

Activities

Economic Development

What we do now

The Kaipara region is an untamed and untapped source of potential but has struggled to free itself from an age old stereotype. For too long Kaipara has been seen as the sleepy backwater with little or no opportunities with which to attract newcomers. It is this perception that must change in order for Kaipara to move forward into a prosperous future.

The change in the political environment in Northland has seen a shift to a focus of self-sufficiency around control at a district level. In this environment Kaipara needs to drive its own economic development strategy and business plan. To be effective Council needs to undertake programmes that will assist business and population growth in the District. Economic development is crucial to Kaipara's success and up until 2008 Council worked on a regional basis by funding its economic development through Enterprise Northland. Council's current service delivery for economic development has not been satisfactory and after a review of Enterprise Northland's nature, structure and functions by the Northland Regional Council, Kaipara District Council has discontinued with this arrangement and instead will take a more direct control over its economic activity.

Why we do it

- To encourage the growth of Kaipara District's economy and increase its social well-being
- To maximise the use of outside funding and resources, including Government sources, for economic growth

Economic Development contributes to the following Community Outcomes and Well-beings:

Sustainable economy
(Economic well-being)

Strong communities
(Social and cultural well-being)

Safety and good quality of life
(Social and cultural well-being)

How this activity or service contributes:

Attracting new business

Providing support to the business community to develop

Economic growth enables improved social conditions

What we agree to provide to the community

Identify, develop and enhance economic growth opportunities for Kaipara.

Economic Development

Performance Targets	Achievement	Comments
1 Enterprise Northland achieving the outcomes contained in its Business Plan as submitted to Council annually including achievement of specific Kaipara Outcomes	Not applicable	The arrangements with Enterprise Northland are no longer suitable after the 2009 review from Northland Regional Council.
2 Provision of Information Centres in Dargaville and Kaiwaka	Achieved	Council provided for Information Centre services in Kaiwaka and Dargaville. The Dargaville Information Centre closed on 30 June 2009 and this service has been absorbed into other Council functions.

Significant Negative Effect

Kaipara District Council aims to take a sustainable development approach to all of its activities. As required by legislation, Council has reviewed its activities to identify any significant negative effects that any activity has on community well-being. No actual significant adverse effects have been identified in this activity.

Expenditure and Revenue

	Plan 2009 \$000	Actual 2009 \$000	Actual 2008 \$000
Expenditure			
Operating Costs	200	218	256
	<u>200</u>	<u>218</u>	<u>256</u>
Revenue			
Grants and Fees	-	17	42
	<u>-</u>	<u>17</u>	<u>42</u>
Net Cost of Service	<u>200</u>	<u>201</u>	<u>214</u>

Social Development

What we do now

Council recognises that there are strong linkages between the economic growth of the District and social development of the community. Through its various activities, such as recreation, grants to community organisations and the provision of public facilities, Council contributes to the social fabric of the District. We are always looking for better ways of reaching all sectors of the Kaipara community and continue to provide funding in this Plan for improving the way we communicate and work with the community and to encourage participation in Local Government.

Other activities included in this section are participation in significant community events, annual grants to community organisations and Council's current responsibilities relating to social housing.

Council continues to provide social housing in Mangawhai, Dargaville and Ruawai with Council retaining ownership to ensure the completion of the upgrade of the units, while providing and ensuring affordable social housing is retained.

All Council owned community halls are run by local committees, who are responsible for the maintenance and equipment in the halls and grounds. Currently, Council has responsibility for protecting the structural integrity of the halls.

During 2001/02 Council developed a new policy for the management of community halls that involves placing halls in community ownership. Council continues to meet with hall committees to implement this policy.

Why we do it

- To encourage participation in all aspects of Local Government
- To provide leadership and advocacy for the community with Central Government and other organisations
- To work in partnership with Central Government and other organisations for the benefit of the Kaipara community and promote self help.

Social Development contributes to the following Community Outcomes:

Strong communities

Safety and good quality of life

How this activity or service contributes:

Helping communities to achieve their aspirations

Providing facilities that encourage social interaction and healthy pursuits

Social Development

What we agree to provide to the community

- 1 Assistance to community projects and organisations to help build strong communities
- 2 Providing and encouraging opportunities to equip people to participate in Local Government

Performance Targets	Achievement	Comments
1 Facilitation of, or assistance given to, at least three significant community events by 30 June 2009.	Achieved	Council assisted with a number of community events including Northern Agricultural Fielddays, Affordable Art Exhibition and the Centennial Celebration weekend.
2 Grants applied in accordance with Council's Grants Policy.	Achieved	The following organisations received grants: Citizens' Advice Bureau (Dargaville) \$10,000 Citizens' Advice Bureau (Wellsford) \$1,200 Mangawhai Information Group \$1,700 Sport Northland \$25,000 Northern Lifeguards \$14,000 Northern Lifeguards, Baylys Beach \$5,000 Hakaru Pony Club \$2,000 Dargaville Outreach \$3,000
3 Involvement of at least three Kaipara schools in the Annual Plan process.	Not Achieved	Council, in reviewing its Consultation Strategy, shifted the focus from schools to reduce workloads.
4 The community informed of Council activities through press releases and the Mayor's bi-monthly newsletter.	Achieved	Six newsletters were sent out with rates instalments during the year.
5 Three Cadets completing the cadetship programme.	Achieved	Three Kaipara Cadets graduated in October 2008.

Significant Negative Effect

Kaipara District Council aims to take a sustainable development approach to all of its activities. As required by legislation, Council has reviewed its activities to identify any significant negative effects that any activity has on community well-being. No actual significant adverse effects have been identified in this activity.

Social Development

Expenditure and Revenue

	Plan 2009 \$000	Actual 2009 \$000	Actual 2008 \$000
Expenditure			
Social Development	80	83	79
Community Grants and Rents	255	268	268
Social Housing	257	176	200
	<u>592</u>	<u>527</u>	<u>547</u>
Revenue			
Social Housing Rental	285	282	237
	<u>285</u>	<u>282</u>	<u>237</u>
Net (Surplus) Cost of Service	<u>307</u>	<u>245</u>	<u>310</u>

Financial Comment

Routine maintenance on the Dargaville and Ruawai social housing units was below budget with capital upgrades funding by Housing Corporation of New Zealand taking priority.

Roading

What we do now

Council has developed a core Asset Management Plan (AMP) for roading. This Asset Management Plan determines appropriate road standards, levels of service and funding levels to maintain a sustainable and affordable road network.

The Asset Management Plan details the long term expenditure required on 415 kilometres of sealed and 1,136 kilometres of unsealed Council-owned roads across the District. This network is funded by NZ Transport Agency, a Central Government agency, and from rates. The NZ Transport Agency meets 60% of maintenance expenditure (pavement and bridge maintenance, drainage, slip repairs, reseals and traffic facilities) and 70% of new works (seal extensions, bridge replacements and minor safety).

Council's maintenance and new works are contracted out. As well as providing and maintaining roads, this activity also includes providing footpaths, berm maintenance and road safety. To ensure works are carried out to required standards, Council's engineers regularly monitor the quality of roading work by undertaking a random sample of 5% of all works.

