Soole)
25 June 2010 Ordinary Council Meeting		
5.10 Hakaru Hall Handover	Council has still not heard back from the Hall Committee as to whether it intends to go into enterprise with the local pony club.	Thomas Patterson (formerly Stephen Soole)
23 July 2010 Ordinary Council Meeting		
5.6 Tinopai Hall Handover and Business Plan	The Hall Committee have said it will not take over the hall until the sewage pond and water pump are in working order. Council staff continue to work through the issues.	Thomas Patterson (formerly Stephen Soole)
5.13 Road Stopping: Ruawai School Road and State Highway 12, Ruawai Resolved Alspach/Sutherland <i>That Council stops approximately 850 square metres of road reserve bordered by State Highway 12 and Ruawai School Road, Ruawai and gift the stopped land to Ruawai School for safety improvements; and</i> <i>That the cost to Council for this road stopping is \$6,500 to be funded from the Road Legalisation budget for the 2010/2011.</i>	Council is still awaiting receipt of the Agreement.	Hugh Hulse (formerly Fiona Vessey)

25 August 2010 Ordinary Council Meeting		
<p>5.2 New Zealand St John Northland, Mangawhai: Lease for Ambulance Station</p> <p>Resolved Smith/Sutherland</p> <p><i>That New Zealand St John Northland be granted the use of 0.5 hectares on Thelma Road South in the area known as Mangawhai Park for an ambulance station; and</i></p> <p><i>That New Zealand St John Northland is granted a lease for a peppercorn rental for a period of 33 years with a further right of renewal for this area.</i></p>	<p>The proposed site has been revisited and is not suitable for building on. A new site has been identified and a report is due to go to Council's September meeting.</p>	<p>Thomas Patterson (formerly Stephen Soole)</p>
<p>5.5 Rodney North Harbour Health Trust: Request for Remission of Reserves Contributions and Development Contributions</p> <p>Resolved Guest/Smith</p> <p><i>That Council refers to its Insurers the matter of whether or not Rodney North Harbour Health Trust has incurred unnecessary costs as a result of Council actions. This would establish whether or not Council had any responsibility for these costs.</i></p>		<p>Graham Pollard (formerly Mark Vincent)</p>

23 February 2011: Ordinary Council Meeting		
<p>5.1 Kaiwaka Hall/Rugby World Cup Welcome Centre</p>	<p>Council is very close to handing over the Kaiwaka Hall.</p>	<p>Thomas Patterson (formerly Stephen Soole)</p>
<p>5.3 Kauri Cycle Trail: Technical Feasibility and Mapping Report</p> <p>Resolved Harding/Geange</p> <p><i>That Council receives the report titled 'The Kauri Cycle Trail' – Technical Feasibility & Mapping; and</i></p> <p><i>That all stakeholders involved in the development of the proposed trail be informed of the process to date and the Technical Feasibility & Mapping Report; and</i></p>	<p>Council staff are working with staff from the Far North District Council to have the initial portion of the Kauri Cycle Trail included in the Kerikeri, Okaihau, Hokianga cycleway. This track is used as a walking track at present. Council staff continue to promote the Trail where possible.</p>	<p>Thomas Patterson (formerly Stephen Soole)</p>

<p><i>That Council staff, with the support of the major stakeholders, look to open part of the cycleway; and</i></p> <p><i>That a final report be brought back to Council after meeting with all stakeholders on what part of the cycleway is to be opened and when.</i></p>		
<p>5.4 New Zealand Fire Service: Section 15 Agreement with Kaipara District Council</p> <p>Resolved McEwing/Harding</p> <p><i>That the opportunity by the New Zealand Fire Service to enter into an Agreement under Section 15 of the Forest and Rural Fires Act 1977, be declined; and</i></p> <p><i>That Council enters into discussions with the New Zealand Fire Service to identify areas that may be mutually acceptable to both parties in a formal agreement.</i></p>	<p>Council staff are considering options as new staff get to grips with this particular issue.</p>	<p>Hugh Hulse (formerly Fiona Vessey)</p>
<p>5.6 Dargaville Community Cinema Charitable Trust: Draft Agreement</p> <p>Resolved Linton/Harding</p> <p><i>That Council authorises Deputy Mayor Geange, Councillors McEwing and Wade and the Chief Executive to re-draft Plain English agreement, dated 21 December 2010, proposed by the Dargaville Cinema Charitable Trust; and</i></p> <p><i>That Council authorises the Chief Executive to sign it on behalf of Council once it is completed to the satisfaction of all parties.</i></p>	<p>Council is waiting for the Trust's final costings for the fit out of the building so a lease price can be agreed.</p>	<p>Thomas Patterson</p>
<p>5.7 Stock Droving: Ararua Road, Ararua</p> <p>Resolved Geange/Harding</p> <p><i>That Mr and Mrs Langridge of Ararua Road, Ararua, be requested to meet the costs of survey and engineering investigations to establish the feasibility of forming a stock race on the verge of Ararua Road so as to minimise the impact of livestock on the sealed carriageway.</i></p>	<p>Council staff have drafted conditions and are working through these with Mr and Mrs Langridge.</p>	<p>Graham Pollard (formerly Mark Vincent)</p>

23 March 2011: Ordinary Council Meeting

5.1 Council Decision-making Function for Resource Consents Requiring Hearings

Resolved Geange/Larsen

That in accordance with s34 of the Resource Management Act 1991, Council appoints a panel of Independent Commissioners, any one of whom will act on Council's behalf in determining resource consent applications which require a Hearing in terms of Council's delegations. Unless specifically requested otherwise by a party to an application, the independent Commissioner will be assisted by a Councillor selected from a panel of three Councillors. The independent Commissioner will chair the Hearing Panel when not sitting alone.

That the interim arrangement for Hearings is to continue until membership of the respective Panels has been formalised.

Expressions of Interest are still to be called for the Commissioner role.

Graham Pollard
(formerly Mark Vincent)

5.3 Kauri Coast Community Pool Financial Position

Resolved Larsen/Geange

That Council identifies all shortfalls in funding including delay costs, operational issues, additional expenditure and reports back to Council with all available options for funding these, and,

That Council requires the Kauri Coast Community pool Trust to submit a repayment programme to Council for approval in order to repay the \$169,581 for client supplied items to the Kaipara District Council, and,

This item was discussed at the Portfolio Holder Meeting on 02 August 2011. Staff are arranging a meeting between the Trust, the Committee, the Contractor, the Architect and Sport Northland in order to progress matters. An item is to come to Council's August meeting.

Thomas Patterson
(formerly Stephen Soole)

<p>That Council requires the Kauri Coast Community Pool Trust to report back to Council at its meeting to be held 27 May 2011 on the shortfalls, available options for funding these and how the Trust proposes to repay the \$169,581 for client supplied items.</p> <p>That the Kauri Coast Community Pool Trust reports to Council on the issues raised in the Community Spaces Manager's report dated 17 March 2011, namely the need for a windbreak, sheltering the hydrotherapy pool and the operating costs and revenue as compared to the business plan.</p>		
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<p>27 April 2011: Ordinary Council Meeting</p>		
<p>5.5 Freedom Camping Bylaw</p> <p>Resolved Geange/Sutherland</p> <p>That Council receives the information on freedom camping; and</p> <p>That Council looks into gaining funding from the Motor Caravan Association for the strategic placement of dump stations in the District.</p> <p>That freedom camping be work shopped with Council to give direction for the development of a Statement of Proposal on freedom camping that meets the needs of the Kaipara District.</p>	<p>Council staff are seeking a date for a workshop. It is likely that consultation in respect of this will take place next year (March/April) as part of the Long Term Plan process</p>	<p>Thomas Patterson (formerly Stephen Soole)</p>
<p>5.6 Integrated Kaipara Harbour Management Group: Integration at a Governance Level</p> <p>Resolved McEwing/Harding</p> <p>That Council enters into discussions with Te Uri O Hau Ngati Whatua and Ngati Whatua Nga Rima O Kaipara Trust about the Integrated Harbour Group at a Governance level.</p>	<p>Mayor to report on this.</p>	<p>Mayor Tiller</p>

25 May 2011: Ordinary Council Meeting		
<p>4.2 Sale of Council Land: 20 and 22 Gordon Street, Dargaville</p> <p>Resolved Blackwell/Wade</p> <p><i>That Council continues to market 20 Gordon Street, Dargaville (all DP4611) and 22 Gordon Street, Dargaville (all DP 11540 Sec 23 SO 44125) for sale, and</i></p> <p><i>That the Chief Executive be delegated to finalise the agreement details and this comes back to Council for consideration and</i></p> <p><i>That the Council-owned land at 20 Gordon Street, Dargaville (all DP 4611) and 22 Gordon Street, Dargaville (all DP 11540 Dec 23 SO 44125) be investigated for redevelopment for social and elderly housing and that this information come back to Council for consideration.</i></p>	A report is coming to Council at its August meeting.	Thomas Patterson (formerly Stephen Soole)
<p>4.7 Lease of Foreshore Reserve: Brett Taylor, Whakapirau</p> <p>Resolved Harding/McEwing</p> <p><i>That Council works with Mr Brett Taylor to assist him in finding solutions to the ownership/use issues around the Kaipara Dairy Factory on Whakapirau Wharf and that the potential solutions are brought back to Council for its consideration.</i></p>	Council's solicitor has offered a way forward. Discussions are now underway with Mr Taylor.	Graham Pollard and Thomas Patterson (formerly Mark Vincent and Stephen Soole)
22 June 2011: Ordinary Council Meeting		
<p>6.9 Road Stopping and Legalisation: Intersection of Tinopai and Metcalfe Road, Hukatere</p> <p>Resolved Blackwell/Linton</p> <p><i>That Council stops 111 square metres of road being Section 1 SO 443288 and swaps this for Section 2 SO 443288 being owned by Thomas Fennessey Beazley at the intersection of Tinopai and Metcalfe Roads, Hukatere.</i></p>	The Agreement is with Mr Beazley for his signature and return.	Hugh Hulse

<p>6.11 Dargaville Wharf Pontoon and Waka Ama Club</p> <p>Resolved Harding/Wade</p> <p><i>That the Kaipara District Council supports the proposal by the Waka Ama Club to reinstate the pontoon at the Dargaville Wharf; and</i></p> <p><i>That Council staff, along with representatives of the Waka Ama Club, investigates further the best pontoon option for the Dargaville Wharf; and</i></p> <p><i>That the preferred option, funding options and costs be brought back to Council at its August 2011 meeting.</i></p> <p><i>That the Waka Ama Club be asked to show evidence that other avenues of funding are also being pursued.</i></p>	<p>Due to the amount of work new staff are getting to grips with, this issue has been deferred until the September Council meeting so as to be able to do it justice.</p>	<p>Thomas Patterson</p>
<p>6.14 Cames Road, Mangawhai: Opening</p> <p>Resolved McEwing/Sutherland</p> <p><i>That Cames Road, Mangawhai, be open to Class 1 restricted traffic; and</i></p> <p><i>That Council erects restricted signs in accordance with the MWH Ltd report, received by Council on 16 June 2011, and one pair of agreed warning signs; and</i></p> <p><i>That maintenance will be to existing standards and become Kaipara District Council responsibility</i></p>	<p>Completed. Signs are in place and advertising the changes has occurred.</p>	<p>Hugh Hulse</p>
<p>6.15 Strategic Plan for Kaipara Libraries 2011</p> <p>Resolved Sutherland/Harding</p> <p><i>That Council adopts the recommendations of the Strategic Plan for Kaipara Libraries, and incorporates the recommendations into Council's Long Term Plan for consultation with the community.</i></p>	<p>Council have adopted the recommendations of the Strategic plan and these will now form part of the Long Term Plan consultation with the community in March/April 2012.</p>	<p>Brenda Polwart</p>

9 Public Excluded		
9.3 EcoCare Complaint: Request for Independent Review Update		Glennis Christie
9.4 Developer Sewer Issues, Northcoast Developments Ltd Mangawhai Wastewater Resolved Tiller/Geange <i>That Council pursues Option 1, continue to negotiate with Northcoast, but should this not achieve agreement by 31 July 2011 Council proceeds with Option 2 and build an alternative route to service Stages 1 -4.</i>	Completed. Agreement has been reached with Northcoast Developments Limited and the work is occurring.	Jack McKerchar
27 July 2011: Ordinary Council Meeting		
5 Policy		
5.1 Mangawhai Activity Zone Charitable Trust Incorporated and Mangawhai Historical Society: Request for Urgent Financial Assistance Resolved Sutherland/Harding <i>That, as an interim measure, Councillors Julie Geange, Wayne Linton, Julia Sutherland and Jonathan Larsen form a working party with delegated authority to approve any recommended funding assistance that is required (and any conditions that are to be attached) before the next Council meeting on 24 August 2011.</i>	The interim measure was not required.	Glennis Christie
5.2 Mangawhai Club: Application to Restore Two Gaming Machines Resolved McEwing/Blackwell <i>That Council adheres to the Class 4 Gambling Policy and declines the Mangawhai Club Inc's 7 July 2011 request for an increase in the number of their gaming machines.</i>	The Mangawhai Club has been advised of Council's decision.	Glennis Christie/ Mark Vincent

