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**Not for Publication until after Commencement of Meeting**

Notice Of Workshop and Ordinary Meeting Of Council

Date 1.00 pm on Wednesday 27 June 2007

Venue Council Chambers, Station Road, Dargaville

Timetable

12.15 pm Lunch

1.00 pm Commencement of Council Meeting with Presentations

Presentations

Enterprise Northland

**1 Quarterly Report:** Brian Roberts, Chief Executive of Enterprise Northland, will speak to the Quarterly Reports to 31 March 2007 from Enterprise Northland and Destination Northland (Item 7.5 refers)

**2 Kauri Festival 2007:** Sheryl Davis of Enterprise Northland and Albert Lovell of The Kauri Museum will speak to Council on the upcoming Kauri Festival 2007. (Item 4.1 refers)

All presenters have accepted an invitation to join Mayor and Councillors for lunch

3.00 pm Afternoon Tea

3.15 pm Recommencement of Council Meeting if required

Ordinary Meeting Of Kaipara District Council In The Council Chambers,  
Station Road, Dargaville On Wednesday 27 June 2007 Commencing 1.00pm

Recommendations contained in the order paper and reports are NOT Council decisions  
Please refer to Council minutes for Resolutions.

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Ordinary Meeting of Council - 27 June 2007

1 Opening : Cr Sutherland

Councillor to be selected to open meeting on 25 July 2007.

1.1 Present

1.2 In Attendance

1.3 Leave of Absence

Councillor Burnett has been granted Leave of Absence until the August 2007 meeting of Council.

1.4 Apologies

2 Presentations

P112 2.1 Enterprise Northland: Quarterly Report

Item 6.5 refers.

Brian Roberts, Chief Executive of Enterprise Northland, will speak to the Quarterly Reports (to 31 March 2007) of Enterprise Northland and Destination Northland.

P23 2.2 Enterprise Northland Kauri Festival 2007: Proposal for Funding

Item 4.1 refers.

Sheryl Davis of Enterprise Northland and Albert Lovell of The Kauri Museum will speak to Council on the upcoming Kauri Festival 2007.

### 3 Confirmation of Minutes

P1 3.1 Ordinary Council Meeting : 23 May 2007

Communication and Services Manager 1601.11

A copy of the minutes is attached.

Recommended

***That the minutes of the Ordinary Meeting of Council 23 May 2007, as circulated, be confirmed as a true and correct record.***

P18 3.2 Special Council Meeting : 6 June 2007

Communication and Services Manager 1601.11

A copy of the minutes is attached.

Recommended

***That the minutes of the Special Meeting of Council 6 June 2007, as circulated, be confirmed as a true and correct record.***

### 4 Policy

P23 4.1 Enterprise Northland: Kauri Festival 2007 Proposal For Funding

Chief Executive 2132.04.03

Attached is a proposal for consideration by Council for funding to support this year's Kauri Festival. The request from Enterprise Northland is for funding of \$7,500 to assist with the organising of the festival for the Kaipara district. These are nine significant events over the three days the festival focuses on Kaipara.

Sheryl Davis of Enterprise Northland and Albert Lovell of The Kauri Museum will present to this proposal at the beginning of this Council meeting.

Recommended

***That the Council provides \$7,500 from the 2006/07 Economic Development budget to assist with the organising of the festival in Kaipara.***

Reason for the recommendation

The funding will enable Council to assist with achieving the cultural well-being of the District as well as promoting the District as a place to visit

## 4.2 Rates Resolution 2007/08

Finance Manager 2306.18

Kaipara District Council has adopted its final Annual Plan for 2007/08. It has made no changes to its rating policies as a result of submissions received. It has, however, lifted the effective General Rate increase over 2006/07 from the 6.7% proposed in the Draft, to 7.5% in the Final, as a result of submissions received. Therefore Council is now moving to set and assess the rates described in its Annual Plan rating policies, and incorporating the 7.5% General Rate increase over 2006/07.

The Council has historically collected its rates in six two-monthly instalments. After due consideration of the amount and timing of its expenditure needs the Council has decided to continue to collect rates in six equal instalments.