Council works closely with New Zealand Police and NZ Transport Agency regarding the ongoing safety provision and use of roads. This aims to achieve a continuing reduction (year by year) in the number of crashes, deaths and casualties occurring on the roads across the District.

Why we do it

- To provide an adequate and safe roading network throughout the District for both vehicles and pedestrians
- To protect and enhance Council's investment in the roading network
- To utilise the NZ Transport Agency subsidy to maximise benefit to the community from its local share contribution

Roading contributes to the following Community Outcomes:

Sustainable economy

Strong communities

How this activity or service contributes:

Provides for the safe and efficient transport of people, goods and materials. This is achieved by maintaining pavement surfaces, replacing one-lane and weight restricted bridges and removing road hazards

Provides a corridor for utility services

Appropriate transportation links between and within communities and access to properties. This is achieved by maintaining all-weather surfaces, providing adequate directional signage and by repairing road instabilities

Roading

Safety and good quality of life

Safe road network that is well delineated and minimises road hazards. This is achieved by providing skid resistant surfaces, improving warning signage and markings, and by removing roadside hazards

Providing all-weather surfaces for emergency services and adequate access to hospitals

Special character and healthy environment

Provides access and directional signage to key areas of natural, cultural and historic significance

Minimising vehicle emissions by providing efficient transport routes

What we agree to provide to the community

A useable and safe roading network aligned with District affordability. This will be achieved by:

- 1 Rapidly responding to emergency events
- 2 Responding to public enquiries in a timely manner
- 3 Minimising traffic disruption
- 4 Ensuring road works comply with Health and Safety standards
- 5 Implementation of a Safety Management System to NZ Transport Agency standards
- 6 Maintaining the ride quality of the sealed road surface, and maintaining the pavement integrity of unsealed roads
- 7 Ensuring the quality of maintenance activities
- 8 Sealing existing unsealed roads where NZ Transport Agency funding is available
- 9 Ensuring works are designed and constructed to improve the performance of the roading network
- 10 Ensuring an efficient road network through capital improvement projects
- 11 Replacing weight restricted bridges
- 12 Complying with the NZ Transport Agency funding criteria

Performance Targets

Achievement

Comments

1 All emergency events are made safe within six hours of being identified.

Not achieved

Several emergency events occurred during the year and were made safe as soon as possible.

It is not possible to assess if the events were completed within six hours against Council's new Helpdesk system reporting.

Roading

2	Greater than 95% of public enquirers responded to within 10 working days.	Not achieved	Helpdesk reports identify that approximately 91% of all enquiries were responded to within 10 working days.
3	All Capital road works will be monitored for compliance with the Contractor's approved site safety plan.	Achieved	Monitoring of work sites indicated. Contractors complied with approved Health and Safety plans. Over 297 inspections were undertaken through the year.
4	Expenditure for structural maintenance of the network is within 5% of the value negotiated with NZ Transport Agency (In 2007/08 this value was \$1,999.82 per kilometre).	Achieved	The approved 2008/2009 NZ Transport Agency budget was \$9,934,000. The actual spend was \$9,983,000. This is within 5% of the approved budget.
5	More than 15 kilometres of heavy metalling on unsealed roads annually.	Achieved	27.4 kilometres of heavy metalling was completed in 2008/2009.
6	Monthly audits for the Roothing and Stormwater Maintenance Contract have a 'proactive or better score' demonstrating that the sealed and unsealed roading network meets requirements for absence of potholes, abrupt irregularities and debris.	Achieved	Audit scores exceeded 57% which demonstrates the contractor is performing in the proactive range.
7	All Capital works projects completed to the contractual requirements.	Achieved	Some 2008/2009 contracts are still in progress therefore are work in progress. All completed works have met contracted requirements.
8	Greater than 3.5 kilometres of unsealed roads are subject to obtaining sufficient NZ Transport Agency subsidy.	Achieved	Actual achievement was 5.3 kilometres of sealing completed for the 2008/2009 year.
9	Monthly reviews of the Crash Analysis System show that no police traffic accident reports identifies road maintenance activities as the prime cause of the crash.	Achieved	There were no crashes within the District that noted road maintenance as the prime cause of a crash.

Roading

10 No more than 10 bridges with weight restrictions on the Council road network.	Achieved	Currently there are eight bridges with weight restrictions.
11 All roading contracts let by Council obtain NZ Transport Agency subsidy and comply with legislative Competitive Pricing Procedure requirements.	Achieved	100% compliance with NZ Transport Agency procedures. A procedural audit was last undertaken in 2008/2009. This identified Council's processes complied with the agencies policies and procedures.

Significant Negative Effect

Construction and maintenance of roads can have negative effects through increased dust, noise, vibration and uncontrolled stormwater runoff. Poor maintenance can also have adverse effects on road safety. Council's Roothing Asset Management Plan describes its roading assets and details the practices used to manage assets which helps to reduce possible negative effects.

Expenditure and Revenue

	Plan 2009 \$000	Actual 2009 \$000	Actual 2008 \$000
Expenditure			
Subsidised Roothing	20,903	16,834	18,382
Non-Subsidised Roothing	418	398	193
	21,321	17,232	18,575
Revenue			
Subsidy	15,393	13,999	12,785
Development Contributions	205	305	98
Other Revenue from Services	-	6	97
	15,598	14,310	12,980
Net Cost of Service	5,723	2,922	5,595

Financial Comment

- i) The Plan anticipated a swifter implementation of the growth-driven Otamatea/Mangawhai Road enhancements that has yet to occur.
- ii) The Plan was premised on Regional Development Funds of \$2.56 million being made available by Government. However, the final approval was for \$1.081 million only.
- iii) The actuals reflect above budget expenditure on capital improvements and renewals, than the mix provided for in the Plan.
- iv) Delays occurred in the 2008/2009 bridge replacement programme.

Water Supply

What we do now

Dargaville (including Baylys)

Dargaville's raw water is sourced from streams and rivers to the north of Dargaville. The bulk of water is currently drawn from three tributaries of the Waiparataniwha Stream near Kaihu, although water can also be drawn from the Kaihu River at Rotu. The water is treated to potable standard at the treatment plant in Hokianga Road prior to distribution to individual consumers in Dargaville and Baylys.

There are also a number of connections to the raw water pipeline. The raw water from these connections is not potable and is unable to be used for domestic purposes.

The new requirements of the Drinking Water Standards impose significant compliance cost on the Dargaville community.

The price of water has increased by 3% to \$1.48 per cubic metre.

Glinks Gully

Glinks Gully gets its raw water from groundwater fed springs located inland from the community. The water is gravity fed to a raw water reservoir on the community fringe. Another intake adjacent to the raw water reservoir provides additional raw water for peak periods of water use. Water is treated to potable standard at the treatment plant prior to distribution to individual consumers.

The price of water has increased by 3% to \$3.07 per cubic metre and the fixed annual rate by 3% to \$274.00.

Maungaturoto

Maungaturoto's bulk raw water is sourced from streams located in the Brynderwyn Ranges east of State Highway 1 and treated to potable standard at the treatment plant in Doctor's Hill Road prior to reticulation to individual consumers. There are a number of connections to the raw water pipeline; the most significant is Fonterra's. The raw water from these connections is not potable and is unable to be used for domestic purposes.

