

Chief Executive's Report: June 2008

Introduction

This month there are two parts to the report

Part One Activities Report

- (a) Summary of Activity
- (b) Looking Forward

Part Two Organisational Monitoring

- (a) Dashboard
- (b) Assets Contract Acceptances

Part One: Activities Report

a) Summary of Activity

1 General

1.1 National Volunteer Awareness Week

The week of 15 to 21 June 2008 is National Volunteer Awareness Week and Council took this opportunity and presented its Kaipara District 2008 Citizen's Award to three people, acknowledging their significant contribution to the wellbeing of the Kaipara District and its citizens.

More than 130 years of dedicated community service were recognised with presentations to Lindsey Hargreaves of Kaiwaka, David Orford of Maungaturoto and Nicholas Puharich from Dargaville.

1.2 Bravery Award

The Council presented Year 9 pupil, Daniel Nurse with a Bravery Award at a special ceremony on 18 June 2008. Daniel had a very busy year last year. Along with attending school, enjoying outdoor pursuits such as rugby, hunting, shooting and fishing he saved the lives of two boys, minutes away from drowning in two separate incidents. The first was Chasm Mataa who got out of his depth at Kai Iwi Lakes and is now "like another brother. The second boy he saved was his younger brother Thomas, then 9 who got into difficulties in a rain swollen Kaihu River. Daniel takes it all in his stride.

1.3 Dog Registration

It is coming up to that time of the year where dog owners begin to think about re-registering their dogs. We would like to thank the community for a terrific response last year and we look forward to another great crop of registered, law abiding dogs and owners this year. Forms for dog registration will have been mailed out to owners by the end of the month and the registration period runs until 31 July, after which a penalty will apply.

1.4 Kaipara District Plan Review - Work Brief for Te Roroa and Te Uri o Hau

Background

Kaipara District Council (KDC) is reviewing its' District Plan and seeks to provide for the participation of tangata whenua in this review. Te Uri o Hau Settlement Trust (TUOH) and Te Roroa Whatu Ora Trust (TRWOT) recognise the importance of the District Plan and anticipate that the District Plan review will establish the basis for an ongoing collaborative relationship with Council.

Best practice and statutory direction advises that tangata whenua should be involved at the outset of such planning processes and this is supported by the Memorandum of Understanding (MOU) between TUOH and KDC. TRWOT has just released a draft environmental policy document which KDC is required to take into account in its District Plan review. TUOH intend advising Council that the TUOH Deed of Settlement 2000, the TUOH Claims Settlement Act 2002, and the existing TUOH Strategic Plan are also recognised iwi planning documents.

Kaipara District Council has engaged BECA as planning consultants for the review process. Kaipara District Council has met with the relevant representatives of TUOH (Environs Holdings Limited - "EHL") and TRWOT and agreed to prepare this work brief to cover tangata whenua participation in the District Plan review process.

Work Programme

Work Component		Timeframe	Output
1	Agree process	30 June 2008	Contract for service between KDC, EHL and TRWOT to deliver components 2 and 3
2	a Undertake thorough review of the existing Maori Purposes Zone provisions b propose draft amendments, and c prepare draft associated s.32 analysis d Internal hui wananga with TUOH and TROWT to confirm any proposed amendments and workshop proposed amendments with KDC	30 July 2008	Draft revised Proposed Maori Purposes Zone chapter and s.32 analysis report
3	a Read through and highlight all additional areas of potential interest or concern to iwi in the following: <ul style="list-style-type: none"> ▪ Kaipara Operative District Plan ▪ All s.35 RMA monitoring data collected by KDC ▪ BECA outputs to date (outcomes and issues as resolved by KDC in 2007 and draft district-wide objectives and policies, Overlay Maps, etc) b Undertake thorough review of the provisions of interest identified in a above c propose draft amendments d prepare draft associated s.32 analysis e Internal hui wananga with TUOH and TROWT to confirm any proposed amendments and workshop proposed amendments with KDC	15 August 2008 29 August 2008 8 October 2008	Draft proposed amendments and s.32 analysis report

EHL and TRWOT have committed to working collaboratively under a single contract to be project-managed by the Manager EHL. A working party comprising of KDC (staff and elected representative), EHL Manager, TRWOT Chair and BECA representative will meet at least monthly to review progress against agreed milestones.

To enable the above Kaipara District Council will supply (electronically wherever possible) Environs Holdings Limited with the following:

- Kaipara Operative District Plan
- All s.35 RMA monitoring data collected by KDC that will assist in identifying the effectiveness and efficiency of the current District Plan provisions and the current state of the environment
- BECA outputs to date
- A Microsoft Word template in Council format to enable easy insertion of proposed amendments into the District Plan document

In addition to the two workshops identified in components 2 and 3 above (to be facilitated by EHL/TRWOT), EHL/TRWOT will participate in Council workshops (e.g. 2 July Heritage Workshop) where appropriate.

Caveats

Te Roroa and Te Uri o Hau reserve the right to make submissions to the proposed Kaipara District Plan when it is publicly notified under the Resource Management Act.

Acknowledgements

- 1 KDC acknowledges that specific mechanisms for Te Uri o Hau and Te Roroa input are an essential component of the District Plan Review process. EHL and TRWOT acknowledge that KDC is being proactive in now providing for their participation in the process. The parties agree to work in utmost good faith and pursue outcomes that are mutually beneficial.
- 2 The Kaipara District Plan is a resource management policy document of the Kaipara District Council and Council is responsible for making decisions as to the Plan's content on behalf of the District.
- 3 Te Roroa and Te Uri o Hau have mana whenua status within the Kaipara District.

1.5 Mangawhai Coastal Reserves Update

Background

The decision to prepare a Reserves Management Plan for Mangawhai coastal reserves was made by Council in 2006/07, and work has been underway since then. In December 2006 Council notified its intention to prepare a Reserves Management Plan for the Mangawhai coastal and harbour reserve areas and, as required by the Reserves Act, called for suggestions from the public. The Reserves Management Plan is like a policy document, containing direction and intentions, but not on-the-ground detail. Council received 29 responses containing a large number of suggestion points that were used in the preparation of the Concept Plans. The detail of what is to happen on the ground is contained in the Concept Plans.