<p>5.3 Northcoast Developments Limited, Thelma Road, Mangawhai: Develop Section of Unformed Road</p> <p>Resolved Linton/Geange</p> <p><i>That Council approves the formation and use of a small existing section of unformed Thelma Road; in accordance with Council's current Engineering Standards, to serve the RM100139 Sands subdivision, Mangawhai and to facilitate access to Lots 41 to 56 (inclusive) of the proposed subdivision by Northcoast Developments Limited.</i></p>	<p>Northcoast Developments Limited have been advised of Council's decision.</p>	<p>John Burt/Graham Pollard</p>
<p>5.4 Mangawhai Community Wastewater Scheme: Targeted Rate, Submissions to Statement of Proposal</p> <p>Resolved Blackwell/Geange</p> <p><i>That the full Council hear submissions on the Mangawhai Community Wastewater Scheme Targeted Rate Statement of Proposal at 10.00 am on 1 August at the Mangawhai Club.</i></p>		<p>Glennis Christie</p>
<p>5.5 Kaipara Refuse Limited: Rubbish Bag Charge Increase</p> <p>Resolved Wade/Linton</p> <p><i>That Council not oppose the request from Kaipara Refuse Limited to increase the bag prices from \$2.30 to \$2.80 from 1 September 2011.</i></p>	<p>There is no action required on the part of Council.</p>	<p>John Burt/Hugh Hulse</p>
<p>5.6 Notices of Motion: Standing Orders</p>	<p>The motion was lost – there is no action to be taken.</p>	
<p>5.7 Kaipara District Council Bank Accounts: Change of Signatories</p> <p>Resolved Blackwell/Linton</p> <p><i>That Glennis Merle Christie, John Buchanan Burt, and Paul Lester Cresswell become authorised bank signatories for the Kaipara District Council.</i></p>	<p>This has been auctioned.</p>	<p>Glennis Christie</p>

6	Reports		
7	Receipt Items		
8	Information Items		
8.1	Correspondence Addressed to Mayor and Councillors: 11 May to 12 July 2011	No action required.	
8.2	Delegated Authority: Schedule of Decisions	No action required.	
8.3	Mosquito Gully, Pouto, Fire on 9 December 2010: Comment on Draft Operational Review Resolved McEwing/Geange <i>That the item be received and discussed at Council's Portfolio Holder Meeting to be held on Tuesday 02 August 2011.</i>	This item was discussed at the Portfolio Holders' Meeting on 02 August and it was agreed that no further action was required as this time.	
8.4	Legislative Compliance Certificate period ended 30 June 2011	No action required.	
8.5	Mangawhai Historical Society Inc: Annual Accounts and Mangawhai Endowment Fund Grant	No action required.	
8.6	NZ Mutual Liability Riskpool (Riskpool) and Local Authority Protection Programme Disaster Fund (LAPP)	No action required.	
8.7	Northland Regional Council and Kaipara District Council Joint Workshop Notes 17 May 2011	No action required.	
8.8	Foreshore Jurisdiction Extension Resolved Sutherland/McEwing <i>That the item be received and discussed at Council's Portfolio Holder Meeting to be held on Tuesday 02 August 2011.</i>	Council decided that it would take this issue to the Northland District Council Forum in an effort to present a united northland front	Jack McKerchar

<p>8.9 Mangawhai Community Wastewater Scheme: Northcoast Developments Limited Hearing Minutes</p>	<p>No action required.</p>	
<p>8.10 Mangawhai Park Limited: Unit of Demand Appeal</p>	<p>No action required.</p>	
<p>8.11 Omamari Road Failure Report Resolved Geange/Sutherland <i>That Council not receive the report by the Resolve Group on Omamari Road and that it be directed back to the Chief Executive for review and that he report back to Council at its 28 September 2011 meeting.</i></p>	<p>A report is to come back to Council's 28 September 2011 meeting.</p>	<p>Jack McKerchar</p>
<p>8.12 Local Government New Zealand: Rationalising National Intervention under the Resource Management Act Resolved Harding/Wade <i>That the information submitted by the Governance Manager as part of item 8.12 Local Government New Zealand: Rationalising National Intervention under the Resource Management Act dated 27 May 2011 be received and that a report be brought back to Council which outlines the impacts for Council of rationalising national intervention under the Resource Management Act.</i></p>	<p>A report is due to come to Council as its September meeting.</p>	<p>John Burt/Graham Pollard</p>
<p>8.13 Public Debt Portfolio: Additional Information Resolved Geange/Sutherland <i>That the information submitted by the Acting Management Accountant under item 8.13 Public Debt Portfolio: Additional Information, be received; and That there be a report in the Chief Executive's Monthly Report for September 2011 whereby the information provided in respect of the Public Debt portfolio is reformatted by activity and asset and includes a maturity profile and projected raising.</i></p>	<p>A report is due to come to Council at its September meeting</p>	<p>Glennis Christie/ Paul Cresswell</p>

8.14 Management of Genetically Modified Organisms in the Whangarei District	No action required.	
8.15 Local Government Elected Members (2010//) (Certain Local Authorities) Determination (No 2) 2011	No action required.	
8.16 Class 4 Gambling Venue Policy May 2011 and TAB Venue Policy May 2011 – Deliberations	No action required.	
8.17 Triennial Agreement: Far North, Whangarei and Kaipara District Councils and Northland Regional Council	No action required.	
8.18 Regional Policy Statement Mapping Project: Update on Progress	No action required.	
8.19 Civil Defence Emergency Management Group: Minutes of meeting 7 June 2011	No action required.	
8.20 Area Boundary Changes in Northland Conservancy	No action required.	
8.21 Financial Health and Sustainability Audit Resolved Geange/Harding <i>That the report on Council's financial sustainability from Phillip Jones dated 7 July 2011 be received and that it be acted on urgently and included in Council's upcoming Long Term Plan consultation process.</i>	The report is being evaluated and will be included as part of the Long Term Plan process.	Glennis Christie/ Paul Cresswell
9 Notices of Motion		
9.1 Notice of Motion: Mangawhai Community Wastewater Scheme (Councillor Larsen) Resolved Geange/Larsen <i>That Councillor Jonathan Larsen and the Chief Executive work together in respect of item 9.1 Notice of Motion: Mangawhai Community Wastewater Scheme to enable this item to be brought back to Council containing all the information required in it to enable Council to make an informed decision.</i>	Work in progress.	Jack McKerchar/ Councillor Larsen

<p>9.2 Notice of Motion: 7 and 8: Resource Management Act Disputes Mediation Proposal (Councillor Larsen)</p> <p>Resolved Geange/Larsen</p> <p><i>That Councillor Jonathan Larsen and the Chief Executive work together in respect of item 9.2 Notice of Motion: 7 and 8: Resource Management Act Disputes Mediation Proposal to enable this item to be brought back to Council containing all the information required in it to enable Council to make an informed decision.</i></p>	<p>Work in progress.</p>	<p>Jack McKerchar/ Councillor Larsen</p>
<p>10 Public Excluded</p>		
<p>10.1 Potential Claims against Council</p>	<p>No action required.</p>	
<p>10.2 Verano Properties, Mangawhai: Purchase of Unformed Road</p> <p>Resolved Harding/Geange</p> <p><i>That Verano Properties (RM070080A) be advised that Council believes it has no liability or responsibility to compensate them for additional costs arising from the acquisition of the portion of unformed road adjoining their property not proceeding.</i></p>	<p>Verano Properties has been contacted and advised of Council's decision.</p>	<p>John Burt/Graham Pollard</p>
<p>10.3 EcoCare Complaint: Request for Independent Review Update</p> <p>Resolved Larsen/Geange</p> <p><i>That Council proceeds with the Mangawhai Community Wastewater Scheme (previously Mangawhai EcoCare Project) independent review, amended as requested by the complainants.</i></p>	<p>Initial contact has been made with the Law Society. It may be possible to verbally update Council at its August meeting.</p>	<p>Barbara Ware</p>

Chief Executive's Report

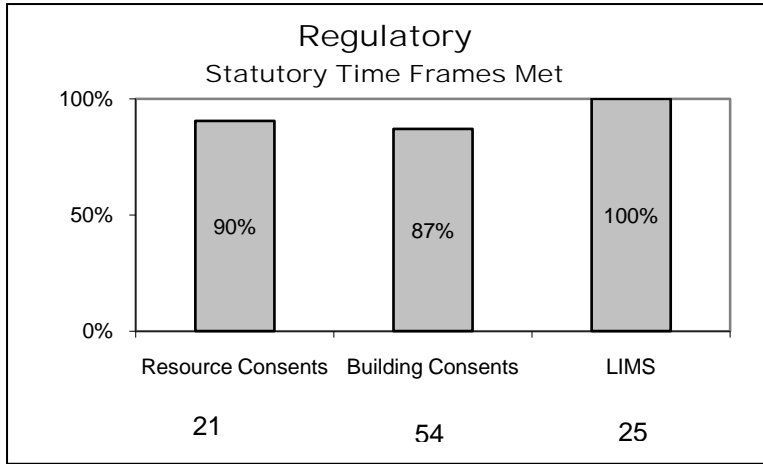
- Part 2 Organisational Monitoring
 - (a) Helpdesk Activity Graphs
 - (b) Library Report
 - (c) Development Activities