The price of water has increased by 3% to \$1.22 per cubic metre.

Ruawai

Ruawai's raw water is drawn from three bores of varying depths located beside the Northern Wairoa River on Stop Bank Road and Westlake Road, and piped a short distance to the treatment plant, prior to reticulation to individual consumers. Council has investigated upgrading of the bores and the treatment plant to improve water quality.

Council has made a strong case to the Ministry of Health to obtain subsidy for the treatment plant upgrade.

The price of water has increased by 3% to \$4.24 per cubic metre.

Water Supply

Why we do it

- To provide clean, drinkable water in defined water supply areas whilst complying with all relevant environmental standards
- To meet public health requirements
- To provide water for fire fighting purposes

Water Supply contributes to the following

Community Outcomes:

Safety and good quality of life

Strong communities

Sustainable economy

How this activity or service contributes:

Protection against waterborne diseases

Encourages community growth by providing a safe and reliable water supply

Potable water supplies for commercial and industrial activity

What we agree to provide to the community

Maintain the quality and quantity of potable water supplies.

Performance Targets	Achievement	Comments
Public Health		
1 All routine water quality tests confirm safe potable water supplies.	Achieved	Constant testing throughout the year confirmed Council supplied water that was safe and potable. This information is regularly assessed by the Ministry of Health who monitor daily Aqua Vision data.
2 No unplanned water supply interruptions greater than four hours, in any 12 month period.	Not achieved	There was one unplanned water supply break in Maungaturoto due to a burst watermain. Repairs took more than four hours and water was tankered into the town as a precautionary measure.
Statutory Compliance		
1 Compliance with resource consent conditions.	Achieved	All conditions were met.
2 No Abatement Notices issued for any Council operated water supply.	Achieved	No Abatement Notices were received.

Water Supply

Fire Fighting

1	All fire hydrants tested provide flows in accordance with the Fire Service Code of Practice.	Not achieved	All fire hydrants are tested with any identified remedial work carried out as apart of the maintenance contract. Some hydrants in Maungaturoto are below pressure and this work is prioritised for 2009/2010.
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Maintenance of Assets

1	Value of deferred renewals has reduced when compared to 2004 Valuation.	Not achieved	The annual depreciation for water in the 2004 valuation is \$479,882. The renewal expenditure for 2008/2009 was \$435,459. When more is spent on renewals than depreciation the deferred renewals are reduced. This performance target has been reviewed and replaced for 2009/2010.
2	2007 Valuation shows expenditure in accordance with 2005 Assets Management Plan.	Not Formally Measured	This performance measure target has been reviewed and replaced for 2009/2010.

Significant Negative Effect

Possible negative effects of this activity could include water treatment system failure that could affect dialysis patients, water quality or the flooding of property due to a breakage in the pipeline. Council's contractors have a list of patients on dialysis and notify them immediately of any outages, and supplying them with water if needed. Breaks in the lines are unpredictable but Council has an alarm activation system that triggers any change to the plant and a 24 hour service to repair faults. Council's Water Asset Management Plan describes its water assets and details the practices used to manage those assets which helps to reduce possible negative effects.

Water Supply

Expenditure and Revenue

	Plan 2009 \$000	Actual 2009 \$000	Actual 2008 \$000
Expenditure			
Maungaturoto	385	426	408
Ruawai	155	186	127
Dargaville	1,133	1,561	1,267
Glinks Gully	46	63	41
	<u>1,719</u>	<u>2,236</u>	<u>1,843</u>
Revenue			
Rates	110	88	85
Fees and Charges	1,667	1,519	1,441
Other Revenue	20	32	34
	<u>1,797</u>	<u>1,639</u>	<u>1,560</u>
Net (Surplus) Cost of Service	<u>(78)</u>	<u>597</u>	<u>283</u>

Financial Comment

Below budget water consumption District-wide is reflected by the unfavourable revenue variance. The unfavourable expenditure variance was principally the result of above budget maintenance costs District-wide, but particularly at Dargaville.

Wastewater

What we do now

Council provides wastewater collection and treatment systems in Kaiwaka, Maungaturoto, Dargaville, Glinks Gully and Te Kopuru.

Dargaville

The Dargaville network collects wastewater from the entire urban area apart from some of the Beach Road industrial area. The system includes approximately 42 kilometres of pipelines and 15 pump stations, which ultimately discharge to the treatment plant adjacent to the Northern Wairoa and Awakino Rivers. The treatment plant comprises a single oxidation pond and wetland, with a continuous discharge to the Northern Wairoa River. The treatment plant also takes partially treated wastewater from the meatworks.

The annual wastewater rate was increased by 3% to \$271.00

Glinks Gully

The system serving Glinks Gully is an effluent drainage system taking septic tank effluent from 23 houses in the community and pumps it to a disposal area behind the camp ground.

Investigations have identified that extending the current system to service the remaining beach front sections that are currently not serviced has impacts on the effluent field capacity. The field will need to be extended prior to connecting these additional users.

The annual wastewater rate was increased by 3% to \$611.00.

Kaiwaka

The Kaiwaka network collects wastewater from approximately 160 houses, which gravitates to a single pump station next to the Kaiwaka Stream, from where it is pumped to the treatment plant. The treatment plant comprises a single oxidation pond and wetland, discharging via a diffuse discharge to the Kaiwaka Stream. Investigations will be undertaken into the extent of the future system and the location of an expanded system as extension at the current site is constrained by the location.

The annual wastewater rate was increased by 3% to \$549.00.

Maungaturoto

The Maungaturoto network collects wastewater from approximately 450 sites. These sites, depending on the catchment, gravitate to one of three pump stations from where wastewater is pumped to the treatment plant next to the Northern Wairoa River beside Recreational Society land.

The treatment plant comprises a single oxidation pond, which discharges to the Northern Wairoa River on each outgoing tide.

Council constructed a membrane filtration plant at Maungaturoto to achieve better effluent quality to meet Northland Regional Council requirements.

The annual wastewater rate was increased by 95.6% to \$720.00.

Wastewater

Te Kopuru

The Te Kopuru network collects wastewater from the entire urban area, from where it gravitates to the treatment plant next to the Northern Wairoa River. The treatment plant comprises a single oxidation pond and wetland discharging to the river.

The annual wastewater rate was increased by 3% to \$399.00.

Other Communities

Council continues to project manage the following new or proposed sewage schemes:

- EcoCare (Mangawhai)
- Coastal Care (Pahi, Whakapirau, Tinopai and Baylys Beach)

Why we do it

- To protect public and environmental health through economic and environmentally sustainable collection, treatment and disposal of wastewater.

