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Meeting of the Taharoa Domain Governance Committee

Date: 1.00 pm Tuesday 27 October 2009

Venue Committee Room, Council Offices, Station Road, Dargaville

To: Members Of The Taharoa Domain Governance Committee

Messrs R Parore (Chair) and T Birch, Councillors Burnett and Geange,
Staff and Associates: Chief Executive, Community Infrastructural Assets Manager,
Community Spaces Manager, Finance Manager, Governance Manager

Timetable

12.30 pm Lunch for Committee Members

1.00 pm Commencement of Meeting

Taharoa Domain Governance Committee

Tuesday 27 October 2009

**Recommendations contained in the Order Paper are NOT Committee decisions
Please refer to Taharoa Domain Governance Committee minutes for Resolutions**

Contents

1	Karakia.....	3
1.1	Present	3
1.2	In Attendance.....	3
1.3	Apologies	3
1.4	Acknowledgement of Public	3
2	Confirmation of Minutes	3
2.1	Minutes of Meeting 14 September 2009	3
3	General	3
3.1	Panorama Rise Trees Information Update	3
3.2	Community Max Scheme Workers	4
3.3	Customer Relations and Information Technology and Telephone Service / Network.....	5
3.4	Kai Iwi Lakes: Joyride Operation Trial	5
3.5	Signage for Lake Waikere Closures: Kai Iwi Lakes Water Ski Club	6
3.6	Financial Report 30 September 2009.....	7
3.7	Next Meeting : Monday 30 November 2009.....	7
	Closure :.....	7

Taharoa Domain Governance Committee Meeting**Tuesday 27 October 2009****1 Karakia****1.1 Present****1.2 In Attendance****1.3 Apologies****1.4 Acknowledgement of Public****2 Confirmation of Minutes****P1 2.1 Minutes of Meeting 14 September 2009**

A copy of the minutes is attached.

Recommended

That the minutes of the Taharoa Domain Governance Committee meeting of 14 September 2009, as circulated, be confirmed.

3 General**P13 3.1 Panorama Rise Trees Information Update**

A report from the Community Spaces Manager is attached regarding the Panorama Rise trees at the Taharoa Domain. Also attached is information from Extreme Heights Arboricultural Services dated 26 February 2007.

At its September 2009 meeting the Committee resolved that a report be undertaken on the condition and planned future works with costs, on the remaining trees in the Panorama Rise / Sin Bin area of Lake Taharoa.

An Arborist has inspected the trees along with both camp ground sites. The Arborist has identified works needed within both camp ground sites, which can be done in a controlled programme way throughout the year without interfering with camp ground operations. The Panorama Rise trees are in need of removal because of their age and condition. This is a major job, requiring a forestry company to be involved and could be at considerable cost to Taharoa Domain. Some trees are considered very dangerous and should be removed as quickly as possible.

Recommended

That the Taharoa Domain Governance Committee receives the requested information set out in the Community Spaces Manager's report entitled 'Panorama Rise Trees Information Update' dated 9 October 2009; and

That further work regarding the cost of the removal of trees in the Panorama Rise area is urgently taken, with a suitably qualified organisation with this information brought back for the Committee's approval; and

That the dangerous trees already identified be removed and cleaned up before the 2009/10 summer season.

Reason for the recommendation

Work on the trees within the camp ground sites can be carried out in a programmed way throughout the year. The removal of trees within the Panorama Rise area has been inspected, with the long term opinion that they should all be removed. This would require employing a forestry company, which could be at considerable cost to the Taharoa Domain. There are some trees that need to be removed urgently, these should be done as quickly as possible.

P20 3.2 Community Max Scheme Workers

A report by the Community Spaces Manager is attached that further investigates the issue of the Government's Community Max Scheme, to enable the Committee to make a final decision on setting up the Scheme at the Taharoa Domain.

At its 14 September 2009 meeting the Committee discussed the Work and Income New Zealand 'Community Max Scheme', which is a youth based community or environmental programme that could be developed and based at the Taharoa Domain. It would have long term benefits for the Domain and would potentially upskill the youth on the programme. The Committee decided the programme needed to be fully explored before committing to a six month programme, and requested Council staff to bring a report on this issue back to the October 2009 meeting.