Part Two – Activities Report

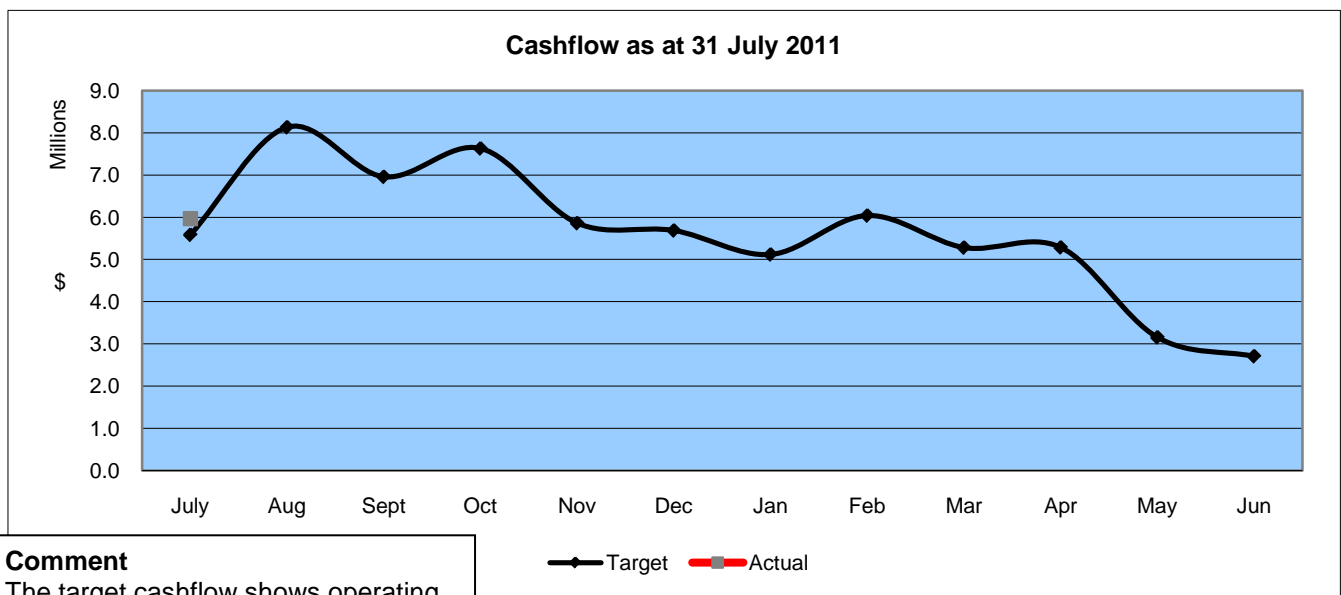
Dashboard - Organisational Monitoring

- 1 Help Desk
- 2 Staffing
- 3 Library Statistics
- 4 Development Activities

Organisational Monitoring – July 2011

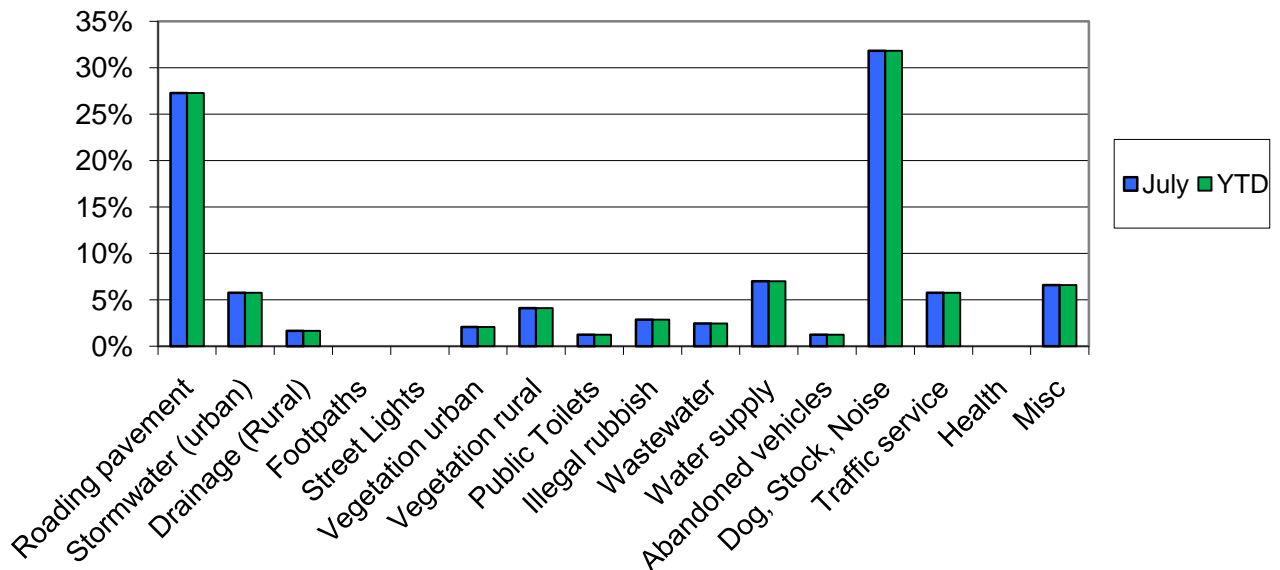


Rates Collected (Including Penalties)	
Actual 95%	Target 100%
Staff Turnover	
Actual YTD 2 %	Target pa Less Than 15%



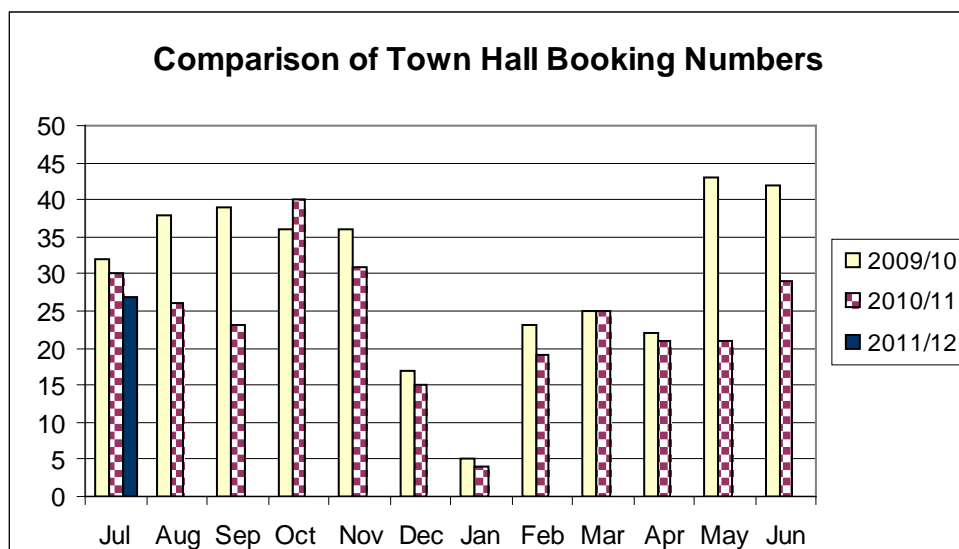
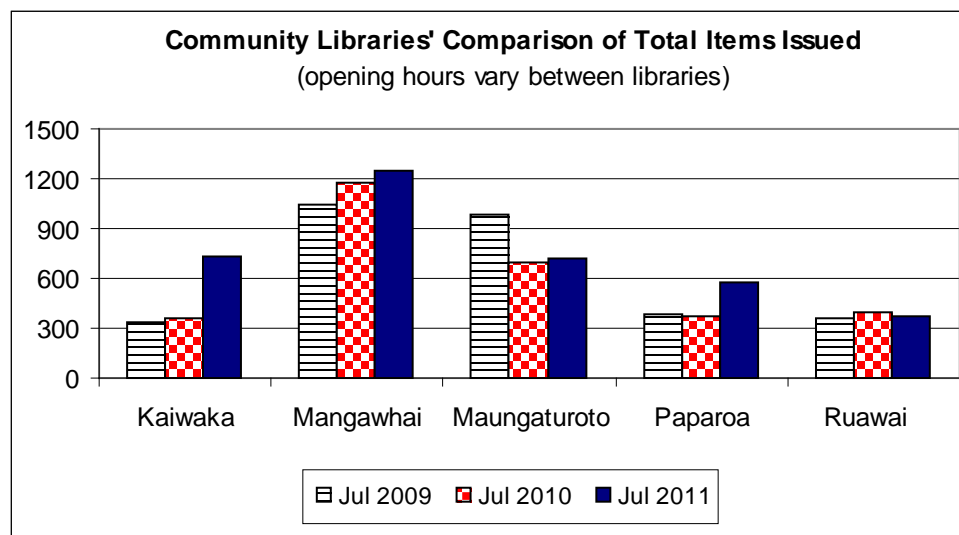
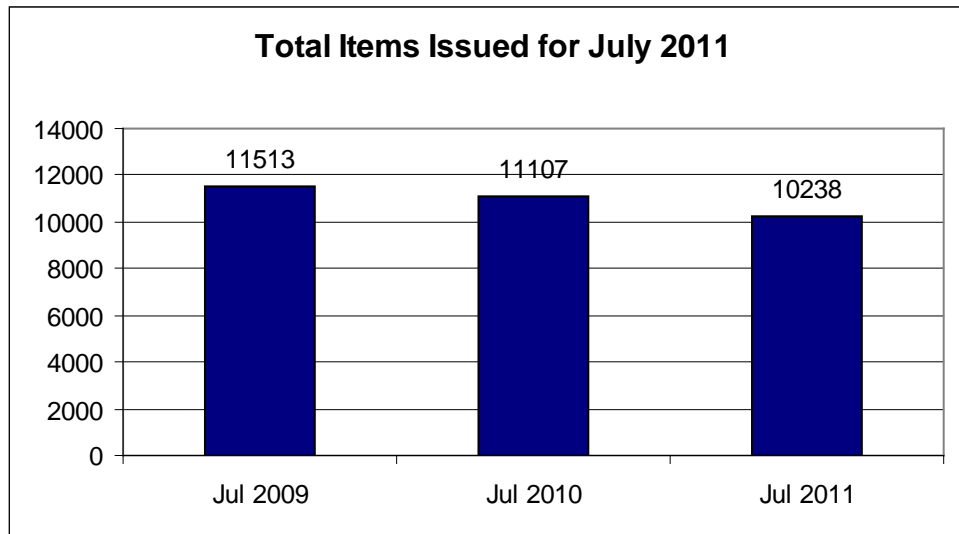
Comment
The target cashflow shows operating and capital expenditure and operating income. Budgeted loan drawings are not included.

Helpdesk Inquiries Received



Number of Helpdesk Inquiries YTD: 242 Month: 242

Dargaville Public Library Monthly Report - July 2011



Dargaville Public Library Monthly Report – July 2011

Community libraries in Kaipara are now offering free membership – so if you are not already a member of your local library – now is a great time to sign up! Free membership has been made possible thanks to an increase of funding from Council, which has been given to each library to cover the loss of revenue from the membership subscriptions, previously required before people joined. (Formerly only Dargaville offered free membership). The Community libraries all offer a great service, and the people that run them are awesome too – pop into your local library and check it out.

Lisa Salter from Ruawai Library organised free book processing and repair workshop at Dargaville Intermediate School in early July, as part of her role as a School Library Association of New Zealand Aotearoa's National Executive member. Alison Martin and Linda McLean from Dargaville Library demonstrated techniques; Fleur Simpkin from Ruawai Primary and Warwick from Book Protection Products also shared their expertise. After the demonstrations people were given a chance to try new tricks and ideas for covering new books and repairing old ones. Community library volunteers took part in the event as well, and had a lot of positive things to say about it. Thanks to Lisa for organising such a great event – and to Linda, Alison and everyone who made it a success.

The Dargaville Town Hall was a full of dancing and singing children (and some adults!) on the first Tuesday of the school holidays – musician Craig Smith – author of the enormously successful Wonky Donkey and Wilbee the Bumblebee, sang his way through a very popular set, to an enthusiastic crowd of around 130. The Wonky Donkey Song won the New Zealand Children's Song of the Year title in 2008, and the Wonky Donkey book won the New Zealand Post Children's Choice Award in 2008 - the books and CD's are super popular at the library and never stay on the shelf for long! Thanks to Alison Martin for booking the show, and Rachel Watson for hosting the event on the day.