Wastewater contributes to the following Community Outcomes:

Safety and good quality of life
Special character and healthy environment
Sustainable economy

How this activity or service contributes:

To maintain a good standard of public health
Treatment of pollutants to reduce the impact on the environment
To process the wastewater generated from industry and commercial activities

What we agree to provide to the community

- 1 Wastewater reticulation, treatment and disposal facilities provided to identified communities to protect public and environmental health
- 2 Prioritisation of any upgrades or extensions to the system based on community consultation and statutory requirements

Performance Targets	Achievement	Comments
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Public Health

- | | | |
|---|----------|---|
| 1 Any public wastewater spills from Council operated plants investigated and any necessary disinfection works completed within 48 hours of notification of the spill occurring. | Achieved | Wastewater spills are investigated and disinfected within 48 hours of notification. |
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Wastewater

2	No sewer overflows into habitable buildings due to faults in the public wastewater system, in any 12 month period.	Achieved	There were no recorded sewer overflows into habitable buildings.
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Statutory Compliance

1	Compliance with resource consent conditions.	Achieved	All conditions were complied with.
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2	No abatement notices issued for any Council operated wastewater scheme.	Achieved	No Abatement Notices were received.
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Maintenance of Assets

1	Value of deferred renewals has reduced when compared to 2004 Valuation.	Not achieved	The annual depreciation for wastewater in the 2004 valuation is \$315,403. The renewal expenditure for 2008/2009 was \$65,970. When more is spent on renewals than depreciation deferred renewals are reduced. This performance target has been reviewed and replaced for 2009/2010.
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2	2007 Valuation shows expenditure in accordance with 2005 Asset Management Plan.	Not Formally Measured	This performance target has been reviewed and replaced for 2009/2010.
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3	Capital projects approved by Council reflect community submissions.	Achieved	Maungaturoto submission reflected communities submissions.
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Significant Negative Effect

Possible negative effects could include system failure or pipeline breakages that result in contamination of public water ways which result in an environmental or public health risk. Overflows of sewage to waterways during heavy rainfall events may also be an issue. Council's Wastewater Asset Management Plan describes its wastewater assets and details the practices used to manage those assets which help to reduce possible negative effects.

Wastewater

Expenditure and Revenue

	Plan 2009 \$000	Actual 2009 \$000	Actual 2008 \$000
Expenditure			
Kaiwaka	103	79	78
Maungaturoto	329	515	208
Dargaville	667	1,010	699
Glinks Gully	22	39	15
Te Kopuru	65	79	65
Mangawhai (EcoCare expenses)	-	1,327	57
Coastal Care expenses	100	10	25
	<u>1,286</u>	<u>3,059</u>	<u>1,147</u>
Revenue			
Rates	1,703	1,924	940
Development Contributions (EcoCare)	548	57	20
Other Revenue from Services	34	30	26
	<u>2,285</u>	<u>2,011</u>	<u>986</u>
Net (Surplus)/Cost of Service	<u>(999)</u>	<u>1,048</u>	<u>161</u>

Financial Comment

A shortfall in receiving EcoCare development contributions, resulting from the sharp slow-down in developer activity, was the principal reason for the unfavourable revenue variance.

The unfavourable expenditure variance was caused, principally, by debt servicing costs in respect of the land acquisition facility at Mangawhai. During the year, the ABN Amro fixed interest arrangement on the Land Acquisition Facility was brought out. Although the cost incurred was \$840,000, changing to a floating interest rate provided a considerably cheaper financing option for Council. The interest rate is now set monthly based on the bank bill rate plus a margin of 0.55%. At the time of renegotiation, the interest rate dropped from 8.36% to a rate less than half. There was also above budget maintenance District-wide, but particularly at Dargaville.

Urban Stormwater

What we do now

Council provides a reticulated stormwater system in Dargaville with some open drains. Stormwater control in Mangawhai is provided by a combination of stormwater reticulation and open drains. Stormwater systems that are predominantly related to the road network are provided in Baylys Beach, Te Kopuru, Kaiwaka, Pahi, Whakapirau, Tinopai and Paparoa. Road culverts are provided in Tinopai, Kelly's Bay and Glinks Gully. Stormwater for Ruawai township is incorporated in the Raupo Drainage District.

Why we do it

- To manage stormwater in a sustainable manner to minimise adverse impacts on communities within the District.

Stormwater contributes to the following Community Outcomes:

Sustainable economy

Safety and good quality of life

Special character and healthy environment

How this activity or service contributes:

Minimising flooding damage to properties by ensuring stormwater systems have adequate capacity

Minimises flooding of dwellings by ensuring stormwater overflow paths have adequate freeboard to building

Ensuring that stormwater systems do not present a safety hazard

Minimising scour from stormwater by controlling and discharging stormwater flows at protected outfalls

What we agree to provide to the community

A safe and reliable stormwater system that is aligned with District affordability. This will be achieved by:

- 1 Rapid response to emergency events
- 2 Responding to public enquiries in a timely manner
- 3 Ensuring stormwater systems are adequately maintained
- 4 Complying with the Northland Regional Council environmental standards

Urban Stormwater

Performance Targets	Achievement	Comments
1 90% of callouts are responded to within six working hours of notification.	Not formally measured	Council does not measure in a six hourly timeframe.
2 Greater than 95% of public enquiries responded to within 10 working days.	Achieved	Helpdesk shows 98% of first contact to enquiries achieved within 10 working days.
3 Monthly audits for the surveys Roding and Stormwater Maintenance Contract have a 'proactive or better score' demonstrating that urban kerbing, cesspits, manholes, pipework and grates are free of obstruction.	Achieved	Audit scores exceeded 57% which demonstrates the contractor is performing in the proactive range.
4 Compliance held for resource consents with Northland Regional Council.	Achieved	Compliance achieved for all Regional Council consents for stormwater.

Significant Negative Effect

Potential negative effects of urban stormwater on the community could include illness due to stormwater contamination, open ditches and stormwater treatment ponds in urban areas, damage due to increased volumes of water. The quality of stormwater discharges can be an issue in sensitive receiving environments.

Urban Stormwater

Expenditure and Revenue

	Plan 2009 \$000	Actual 2009 \$000	Actual 2008 \$000
Expenditure			
Mangawhai	173	150	110
Kaiwaka	12	9	9
Dargaville	426	505	351
Te Kopuru	22	29	25
Baylys Beach	19	24	19
Other	-	25	26
	<u>652</u>	<u>743</u>	<u>540</u>
Revenue			
Rates	705	693	636
Other Revenue from Services	2	41	47
	<u>707</u>	<u>734</u>	<u>683</u>
Net (Surplus)/Cost of Service	<u>(55)</u>	<u>9</u>	<u>(143)</u>

Financial Comment

Above budget maintenance costs at Dargaville were the principal reasons for this unfavourable operative variance.

Land Drainage

What we do now

Land drainage work is undertaken in 27 drainage districts of various sizes with administrative and technical support from Council. The Raupo Drainage Committee, which is a committee of Council, oversees the Raupo Drainage District. Representatives appointed by local ratepayers oversee the other drainage districts.

Principal activities undertaken are the maintenance of drains and outlets by weed spraying and drain cleaning as well as the maintenance and, if necessary, the replacement of floodgates. In the Raupo District stopbank maintenance is also included.

Weed spraying, drain cleaning and floodgate maintenance are undertaken by contractors appointed by the individual drainage district representatives. The district representatives also supervise the work and approve all payments. Council staff carry out asset audits and liaise with District representatives.

The Kaihu River Scheme is managed as a flood control scheme by the Northland Regional Council and paid for by the ratepayers of the Kaihu Drainage District.