These Concept Plans were included in Council's November 2007 consultation round and were also displayed at the Mangawhai Gala Day on 2 January 2008, where they attracted a lot of interest.

The project team worked with Councillors and a local Community Liaison Group to bring the project to a stage where the Concept Plan and the Preliminary Draft Management Plan could be prepared by Council's consultants SOUL Environments. This was workshopped by Councillors on 21 January 2008 in Mangawhai. The workshop provided the Project Team with guidance from the Council on the issues identified together with further issues that Council wanted addressed.

Several key policy decisions were made at this workshop for example that vehicles should be discouraged from driving and parking on beaches, and that public access to reserves should be provided wherever possible.

It was also decided that a number of other policies required further investigation to understand how other District Councils of a similar size to Kaipara managed such issues as rubbish, concessions and events. The location of the boat ramp was also raised, and it was agreed to explore the costs and benefits of alternative locations.

Once these investigations are completed, proposed policies will be tabled for consideration and adoption by Council. These decisions will then be incorporated into the Draft Reserves Management Plan prior to it being released for formal public consultation in October 2008. This will begin a two month formal submission period required under the Reserves Act 1977. This will be followed by Hearings. After that, the Final Management Plan will be prepared, adopted by Council and then sent to the Minister of Conservation for sign-off.

Progress Update

The Project Team have been working hard to progress this reserve planning project, including meetings, walk-overs and research. In addition, the Project Team is to meet with the Community Liaison Group on Friday 20 June to discuss progress made, and to get input on some design decisions for the Heads reserve. The topics below are largely the areas that the Project Team and the Community Liaison Group have been focusing on.

Mangawhai Heads Surf Beach Redevelopment

The refurbishment of this key coastal reserve is to commence without delay. It is intended that the car park, footpaths, walking tracks and sand ladders will all be completed in time for the next summer season. The proposed designs are similar to that shown on the Concept Plan and in the Mangawhai Structure Plan.

EcoCare has already laid its sewer line. Construction drawings for the rest of the reserve are being prepared for the tender process. Whilst EcoCare sewer lines will not be connected until February 2009, it has been recognised as being necessary to have a new toilet/change facility completed and operating in time for the next summer season. It is proposed to achieve this by pumping the waste up to the holding tank under the existing toilet block until February 2009.

Mangawhai Coastal Walkways

The walkway component of the project is being progressed. A formal survey is to be undertaken of priority linkages around the harbour within the next month or so. It is proposed that this project will be staged over a number of years and be developed as connections between reserves can be made and

stability issues are resolved. Some access ways will be improved over the next couple of years with an all tide walkway between Alamar North Reserve and Picnic Bay being given first priority.

Concept Plans for Other Areas

A decision as to the final location of the main boat ramp for motorised craft has yet to be made. Opinions on this matter are divided. Council is to commission a Coastal Engineer to report on the risks, costs and benefits of each location with an environmental and maintenance focus. This report will be invaluable during the final decision making phase. This decision is seen as a vital one as once the boat ramp location is known a number of other proposed design and use concepts could fall naturally into place. This decision continues to be part of ongoing consultation with key stakeholder groups.

Financial Implications

The Mangawhai Heads is considered an iconic reserve. It gets a lot of use by the community and visitors particularly over the summer season. Council, with strong community support, has recognised that it is time for this space to have a 'face lift'. Mangawhai has grown considerably in the last few years and this trend shows no sign of slowing. Development at the Heads needs to recognise this and to plan for this continued growth. Initial estimates for the re-development work indicate the cost as being approximately one third of the Reserves Contribution Fund collected for Mangawhai.

Attached at the end of the Chief Executive's report as Appendix 1 are the adopted concept plan from the Mangawhai Structure Plan and the Concept Plan subsequently prepared by SOUL Environments.

1.6 Mangawhai EcoCare

Sewer reticulation construction has now been underway for 5 months. Progress in May has accelerated and sewer reticulation is now on programme with over 9 kilometres of pipeline constructed. Reinstatement of sewered areas is ongoing and once Earth Tech are happy with the reinstatement landowner sign-off will be sought. Feedback from community is mixed, with some complaints but also some positive comments regarding one gang in particular. Pump station construction is now well underway with 4 out of 11 structures nearing completion. Construction of low pressure sewers in the village has commenced. Delivery of the individual grinder pumps is expected late June, at which time further consultation with those ratepayers affected will be planned. Earthworks at the treatment plant site will start in late June and application for building consent is being prepared.

Earth Tech's present advice is that the current scope of works will be completed by August 2009 with initial areas having wastewater services by April 2009. However, progress on finalising the design of the modified treatment plant location has been slow and we remain concerned that Earth Tech may not meet these timeframes.

Modifications

At this time, we have agreed Modifications with Earth Tech totalling \$516,000. These Modifications cover:

- Design of all house drainage works (this involves the employment of a plumber/house drain designer by Earth Tech for approximately 12 months).

In addition, the design of additional sewer reticulation for:

- Jack Boyd Drive area
- Dune View Drive
- Anchorage Development
- Butlers Development
- Seabreeze Estate/Livewell
- Alders (Taranui Place)
- Norfolk Drive
- Nautical Heights
- Ti Tree Place and Grove Road
- Village Kindergarten and School
- Ruby Lane and Heron's Keep
- Hermes Stage 1
- Sunlea Estate
- Parkview Waters
- Quail Way

Please note that these Modifications cover investigation and design costs, consent variations, geotechnical and survey costs only. Once this has been completed we will be requesting firm pricing for the agreed additional scope and then recommending further actions to Council.

The relocated treatment plant Modification will involve a time and cost claim as per the Contract. We expect to complete negotiations regarding this in the next month.