Setting of Rates for the 2007/08 Financial Year

Recommended

***That the Kaipara District Council set the following rates under the Local Government (Rating) Act 2002, on rating units in the District for the financial year commencing 1 July 2007 and ending on 30 June 2008.***

**(a) Uniform Annual General Charge**

*A Uniform Annual General Charge of \$337 (GST inclusive) per rating unit, set under Section 15 of the Local Government (Rating) Act 2002.*

**(b) General Rate**

*A general rate set under Section 13 of the Local Government (Rating) Act 2002 made on every rating unit, set on an undifferentiated basis as follows:*

- A rate of 0.2763 cents in the dollar (GST inclusive) of land value on every rating unit within the Kaipara District.*

**(c) Water Supply Rates**

- A targeted rate set under Section 19 of the Local Government (Rating) Act 2002, for the supply of water as recorded by meter to consumers in the Water Supply Areas as set out below will be charged at the rate shown as from the next meter reading after 1 July 2007, with a minimum rate of \$10.00 in respect of any one reading:*

<b>Water Supply Area</b>	<b>Rate per cubic metre (GST incl)</b>	<b>Special Conditions</b>
Dargaville	\$1.44	-
Ruawai	\$4.12	-
Glinks Gully	\$2.98	-
Maungaturoto, excluding Station Village	\$1.18	Annual free quantity 100m <sup>3</sup>
Maungaturoto, Station Village	\$1.80	Minimum of \$75.45 per reading

- A targeted rate for water supply, set under Section 16 of the Local Government (Rating) Act 2002, as set out below, of:

<b>Water Supply Area</b>	<b>Annual Rate (GST inclusive)</b>	<b>Special Conditions</b>
<i>Glinks Gully</i>	\$266.00	\$133.00 for non-connected properties
<i>Maungaturoto, excluding Station Village</i>	\$171.00	

**(d) Stormwater Rates**

A targeted rate for stormwater disposal, set under Section 16 of the Local Government (Rating) Act 2002 and assessed on land values, as set out below of:

<b>Stormwater Rating Area</b>	<b>Cents per \$ Land Value</b>
<i>Dargaville - Urban Stormwater Differential</i>	0.5737
<i>Dargaville - Rural Stormwater Differential</i>	0.3822
<i>Te Kopuru</i>	0.2973
<i>Baylys Beach</i>	0.0622
<i>Mangawhai</i>	0.0260
<i>Kaiwaka</i>	0.1524

**(e) Wastewater Disposal Rates**

A targeted annual rate for wastewater disposal, set under Section 16 of the Local Government (Rating) Act 2002 as set out below in lieu of drainage rates for each WC or urinal in respect of each rating unit in the defined wastewater areas set out below served either directly or through a private drain by public sewerage drain, and

A Uniform Annual Charge as set out below in lieu of a drainage rate in respect of each premises within areas as set out below situated within thirty (30) metres of a public sewerage drain to which it is capable of being effectively connected either directly, or through a private drain but the property is not so connected.

(a) <i>Dargaville Wastewater District</i>	\$
<i>Connection Charge</i>	263.00
<i>Non Connection Charge</i>	131.50
<i>Special 75% School Charge</i>	197.25
<i>Special 50% School Charge</i>	131.50
(b) <i>Te Kopuru Urban Drainage District</i>	\$
<i>Connection Charge</i>	387.00
<i>Non Connection Charge</i>	193.50
<i>Special 75% School Charge</i>	290.25
<i>Special 50% School Charge</i>	193.50

(c) <i>Maungaturoto Urban Drainage District</i>	\$
<i>Connection Charge</i>	368.00
<i>Non Connection Charge</i>	184.00
<i>Special 75% School Charge</i>	276.00
<i>Special 50% School Charge</i>	184.00
(d) <i>Kaiwaka Urban Drainage District</i>	\$
<i>Connection Charge</i>	533.00
<i>Non Connection Charge</i>	266.50
<i>Special 75% School Charge</i>	399.75
<i>Special 50% School Charge</i>	266.50
(e) <i>Glinks Gully Effluent Disposal Area</i>	\$
<i>Connection Charge</i>	593.00

**(f) Land Drainage Rates**

*A targeted rate for land drainage, set under Section 16 of the Local Government (Rating) Act 2002 and assessed on land value, as set out below of:*