Why we do it

- To improve the productivity of land normally affected by high ground water levels or ponded water following heavy rainfall events
- To minimise the risks and impacts of flooding attributed to inadequate land drainage

Land Drainage contributes to the following Community Outcomes:

Sustainable economy

Safety and good quality of life

How this activity or service contributes:

Minimises impact of stormwater on production enabling farms and crops to be managed effectively

Ensures urban dwellings are not affected from localised flooding

What we agree to provide to the community

Self-management of the formal drainage districts, backed up by technical advice and audit from Council staff ensuring the drainage assets, including floodgates, remains operational and fit for purpose.

Land Drainage

Performance Targets	Achievement	Comments
1 Raupo: Monthly assessments by Land Drainage Co-ordinator shows Raupo District land drainage assets maintained to fit-for-purpose standards, and works undertaken meet the required standards.	Achieved	Regular three-monthly meetings are taken to discuss work progress and work that needs to be undertaken.
2 Remaining Land Drainage Committees: Works approved and undertaken by the self-managed committees are appropriate for maintaining or renewing the respective Land Drainage committees' assets. Annual budgets set by Land Drainage committees are sustainable.	Achieved	Work was approved to install a floodgate at Awakino Point drainage district. Meetings are undertaken as required.
3 Asset Management Plans completed for Drainage Districts with more than two floodgates.	Not applicable	This measure has been reviewed and replaced for 2009/2010.

Significant Negative Effect

Flooding is a potential negative effect and could be attributed to inadequate maintenance of water channels. Council mitigated this by requiring planned maintenance of drains to minimise the risks of flooding, land movement and erosion.

Land Drainage

Expenditure and Revenue

	Plan 2009 \$000	Actual 2009 \$000	Actual 2008 \$000
Expenditure			
Drainage District Operating Costs	551	511	518
	<u>551</u>	<u>511</u>	<u>518</u>
Revenue			
Rates	541	544	544
Contributions from Stormwater Schemes	3	8	8
Other	-	6	7
	<u>544</u>	<u>558</u>	<u>559</u>
Net (Surplus) Cost of Service	<u>7</u>	<u>(47)</u>	<u>(41)</u>

Financial Comment

The operating costs reflect the self-management regime for land drainage and are in accordance with the wishes of the respective drainage committees.

Refuse

What we do now

Council provides two refuse disposal sites/transfer stations at Awakino Road, Dargaville and Hakaru. Limited recycling activities are undertaken at Awakino and Hakaru by private operators¹.

In addition, Council owns a number of closed disposal sites that require monitoring for leachate and maintenance of the capping material, which seals each site.

Weekly refuse bag collections are made in all urban centres and some rural areas as negotiated by the contractor. These refuse collections operate under a user-pays system. Litter control is also provided in urban centres and key reserves.

Why we do it

- To help maintain a healthy environment in a way that meets the needs of ratepayers
- To provide environmentally sustainable, affordable and hygienic refuse collection and disposal, in accordance with statutory requirements

Refuse contributes to the following

Community Outcomes:

Sustainable economy

Strong communities

Safety and good quality of life

Special character and healthy environment

How this activity or service contributes:

Waste minimised by affordable user-pays charges on waste collection and disposal

Communities have a specific collection day on which they may place their user-pays bagged refuse for collection

Communities are able to dispose of refuse in an hygienic and sustainable manner

Transfer stations and landfills operated to minimise possible environmental impacts

What we agree to provide to the community

- 1 Provision of a user-pays based refuse collection and sanitary disposal service
- 2 Operational and closed refuse facilities in the District to operate in compliance with required consents and monitoring by the Regional Council
- 3 Litter removal in urban areas

¹ Materials recycled include, to a varying degree, paper, cardboard, glass, plastic, aluminium, steel and potentially hazardous waste (as market forces permit).

Refuse

Performance Targets	Achievement	Comments
1 Provision of a user-pays domestic refuse collection service on a weekly basis in locations agreed to by the contractor.	Achieved	Domestic weekly collections occurring weekly in all urban areas of Kaipara.
2 Provisions of a user-pays disposal facility in both the east and west of the District.	Achieved	User pay transfer stations currently operating in Dargaville and Hakaru.
3 No abatement notices issued for any publicly available refuse disposal facility in the District.	Achieved	No abatement notices received from Regional Council.
4 No abatement notices issued for any closed Council operated refuse disposal site.	Achieved	No abatement notices received from Regional Council
5 Monthly random audit of litter removal contractor shows at least 90% compliance with Contract specifications.	Not Formally Measured	Existing other measures show that these targets are being achieved. Collection of kerbside refuse occurs on a weekly basis. Monthly meetings are held with contractors, where any compliance and contract issues are discussed. There are no provisions in the current contract for random audits.

Significant Negative Effect

The cost of waste disposal may exceed the communities' ability to pay. Leachate discharge from landfills is a concern that can lead to significant negative effects on public health and the environment. Council's Refuse Asset Management Plan describes its refuse assets and details the practices used to manage those assets which help to reduce possible negative effects.

Refuse

Expenditure and Revenue

	Plan 2009 \$000	Actual 2009 \$000	Actual 2008 \$000
Expenditure			
District Disposal Operations	71	95	58
Litter Control	201	252	265
Maintenance of Closed Landfills	198	431	151
Transfer Station Operating Costs	153	122	286
	<u>623</u>	<u>901</u>	<u>760</u>
Revenue			
Revenue from Services	9	208	32
	<u>9</u>	<u>208</u>	<u>32</u>
Net Cost of Service	<u>614</u>	<u>693</u>	<u>728</u>

Financial Comment

The unfavourable expenditure variance principally resulted from above budget illegal tipping costs, litter control activity District-wide, and operating costs for the closed landfill/transfer station at Dargaville. The later cost variance was fully offset by above budget revenue from users of the Dargaville facility.

Community Spaces

What we do now

Council provides and maintains community open space areas throughout the Kaipara District. Council is also responsible for a variety of recreation facilities in different communities. These include:

- Playgrounds at various locations
- A swimming pool in Dargaville
- Coastal facilities such as boat ramps, wharves and sea walls
- Camp ground sites at Mangawhai, Tinopai and Taharoa Domain
- 25 public toilets at various locations
- Picnic tables at various locations
- Rubbish bins in main town centres District-wide

An important education and leisure facility operated by Council is the Dargaville Public Library. Council also assists with the funding and provision of services to community libraries in Mangawhai, Kaiwaka, Maungaturoto, Paparoa and Ruawai.

Cemeteries are maintained in Mangawhai, Arapohue, Dargaville and Redhill. Council also supports the maintenance of the Kaiwaka, Maungaturoto and Otamatea RSA cemeteries.

Why we do it

- To provide attractive community open space areas and recreational facilities to meet the needs of residents and visitors to the District.
- To provide community amenities to meet the needs of residents and visitors to the District.