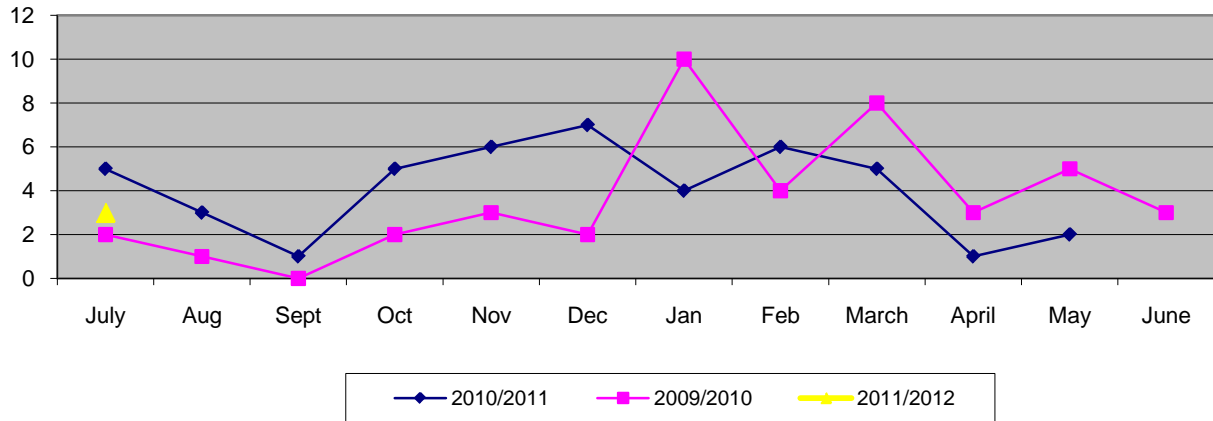


Some of the happy crowd at the Wonky Donkey Show

Community Spaces Helpdesk Inquiries July 2011

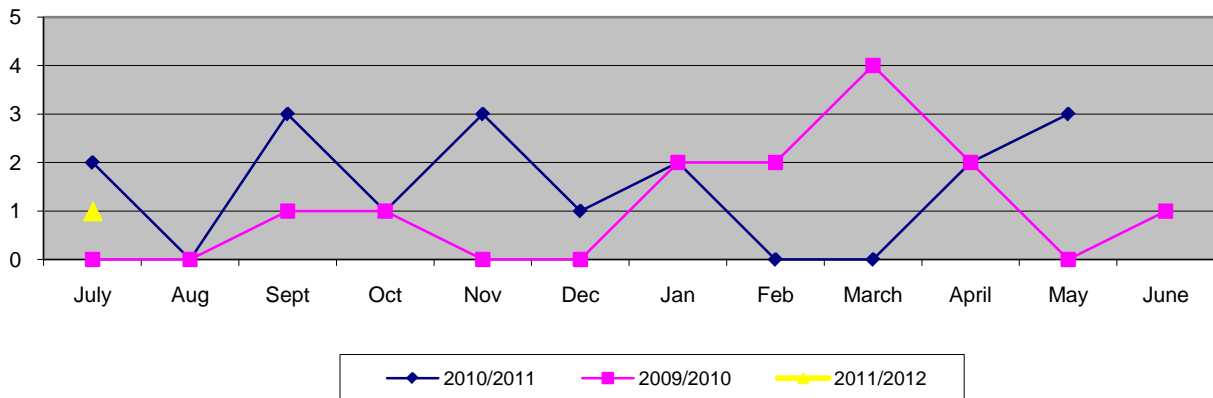
Public Toilets

YTD: 3



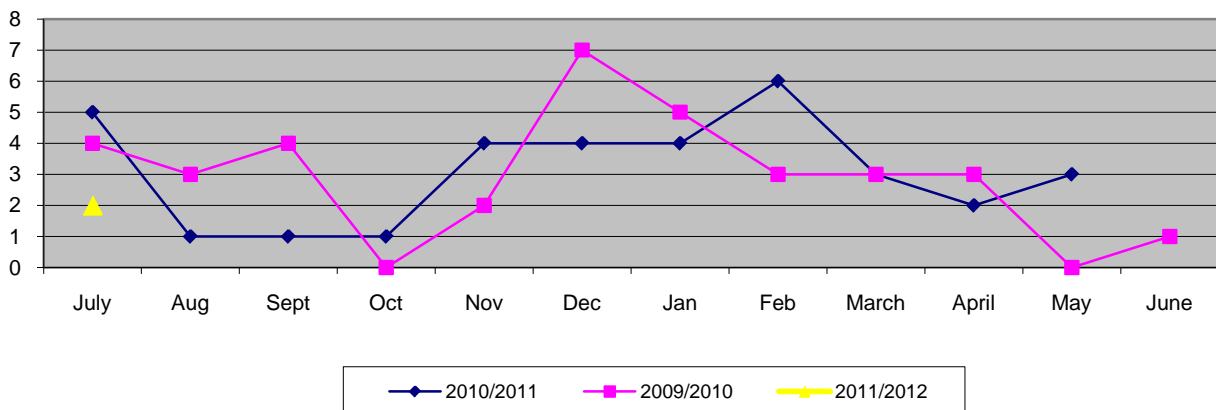
Vandalism

YTD: 1



Parks and Reserves

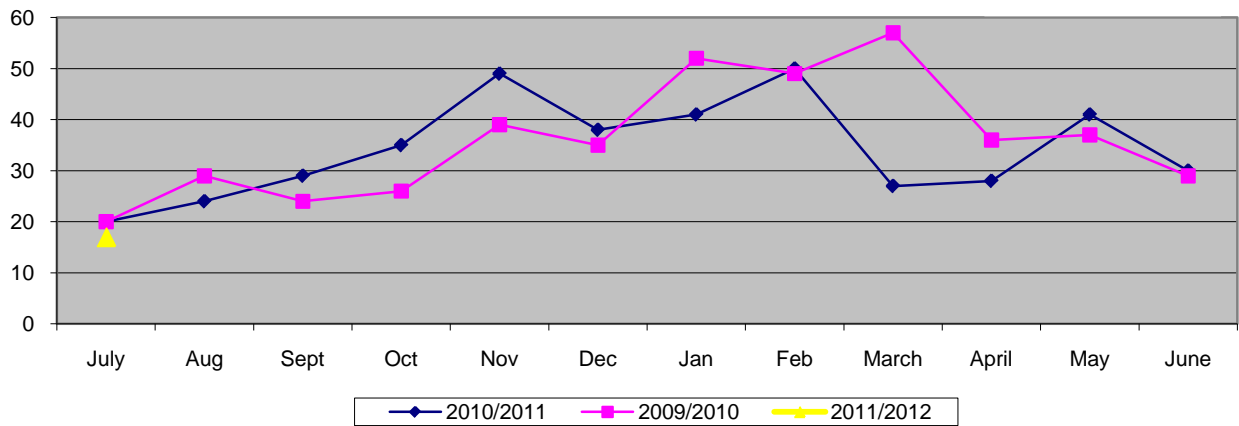
YTD: 2



Community Infrastructure Assets Helpdesk Inquiries July 2011

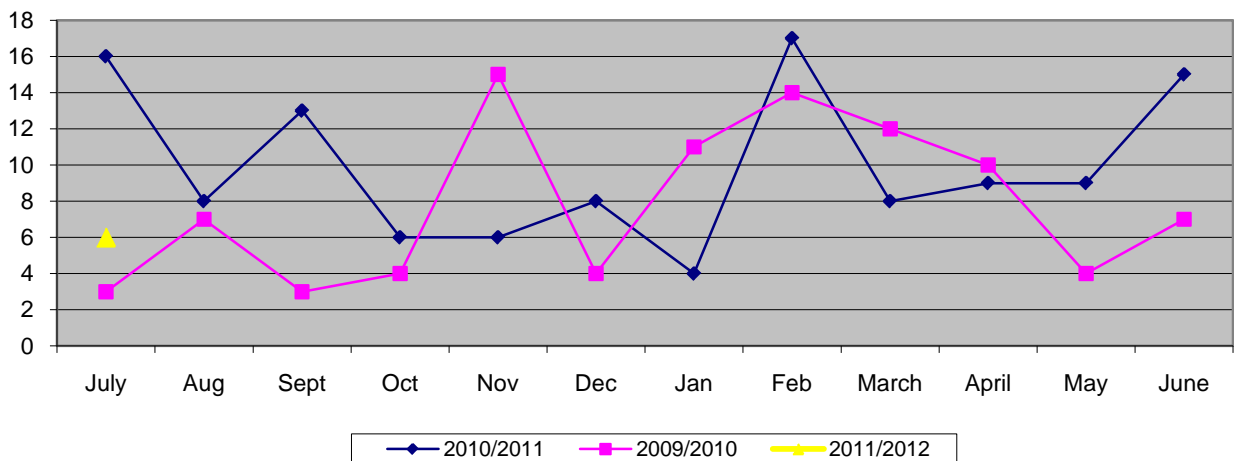
Water Supply

YTD: 17



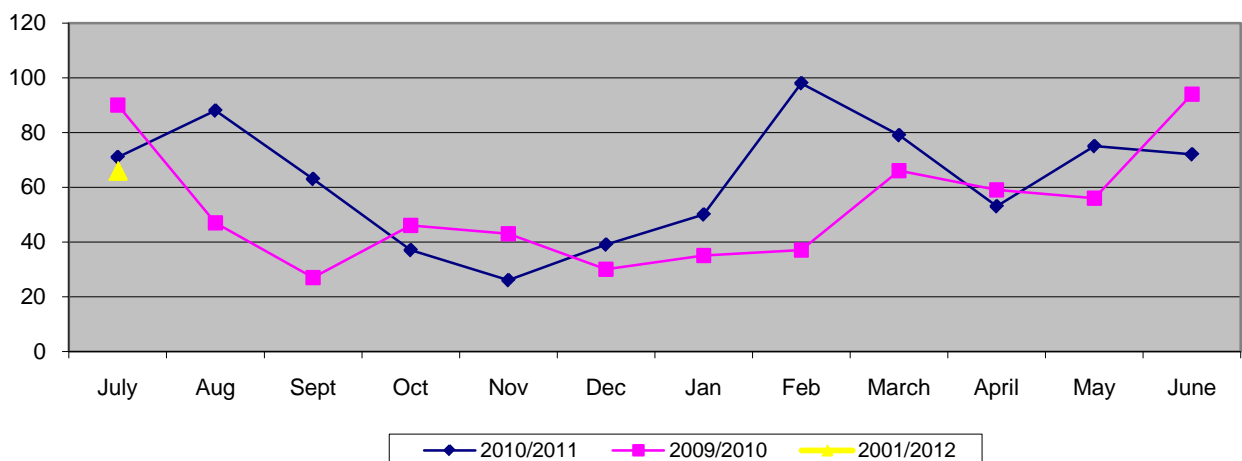
Wastewater

YTD: 6



Roading Pavement

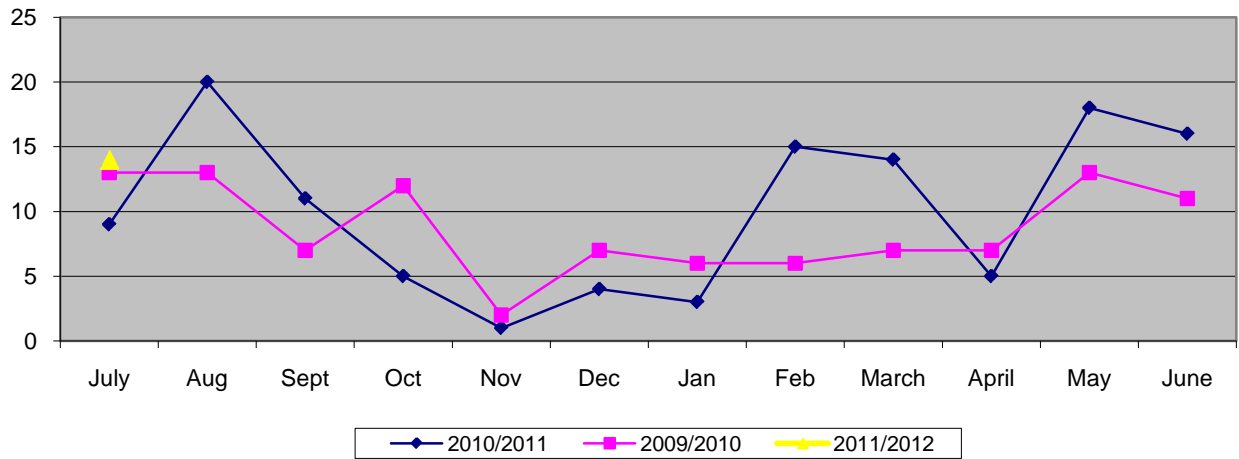
YTD: 66



Community Infrastructure Assets Helpdesk Inquiries

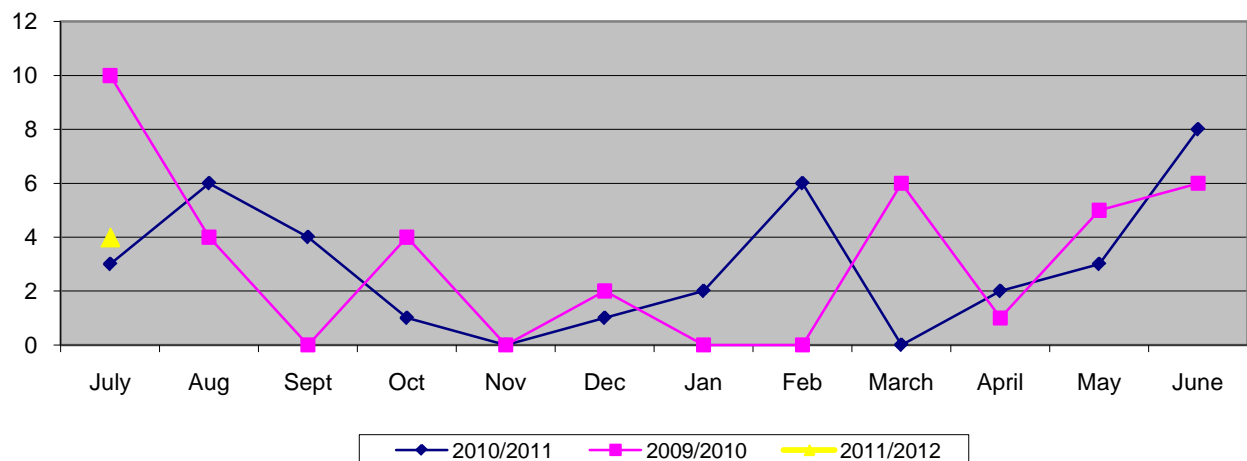
Stormwater Urban

YTD: 14



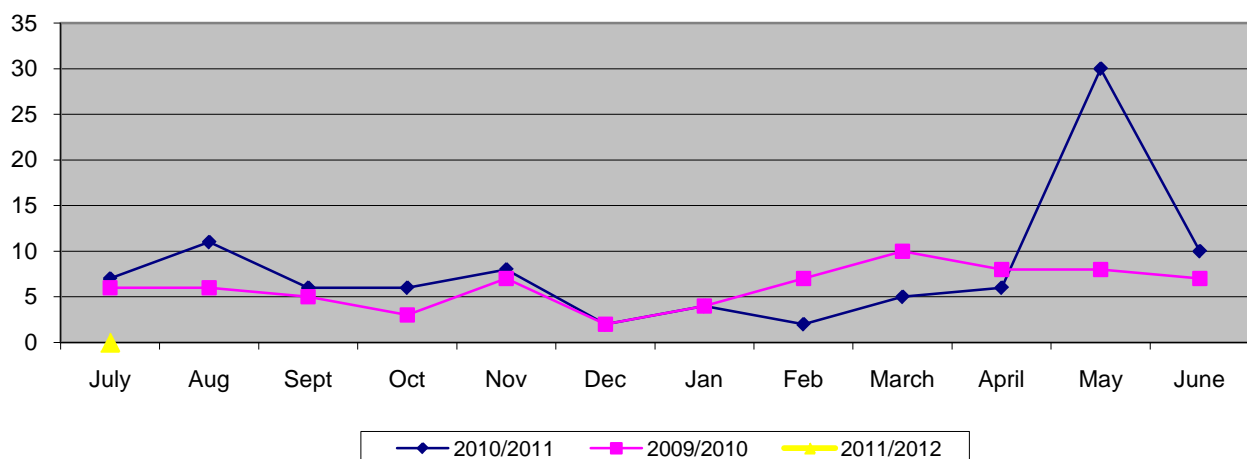
Stormwater Rural

YTD: 4



Streetlights

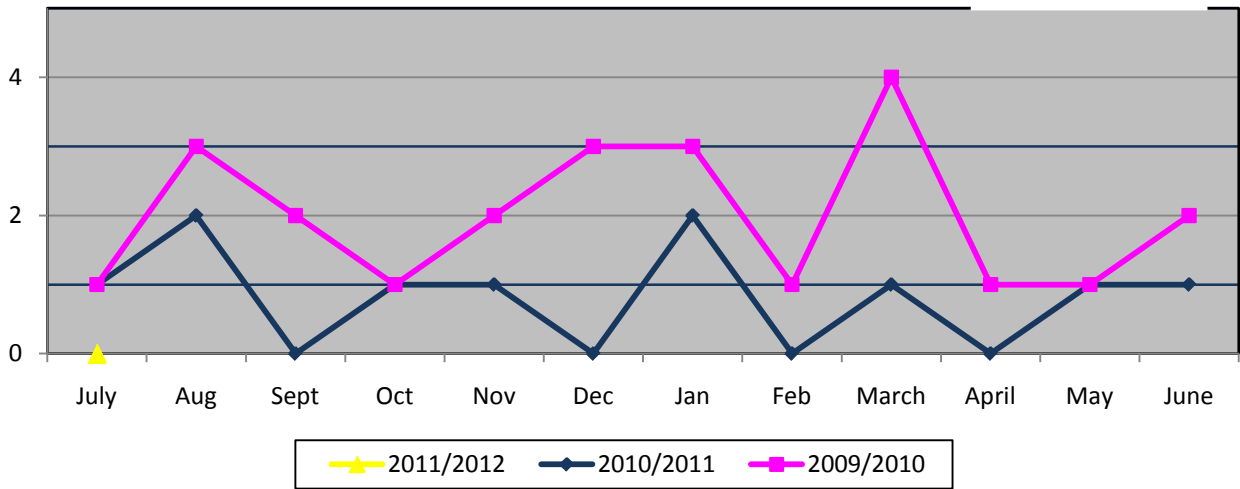
YTD: 0



Community Infrastructure Assets Helpdesk Inquiries

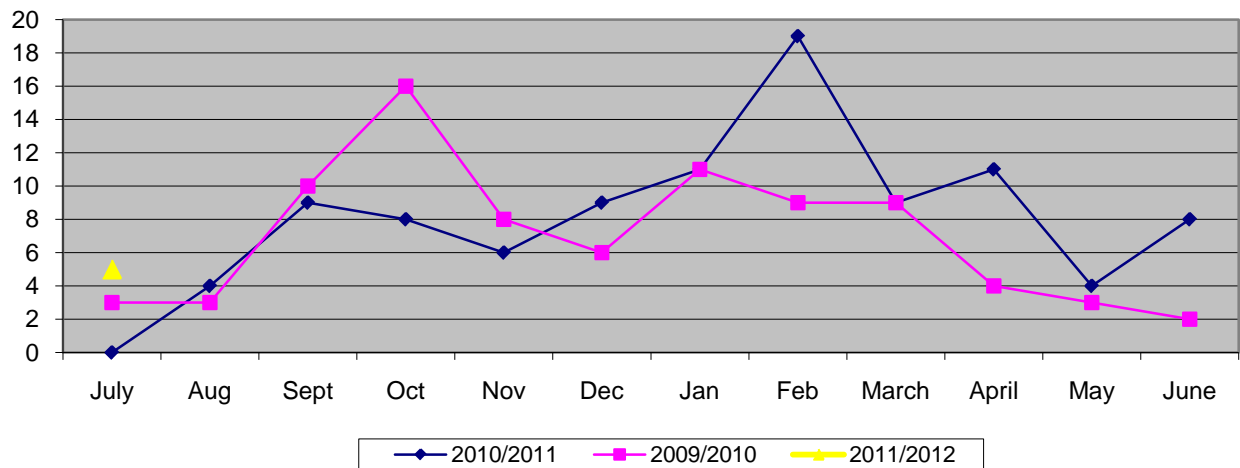
Foot Paths

YTD: 0



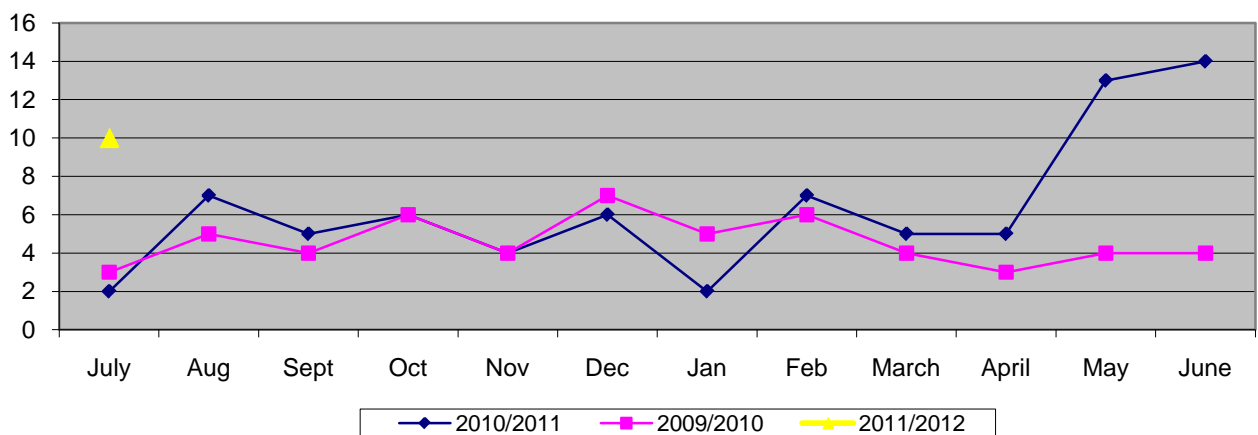
Vegetation Urban

YTD: 5



Vegetation Rural

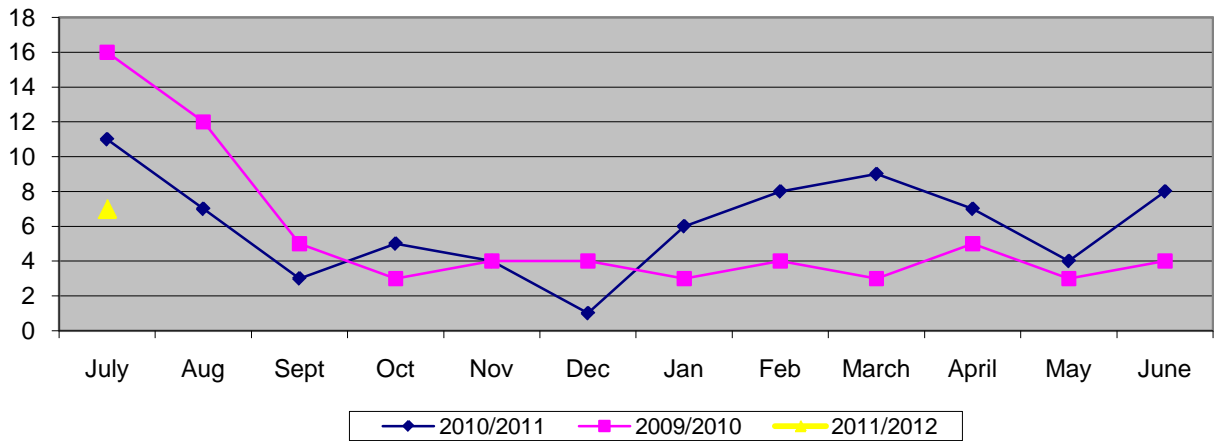
YTD: 10



Community Infrastructure Assets Helpdesk Inquiries

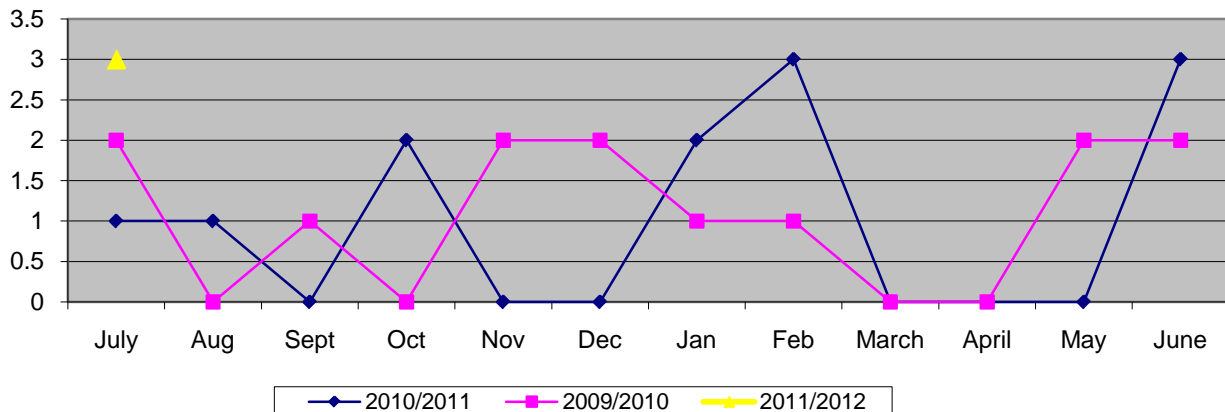
Illegal Rubbish

YTD: 7



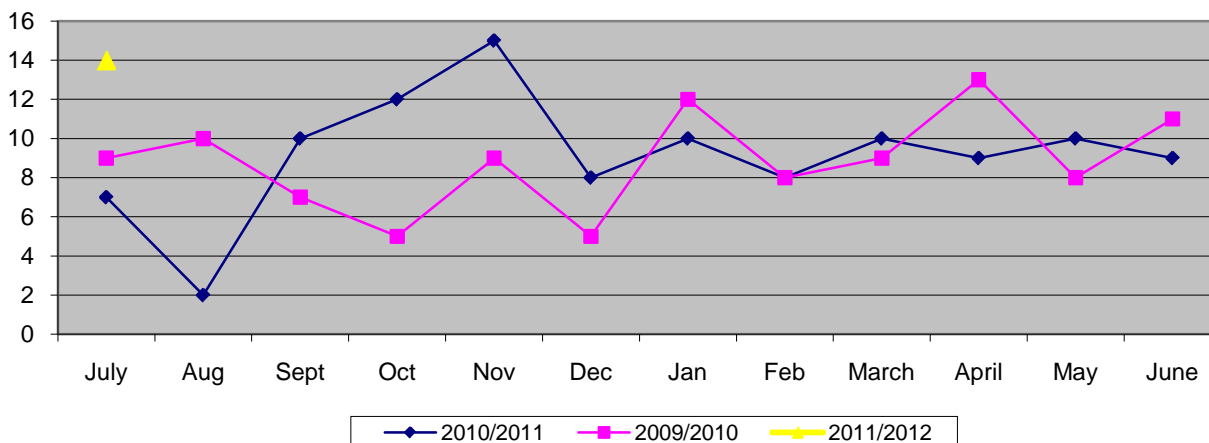
Abandoned Vehicles

YTD: 3



Traffic Service

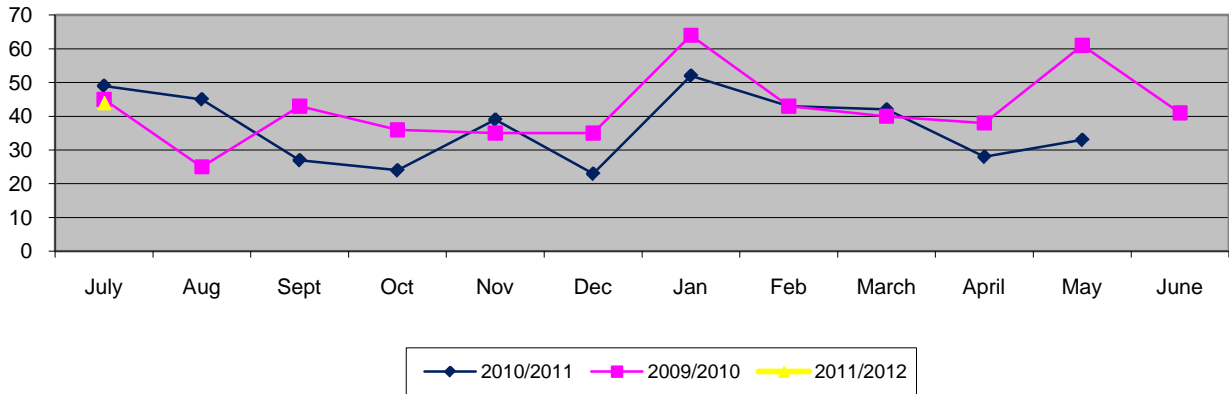
YTD: 14



District Management Helpdesk Inquiries July 2011

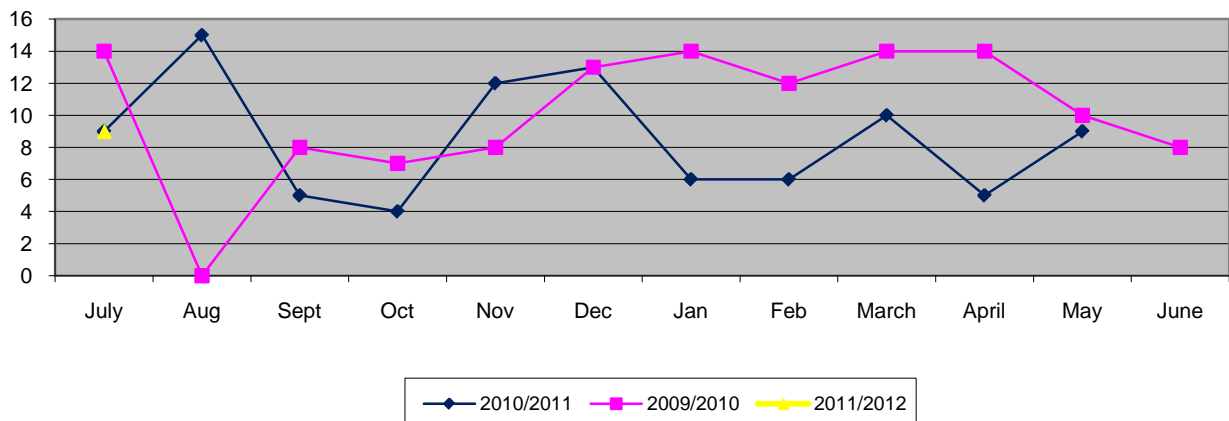
Dog Complaints

YTD: 44



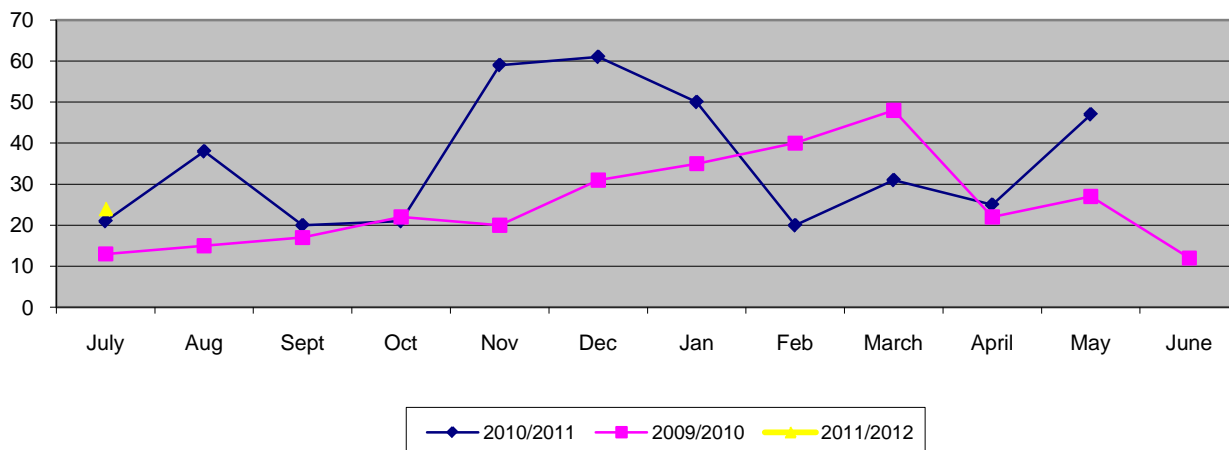
Stock Complaints

YTD: 9



Noise Complaints

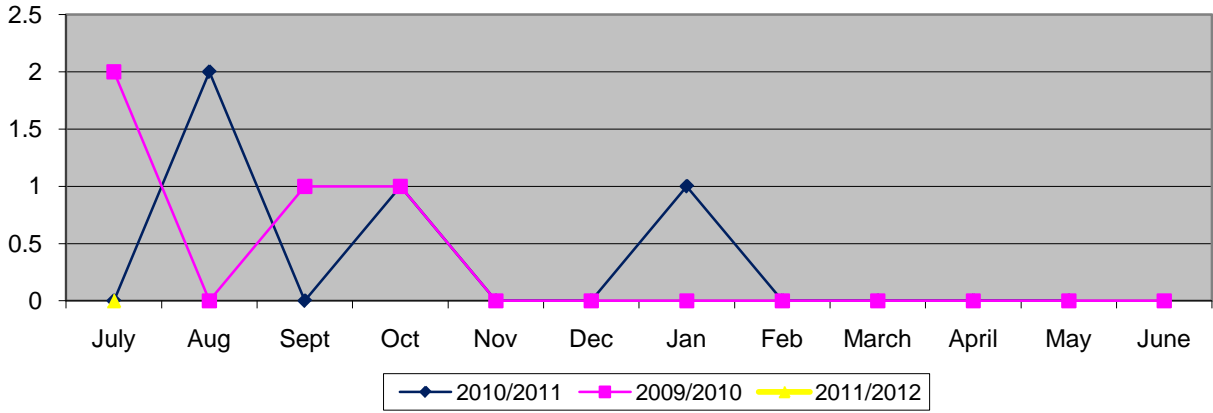
YTD: 24



District Management Helpdesk Inquiries

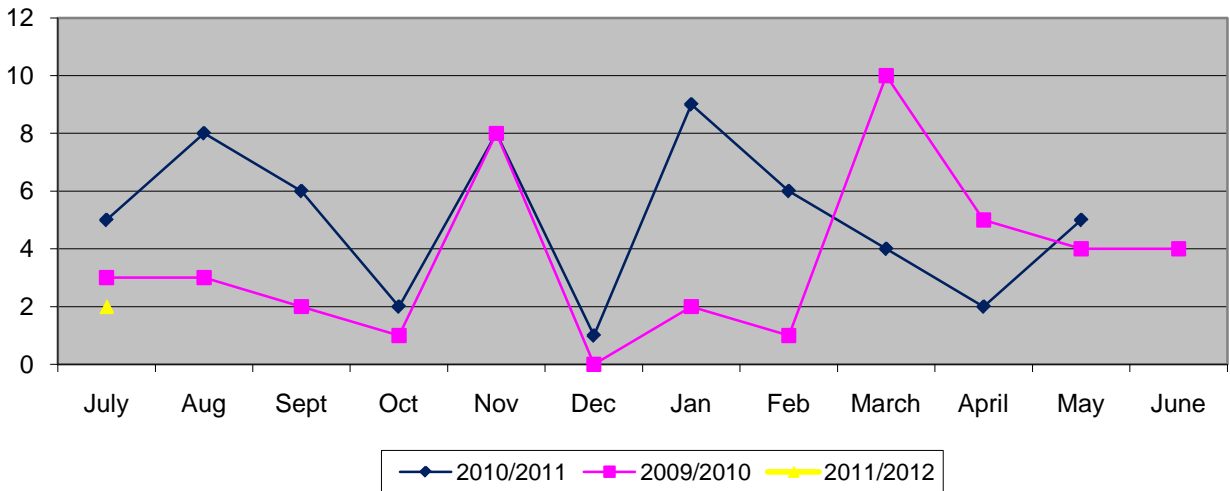
Resource Management Inquiries

YTD: 0



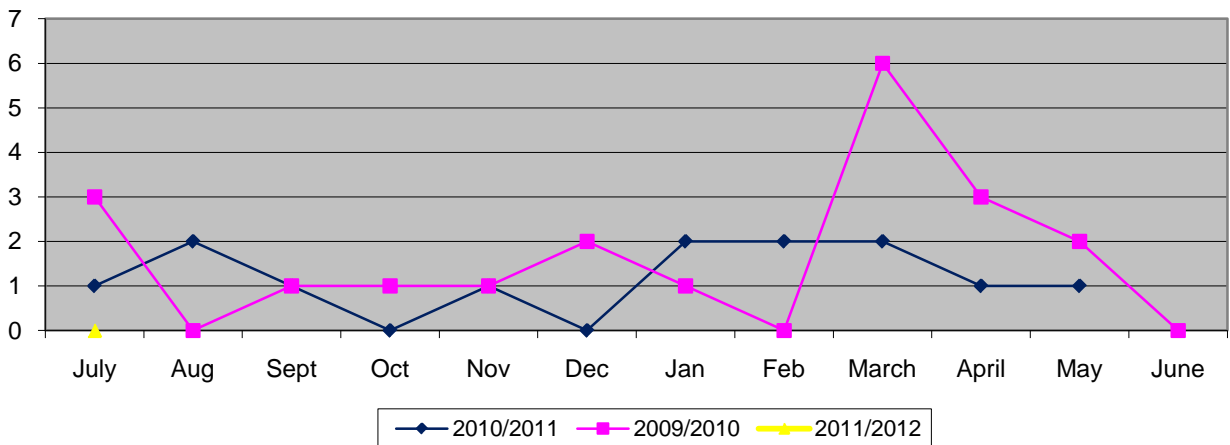
Bylaws Inquiries

YTD: 2

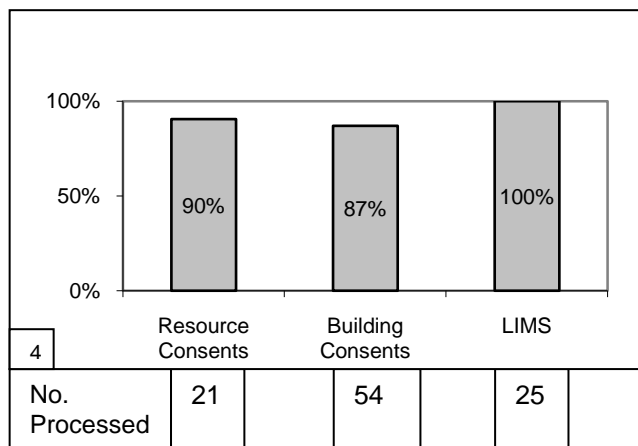
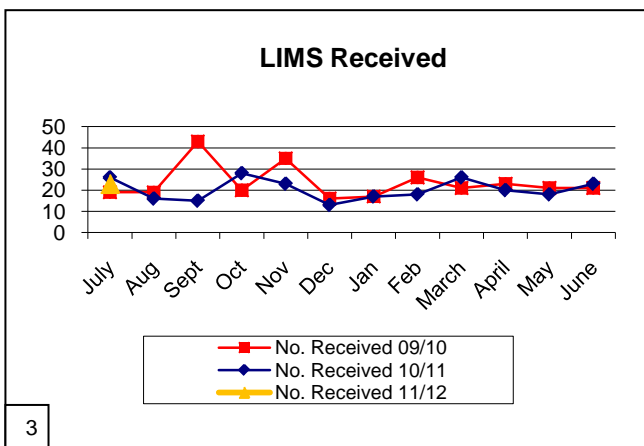
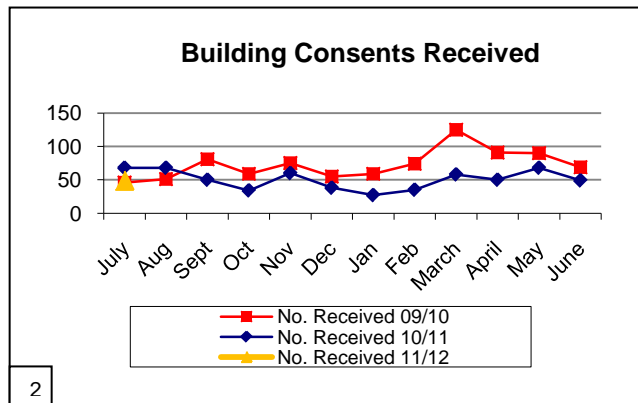
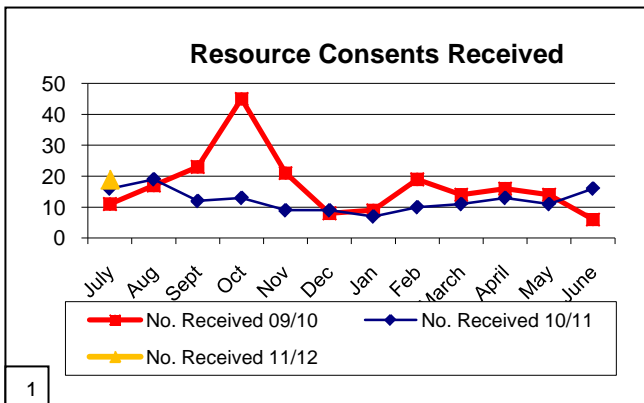


Building Complaints

YTD: 0