<b><i>Drainage District</i></b>	<b><i>Cents per \$ Land Value</i></b>
<b>(1) <i>Raupo Drainage District Targeted Rates</i></b>	
<i>Rural A</i>	0.2193
<i>Rural B</i>	0.1261
<i>Township</i>	0.3618
<b>(2) <i>Targeted Land Drainage Rates</i></b>	
<b><i>(Hobson Area)</i></b>	
<i>Aoroa</i>	0.2264
<i>Arapohue No 1</i>	-
<i>Arapohue No 2</i>	0.0833
<i>Aratapu Swamp</i>	0.1670
<i>Awakino Point</i>	0.0899
<i>Awakino Valley</i>	0.0671
<i>Greenhill</i>	0.0343
<i>Hoanga</i>	0.8183
<i>Horehore</i>	0.0850
<i>Kaihu</i>	0.0510
<i>Kopuru Swamp</i>	0.1404
<i>Koremoa</i>	0.0588
<i>Manganui</i>	0.0109
<i>Mangatara</i>	0.0590
<i>Mititai</i>	0.1492
<i>Notorious</i>	0.1019
<i>Oruariki</i>	0.1581
<i>Otiria</i>	0.0748

Owairangi	0.0516
Tangowahine No 1	0.1562
Tangowahine No 2	0.2883
Tangowahine Valley	0.0635
Tatarariki No 1	0.0655
Tatarariki No 2	0.1537
Tatarariki No 3	0.0769
Tikinui	0.3056
Whakahara	0.1237
Kaihu River Control	-

**(g) Mangawhai Harbour Restoration Rate**

A targeted annual rate for Mangawhai Harbour restoration works, set under Section 16 of the Local Government (Rating) Act 2002, of \$78.75(GST inclusive), on each rating unit within the Mangawhai Harbour Restoration Rating Area.

**(h) Dargaville Development Rate**

A targeted rate for development within Dargaville, set under Section 16 of the Local Government (Rating) Act 2002, and assessed on land values within the Dargaville Rating area, as set out below of:

Dargaville Urban Differential at the rate of 0.1226 cents for each dollar of land value.

Dargaville Rural Differential at the rate of 0.0245 cents for each dollar of land value.

**(i) Dargaville Town Hall Development Loan Rate**

A targeted annual rate for servicing the Dargaville Town Hall loan, set under Section 16 of the Local Government (Rating) Act 2002, assessed as follows:

- \$10.20 (GST inclusive) on every rating unit within the area of the Former Dargaville Borough.
- \$3.40 (GST inclusive) on every rating unit within the area of the Former Hobson County.

**(j) Forest Owners' Roding Impact Rate**

A targeted rate, set under Section 16 of the Local Government (Rating) Act 2002, on land appearing in Council's Rating Information Database with a Valuation New Zealand Category Code of FE (Exotic Forest), and calculated by the following formula:

Targeted Rate applied to Exotic Forest land =

(4 - 1) x Exotic Forest Land-Valued Rates

Less the Equivalent Council Share of any

Regional Development Funding (based on 60% Government Subsidy / 40% Council Share)

*Should the result produced by that formula be zero or negative for any financial year, then no targeted rate shall be set for that year. In that instance only the general rate would be applied.*

*The Targeted Rate would be in addition to the General Rate applied to land classified as Exotic Forest.*

#### *Due Dates for Payment of Rates*

***That all rates will be paid in six instalments due on:***

<i>Number</i>	<i>Date</i>	<i>Number</i>	<i>Date</i>
1	23 August 2007	4	21 February 2008
2	25 October 2007	5	24 April 2008
3	13 December 2007	6	19 June 2008

#### *Penalties*

***That the Council delegates authority to the Chief Executive and the Finance Manager to apply the following penalties on unpaid rates:***

- *A penalty of 10 per cent will be added to each instalment or part thereof which are unpaid after the due date for payment.*
- *Previous years' rates which remain unpaid will have a further 10 per cent added on 10 July 2007, and again on 10 January 2008.*

#### *Payment of Rates*

***That payment of rates will be accepted in the following ways:***

- 1 *By hand, during normal business hours, at either of the following two Council offices:*

<i>42 Hokianga Road</i>	<i>State Highway 1</i>
<i>Dargaville</i>	<i>Kaiwaka</i>
- 2 *By mail to:*