Community Spaces contributes to the following Community Outcomes:

Sustainable economy

Strong communities

Safety and good quality of life

Special character and healthy environment

How this activity or service contributes:

Provides open spaces and facilities that encourage tourism

Provides open spaces and facilities that encourage social interaction and healthy pursuits

Provides clean and safe open spaces and facilities that meet relevant standards

Provides open spaces and facilities while safeguarding the environment

Community Spaces

What we agree to provide to the community

- 1 Implementation of Reserves and Open Space Strategy
- 2 Camp grounds operating at no cost to ratepayers
- 3 Dargaville Swimming Pool operated in a safe manner
- 4 High level of customer satisfaction with Library services
- 5 Community satisfaction with number and type of reserves maintained by Council
- 6 Increased level of service on selected reserves over the summer period
- 7 Cemetery grounds and general appearance maintained in compliance with the Maintenance Contract
- 8 Public toilets maintained in compliance with the Maintenance Contract
- 9 Increased level of service of selected public toilets over the summer period
- 10 Safety Audit of community toilets, facilities and playgrounds

Performance Targets	Achievement	Comments
1 Reserve Management Plans underway in 2008/2009 for two premier reserves as per Reserves and Open Spaces Strategy.	Achieved	Mangawhai foreshore reserves process underway and Harding Park/Pou Tu O Te Rangi started. Mangawhai foreshore reserves process now nearing completion and third reserve now in planning stage.
2 Council's accounts for all camp grounds show a positive return.	Achieved	Council's accounts show a positive return of its camp grounds and despite the recession continue to be popular over annual summer months.
3 No accidents reported due to structural defects or inadequate maintenance for the Dargaville swimming pool.	Achieved	Dargaville swimming pool operated in a very professional manner with no accidents or incidents reported. Pool now closed and new pool development underway.
4 Annual survey of a random sample of District residents indicates that 75% are satisfied with the overall quality of library services provided.	Achieved	75% of all residents surveyed are satisfied with the District's public libraries according to 2008 Communitrak Survey, up from 69% in 2007.
5 Annual survey of a random sample of District residents indicates that 75% are satisfied with the range and number of reserves provided within the community.	Achieved	Communitrak Survey shows that 82% of Kaipara residents surveyed are satisfied with parks and reserves including 36% who are very satisfied.

Community Spaces

6 Monthly random surveys of the grounds and general appearance of burial facilities indicates greater than 90% compliance with Contract.

Achieved

Monthly visitors to cemeteries show 90% compliance with Contract document ground appearance and maintenance of active cemeteries is of a very high standard.

7 Monthly random hygiene surveys of public indicates higher than 90% compliance with Contract.

Achieved

Contractors continue to show 90% compliance with Contract on random Monthly Survey visits.

Communitrak Survey shows 69% are satisfied with the District's public toilets.

Significant Negative Effect

Kaipara District Council aims to take a sustainable development approach to all of its activities. As required by legislation, Council has reviewed its activities to identify any significant negative effects that any activity has on community well-being. No actual significant adverse effects have been identified in this activity.

Expenditure and Revenue

	Plan 2009 \$000	Actual 2009 \$000	Actual 2008 \$000
Expenditure			
Swimming Pool	144	353	43
Reserves	761	827	604
Camping Grounds	336	533	504
Public Toilets	283	382	311
Cemeteries	69	57	70
Halls	149	228	224
Library	365	380	352
	<u>2,107</u>	<u>2,760</u>	<u>2,108</u>
Revenue			
Rates	28	368	354
Fees and Charges	554	665	578
Other Revenue	30	36	39
	<u>612</u>	<u>1,069</u>	<u>971</u>
Net Cost of Service	<u>1,495</u>	<u>1,691</u>	<u>1,137</u>

Community Spaces

Financial Comment

'One-off' design costs for the new Dargaville swimming pool were the principal reason for the unfavourable variance.

Maintenance expenditure for Reserves and Camp Grounds exceeded budget, through higher service levels, but so too did camp ground camping fees. Camp Ground staffing at the Kai Iwi Lakes was also increased to provide a higher level of service.

Public toilet expenses were above budget through higher service levels for cleaning and maintenance.

Hall expenditure exceeded budget by their annual depreciation charge. No halls moved into community ownership during the year, which would have seen the depreciation provision removed from Council's books.

The actual rates revenue included that from the Mangawhai Harbour Restoration Levy, and the Dargaville Development Levy for the Victoria Street upgrade. Neither were factored into the Annual Plan. They are both cost-neutral to Council.

Policy and Planning

What we do now

Council is excited to be nearing the end of the District Plan Review which was ready for public notification late October 2009. Council is creating an innovative document proposing it to be the best in the country; the first 'second generation effects-based' plan in New Zealand. This document represents Kaipara's commitment to its communities leading the country by driving the creation of a well planned, well balanced 'enabling' document ensuring that Kaipara will receive maximum benefit for both economic growth while maintaining high environmental standards.

Through this process structure planning has been identified as a necessary tool for a number of communities that require 'enabling' development. These communities are restricted by historical land use issue and difficult layout and have not been able to move and grow in the direction they desire.

This year saw the adoption of the third *Kaipara's Future - Working Together 2009/2019* (Long Term Council Community Plan) accompanied by the first ever six page summary designed to audit standards in a reader friendly layout to encourage maximum community interest.

A review of the Dog Control Policy and Management of Dogs Bylaw and Public Places Liquor Control Bylaw saw a number changes; maps outlining prohibited and leashed areas were added to provide better clarification of the dog control areas. The Police and some communities requested changes to the Public Places Liquor Control Bylaw resulting in a further eight communities being included.

The Wastewater Drainage Policy and Bylaw was developed to be the most appropriate mechanism to regulate wastewater drainage in the District. The new Bylaw ensures that all parties are aware of their obligations in the management of wastewater drainage and to protect the drainage infrastructure from damage and misuse.

Why we do it

- To develop and maintain a District Plan promoting the sustainable management of the natural and physical resources of the Kaipara District
- To promote community planning, as a way to achieve long-term partnerships aimed at improving planning and development at the local level
- To develop and maintain bylaws which enable residents, ratepayers and visitors to the District to enjoy the environment and carry out their activities without unduly affecting others
- To help achieve progress towards achieving Kaipara Community Outcomes, particularly the Special Character and Healthy Environment community outcomes

Policy and Planning

Policy and Planning contributes to the following Community Outcomes:

- Sustainable economy
- Strong communities
- Safety and good quality of life
- Special character and healthy environment

How this activity or service contributes:

- Enables commercial and industrial development to occur without undue restrictions
- Encourages participation in local community planning
- Protects the special features of the District
- Provides a development framework while safeguarding the environment

What we agree to provide to the community

- 1 Undertake District Plan review to ensure that Council's various policies more closely align with current and future community expectations and environmental standards
- 2 Develop consultation processes that facilitate participation by stakeholders and allow community initiatives to be part of these processes
- 3 Assist with the implementation of the Reserves and Open Space Strategy and the Mangawhai Structure Plan
- 4 Assist the community to enhance Kaipara's environment and heritage
- 5 Successful partnership between Council, agencies and communities to deliver results that contribute to the Community Outcomes

Performance Targets	Achievement	Comments
1 Revised Kaipara District Plan prepared by June 2009.	Not achieved	The review of the District Plan is in its final stages and will be ready for public notification in October 2009.
2 Assist in preparing and consulting on Reserves Management Plans for the reserves identified in the Reserves and Open Spaces Strategy; and to include the outcomes of the Mangawhai Structure Plan in the District Plan Review Process.	Achieved	<p>Management Structure Plan has been included in the District Plan.</p> <p>Two Reserve Management Plans are being worked on; Mangawhai Coastal and Harbour Reserve Areas and Harding Park/Pou Tu O Te Rangi.</p> <p>The preliminary Draft Mangawhai Plan was put out in 2008. Submissions were received May 2009. Consultation had been held with the Mangawhai Community Liaison Group along with open days for the general public.</p>

Policy and Planning

3 Administer the Biodiversity Fund and Heritage Fund to provide financial assistance to stakeholders to enable them to protect and enhance Kaipara's environment and heritage. Achieved

Harding Park: A request for Expressions of Interest for the development of a Reserves Management Plan for Harding Park/Pou Tu O Te Rangi was advertised in August 2009, with preferred consultants confirmed in November 2008. Workshops and meetings had been held to develop a Draft Reserve Management Plan with the Joint Committee.