Status

- Of the 1,450 properties formally notified of intent to enter private property to construct the sewerage scheme, twelve objections were received six objections relating to three separate issues remain unresolved.
- The party with which negotiations were being made for private storage and re-use of the reclaimed water has backed out. A dam on the consented site on the Brown Road farm can be constructed within budget, however the Project Team still aim to reduce costs by further investigating other potential dam sites on the farm. Final decision will be made by September 2008 to allow design and construction of the dam and pipeline over the following summer.
- A one year lease agreement for the farm has been negotiated. The farm will be run as a dry-stock/ dairy support unit. Lease payments will be invested back into necessary capital upgrade works. Re-tender for long term lease will be carried out over the next six months.
- Coordination with other Community Infrastructure Asset works is ongoing. We intend to work closely with the successful bidder for the Moir Street stormwater works.
- Construction of the gravity sewer in the Heads Reserve has been completed. Work to connect the surf club and new toilet block will be co-ordinated with the Coastal Reserve upgrade works to minimise disruption and reinstatement of the road and carpark.

2 Contracts

Contract	Project Name	Tender Closes	Work Start	Work Finish
KDC AWPT Projects 2006/07				
515	Tinopai Road	26 October 2006	December 2006	Complete
KDC AWPT Projects 2007/08				
552	Mangawhai Heads Road West	Closed	5 November 2007	Complete
553	Tinopai Road	4 December 2007	14 January 2008	Complete
554	Tangowahine Valley Road	13 November 2007	1 December 2007	Complete
555	Trounson Park Road	Closed	5 November 2007	Complete
556	Pahi and Matakoho East Road	27 November 2007	14 January 2008	Complete
557	Ararua and Poyner Road	Closed	5 November 2007	Complete
558	Paparoa Area AWPT	7 May 2008	14 May 2008	October 2008
KDC RDF AWPT Projects 2007/08				
567	Pouto Road North (two separate sections)	13 December 2007	7 February 2008	Complete
568	Pouto Road South (six separate sections)	13 December 2007	14 January 2008	30 October 2008
KDC Seal Extension Programme 2006/07				
521	Intersection sealing on Mt Wesley/Mahuta Road and Aranga Coast/Waitapu Road	Closed	28 June 2005	Complete
518	Intersection sealing on Paparoa-Oakleigh/Hook, Charity Hill/Lutrell and Redhill/Mahuta	Closed	28 June 2005	Complete
KDC Seal Extension Programme 2007/08				
565	Garbolino Road	14 February 2008	14 March 2008	30 October 2008
	Baldrock Road (R - fund)	30 May 2008	September 2008	November 2008
552	Golden Stair/Causer Road, Omana/Girls School, Paparoa Station Road Bridges	7 May 2008	September 2008	30 October 2008
	Oparakau Road RP 1570 and 2281 bridge approaches, Dunn/Rehia, Access/Greenhill and Access/Oparakau intersections sealing	6 December 2007	14 January 2008	30 October 2008
554	Paradise RP 6711, Kirikopuni Road RP 8225 bridge approaches, Omana/Pukehuia, Kirikopuni/Summerville and Hoyles/Waller intersections sealing	13 December 2007	14 January 2008	Complete
	Maropiu Settlement RP 1492 and Opanake Road RP 10567 bridge approaches sealing	Closed	5 November 2007	Complete

Contract	Project Name	Tender Closes	Work Start	Work Finish
	Horniblow RP 1132 bridge approach sealing	13 December 2007	14 January 2008	Complete
	Tokatoka RPs 6914, 11436, and 11869 bridge approaches and Ararua/Porter intersection sealing	13 December 2007	14 January 2008	Complete
KDC Bridge Replacement Programme 2006/07				
455	Cove Road bridge repair	Closed	28 June 2005	Complete
535	Paparua-Oakleigh Road Bridge 180	Closed	5 November 2007	Complete
503	Wairere Road bridge 318	OnTrack Liaison		
	Central Road bridge 47	OnTrack Liaison		
KDC Bridge Replacement Programme 2007/08				
	Omana Road bridge 158 replacement	OnTrack Liaison		
KDC Bridge Maintenance Programme 2007/08				
	Various	Invite	1 February 2008	Ongoing
KDC Minor Safety Programme 2006/07				
546	Molesworth Drive safety footpath	EcoCare Liaison		
543	Insley (Tomorata) Road footbridge	13 June 2008	30 July 2008	September 2008
548	Matakohe Museum entranceway	In Design		
KDC Minor Safety Programme 2007/08				
563	Ruawai Safety Footpath and Cycleway	19 December 2007	7 January 2008	Complete
	Tomorata/Clarke Road curve easing and slip repairs at Oruawharo Road	28 February 2008	March 2008	Complete
	Mangawhai Road Carter Road Curve Easing	On Hold		
522	Komiti Road Safety Footpath Protection	Resource Consent Submitted	TBA	TBA
	School Bus Routes Unsealed Roads Widening	Invited	Commenced	Complete
	Montgomery Avenue Traffic calming Devices	Invited	Invited	30 June 2008
	Widen narrow crest and corners - Redhill and Te Maire Roads	Invited	Commenced	Complete
	Bridge guardrailing (7 bridges - to be advised)	March 2008	April 2008	30 June 2008
522	Sight benching of dangerous corners (Projects to be advised)	Ordered Work	March 2008	Complete
	Streetlight improvement	Invited	April 2008	More Added
KDC Reseals 2007/08				
549	Reseals 2007/08	Closed	3 December 2007	Complete
KDC Slip Repairs 2007/08				
	Omamari Road RP 940 (July 07 slip)	18 December 2007	7 January 2008	Complete
	Station Road Dargaville	Invited	February 2008	Complete

