

Kaipara District



Creative Communities Scheme

Funding Local Arts Activities

2011/2012

Nga kaupapa auaha a te iwi whanui

Te tono putea mo nga manahau a te iwi kainga

Applications close **Monday 12 March 2012** for projects that begin

after 1 May 2012

Late applications will not be considered.

Contact the scheme administrator to discuss your project or to get help with your application. For more information on the scheme and closing dates for funding rounds contact Charlane White on 0800 727 059 or 09 439 3123.

Please write clearly using a black pen and either:

Post your application to:

Private Bag 1001

Dargaville 0340

Or deliver your application to:

42 Hokianga Road

Dargaville



Kaipara te Oranganui

**KAIPARA
DISTRICT**

Two Oceans Two Harbours

When and where will your project happen?

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Who is involved?

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3 How much money are you requesting from the Creative Communities Scheme for this project?

\$

(Please provide a detailed budget in Section 8 of this application form)

4 Which of the scheme's three funding criteria are you applying under?
(Please select one)

- Broad Community Involvement** – your project will create opportunities for local communities to engage with and participate in arts activities
- Diversity** – Your project will support the diverse arts and cultural traditions of local communities, enriching and promoting their uniqueness and cultural diversity.
- Young People** – Your project will enable and encourage young people (under 18 years) to engage with and actively participate in the arts.

5 Which of the following is your project's main art form?

(Please select one only)

- AF** Arts Festival (Multi-art form)
- CR** Craft/Object art
- DA** Dance
- LT** Literature
- MU** Music
- NM** New Media eg, film making and digital arts
- TH** Theatre
- VA** Visual arts

6 Which of the following activities best describes your project?

(Please select one only)

- COAW** Creation of artwork
- CRPN** Creation and presentation of art work
- EXBN** Exhibition/Presentation
- PERF** Performance
- WORK** Workshop

7 What is the cultural tradition of your project?

The cultural tradition of your project relates to the particular heritage that your project is part of. For example, a Kapa Haka performance is part of a Maori cultural heritage or a traditional Polish dancing workshop is part of a Polish European/Slavic heritage. Cultural tradition **does not relate** to your group's ethnic affiliations or geographical origins.

- M** Maori
- PI** Pacific Island (if possible please specify eg Samoan, Cook Islands, Maori, Niuean, Fijian)
- E** European/North American (if possible please specify eg Celtic, Dutch, Hungarian, American)
- A** Asian (if possible please specify eg Southeast Asian, Chinese, Korean, Indian)
- MELAA** Middle Eastern, Latin American, African (if possible please specify)
- MC** Multi Cultural
- O** Other (if possible please specify)

8 Money and Resources

Are you registered for GST? No Yes GST Number

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Applicants that are not GST registered need to provide budget figures that include GST

Applicants who are GST registered need to provide budget figures that exclude GST. Successful applicants who are GST registered must submit a separate GST invoice. Contact your local scheme administrator for more information.

Include copies of written quotes.

Total Project Costs eg materials, venue hire, promotion, equipment hire, personnel costs	Amount \$
(A) Total Cost	

Project Income eg, ticket sales, sale of artwork, etc	Amount \$
Other sources of income eg other grants, donations, discounts on services, own contribution, existing funds, expected fundraising	
(B) Total Funds available	

Please work out below the amount of funding requested.

The total cost of the project (A) minus total funds available for the project (B) will usually equal the amount requested from the Creative Communities Scheme.

A Total Cost of Project	\$
B Less Total funds available	\$
C Difference	\$
D Amount Requested	\$

9 Financial Background

Tell us about any other funding you have applied for or received for this project.

Date Applied	Source of Funding	Type of Funding (eg, a loan, grant and what it will be used for)	Amount Requested	Is Funding confirmed? If yes state how much If you are still waiting for response, when will you know the result?

Tell us about any other grants you have previously received through the Creative Communities Scheme. (Last three years only)

Date	Project Title	Have you completed a project completion report for this project? Yes/No	Amount of Funding Received \$

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

Individuals and groups must provide bank account details (or bank deposit slip) for the payment of the grant if successful.

10 Declaration

I declare that the information supplied here is correct. If the application is successful, I/We agree to:

- Complete the project within a year of the funding being approved
- Complete and return a project report form (which will be sent with the grant) within two months after the project is completed
- Participate in any funding audit of my organisation or project conducted by the local council if required
- Inform the scheme administrator of any public event or presentation that is funded by the scheme
- Acknowledge the assistance of the scheme verbally at event openings, presentations, performance and such like
- Use the Creative Communities Scheme logo in publicity for the project and follow the guidelines for use of the logo. (Logo and guidelines can be downloaded from: www.creativenz.govt.nz/resources)

I understand that the Kaipara District Council is bound by the Local Government Official Information and Meetings Act 1987. I also consent to it recording the personal contact details provided in this application, retaining and using these details and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme. I understand that my name and brief details about the project may be released to the media or appear in publicity material. I undertake that I have obtained the consent of all people involved to provide these details. We understand that I have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993.

Name:

Signature:

Signature of parent or guardian if applicant is under 16 years of age:

Position in organisation (if applicable):

Date:

11 Final Check

Make sure you have:

- Completed all sections
- Checked that the budget balances
- Provided quotes, bank account details and full financial details (groups and organisations only)