2008/2009 Biodiversity Fund: Six applications were received totalling \$12,809, all of which were funded. The standard of applications remained high despite numbers being below previous years. Four of the six received full funding with two receiving part funding.

2008/2009 Heritage Fund: The projects funded included repairs to the Gittos Mission House, re-roofing the Church of Epiphany at Tangiteroria, urgent electrical repairs at the All Saints Church Mititai, window repairs and replacement at Street Albans Church Paparoa, re-roofing of the former Old Folks Association building in Dargaville and replacement spouting and downpipes at the Pahi Community Hall. Funds also went to the New Zealand Society of Genealogists Incorporated for the binding of historical reference books.

4 Council initiated Community Outcomes projects to deliver identifiable benefits to the communities to which they are targeted. Achieved

The Dargaville cadet found employment, the other cadet is still at the Kaiwaka office.

Gordon Street project: the partnership between Council and School continues with further planting undertaken within the reserve and the construction by school students of seating, to be put in place within the reserve in 2009/2010.

Brian Plunkett employed as cadets' mentor. Three found suitable jobs within the Dargaville community.

Policy and Planning

Significant Negative Effect

Kaipara District Council aims to take a sustainable development approach to all of its activities. As required by legislation, Council has reviewed its activities to identify any significant negative effects that any activity has on community well-being. No actual significant adverse effects have been identified in this activity.

Expenditure and Revenue

	Plan 2009 \$000	Actual 2009 \$000	Actual 2008 \$000
Expenditure			
Operating Costs	354	642	411
	<u>354</u>	<u>642</u>	<u>411</u>
Revenue			
Sundry	-	162	3
	<u>-</u>	<u>162</u>	<u>3</u>
Net Cost of Service	<u>354</u>	<u>480</u>	<u>408</u>

Financial Comment

Above budget District Plan costs were the main contributors to the unfavourable operating expense variance. Conversely, the favourable revenue variance resulted from charge-outs for a private Plan change.

Development Management

What we do now

Management of development activities, which involves implementing rules and regulations, that originates from either Government legislation or Council Bylaws. There are three main areas of activity and these are:

- Public protection (includes building control, environmental health, liquor licensing, animal nuisance control and Bylaws management)
- Resource management (includes consents and enforcement)
- Emergency management (includes civil defence, rural fire and hazardous substances)

Why we do it

- To protect the long term interests of the community and to enable everyone to enjoy the amenities of the District by controlling activities or the effects of activities which may result in adverse environmental impacts.

Development Management contributes to the following Community Outcomes:

Sustainable economy

Strong communities

Safety and good quality of life

Special character and healthy environment

How this activity or service contributes:

Rules ensure economic activity does not reduce the quality of amenity and physical environment

Provides for community participation in resource management issues, and emergency management planning

Public health and safety protected through administration of rules, and monitoring of standards

Work within development framework to ensure the environment is protected

What we agree to provide to the community

- 1 Administer Council policies (eg District Plan, Building Act) efficiently.
- 2 Administer Council policies effectively to achieve the vision of enabling individuals and groups to make use of the amenities of the District without compromising the use and enjoyment of others, from both a short-term and long-term perspective.

Development Management

Performance Targets	Achievement	Comments
1 All non-notified resource consent applications approved under delegated authority processed, after all information is received, within the statutory time limits.	Achieved in part	During the year 83% of the 181 non-notified applications were processed within the statutory timeframe. This is a further improvement from the 80% achieved last year and compares well with the national average of 69%.
2 All building consent applications and Project Information Memoranda processed, after all information is received, within the statutory time limits.	Achieved in part	During the year 94% of the 722 applications and 96% of the 25 PIM applications were processed within the statutory timeframe. This is a considerable improvement on the 50% and 57% result achieved in the previous year.
3 33% of buildings with compliance schedules audited, and 100% of those audited confirmed to have current building warrant of fitness.	Not Achieved	26 of the 235 buildings with compliance schedules were audited. Those audited all had current building Warrants of Fitness. The numbers audited were low because of new systems having to be set up to take account of changed documentation requirements.
4 All licensed food premises inspected at least once annually, and achieve compliance with Food Hygiene Regulations.	Achieved	The total number of inspections carried out was 269. This represented all 152 licensed premises. Most of these premises require at least two yearly inspections.
5 Operative rural fire and civil defence emergency management plans maintained in accordance with relevant legislation.	Achieved	The Fire Plans are updated annually, even though the statutory requirement is for this to be carried out every second year. Emergency Management Plans were updated on an ongoing basis.
6 70% of people who contacted Council in the previous 12 months are satisfied with dog control services.	Achieved	71% of people who contacted Council about dog control were satisfied with the service provided.

Development Management

Significant Negative Effect

Kaipara District Council aims to take a sustainable development approach to all of its activities. As required by legislation, Council has reviewed its activities to identify any significant negative effects that any activity has on community well-being. No actual significant adverse effects have been identified in this activity.

Expenditure and Revenue

	Plan 2009 \$000	Actual 2009 \$000	Actual 2008 \$000
Expenditure			
Building Services	711	661	679
Inspections and Licensing	249	225	235
Resource Management	1,462	1,651	1,938
Dog, Stock and Noise Control	362	320	309
Emergency Management			
- Civil Defence	52	66	68
- Rural Fire	225	323	264
	<u>3,061</u>	<u>3,246</u>	<u>3,493</u>
Revenue			
Fees and Charges	2,268	1,604	2,463
Grants	49	6	32
	<u>2,317</u>	<u>1,610</u>	<u>2,495</u>
Net Cost of Service	<u>744</u>	<u>1,636</u>	<u>998</u>

Financial Comment

Building Services revenue and Resource Consenting revenue were both below budget, reflecting the nationwide decline in construction and development caused by the economic recession.

The unfavourable variance in Resource Management expenditure resulted from above budget Appeal and Consent Monitoring costs, but partly offset by below budget engineering costs for resource consenting.

The Rural Fire cost items of fire-fighting equipment and fire-fighting clothing both exceeded budget.

Democracy

What we do now

Democracy is the name given to the work of Council's elected representatives. It includes the direct cost of the elected members, the various meeting costs, any public consultation processes undertaken, public relations, the Annual Plan and *Kaipara's Future - Working Together* (the Long Term Council Community Plan), and periodic activities such as conducting elections.