Contract	Project Name	Tender Closes	Work Start	Work Finish
	Mangawhai Road RP 2690 (July 07 slip)	Funding Approved	TBA	TBA
	Paparoa Oakleigh Road RP 1340 (July 07 slip)	Funding Approved	TBA	TBA
	Paparoa Oakleigh Road RP 4870 (July 07 slip)	Funding Approved	TBA	TBA
	Tinopai Road RP 7600 (Historical slip)	Funding Approved	TBA	TBA
	Tinopai Road RP 7700 (Historical slip)	Funding Approved	TBA	TBA
	Pebblebrook Road RP 100	Funding Approved	TBA	TBA
KDC Unsubsidised Footpath 2006/07				
559	Moir Street between Domain and Village in conjunction with SW upgrade	15 March 2008	May 2008	October 2008
KDC Unsubsidised Footpath 2007/08				
	Portland Street - Beside Dargaville Primary School	New Project 08/09		
	Gibbons Road to Sports Complex	13 December 2007	7 January 2008	13 June 2008
	Ngatoto Road	13 December 2007	December 2007	Complete
KDC Unsubsidised Construction Programme 06/07				
	Marine Drive	Invited	December 2007	Complete
KDC Wastewater 07/08				
528	Dargaville WWTP Consent Renewal/Upgrade	Closed	1 May 2007	Complete
	Maungaturoto WWTP Consent Renewal upgrade	Closed	June 2008	February 2009
KDC Water 06/07				
	Maungaturoto - Baldrock Dam Pipeline	Closed	TBA	TBA
KDC Stormwater Programme 06/07				
559	Moir Street Stormwater improvement	28 February 2008	14 April 2008	October 2008
	Ripiro Drive drain (Baylys Beach)	14 February 2008	TBA	TBA
	Edward Street (Day to Victoria Street)	30 June 2008	July 2008	September 2008
KDC Stormwater Programme 07/08				
	Hokianga Road from Panorama Avenue to Cobham Avenue	Deleted		
	Completion of stop banks at boat club	Invited	May 2008	30 July 2008
	Piping of open drains on Insley Street	July 2008	September 2008	December 2008
	Estuary Drive detention/treatment pond	On Hold		
	Coastal outfalls	TBA	TBA	TBA
	Piped outlet from Pohutukawa Place and Quail Drive to Molesworth Drive	Design 2008	TBA	TBA

2 Roothing

The maintenance request for 2008/09 funding has been fully approved by Land Transport NZ. This represents an increase of 5.6% over the previous year. This was above the base line approval nationally of only 2 to 3%. The funding approval for Capital Works, such as non-R Fund Seal Extension is due in June.

The Ministry of Transport has announced that the Regional Development Fund will continue into the future. This is limited to \$30m and will be contested with the East Coast and other Northland Council's as in previous years. There is now some certainty over the Targeted Rate which is likely to commence in approximately 2 years.

All major contracts have progressed well. Incomplete projects have been held over for sealing in September/October due to contractor commitments and weather. The first stage of the Baldrock Road Seal Extension project has been considered by the Regional Land Transport Committee and approved. A funding request for the second stage of Baldrock Road seal extension has been submitted to Land Transport NZ with advice due in June.

The funding approval for Preventative Maintenance for slips has been received from Land Transport in New Zealand in late May. The investigation work has been carried out for these slips with design now progressing.

2.1 Road Maintenance Contract

<i>Network</i>	The network is in good condition with an improvement in all areas.
<i>Condition</i>	
<i>Unsealed Pavements</i>	In autumn we will continue to grade selected roads, with attention to crossfall and cut-outs. Follow up metalling has occurred behind grader and elsewhere as required. Heavy Metalling has been competed on Baylys Basin Road, Porter Road and Settlement Road
<i>Sealed Pavement</i>	Maintenance crews are out patching sealed and unsealed potholes Seal patching on Tokatoka Road, Paparoa Oakleigh Road
<i>Drainage</i>	Culvert replacements, repairs and clearing continuing before winter Drain next to Tatarariki Tennis Courts - pipes on site, will be laid this month. A concerted effort on culvert and general roadside drainage is continuing with an emphasis on alleviation of known heavy rain problem areas with the view to minimise surface flooding. This is ongoing.
<i>Vegetation Control</i>	A substantial portion of the required vegetation cutback has been completed this month.
<i>Emergency Slip Repairs</i>	No significant work this month. Progressing Emergency Slip Repairs is programmed for the new financial year.

<i>Ordered Works</i>	<p>Sight benching and school bus route improvement works has been completed.</p> <p>Marine Drive new access has been sealed.</p> <p>Stabilising and heavy metalling is programmed on Kellys Bay Road on the hill north of the settlement.</p> <p>A one kilometre soft section of Pukehuia Road has been lime stabilised.</p> <p>Minor bridge repairs will continue through June into the new years as result of annual inspections.</p> <p>Flood Protection - completing short section on east side of Dargaville Boat Club.</p> <p>Minor Safety - Hoyle Road sight benching completed.</p> <p>Minor Safety Armco railing of selected bridges in both areas is continuing.</p>
<i>Financial</i>	Total maintenance items are at 97.8% of budget. We have reviewed programmed works for June and expect to end this financial year on budget.
<i>Performance Evaluation</i>	Performance has continued to improve in May with all areas in the Average to Proactive range.

2.2 Resealing Contract 2007/08

All resealing works were completed in February for the 2007/08 Financial Year.

2.3 Pavement Marking Contract

All works are complete for the 2007/08 Financial Year.

2.4 Signs Maintenance Contract

The contract commenced in April. Budget is currently constrained to maintenance of existing signs until the end to the financial year. We have requested a ruling from Land Transport NZ as to whether Rapid Numbering signs can be replaced under this category.

2.5 Seal Extensions

Works are nearing completion on the majority of Intersection and Bridge Approach sealing with some projects suspended due to weather. These will be completed prior to October 2008. The Garbolino Road project has completed the majority of earthworks and pavement works, it will be suspended to allow the final pavement construction to be completed in the spring.

A further contract is ready to let for Intersection and Bridge Approach sealing. This will advance the programme in the 2008/09 year and will be complete well before Christmas 2008.

2.6 Regional Development Projects

The Regional Development Fund projects are both underway, Pouto Road North and Pouto Road South. The Southern Pouto Road contract will be suspended over winter to allow completion of the seal coat on the final sections.

2.7 R-Funded Projects

The contract for the initial section of Baldrock from State Highway 1 to Gibbons Road will be tendered during June for commencement in September 2008. Investigations identified several slips that are to be included in the design of the final alignment. The final funding approval for stage 2 of Baldrock Road is expected from Land Transport NZ in June 2008.

2.8 Bridge Replacements

The Paparoa Oakleigh Bridge is now open to traffic with the approaches operational. The surfacing will be prepared for sealing but may need to be deferred due to the weather.