<i>The Chief Executive</i>	<i>The Chief Executive</i>	<i>The Chief Executive</i>
<i>Kaipara District Council</i>	<i>Kaipara District Council</i>	<i>Kaipara District</i>
<i>Private Bag 92201</i>	<i>Private Bag 1001</i>	<i>Council</i>
<i>Auckland 1020</i>	<i>Dargaville 0300</i>	<i>State Highway 1</i>
		<i>Kaiwaka</i>
- 3 *By telephone banking*
- 4 *By automatic payment*
- 5 *by direct debit*
- 6 *by Eftpos*

*Early Payment of Rates*

***That*** early payment of current or future rates will be accepted, but will attract neither a discount, nor interest on the sum paid.

Reason for the Recommendation

Compliance with the Local Government (Rating) Act 2002.

P30 4.3 Kaipara District Plan: Hearing of Two Private Plan Change Requests  
Estuary Estates Limited (N° 22) and Verano Properties Limited (N° 24)

Policy and Planning Manager 3809.22; 3809.24

A report by the Policy and Planning Manager is attached on the options for the Hearing of two private plan change requests to Kaipara District Council. Shortly, these two requests will be required to go to a Hearing. A consistent approach by Council is therefore required.

Recommended

- 1 ***That*** the private plan change requests from Estuary Estates Limited (N° 22) and Verano Properties Limited (N° 24) to the Kaipara District Plan be heard by a 'Hearings Panel' made up of a Commissioner and two Councillors.
- 2 ***That*** Council appoints two Councillors as Commissioners.
- 3 ***That*** Council authorises the 'Hearings Panel' to hear the private plan change requests and make recommendations, with reasons.
- 4 ***That*** the recommendations from the 'Hearings Panel' on the private plan change requests is put to the full Council for adoption, or to rehear the whole matter itself.

Reason for the recommendations

Avoids the Hearings being affected by the Local Body Elections

In-depth resource management and technical knowledge of the Commissioner would be an advantage for the complex nature of one of the private plan change requests

Local Kaipara District knowledge will add balance to the process

Full Council will still retain the power to make the final decision

P34 4.4 Genetically Modified Organisms (GMOs): Endorsement of Approach

Policy and Planning Manager 2105.37

A meeting of the full Inter-Council Working Party on Genetic Engineering was held on 8 June, attended by Cr Alspach. The purpose of that meeting was to discuss the Minister for the Environment's letter responded to the Working Party's letter of 21 December 2006, and to discuss a way forward, including the proposed telephone survey. The purpose of this item is to update Council on this issue, and seek endorsement of approach. The minutes from the Working Party meeting are attached, as is a short analysis of the Minister's response.

Recommended

***That Kaipara District Council, in partnership with other councils, continues to take every opportunity to lobby and work with Central Government to address the issue of regulatory gaps in the Hazardous Substances and New Organisms Act 1996 and the resulting environmental, economic and liability risks which are faced by local government in respect of the field release of genetically modified organisms; and***

***That Kaipara District Council supports additional councils becoming members of the Inter-Council Working Party on Genetically Modified Organisms (GMOs) in the environment.***

Reason for the recommendation

Community concern continues in relation to the regulatory regime for the field release of GMOs. The issue of risk and the question of liability continues to remain unanswered. Working collaboratively with other councils and lobbying Central Government is considered the most effective means to address these concerns, as well as providing Council with a sustainable way forward on this complex issue.

4.5 Environmental Health Officer and Liquor Licensing Contract 2007-2009

Regulatory Manager 4107.333

The current contract with Northland District Health Board covering the provision of the Environmental Health Officer and Liquor Licensing Services to the Kaipara District Council comes to a close on the 30 June 2007. Expressions of interest were requested in early May 2007 in the local newspapers. Whilst Council received a few enquiries from interested parties, only Northland District Health Board formally registered an expression of interest.

For a considerable number of years the District Health Board (through its Public Health Unit) has undertaken the health and liquor licensing work which has been undertaken to the Council's required level of service. This contract is monitored by the Regulatory Monitoring Officer. The District Health Board employs qualified and experienced Environmental Health Officers and Liquor Licensing Inspectors and as such are in a good position to provide this service on a continued basis throughout the term of contract. The costings provided by the Health Board to operate the contract are in line with Council's 2007/2008 budget.