Council recognises that, because of the Treaty of Waitangi, we have a special relationship with Maori. We have a Memorandum of Understanding with Te Uri O Hau, which formalises the way we work together. Te Roroa has recently settled their Treaty claim with the Crown. Council will enter into a Memorandum of Understanding with Te Roroa to ensure that we establish a productive working relationship.

We continue to develop relationships with all our communities.

Why we do it

- To provide opportunity for people to participate in the governance of their District

Democracy contributes to the following Community Outcomes:

Strong communities

How this activity or service contributes:

Providing the community with the opportunity to be involved in decisions which affect them

What we agree to provide to the community

To operate an effective democracy by enabling high levels of public participation and transparency.

Performance Targets	Achievement	Comments
1 All submitters to <i>Kaipara's Future - Working Together</i> (the Long Term Council Community Plan), Annual Plan, District Plan and other policy documents are provided with an opportunity to personally present their submissions to Council.	Achieved	Council combines all consultation where possible in a twice yearly consultation round which this year coincided with <i>Kaipara's Future - Working Together</i> (the Long Term Council Community Plan). 309 submissions were received and some 74 submitters took the opportunity to present to Council. Hearings were held over three days in Maungaturoto, Mangawhai and Dargaville.
2 All Council business discussed in open meetings except where personal or commercially sensitive information is under consideration.	Achieved	There were twelve monthly meetings and one special meeting to adopt the draft <i>Kaipara's Future - Working Together</i> (LTCCP). Three of the monthly meetings were held outside Dargaville, two in the Mangawhai area and one in Maungaturoto.

Democracy

		All were open to the public. The only items discussed 'In Committee' were items of a personal or commercially sensitive nature.
3 Monthly reports prepared monitoring Council's progress with its Business Plan.	Achieved	This is reported in the Chief Executive's Report for the monthly Council meetings. There was one exception and that was December. There was only a two week gap between the November and December Council meeting so the Chief Executive's Report for December 2008 was combined with the one for January 2009.
4 Reports prepared each quarter monitoring Council's expenditure and progress.	Achieved	These were reported at the Council meetings in January, March, May and August as part of the Chief Executive's Report.
5 Percentage of resident's satisfied or better with performance of the Mayor and Councillors is higher than the national average.	Not Achieved	Communitrak Survey 2008 shows satisfaction with the performance of Mayor and Councillors was 59% which was equal to Peer Groups and National Averages.
6 No justifiable complaints made either to the Office of the Auditor-General or the Ombudsman.	Achieved	One complaint was received and upheld however in this particular circumstance recommendations were not considered necessary.

Significant Negative Effect

Kaipara District Council aims to take a sustainable development approach to all of its activities. As required by legislation, Council has reviewed its activities to identify any significant negative effects that any activity has on community well-being. No actual significant adverse effects have been identified in this activity.

Democracy

Expenditure and Revenue

	Plan 2009 \$000	Actual 2009 \$000	Actual 2008 \$000
Expenditure			
Council Operating Expenses	1,043	1,101	1,085
Elections	20	5	26
Net Cost of Service	<u>1,063</u>	<u>1,106</u>	<u>1,111</u>

Financial Comment

The share of corporate overheads were higher than expected. Council training costs also exceeded budget due to a tri-annual Policy Funding course that had not been budgeted for.

Variations from the 2006/16 *Kaipara's Future - Working Together*

There were no significant variations between the 2008/2009 segment of the 2006/2016 *Kaipara's Future - Working Together* (the Long Term Council Community Plan), and the actual activities for that particular year, as reflected by this Annual Report.

Appendix

Council Directory

Address: Main Office Kaiwaka Service Centre
42 Hokianga Road State Highway 1
Dargaville 0310 Kaiwaka 0573

Postal Address: Private Bag 1001
Dargaville 0340
Northland

Telephone: (09) 439 7059 or 0800 727 059

Facsimile: (09) 439 6756

Email: council@kaipara.govt.nz

Web Site: www.kaipara.govt.nz

Bankers: Bank of New Zealand
69 - 71 Victoria Street
Dargaville 0310
Northland

Auditors: Audit New Zealand
P O Box 1165
Auckland 1140

Governance Structures

Council reviews its structure after each triennial election. Ordinary Council meetings are held on the fourth Wednesday of each month. The meeting scheduled for December is held the third Wednesday to allow business to be finalised before the Christmas/New Year break. Currently Council operates on portfolios of responsibility and a minimum number of committees.

The following is a list of the current portfolios:

Social Julia Sutherland

- Youth
- Elderly
- Sports
- Schools
- Arts
- Libraries

Economic Development Graham Taylor

Community Spaces Julie Geange

- Reserves
- Halls
- Council Land

Strategy Richard Alspach
(relationship with Regional Land Transport)

Council Directory

Roading Operation	Tom Smith
Refuse	Brian Burnett
Water	Brian McEwing
Wastewater	Graham Taylor
Stormwater	Julia Sutherland
Land Drainage	Brian McEwing
Governance	Mayor
Iwi	Mayor
Publicity	Mayor
Finance	Brian Burnett
Regulatory	Brian McEwing
Planning	Tom Smith
Emergency Management	Brian McEwing
Judicial Committee	Graham Taylor
Sport Northland Governance	Bill Guest
Kaihu Drainage Committee	Bill Guest
Tourism	Graham Taylor

Judicial Committee

This Committee considers resource consent applications and other related regulatory issues.

Members: Cr Graham Taylor (Chair), Cr Richard Alspach, Cr Brian Burnett, Cr Julie Geange
Cr Bill Guest, Cr Tom Smith, Cr Julia Sutherland

Meetings: Providing there is sufficient business, the Committee meets every Tuesday.

Raupo Drainage Committee

This Committee makes recommendations to Council on the maintenance of drains, floodgates and stopbanks in the Raupo Drainage District.

Members: Brian Madsen (Chair), David Hart, Ross McKinley, Ken Whitehead, Ian Beattie,
Peter Wilson

Meetings: The Committee meets every third Thursday in the month during August, November,
February and May.

Mangawhai Endowment Fund Committee

This Committee is responsible for considering applications for funding from the Mangawhai Endowment Fund. Projects for funding must benefit or tend to benefit the Mangawhai area as well as meeting a number of other criteria.

Members: Mayor Tiller, Cr Graham Taylor, Cr Tom Smith, Cr Julia Sutherland

Meetings: As required.

Council Directory

Council also has responsibility for administering the local funding allocation committee for Creative New Zealand grants and administering the Rural Travel Fund grants from Sport and Recreation New Zealand (SPARC).

Taharoa Domain Governance Committee

This Committee manages the Taharoa Domain on behalf of Council, and in accordance with the Taharoa Domain Reserve Management Plan.

Members: Cr Brian Burnett (Chair), Cr Julie Geange, Trevor Birch (Te Roroa), Robert Parore (Te Kuihi)

Meetings: Last Monday of the even month February, April, June, August, October. The meeting scheduled for December is held last Monday of November to allow business to be finalised before the Christmas/New Year break.