Recommended

That the Taharoa Domain Governance Committee supports the Community Max Scheme and the inclusion of the Taharoa Domain as part of this project; and

That the Committee identifies what works are a priority for the Community Max Scheme and the \$40,000 Budget allocated to the Taharoa Domain Governance Committee for specific works within the Taharoa Domain.

Reason for the recommendation

The Taharoa Domain has a number of specific projects within the Domain that would benefit from the Community Max scheme. This opportunity is one way of making a start on these projects that have long term benefits for the Domain and its environment and that otherwise might not be able to started

P22 3.3 Customer Relations and Information Technology and Telephone Service / Network

The Taharoa Domain Governance Committee requested that a report be provided on Customer Relationships and Information Technology and Telephone Service / Network. The Community Spaces Manager's report dated 9 October 2009 is attached, which is a briefer report than expected as the timeframe to produce it in detail was insufficient. Should the Committee require more information, this item should lie on the table until further investigation is completed.

Recommended

That the Taharoa Domain Governance Committee receives the requested briefing as set out in the Community Spaces Manager's report dated 9 October 2009 entitled 'Customer Relationships and Information Technology and Telephone Service / Network'.

Reason for the recommendation

The timeframe to undertake the necessary work required to produce a detailed report of this nature is not sufficient. Should the Committee require more information then that required more time is needed to undertake this

P24 3.4 Kai Iwi Lakes: Joyride Operation Trial

A report by the Community Spaces Manager is attached relating to the request to the Taharoa Domain Governance Committee for a helicopter joyride service based at Taharoa Domain. The proposed service by Twin Coast Helicopters, running joyrides from a location yet to be identified within the Domain, will be available to campers and the general public. The Taharoa Domain Reserve Management Plan sets out how the governance, operational management and future development of the Taharoa Domain will be undertaken. The Governance Committee needs to consider the request and whether it is a suitable activity to be operated from within the Domain.

Recommended

That the Taharoa Domain Governance Committee approves the trial, by Twin Coast Helicopters Ltd, of a Helicopter joyride service over the 2009/2010 summer period provided that a suitable location can be agreed upon, that the operator informs surrounding property owners of the service, and a management plan is provided along with health and safety requirements; and

That the Taharoa Domain Camp Ground Manager is kept informed by the operator of the service and planned hours of operation.

Reason for the recommendation

The trial will determine the viability of the venue long term. The activity is not in conflict with the Management Plan for the Domain with regards to Aims 4 and 5 of the Taharoa Domain Reserve Management Plan.

P27 3.5 Signage for Lake Waikere Closures: Kai Iwi Lakes Water Ski Club

Community Spaces Manager

4702.24.02

At the Taharoa Domain Governance Committee meeting of 14 September 2009 a list of dates was received by the Committee from the Kai Iwi Lakes Water Ski Club for closure of Lake Waikere for use by the Club to hold ski events, coaching and training days. The Committee granted permission for the closures provided the Kai Iwi Lakes Water Ski Club supplied to the Committee a draft wording of the signage to be used for the closure days, prior to the signs being made. The Committee decided that if no notification was received, permission to hold the tournaments and coaching may be revoked by the Taharoa Domain Governance Committee. A copy of the wording has now been received and attached for the information of the Committee.

For approval.

Recommended

That the Taharoa Domain Governance Committee approves the wording on the signage for the closure dates of Lake Waikere for use by the Club to hold ski events, coaching and training days as supplied by the Kai Iwi Lakes Water Ski Club.

Reason for the recommendation

The Kai Iwi Lakes Water Ski Club has provided a draft of the wording to be used on the signage for the proposed closure dates as requested by the Taharoa Domain Governance Committee.

3.6 Financial Report 30 September 2009

Due to the tight timeframe since the end of the last quarter and putting this agenda together, in addition to the Finance Department's involvement in completing the Annual Report, the Financial Report to 30 September 2009 will not be circulated until the meeting to be held 30 November 2009.

Recommended

That the information be received.

3.7 Next Meeting : Monday 30 November 2009

The next meeting of the Taharoa Domain Governance Committee has been set for Monday 30 November 1pm in the Committee room, Station Road, Dargaville and is the final for the 2009 year.

The following meeting will be held Monday 22 February 2010.

Recommended

That the information be received.

Closure :

Kaipara District Council