We have approval from OnTrack for the letting of the Wairere Road Bridge 318. This will be let in June subject to confirmation from the preferred tenderer. This approval will allow finalisation of the Central Road and Omana Road Bridges, these being similar in design to the Wairere Road Bridge.

2.9 Minor Improvement (Minor Safety Works)

The Insley Street pedestrian bridge has been the subject of liaison with the school and community in May 2008. The design has undergone revision and will be ready to tender in June 2008.

2.10 Street Lighting

Work has commenced on the Street Lighting upgrade. Some additional sites have been added following discussion with the community during the Open Forums these include Ruawai Wharf Road and Hokianga Road. A prioritisation process will be developed for the 2008/09 financial year considering amenity, security and road safety issues.

2.11 Unsubsidised Roading Programme

The Gibbons Road footpath is scheduled for completion June 2008.

The proposed footpath on Moir Street will be completed as part of the ongoing stormwater contract.

3 Water Supply and Wastewater

The contract is progressing well. Several significant projects have been completed with renewals and maintenance work of existing schemes completed to time and budgets. The Contractor is now working with our Engineers to develop next years programme in line with the Draft Annual Plan.

3.1 Water Supply

3.1.1 Public Health Risk Management Plans (PHRMPs)

The Capital Assistance Programme (CAPs) applications for Ruawai and Glinks Gully are being prepared for submission in June. There is potentially 90-95% funding available for water treatment plant upgrades, which is based on Kaipara's high decile ratings.

PHRMPs have the purpose of identifying health risks to water supplies and look to develop methods of reducing risks or ensuring that contingency plans are in place to protect the public if an adverse event was to occur. These have been used to develop the upgrade proposals in the

Annual Plan and the forthcoming 2009/19 *Kaipara's Future - Working Together*. These upgrade plans could receive significant subsidy should the Annual Plan confirm these programmes.

PHRMP's for Dargaville and Maungaturoto have been resubmitted to Ministry of Health for final approval. We are currently waiting final approval of these plans.

3.1.2 Maungaturoto Water Supply

Applications for updating and renewing consents for the existing water supply takes are currently being drafted and are expected to be lodged with the Regional Council during the first week of July.

The reticulation network is currently being modelled to determine improvements required to increase pressure in some areas of the network. This has included a future demand forecast consistent with the Wastewater schemes assumptions. This modelling will be completed in the current financial year.

The pipe and valve renewals have commenced. A further length of raw water main has been renewed with \$40,000 contribution from Transit New Zealand.

Additional routine water meter readings commenced in April to assess the location of water losses.

Condition and capacity assessments are ongoing with control systems completed in preparation for the Asset Management Plan review later in the year.

3.1.3 Ruawai Water Supply

The preliminary design of the treatment plant upgrade is progressing. This includes upgrading of the existing bores and final design of the proposed bore. These designs will be used to accompany the funding application to Ministry of Health.

The reticulation renewals which included replacement of AC pipe have been completed.

Applications to update consents for the Ruawai water supply have been applied for. These consent applications seek a short term consent to regularise the existing water take and discharge whilst the Ministry of Health consider funding applications for future upgrades to the supply.

Approval of the Public Health Risk Management Plan for Ruawai by the Ministry of Health has identified a potential conflict between the toilets and the public water supply. The risk factor is considered nominal however Council is looking into this matter further and will report accordingly in due course.

3.1.4 Dargaville Water Supply

Treatment upgrades involving instrumentation and monitoring equipment have been progressing at the treatment plants and will continue through to the end of the year. These measures have focused on upgrading plant equipment to ensure more reliable treatment in terms of the new Drinking Water Standards.

The supply security of the Baylys Beach has been investigated. This indicates that a pipeline upgrade will be favoured over the reservoir upgrade. The full impact will be costed into the 2009/19 Long Term Council Community Plan. In the interim section of the water main will be tested to determine the projected life of the existing main.

Consultation continues regarding possible other sources. A brief is currently being prepared for release in 2008/09 year to study potential long term water sources.

Renewals work involving the maintenance of culverts and bridges on the raw water pipeline has commenced and will progress through to the end of the financial year.

The water loss programme has commenced with leak detection progressing.

Capacity assessments have been made of critical control systems with a remedial action plan developed for various booster pumps and water intakes. This will see some upgrade work undertaken over the last months of this financial year. Most extensive works will be deferred until the next financial year.

3.1.5 Glinks Gully Water Supply

A contract for the upgrade of the system to reflect the changes to the Drinking Water Standards is currently out to tender. This is for a UV disinfectant system.

Investigations are continuing into development of a third water source option to ensure enough supply is available over the summer season.

3.1.6 Mangawhai Water Supply

A programme for installing telemetry and monitoring equipment to meet consent condition requirements is currently being developed to meet the needs of the camp ground.

3.2 New Scheme Investigations

Scoping documents have been drafted for investigations for a new scheme for Kaiwaka. The proposal to include Mangawhai has been put on hold as a result of the Annual Plan process.

3.3 Wastewater

3.3.1 Mangawhai - Wood Street Wastewater

Ongoing monitoring of the systems performance is being undertaken, as are investigations into the suitability of utilising the plant at another location once the site is connected to EcoCare. We are liaising with the Northland Regional Council regarding plant performance which is generally acceptable currently, with Northland Regional Council comfortable with performance.

3.3.2 Mangawhai Sanitary Works Subsidy Scheme (SWSS)

Council has been notified that the Sanitary Works Technical Advisory Committee has recommended that Council's final application for SWSS subsidy be approved. This recommendation is with the Minister of Health and Council awaits his formal approval.

The GST inclusive value of subsidy approved for the Mangawhai project is \$6,333,120. At this stage the amount of subsidy is capped at the provisional level because of the shortage of SWSS funds.

3.3.3 Maungaturoto Wastewater System

A geotechnical engineer has assessed the design of the holding ponds and other earthworks on-site to ensure the stability of the works. The geo-technical report, along with the earthworks designs has been submitted to Northland Regional Council for earthworks consent under the Regional Water and Soil Plan. This Consent has been applied for as a precautionary measure.