Development Activities – July 2011



Commentary

There are no clear trends showing that might provide clues to the community's confidence in the economic outlook. Resource consent applications and Land Information Memorandum requests are very similar to June, whereas building consent applications are down slightly. Well done to the team for getting ALL the Land Information Memorandum requests processed within time, setting the benchmark for the others to target.

Staff absences seem to have a major impact on processing times, ways of reducing this impact need to be considered in order to improve the service to our customers. The improvement in resource consent processing is due to having our regular Planner back on board.

Completion of Subdivision - July 2011

These tables show the time between application lodged and final clearance (224c).

1/07/11 - 30/06/12

Application received in the year:

Month	2004	2004	2005	2006	2007	2008	2009	2010	2011	How many 224 issued
July				1		1		1	1	4
August										
September										
October										
November										
December										
January										
February										
March										
April										
May										
June										
				1		1		1	1	4

1/07/10 - 30/06/11

Application received in the year:

Month	2003	2004	2005	2006	2007	2008	2009	2010	2011	How many 224 issued
	1	1	4	7	15	10	18	23	1	83

1/07/09 - 30/06/10

Application received in the year:

Month	2003	2004	2005	2006	2007	2008	2009	2010	2011	how many 224 issued
	0	2	6	9	23	19	26	2	0	87

These tables show for any given month when the conditions certificates (224c) were issued, the years in which the relevant applications were lodged, for example, in July 2010 eight 224c certificates were issued. Of these, two of the applications were lodged in 2005, one in 2008, four in 2009 and one in 2010.

Additional Lots Created By Subdivision - July 2011

1/07/2011 - 31/06/12					
224 issued	Month	EcoCare Area	Otamatea Area	The rest	Total
4	July		6		6
	August				
	September				
	October				
	November				