Following negotiations with the Health Board in this regard during the past month, it is with confidence that the following recommendation is made.

Recommended

***That Council approves the 2007- 2009 Environmental Health and Liquor Licensing Contract being awarded to the Northland District Health Board commencing 1 July 2007 for a period of two years.***

Reason for the recommendation

To ensure continuity of services to the people of Kaipara District at the required standard.

P40 4.6 Electronic Certification of Survey Plans  
Regulatory Manager 2111.06

A report by the Regulatory Manager is attached. It is now possible to process subdivision survey plans and conditions certificates electronically (*e-certification*). There are efficiency gains and time savings to be made by using this option. The extra registration costs involved can be absorbed into existing budgets. Council has competent staff available to fulfil this function.

Recommended

***That signing authority for survey plan (223 Resource Management Act) and conditions certificates (224c Resource Management Act) be delegated to Regulatory Support Officers: Rachel Anne Ashford, Dina Tetzner and Barbara May Ware.***

Reason for the recommendation

The trend is that surveyors will want, or be required to submit survey plans to Council electronically, and it is desirable that Council responds to this need. It should be possible to improve the service to customers by introducing this change, and Council has the staff competent to do the job.

P43 4.7 Black Swamp Road: Possible Financial Contributions

Regulatory Manager

A report, and associated papers, from the Regulatory Manager is attached. Parker Brothers Limited is seeking a direction from Council on the applicability of its development contributions policy and reserves contribution requirement in anticipation of their subdivision consent being granted.

Recommended

***That Council advises the developers for the Mangawhai Riverside Camping Ground, in response to its enquiries that:***

- a) *The proper course for determining the liability of their proposed development for development contributions and financial contributions for reserves is through the process of assessing the resource consent application.*
- b) *If they wish to connect their property to the EcoCare wastewater scheme they may do so if they bear the cost of the additional reticulation required, and a commensurate share of the cost of the rest of the scheme, to be negotiated once a specific proposal is put forward.*

Reason for the recommendation

The application of the development contribution policy can only be determined once a proper assessment of a specific proposal has been made. The appropriate process in this case is when the subdivision consent application is assessed.

The reserves contribution requirement will be ascertained as part of the subdivision consent assessment, and it would be improper to prejudge the outcome of this assessment.

P62 4.8 Consideration of Late Submissions To Resource Consents

Regulatory Manager 1202.0

A report by the Regulatory Manager is attached relating to submissions to notified resource consent applications being received after the official closing date.

It is desirable that Council can demonstrate that it has acted reasonably in making its decision to accept, or not accept a late submission to a resource consent, and the criteria proposed are a way of achieving this. There are advantages in providing greater certainty to all parties if the decision is exercised by staff in advance of the hearing. The use of the criteria in making the decision will ensure that there is consistency and fairness with a measure of flexibility.

Recommended

***That Council determines the acceptability of submissions related to resource consent applications received after the closing date on the basis of the following criteria:***

- *Will the applicant be prejudiced?*
- *Will other parties to the application be prejudiced?*
- *Is the content of the submission the same or similar to others received within time?*
- *Was there any administrative error on Council's part relating to notification of the application?*
- *Is there any evidence of endeavour by the submitter to lodge the submission on time?*
- *Any other relevant unusual circumstances relating to the lodging of the submission?*

***That Council delegates to the Chief Executive the authority to determine the acceptability of late submissions to resource consent applications based on the presumption that submissions should always be lodged on time, but taking into account the above criteria.***

Reason for the recommendation

Council should have some criteria for determining the acceptability of late submissions so that it can demonstrate it has acted reasonably.

It will improve administrative efficiency and provide greater certainty if this decision is made in advance of the related hearing.

#### P65 4.9 Development Contributions Policy: Implementation Issues

Regulatory Manager 2304.11

A report by the Regulatory Manager is attached regarding implementation issues of Council's development contributions policy. A recent query in relation to a subdivision application and related legal advice have highlighted the need to clarify the way this Council's development contribution policy is implemented. By formally delegating the application of the policy, the possibility of legal challenge is reduced.