Northpower has visited the site and three options for the directional route for electricity supply have been identified. These options are currently being assessed.

The design of the access track has been completed and contractors have been invited to submit proposals to complete the work.

Tenders have closed for the supply of the membrane filtration plant with five tenders received. These tenders are currently being evaluated and short-listed. Once this has been completed, the civil construction contract documents can be finalised to ensure that both components of the project are compatible.

3.3.4 Dargaville Wastewater

The Colville Road sewer extension consultation has been put on hold due to inconsistencies identified during a review of the Drainage District. A plan is currently being drawn up for the entire Dargaville area. In addition our engineers are currently assessing the effectiveness of the current plant upgrade to determine how many additional users can be added to the plant. Investigations are currently waiting for sampling results for the new pond and results from the PPCS Upgrade. These investigations should be finished in June.

A consent application to desludge the oxidation pond and the maturation pond has been lodged with the Northland Regional Council. It is expected that this application will be notified. The application anticipates that de-sludging will occur during the summer months.

3.3.5 Glinks Gully Renewals and Sewer Extension

The reticulation renewals including pipe replacements are underway.

Investigations have identified that the extension of the scheme will require an expanded disposal area that will require significant changes to the consent. This questions whether the extension can proceed a report detailing the need, costs and benefits of options is in progress.

3.3.6 Te Kopuru

Monitoring indicates that the plant is operating in terms of its consent.

3.3.7 Kaiwaka Wastewater Consent Renewal

The consent application to replace the expired discharge consent at Kaiwaka Wastewater Treatment Plant is expected to be lodged by the end of June.

3.3.8 Pahi Reserve Wastewater Consent

The Consent for the effluent field has been successfully renewed.

3.3.9 Tinopai Camping Ground Consent Renewal

The Consent has been successfully renewed.

4 Urban Stormwater

4.1 Dargaville

Identification of projects for the 2008/09 year is now proceeding with some preliminary design required to establish scope of projects. A list of projects will be presented to the August Council meeting.

Calling for Tenders for the Edward Street Improvements have been delayed due to discovery of additional services that has necessitated redesign. Tenders will now be called in June.

Work has been undertaken to the east of the Boating Club to close the remaining gaps in the floodwall. Discussion on how to close the final gap at the boat ramp is ongoing.

The Hokianga Road (Cobham Avenue - Panorama Place) Improvements are on hold as investigations have identified that these issues may have been resolved as part of road maintenance activities.

4.2 Mangawhai

An options report for Cullen Street has been completed. Further liaison with land owners in Taranui Place will be necessary to get agreement on appropriate options as some on site problems have been created by land owners.

Liaison is ongoing with EcoCare regarding all stormwater projects in the Mangawhai area.

The Moir Street contract for piping the drains past the Domain has been awarded but commencement will be delayed due to supply difficulties with the 900mm diameter pipe. It is expected that supply will result in delays of up to 3 months. The project includes the construction of the footpath above the stormwater drains. The footpath extends from the existing footpath through to the Domain.

The Insley Street works have been programmed for next financial year with commencement programmed for September 2008. Liaison is continuing with the school regarding the additional issues raised in their Annual Plan submission.

The Design of the Pohutukawa Place Overland Flowpath has commenced with no work planned for this year.

4.3 Baylys Beach

Investigations are underway to incorporate a Bayly Street stormwater issue into the current work programme. The contract for Ripiro Drive is on hold pending a resolution of a design solution Bayly Street. Unfortunately, whilst the lowest price for Ripiro Drive is competitive it exceeds the current available budget. The scope of work may need to be revised to suit the budget with work deferred for future years.

5 Refuse

5.1 Hakaru Refuse Transfer Facility

The interim landfill capping construction is almost complete with work ceasing for winter. This re-contouring has been successful in diverting stormwater away from the landfill. This work will be staged over two construction seasons to allow settlement of the clay fill over the old landfill.

The development of a post-closure plan will now proceed with design of the final landform and final leachate treatment proceeding.

5.2 Awakino Landfill/Transfer Station

Liaison with the landowner of a potential Transfer Station site has commenced.

An interim contract has been prepared to allow Kaurilands to operate the site until a Council owned site is operational. Council would re-tender a modified version of the Hakaru Transfer Facility contract document for the operation of this new site.

6 Land Drainage

6.1 Hoanga Drainage District

The committee has decided to hold rates at the same level for the next year to build up funds for further flood gate replacement as required. This year three new flood gates have been installed and one has been removed and replaced with a bank.

The ring drain has been machined cleaned to remove silt created by faulty floodgates that have now been replaced. The remainder of this drain has been sprayed. For future spraying the committee has agreed to provide access between properties to assist the spraying program and to cater for two drain sprays per year.

6.2 Raupo Drainage District

The amended Raupo Land Drainage Asset Management Plan was adopted by the committee on the 15 May 2008. The Land Drainage Co-ordinator has been instructed to document and gather base line data as indicator for which future performance can be measured against.

The spalling programme for this year has been delayed due to weather conditions and availability of the contractor. The committee has decided to purchase the spalls now and stock pile them until they can be transported to site in February 2009.

Breast work repairs have been completed on Flood gate No 2 however, further work is required and the river outlet from the floodgate requires cleaning to lower the water level to make the necessary repairs. The long reach digger required for this job should be in the district within two to three weeks. Crompton Engineering will build a replacement floodgate door.

There are five sections of bank (50m) on Tramline Road that have slipped and require pile and breast work repairs. Tim Jenyns has been engaged to do this work and will commence as soon as piles and timber are available.

6.3 Awakino Point District

Resource consent has been approved to install a new flood gate in the Awakino Point district. The gate has been built by Newman Engineering. It is currently being sand blasted and painted.

7 Recreation

7.1 Out of Africa comes to a messy end

Loritz Circus production called 'Out of Africa' visited Dargaville on 27 and 28 May and proved a popular and successful event for the Dargaville public. What was not popular however was the state Selwyn Park was left in. This was due in the main to the placement and removal on site of the heavy vehicles and equipment necessary for this show even though ground conditions at the time were not considered overly wet underfoot. This meant that weekend sport planned for these fields by the Northern Wairoa Women's Soccer team had to find an alternative venue for the Queens Birthday weekend.