	December				
	January				
	February				
	March				
	April				
	May				
	June				
4			6		6
1/07/2010 - 30/06/11					
224 issued	Month	EcoCare Area	Otamatea Area	The rest	Total
83		6	50	19	75
1/07/2009 - 31/06/10					
224 issued	Month	EcoCare Area	Otamatea Area	The rest	Total
87		96	113	21	230

The amounts on the right hand side of the tables are additional lots only.

Some 224c certificates produce no additional lots because they are just boundary adjustments.

Some 224c certificates create lots around existing houses, so while the result will be a new unit for rating purposes, they will not be additional units in terms of the Development Contributions Policy.

Development Contributions do not apply to those lots in the Mangawhai and Otamatea Areas where the consent was granted before the policy came into effect.

Where a subdivision is liable for development contributions, these are always paid before the 224c is issued.

Chief Executive's Report

➤ Part 3 :

Financial and Treasury Monthly Report
to Council

Finance and Treasury Report – 10 August 2011

Summary

This report provides information on the status of monthly financial reporting, the 2010/11 Annual Report, revaluation of infrastructural assets for accounting purposes, Council's public debt and cash flows.

The report also signals pieces of work that will be developed as part of routine business and as part of the Long Term Plan process.

1. Monthly Financial Report

There is no Statement of Performance or Summary of Cost of Services for June as the year end work on the Annual Report is underway. The Annual Report will be presented to Council for adoption in October in time for the statutory deadline to be met.

Normal monthly financial reporting will resume next month with enhanced financial reporting due for October.

2. Public Debt

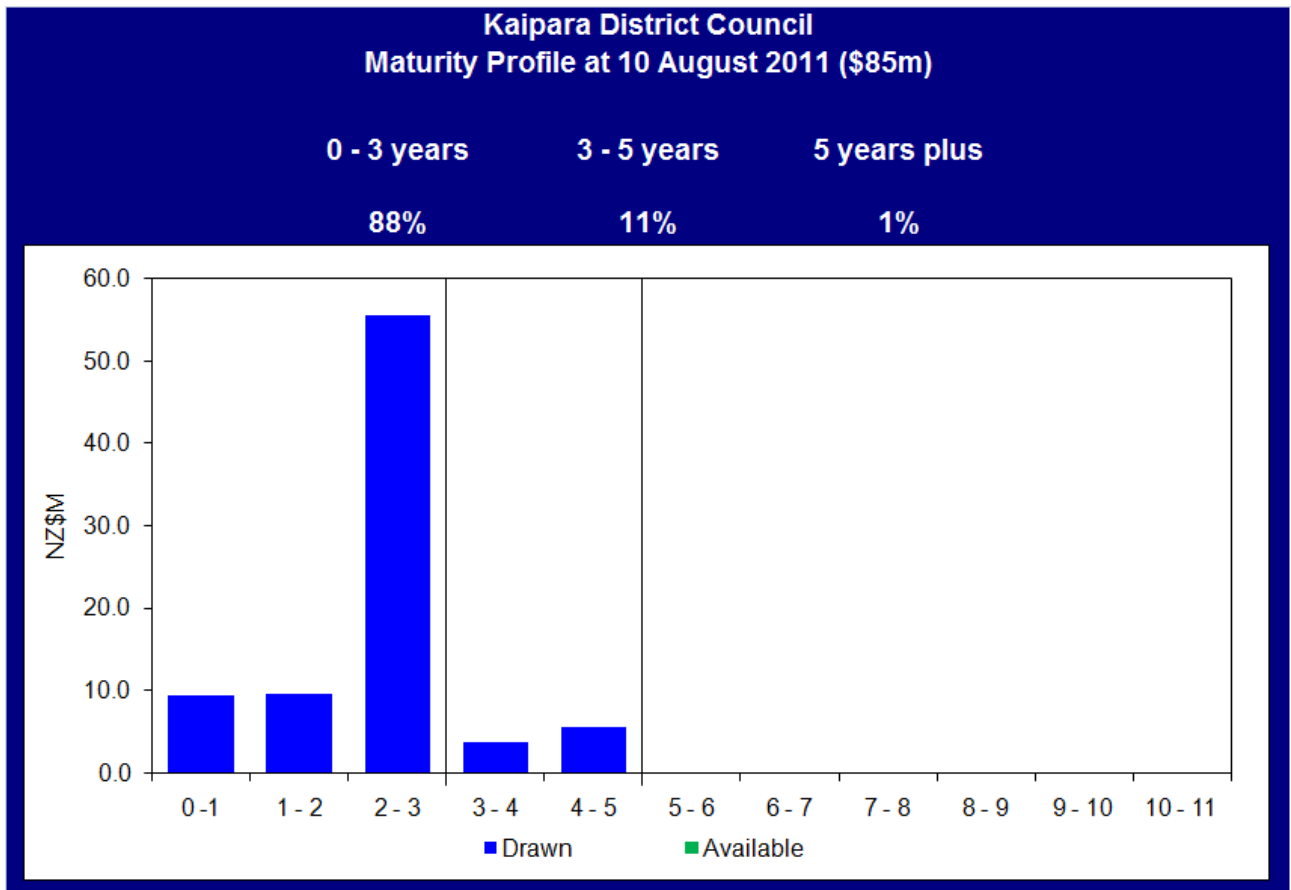