Recommended

***That Council's Judicial Committee be authorised to determine the development contribution requirements in respect of resource consent applications upon which it adjudicates; and***

***That the Chief Executive be authorised to determine the development contribution requirements in respect of delegated decisions for resource consents, and for building consents where applicable.***

Reason for the recommendation

It will avoid uncertainty if the council declares who has the authority to determine the development contribution requirements associated with developments.

## 5 Reports

### 5.1 Mayor's Report

Mayor 1701.02.02

The Mayor to report, for information, on matters of interest.

### 5.2 Councillors Portfolio Reports

Councillors 1904 (various)

The Councillors to give written reports, for information, on matters of interest.

Cr Alspach	Roading
Cr Burnett	Finance / Refuse / Youth, Elderly, Liaison with Schools
Cr McEwing	Emergency Management / Water
Cr Salter	Reserves and Recreation
Cr Smith	Planning
Cr Sutherland	Economic Development and Harbours
Cr Taylor	Community Development and Halls
Cr Ian Tiller	Stormwater / Land Drainage
Cr Neil Tiller	Wastewater
Cr Underwood	Regulatory

### Cir 5.3 Chief Executive's Monthly Report - June 2007

Chief Executive 2002.02.07

The Chief Executive's report is circulated separately.

Recommended

***That the Chief Executive's Report for June 2007 be received.***

## 6 Receipt and Adoption Items

P67 6.1 Taharoa Domain Governance Committee Minutes 28 March 2007

Regulatory Manager 1605.07

A copy of the minutes of the Taharoa Domain Governance Committee Meeting is attached.

Recommended

***That the unconfirmed minutes of the Taharoa Domain Governance Committee Meeting on 28 March 2007 be received and adopted.***

P75 6.2 Judicial Committee Minutes 23 April and 1 May 2007

P91

Regulatory Manager 1605.07

A copy of the minutes of the Judicial Committee Meetings for the following meetings are attached:

a) 23 April 2007

a) 1 May 2007

Recommended

***That the unconfirmed minutes of the Judicial Committee Meetings on 23 April and 1 May 2007 be received and adopted.***

P105 6.3 Pou Tu O Te Rangi Committee Minutes 15 May 2007

Regulatory Manager 1605.07

A copy of the minutes of the Pou Tu O Te Rangi Committee meeting of 15 May 2007, is attached.

Recommended

***That the unconfirmed minutes of the Pou Tu O Te Rangi Committee meeting of 15 May 2007 be received and adopted.***

P110 6.4 Road Naming: New Road Vested in Council and Two Private Access Ways located off Settlement Road, Kaiwaka. Tawa Avenue, Vista Lane, Kiwi Lane

Assets Manager 4102.09

Totara Valley Developments Ltd is completing a 30 lot subdivision located off Settlement Road Kaiwaka. In line with Council's Road Naming Policy, the developer has requested Council approval of names for the new road vested in Council and the two private access ways servicing these lots. The attached map shows the location of the road.

a) Lot 36 - Road Vested in Council

Three names were suggested by the developer in order of preference. Of these suggestions, they have strong preferences for Vitex Avenue. An avenue of Puriri trees has been planted and 'Vitex' is the latin name for Puriri. Their second choice is Podocarp Place. This is the scientific genus name for Totoria Family which abounds the property. Their third choice is Tawa Drive as there are a lot of native trees on the property. 'Drive' is described as a wide thoroughfare allowing a steady flow of traffic without many cross streets. Drive is unable to be used in this instance. Vitex Avenue is the developers preferred choice however, the Puriri Trees are only newly planted whereas the natives (Tawa) are of historical significance and value to the area. Tawa seems to be a better suited road name than Vitex and Podocarp.

Tawa Avenue is therefore recommended.

b) Private (Eastern) Access Way

Three names were suggested by the developer in order of preference. Of these suggestions, they have strong preferences for Vista Lane. The lots on the access way have a view of the Brynderwyns over rural valleys. Their second choice is Otamatea Lane. These lots drain into the Otamatea River. Their third choice is Horizon Way as the horizon is formed by distant mountains. Vista Lane relates to the landscape and physical features of the area.