Unfortunately alternative sites for the Circus or anything similar are limited in the Dargaville area. Selwyn Park is central to the town, in a highly visible location and within walking distance for most Dargaville residents thus making it a very attractive location. It is for these reasons that Memorial Park is not seen as viable for the staging of these major shows. With many shows coming annually in the winter months as part of a nation wide circuit and a highly visible location is key for their continued viability.

The current bond and hiring fee for the Park covers any work of a minor nature which may be required to repair the surface, however this is not sufficient in the winter months. A higher fee and the addition of other regulations could mean an end to these sorts of events coming to Dargaville.

It is a question of managing these events so that they can continue to come here and balancing this with the needs of other users of the park. Further work is planned to ensure a clearer defined process is in place for further use of the Park. Council is keen to continue to support their visits to Dargaville.

7.2 Harding Park Golf Course established

The new Disc Golf Course is now in open and ready for action at Harding Park. This is a joint project for Sport Northland and Council and has seen the establishment of a challenging 9 hole course in park-like surroundings at Harding Park. It is located in an area between Old Golf Course Road and the internal road at Harding Park. Signage has been installed and score cards along with frisbees are available from the Museum for a small fee. The course is available free to those with their own frisbees.

7.3 Power to the trees

Council's Community Spaces staff undertook a fieldtrip with engineers from Northpower that has highlighted a major issue of trees in and around power lines on Council maintained berms in the Dargaville township. This is causing concern to Northpower staff. Several trees were noted and a list drawn up for immediate work. These include trees which will have to be removed completely together whilst the remainder are pruned to reduce the possibility of future damage to the lines. Northpower's service for this work is free for the first time but a cost will applied each time it is required after that.

Most of the trees highlighted have been planted on the berm areas without consent or approval from Council. A number of the properties concerned have changed hands several times since the initial planting.

7.4 Old Mount Wesley Cemetery

Works have been planned for Old Mount Wesley Cemetery over the next few months with the help and support of Harry Baycroft's community service workers as weather and labour availability allows. Water blasting, repairing and painting of the old sexton shed building at the cemetery is planned, along with repairs to the cemetery's front boundary fence.

7.5 Rail Trail

Council staff together with Enterprise Northland staff have had a quick look at the viability of some form of tourist venture based on the old Dargaville to Donnelly's Crossing railway line, similar to the historic Otago rail trail. A site visit has highlighted that the railway line surface, while still clearly visible and in place, is in need of some major work to provide the linkages needed across streams and the Kaihu River. There is would also be potential problems with access across both public and private land.

7.6 Grazing

With the current leases for grazing land in the coastal area between Glinks Gully and Parawanui Redhill due to expire the current leaseholders of the Kopuru lease areas in Redhill and Glinks Gully have been advised of, and accepted, the updated market rate for the proposed new leases. At the time of agreeing to the current lease it was also agreed that on renewal of these leases they would be based at current commercial rates. New valuations for the areas concerned have been carried out by independent valuers on behalf of Council and the new leases are being drawn up by Council's lawyers. The new leases will be for 5 years with a 5 year right of renewal, as was the case with the previous lease agreements.

7.7 Revaluation of Buildings for Insurance Purposes

As happens tri-annually, Council has had its buildings re-valued for insurance purposes. Quotable Values has completed the revaluation of all these Council buildings and Council's insurers will check the items and re-evaluate the market prior to Council policy renewal date.

7.8 Swimming Pool

Final architectural documentation is almost complete and will be sent to the Quantity Surveyor for scheduling shortly. An option available with the proposed pool is to go forward with the full \$5.3m plan and "ring fence" any items that can be built at a later date. This has yet to be decided by the committee. When the plan is tendered the contractor can work with the Quantity Surveyor and suggest cost savings. A telephone poll is being carried out by National Research Bureau (NRB) to get a feel for how much the community is prepared to pay for pool entry, and this may affect the ticket price. The ticket price is currently very low to reflect the socio-economic grouping in the area. A higher ticket price may provide options for further loans/funding. In tandem to this the committee is vigorously exploring other options for funding.

7.9 Sea View Road Properties

The sale of 20 Seaview Road Baylys Beach and subsequent lease variation for Baylys Beach Campground along with the purchase of 52 Seaview Road was completed on Friday 16 May 2008. There is some minor works to be done on the 52 Seaview Road property to tidy it up, and this has been programmed. The area will be maintained under Council's existing parks contract.

7.10 Celebrations Underway

Celebrations to mark 100 years since the establishment of the first Council in 1908 are well under way for September 2008. It is planned to have three days of celebrations centred around Dargaville's Memorial Town Hall, starting with a Concert on Friday night followed by a formal ball on Saturday evening and Variety Concert on Sunday to finish. This, along with other planned activities over the three days, will ensure a colourful celebration of the centennial. Activities including a Victoria Street Market Day, Golden Oldies sports event, a Kai Moana type feast and trolley derby are also being planned for part of the celebrations.

8 Planning and Reporting

8.1.1 Annual Plan 2008/09

The Annual Plan 2008/09 was adopted on 4 June 2008. The draft Annual Plan went out with a 3.99% rate increase. After the hearings and deliberations, the Annual Plan outlined a 4.27% rate increase. This is consistent with *Kaipara's Future – Working Together 2006/16* (LTCCP). This Annual Plan is Year Three of *Kaipara's Future - Working Together 2006/16*. Next year the Annual Plan will be Year One of *Kaipara's Future 2009/19*. Work has already started on this document.

The Annual Plan 2008/09 is a large work stream for Councillors and staff, therefore the successful adoption of this document is a credit to both Councillors and staff working hard and working well together.

8.1.2 Business Plan 2008/09

The Business Plan 2008/09 is to be adopted at this month's Council meeting. The Business Plan is the works programme of Council, it shows the detail of tasks and projects that fall out of the Annual Plan. Council business plans on a three yearly cycle, corresponding with the three yearly *Kaipara's Future – Working Together* cycle. Therefore, the 2008/09 Business Plan is Year Three of *Kaipara's Future – Working Together 2006/16* (LTCCP) business planning.