Council's gross public debt is in the order of \$84.9 million with nearly \$4.8 million in sinking funds to offset the debt. Of this \$53 million of the debt relates to Mangawhai Community Wastewater Scheme which has been ring-fenced for accounting and funding purposes. (There are no sinking funds relating to Mangawhai wastewater).

The weighted average interest rate of the \$84.9 million is 4.43%. The reason the weighted average is low is primarily because the \$53 million portion of Mangawhai debt is at 3.32%.

In the first two attachments to this report, debt is shown by loan (Attachment 1) and by activity (Attachment 2).

Council debt is all committed loan/stock or facility- there are no table loans. In the normal course of events this debt will be refinanced (or rolled over) on maturity.

Council's maturity profile (i.e. spread of when the physical borrowing falls due) is set out in the table over the page.



The key point to note about the maturity profile shown is that most of the loans will be due for rollover in the next 3 years. In addition the profile is weighted toward the 2 – 3 year because the bulk of the Mangawhai wastewater loan (\$53 million) matures in 2014. (The \$5 million balance of Mangawhai debt matures in 2012).

Over the next few weeks, as part of the Long Term Plan process we will be reviewing the treasury management policy and formulating a financial strategy. Key parameters will be set from where we can prudently operate from. As part of normal treasury management refinancing and interest rate strategies will be developed and implemented.

3. Cash flows

Set out in Attachment 3 is an indicative cash flow for the 12 months to 30 June 2012. The data has been sourced from the 2011/12 annual plan from the opening cash position and expenditure has been phased (or timed) based on historical expenditure patterns.

It should be noted that it is a work in progress and will be refined over the next few months. The key point to note is that, under current policy settings and given the income and expenditure as set out in the Annual Plan, there are sufficient cash resources to fund activities for the entire year.