Vista Lane is therefore recommended.

c) Private (Western) Access Way

Three names were suggested by the developer in order of preference. Of these suggestions, they have strong preferences for Kiwi Lane. Their second choice is Kahu Lane. Their third choice is Ruru Way. These all relate to the numerous native birds that thrive in the bush along this access way. Kiwi Lane is therefore recommended

Recommended

***That the information be received and adopted.***

- P112 6.5 Enterprise Northland: Quarterly Reports from 31 March 2007 for  
P139 Enterprise Northland and Destination Northland

Communication and Services Manager 2132.04.03; 2132.04.04

The Quarterly reports to 31 March 2007 for both Enterprise Northland and Destination Northland, regional agencies and thus delivering on regional outcomes, are attached. Brian Roberts, Chief Executive of Enterprise Northland, will be present at the commencement of the Council meeting to speak to this item.

Recommended

***That the item be received and endorsed.***

- P150 6.6 Enterprise Northland: Activate Northland Regional Initiative Report April 2007

Chief Executive 2132.04.03.01

A report has been received from Enterprise Northland entitled Activate Northland, Northland Major Regional Initiative of 30 April 2007. The Activate Northland project commenced in 2004 as a "one off" intervention aimed to build the capability and lift the performance of Northland's tourism industry. The project received \$2 million funding from New Zealand Trade and Enterprise and an estimated additional \$1.5 million from Enterprise Northland, the tourism industry and other partners.

Performance against the macro targets and project KPIs are expected in 2008/09, however results to December 2006 have been significant and are detailed at the end of the report, which is attached.

Recommended

***That Council receives and adopts the Northland Major Regional Initiative Activate Northland report of 30 April 2007.***

- P161 6.7 Northland Sport and Physical Activity Strategy Advisory Group

Policy and Planning Manager 2122.09

The Northland Sport and Physical Activity Strategy (NSPAS) was approved for implementation by Strategy Partners towards the end of 2006. The Strategy Partners are all Northland councils, Northland District Health Board, Te Tai Tokerau MAPO Trust, Northland Schools, Sport Northland, Sport and Recreation (SPARC). Since that time a Strategy Facilitator has been appointed under the management of Sport Northland. The Strategy Facilitator is responsible for day-to-day progress of the strategy and for reporting back. An NSPAS update is attached for Councillors information.

Monitoring and oversight for the implementation of the Strategy will be provided by the Strategy Partner Advisory Group (SPAG) which will comprise representatives from project partner organisations. It is proposed that the Reserves and Recreation Portfolio Holder fulfil this role. The Policy and Planning Manager will represent Council on the Working Group which carries out a co-ordinating role, provides support to the Strategy Facilitator and advice to the Advisory Group. This approach is consistent with Council's representation on the corresponding groups which oversaw the development of the Strategy.

Recommended

***That the information be received; and***

***That Council endorses the Reserves and Recreation Portfolio Holder and Policy and Planning Manager as Council's representatives on the Strategy Partner Advisory Group and Working Group respectively.***

Reason for the recommendation

In the interests of achieving Kaipara's Community Outcomes and in the interests of a regional approach, Council wishes to continue to be involved in the implementation of the Strategy.

## 7 Information Items

### P168 7.1 2007 Local Elections: Software Certification and Process Quality Assurance

Communication and Services Manager

1301.01

A letter has been received, and is attached, from the Minister of Local Government regarding good practice guidelines for Electoral processing and counting. The model now promoted is based on advice from the Society of Local Government Manger's (SOLGM) Electoral Working Party, a key member of which is Dale Ofsosky. Although Kaipara counting went very smoothly last elections, due to the robustness of Mr Ofsosky's processes, many other councils did not. Mr Ofsosky's processes have already been re-audited in readiness for the 2007 Triennial Elections.

Recommended

***That the information be received.***

## P170 7.2 Kaipara Comparisons - "The Big Council Spend-Up"

Finance Manager 2301.01

Attached is an article from the business section of the Sunday Star Times on 13 May 2007, which claimed to 'reveal soaring staff costs at local authorities'. At the request of Councillor Smith, the staff numbers and salary bill details for the twelve councils surveyed by the newspaper are repeated on the attached spreadsheet, followed by comparative figures for Kaipara District Council.

The "consultant costs" comparison has not been attempted, because it has no relevance for Kaipara. Our use of external consultants, in terms of task, is no different now than it was in 2001.

Recommended

***That the information be received***

Closure

**Kaipara District Council**

**Dargaville**