8.1.3 Annual Report 2007/08

With the financial year coming to a close on the 30 June 2008, work has begun on reporting on the 2007/08 year. The Annual Plan document outlines performance measures, and it is these measures that have to be reported back on in the Annual Report. The Annual Report also shows the financial statements for the year past. This document will be audited before being adopted at the October 2008 Council meeting.

8.1.4 Bylaw Review

On the 4 June 2008 the General Bylaws 2008 were deliberated on by Council, with adoption of the final document at this month's Council's meeting. Council agreed to do a targeted review of a number of bylaws including stock crossings, parking restrictions, speed limits, liquor ban, dog control, wastewater drainage, freedom camping, and potentially genetically modified organisms, sale of aerosol spray paint, vehicles on beaches and gin traps.

The targeted review will recommend changes to those bylaws, which will be publicly consulted on during the October round of Council consultation, and then scheduled to be operative by the end of 2008.

8.1.5 District Plan Review

Work has been progressing well on the review of the District Plan, al-be-it with less Council workshops than other months, but more consultation and meetings with key stakeholder groups and organisations. Meetings have been undertaken with the Department of Conservation, the Northland Regional Council, Duffill Watts, Far North District Council, Rodney District Council and the Auckland Regional Council.

Council has one workshop this month on Wednesday 16 June to finish discussing Landscape and Ecology provisions. Guidance is needed from Council on the approach for consulting property owners who have a landscape or ecological feature on their property. Talking with property owners will likely be a very time consuming process for Councillors, but an important task.

Another outcome from the workshop will be to discuss possible designations to be included in the District Plan for future Council asset needs, like roads, water and wastewater catchment or treatment and disposal needs.

9 Development

9.1.1 Building Act Accreditation

Council has already been advised informally of Kaipara's progress towards accreditation as a Building Consent Authority. At time of writing there is still no new official milestone to report us having passed. The last of the corrective action requests has been addressed, and their acceptance has been confirmed by International Accreditation New Zealand (IANZ), the accreditation body. The work of the assessment team from IANZ is now in the process of being audited for their own quality assurance purposes, and the result of this should be known by about 18 June. Successfully passing through this stage will be followed by accreditation, which then enables Council to apply to the Department of Building and Housing for registration as a Building Consent Authority. This is expected to happen before the end of the month, as required by the legislation. If there are any further developments in this regard before the Council meeting, you will be advised.

All this has not come without a cost. Over the last three years a total of approximately \$180,000 has been spent on getting our systems and processes upgraded, and the size of the Building team has grown from three inspectors to now five inspectors (including processing as well as inspecting) and two administration support staff. It is now a much more involved process to assess a building consent

application because the work needs to be inspected for compliance with the approved plans rather than for compliance with the Building Code. As a result, the plans must be more detailed, which means that they take longer to check. More time is also taken in attending to quality assurance aspects of both application processing and inspections, which also explains the need for additional administrative staff. The greater time taken in documenting of inspections means that fewer inspections can be completed in a day. The additional costs have largely been met through building consent fees. Getting to this point has also taken its toll on performance in processing times up until now, because of the commitment having to be made by the team in attending to the development and introduction of new systems. This can be seen in the results for May, when staff had to deal with clearance of corrective action requests from IANZ. There will be an improvement in June, then compliance with timeframes will return to previous levels of close to 100% from the following month onwards. While there may be signs of a slowdown in building around the country, total numbers of consents processed in Kaipara in the current financial year will be slightly more than for the last two years.

9.2 Educating the Young on How to be “Dog Safe”

Environmental Northland, Council's contractors have undertaken several school education visits explaining to students about care of dogs, how to be safe around dogs and the dangers to kiwi populations of allowing dogs to roam uncontrolled.

10 Economic Development

10.1 Enterprise Northland and Destination Northland

Northland Regional Council is currently undertaking a review which has potential impacts on how economic development is delivered and this will be reported to Council when the impacts are known.

11 Finance

The major task during May was the Annual Plan hearings and deliberations, culminating in the preparation of the final Annual Plan.

A point of interest in the Government budget was the Rates Rebate Scheme adjustment. Commencing 1 July 2008, the maximum rebate will increase from \$500.00 to \$530.00, and the income abatement threshold will increase from \$20,000 to \$21,180. These changes reflect the movement in the Consumers Price Index since 1 July 2006.

12 Emergency Management

A variety of emergency related events occurred during May:

- Three Severe Weather Watches, none of which caused more than minor surface flooding although some areas received almost 30mms during a 24 hour period.
- Two house fires, two scrub fires and one car fire were attended by rural emergency services.
- One helipad was required to airlift a seriously ill person from Mangawhai.

The Auckland Urban Search and Rescue Team exercised at Gibbons Road, Kaiwaka with a school bus and buildings engulfed in a land slip. Kaipara and Whangarei Emergency crews participated with Police and Ambulance services.

Donnellys Crossing Volunteer Rural Fire Force hosted a weekend training camp with most of the 15 crew achieving passes in several unit standards. They also controlled a large permitted vegetation burn in cooperation with Department of Conservation at Whatoro.

Two Council staff attended a Welfare Managers course and three others completed a Co-ordinated Incident Management Course both held at Whangarei.

13 Staff

13.1 New Staff

The Chief Information Officer has tendered his resignation effective from 11 July 2008. The position has been advertised and a number of applications have been received from strong candidates. Council will be appointing a replacement in the very near future.

The Policy Planner is now situ and coming to grips with this challenging position.

Two new staff have been appointed to the Call Service Centre.

14 Leave

Community Infrastructural Assets Manager, Fiona Vessey is on leave until 11 August 2008.

Part One – Activities Report

b) Looking Forward

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|----------|----------------|--|
| 1 | 2 July | Workshop at Maungaturoto - District Plan Review: Heritage |
| 2 | 9 July | Workshop - to be advised |
| 3 | 16 July | Workshop - District Plan Review: Part II - Zones/Overlays |