**Kaipara District Council
Public Debt (by Loan)**

Attachment 1

* Commencement/Last rollover year

	Loan	Year *	Interest Rate	Maturity	Council Activity	Debt Balance	Sinking Fund
1	Infrastructure Loan						
		2006	6.81%	25/05/2016	Refuse	200,000	42,986
					Stormwater	350,000	75,225
					Bridge Replacement	279,000	59,965
					Wastewater	200,000	42,986
	Loan 1 Total					1,029,000	221,161
2	Consolidated Loan 2011						
		2007	8.03%	30/05/2016	Stormwater	110,000	47,360
					Wastewater	81,000	34,874
					Water	285,600	122,963
	Loan 2 Total					476,600	205,197
3	Consolidated Loan						
		2007	7.97%	28/06/2012	Stormwater	650,000	257,288
					Wastewater	84,000	33,250
	Loan 3 Total					734,000	290,537
4	Infrastructure Loan						
		2007	7.97%	28/05/2012	Refuse	75,000	12,958
					Stormwater	682,000	117,828
					Bridge Replacement	300,000	51,830
					Wastewater	322,000	55,631
					Water	487,000	84,138
	Loan 4 Total					1,866,000	322,384
5	Refinancing Loan						
		2008	8.57%	15/06/2012	Stormwater	732,000	268,923
					Wastewater	483,000	177,445
					Water	230,000	84,498
	Loan 5 Total					1,445,000	530,867
6	Consolidated Loan						
		2008	8.59%	17/06/2013	Stormwater	297,000	62,758
					Wastewater	534,000	112,838
					Water	139,000	29,372
	Loan 6 Total					970,000	204,968
7	Infrastructure Loan						
		2008	8.59%	17/06/2013	Stormwater	628,000	79,854
					Bridge Replacement	339,000	43,106
					Wastewater	388,000	49,337
					Water	626,000	79,600
	Loan 7 Total					1,981,000	251,897

8	Infrastructure Loan					
	2009	6.07%	20/05/2013	Refuse	200,000	8,692
				Stormwater	830,000	36,074
				Bridge Replacement	105,000	4,564
				Dargaville Swimming Pool	1,000,000	43,462
				Wastewater	1,309,000	56,892
				Water	2,343,000	101,832
Loan 8 Total					5,787,000	251,515
9	No 2 Refinancing Loan					
	2009	6.46%	16/04/2013	Refuse	596,206	481,942
				Wastewater	166,229	134,371
				Water	76,565	61,891
Loan 9 Total					839,000	678,204
10	Consolidated Loan					
	2009	7.07%	16/04/2014	Refuse	108,000	50,037
				Stormwater	148,000	68,569
				Wastewater	398,500	184,628
				Water	860,000	398,444
				Kaiwaka Service Centre	200,000	92,661
Loan 10 Total					1,714,500	794,339
11	No 1 Refinancing Loan					
	2009	7.07%	16/04/2014	Stormwater	456,400	195,164
				Dargaville Main Street Up	450,000	192,427
Loan 11 Total					906,400	387,592
12	Consolidated Loan					
	2010	7.01%	7/04/2015	Stormwater	365,000	71,211
				Bridge Replacement	279,000	54,433
				Dargaville Town Hall	422,000	181,785
				Wastewater	411,000	88,434
				Water	124,400	53,588
				District Library	111,600	48,074
				Taharoa Domain	145,000	62,462
Loan 12 Total					1,858,000	559,986
13	Infrastructure Loan					
	2010	7.33%	19/05/2015	Refuse	150,000	4,390
				Stormwater	646,000	18,906
				Bridge Replacement	210,000	6,146
				Wastewater	132,000	3,863
				Water	193,000	5,648
				District Plan	483,000	14,135
Loan 13 Total					1,814,000	53,089
14	Infrastructure Loan No2					
	2010	6.52%	16/08/2015	Wastewater	384,000	11,239
				District Plan	496,000	14,517
Loan 14 Total					880,000	25,757

15	Infrastructure Loan				
	2011	6.00%	24/05/2016	Stormwater	454,000
				Bridge Replacement	173,000
				Wastewater	346,000
				Water	1,831,000
				Public Toilet Upgrading	420,000
Loan 15 Total					3,224,000
16	Forestry Encouragement Loan				
	1982	7.00%	30/06/2012	Forestry	359,122
	Mangawhai Wastewater Loan				
	2009	3.22%	31/07/2014	Wastewater	52,978,420
Loan 16 Total					53,337,543
17	Housing Corp Loan				
	2008	0.00% (blank)		Pensioner Housing	1,020,000
Loan 17 Total					1,020,000
18	Mangawhai Credit Facility				
	2010	4.55%	30/06/2012	Wastewater	2,560,000
		4.80%	30/06/2012	Wastewater	2,000,000
		4.65%	30/06/2012	Wastewater	440,000
Loan 18 Total					5,000,000
Grand Total					84,882,043
					4,777,493

**Kaipara District Council
Public Debt (by Activity)**

Attachment 2

* Commencement/Last rollover year

Council Activity	Loan No.	Year *	Interest Rate	Maturity	Debt Balance	Sinking Fund
Refuse						
Consolidated Loan						
	10	2009	7.07%	16/04/2014	108,000	50,037
Infrastructure Loan						
	1	2006	6.81%	25/05/2016	200,000	42,986
	4	2007	7.97%	28/05/2012	75,000	12,958
	8	2009	6.07%	20/05/2013	200,000	8,692
	13	2010	7.33%	19/05/2015	150,000	4,390
No 2 Refinancing Loan						
	9	2009	6.46%	16/04/2013	596,206	481,942
Refuse Total					1,329,206	601,005
Stormwater						
Consolidated Loan						
	3	2007	7.97%	28/06/2012	650,000	257,288
	6	2008	8.59%	17/06/2013	297,000	62,758
	10	2009	7.07%	16/04/2014	148,000	68,569
	12	2010	7.01%	7/04/2015	365,000	71,211
Infrastructure Loan						
	1	2006	6.81%	25/05/2016	350,000	75,225
	4	2007	7.97%	28/05/2012	682,000	117,828
	7	2008	8.59%	17/06/2013	628,000	79,854
	8	2009	6.07%	20/05/2013	830,000	36,074
	13	2010	7.33%	19/05/2015	646,000	18,906
	15	2011	6.00%	24/05/2016	454,000	
No 1 Refinancing Loan						
	11	2009	7.07%	16/04/2014	456,400	195,164
Refinancing Loan						
	5	2008	8.57%	15/06/2012	732,000	268,923
Consolidated Loan 2011						
	2	2007	8.03%	30/05/2016	110,000	47,360
Stormwater Total					6,348,400	1,299,160
Bridge Replacement						
Consolidated Loan						
	12	2010	7.01%	7/04/2015	279,000	54,433
Infrastructure Loan						
	1	2006	6.81%	25/05/2016	279,000	59,965
	4	2007	7.97%	28/05/2012	300,000	51,830
	7	2008	8.59%	17/06/2013	339,000	43,106
	8	2009	6.07%	20/05/2013	105,000	4,564
	13	2010	7.33%	19/05/2015	210,000	6,146
	15	2011	6.00%	24/05/2016	173,000	
Bridge Replacement Total					1,685,000	220,043
Dargaville Main Street Upgrade						

No 1 Refinancing Loan						
11	2009	7.07%	16/04/2014	450,000	192,427	
Dargaville Main Street Upgrade Total				450,000	192,427	
Dargaville Swimming Pool						
Infrastructure Loan						
8	2009	6.07%	20/05/2013	1,000,000	43,462	
Dargaville Swimming Pool Total				1,000,000	43,462	
Dargaville Town Hall						
Consolidated Loan						
12	2010	7.01%	7/04/2015	422,000	181,785	
Dargaville Town Hall Total				422,000	181,785	
Wastewater						
Consolidated Loan						
3	2007	7.97%	28/06/2012	84,000	33,250	
6	2008	8.59%	17/06/2013	534,000	112,838	
10	2009	7.07%	16/04/2014	398,500	184,628	
12	2010	7.01%	7/04/2015	411,000	88,434	
Infrastructure Loan						
1	2006	6.81%	25/05/2016	200,000	42,986	
4	2007	7.97%	28/05/2012	322,000	55,631	
7	2008	8.59%	17/06/2013	388,000	49,337	
8	2009	6.07%	20/05/2013	1,309,000	56,892	
13	2010	7.33%	19/05/2015	132,000	3,863	
15	2011	6.00%	24/05/2016	346,000		
Infrastructure Loan No2						
14	2010	6.52%	16/08/2015	384,000	11,239	
Mangawhai Credit Facility						
18	2010	4.55%	30/06/2012	2,560,000		
		4.80%	30/06/2012	2,000,000		
		4.65%	30/06/2012	440,000		
Mangawhai Wastewater Loan						
16	2009	3.22%	31/07/2014	52,978,420		
No 2 Refinancing Loan						
9	2009	6.46%	16/04/2013	166,229	134,371	
Refinancing Loan						
5	2008	8.57%	15/06/2012	483,000	177,445	
Consolidated Loan 2011						
2	2007	8.03%	30/05/2016	81,000	34,874	
Wastewater Total				63,217,149	985,788	
Water						
Consolidated Loan						
6	2008	8.59%	17/06/2013	139,000	29,372	
10	2009	7.07%	16/04/2014	860,000	398,444	
12	2010	7.01%	7/04/2015	124,400	53,588	
Infrastructure Loan						
4	2007	7.97%	28/05/2012	487,000	84,138	
7	2008	8.59%	17/06/2013	626,000	79,600	
8	2009	6.07%	20/05/2013	2,343,000	101,832	
13	2010	7.33%	19/05/2015	193,000	5,648	

15	2011	6.00%	24/05/2016	1,831,000	
No 2 Refinancing Loan					
9	2009	6.46%	16/04/2013	76,565	61,891
Refinancing Loan					
5	2008	8.57%	15/06/2012	230,000	84,498
Consolidated Loan 2011					
2	2007	8.03%	30/05/2016	285,600	122,963
Water Total				7,195,565	1,021,973

District Library

Consolidated Loan					
12	2010	7.01%	7/04/2015	111,600	48,074
District Library Total				111,600	48,074

District Plan

Infrastructure Loan					
13	2010	7.33%	19/05/2015	483,000	14,135
Infrastructure Loan No2					
14	2010	6.52%	16/08/2015	496,000	14,517
District Plan Total				979,000	28,653

Kaiwaka Service Centre

Consolidated Loan					
10	2009	7.07%	16/04/2014	200,000	92,661
Kaiwaka Service Centre Total				200,000	92,661

Taharoa Domain

Consolidated Loan					
12	2010	7.01%	7/04/2015	145,000	62,462
Taharoa Domain Total				145,000	62,462

Public Toilet Upgrading

Infrastructure Loan					
15	2011	6.00%	24/05/2016	420,000	
Public Toilet Upgrading Total				420,000	

Forestry

Forestry Encouragement Loan					
16	1982	7.00%	30/06/2012	359,122	
Forestry Total				359,122	

Pensioner Housing

Housing Corp Loan					
17	2008	0.00%		1,020,000	
Pensioner Housing Total				1,020,000	

Grand Total				84,882,043	4,777,493
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Prospective Cashflows 2011-2012

	Annual Plan 2011/12 \$000	Jul \$000	Aug \$000	Sep \$000	Oct \$000	Nov \$000	Dec \$000	Jan \$000	Feb \$000	Mar \$000	Apr \$000	May \$000	Jun \$000
Opening Cash Balance	7,210	7,210	5,587	8,134	6,960	7,633	5,862	5,687	5,120	6,042	5,281	5,284	3,156
Operating Activities													
<i>Cash to be provided from:</i>													
Rates	19,316	773	3,863	579	2,511	579	2,511	386	2,511	579	2,318	387	2,319
Fees, Charges & Others:													
Dogs	231	139	46	23	12	6	5						
Health Licences	98	59	20	10	5	2	2						
Others	6,862	572	572	572	572	572	572	572	572	572	572	571	571
LTNZ Subsidies	10,347	862	862	862	862	862	862	862	862	862	863	863	863
Grants	309	26	26	26	26	26	26	26	26	26	25	25	25
Interest Received	596	50	50	50	50	50	50	50	50	49	49	49	49
	37,759	2,481	5,439	2,122	4,038	2,097	4,028	1,896	4,021	2,088	3,827	1,895	3,827
<i>Cash to be applied to:</i>													
Suppliers	16,114	1,343	1,343	1,343	1,343	1,343	1,343	1,343	1,343	1,343	1,343	1,342	1,342
Employees	3,421	263	263	263	263	395	263	263	263	263	263	395	264
Interest Expense	3,517	293	293	293	293	293	293	293	293	293	293	293	294
Taxes Including Net GST	(63)	(5)	(5)	(5)	(5)	(5)	(5)	(5)	(5)	(5)	(6)	(6)	(6)
	22,989	1,894	1,894	1,894	1,894	2,026	1,894	1,894	1,894	1,894	1,893	2,024	1,894
Net Cash From Operating Activities	14,770	587	3,545	228	2,144	71	2,134	2	2,127	194	1,934	-129	1,933
<i>Cash to be applied to:</i>													
Fixes Asset Purchases													
Roading	12,322	1,848	616	986	1,109	986	1,848	123	739	246	1,232	986	1,603
Water	1,479	15	30	59	15	15	15	15	74	177	222	429	413
Wastewater	989	10	10	10	10	465	109	59	20	40	40	187	29
Stormwater	494	5	10	15	5	44	5	40	40	158	104	64	4
Refuse	561	47	47	47	47	47	47	47	47	47	46	46	46
Community Spaces (Toilets)	700	58	58	58	58	58	58	58	58	59	59	59	59
Computer System	900	75	75	75	75	75	75	75	75	75	75	75	75
District Plan	1,000	83	83	83	83	83	83	83	83	84	84	84	84
Others	182	15	15	15	15	15	15	15	15	15	15	16	16
Sinking Fund Instalments	646	54	54	54	54	54	54	54	54	54	54	53	53
Cash to Investing Activities	19,273	2,210	998	1,402	1,471	1,842	2,309	569	1,205	955	1,931	1,999	2,382
Closing Cash Balance	2,707	5,587	8,134	6,960	7,633	5,862	5,687	5,120	6,042	5,281	5,284	3,156	2,707