

Chief Executive's Report: October 2008

Introduction

This month there are two parts to the report

Part One Activities Report

- (a) Summary of Activity
- (b) Looking Forward

Part Two Organisational Monitoring

- (a) Dashboard
- (b) Assets Contract Acceptances

Report

a) Summary of Activity

1 General

1.1 Vibrant Place

The one hundred year birthday celebrations of Dargaville Borough were an overwhelming success and really put the township of Dargaville and the Kaipara on the map over the three days of organised events. The celebrations were a massive reunion of people from miles around with Dargaville residents and businesses really getting involved over the three days, the town's accommodation being booked out over the celebrations. Credit needs to be given to the many people that organised and gave their time to the three day celebrations ensuring the success of the event. The Kaipara District Council Community Facilitator along with many Council staff were also at the forefront of the organisation over the three day period, supporting and volunteering in various roles to ensure its success. Feedback from the public has been great with many asking if some of the events are planned to be held annually.

1.2 Mangawhai Heads Reserve/Surf Beach Re-development

Council has appointed HEB Construction to undertake the re-development works at the Heads with Novaloo Limited providing the new toilet and changing facilities and contractors have been on site since 22 September.

A blessing for the turning of the first sod by Mayor Tiller was held on Thursday 25 September 2008, the day after the last Council meeting and was well attended. Ross Walker attended on behalf Environs Holdings and Gabriel Thompson said the blessing. This was followed by a cup of tea, scones and muffins. It was an ideal opportunity for representatives those community groups and organisations attending to mix and mingle with the contractors.

Things are well underway and the weather seems to be holding so its fingers crossed for the 15 December 2008 deadline.

Council's consultant, SOUL Environments, holds weekly site meetings with all the contractors and provides an update on how works are proceeding together with a photograph of developments. These are then placed on the dedicated webpage on Council's website. Check it out. www.kaipara.govt.nz

There is also the opportunity for people to submit their comments, some of which will be posted on the webpage.

1.3 Open Forums Community Consultation

As part of the planning cycle Council monitor the progress towards achieving the Community Outcomes every three years. In this regard Council held its first public consultation round in the 27 September - 11 October 2008 period.

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	10.00am - 1.00pm	Mangawhai Market
• Monday 29 September	1.00pm - 3.00pm	Kaiwaka Hall
• Monday 29 September	5.00pm - 7.00pm	Maungaturoto Centennial Hall
• Friday 3 October	1.00pm - 3.00pm	Kaihu Hall
• Friday 3 October	5.00pm - 7.00pm	Council Chambers, Dargaville
• Thursday 9 October	10.00am - 12noon	Tinopai Hall
• Thursday 9 October	3.00pm - 5.00pm	Ruawai War Memorial Hall
• Friday 10 October	10.00am - 12noon	Rangitane Hall, Pouto
• Friday 10 October	2.00pm - 4.00pm	Tangiteroria Sports Complex
• Saturday 11 October	9.00am - 12noon	Paparoa Farmers Market
• Saturday 11 October	3.00pm - 5.00pm	Baylys Beach Church Hall

Council also invited representatives of other local government organisations and stakeholders to join in its consultation round. This invitation was taken up by the following organisations: Sport Northland, Department of Internal Affairs, Department of Conservations, Northland Regional Council and the New Zealand Police.

Due to low level of attendance at the Open Forums we are thinking about a more effective and attractive way of communicating with each community to get people to come to further community consultation events. We still receive many comments from concerned residents and they will be taken into account through the process of *Kaipara's Future Plan* review.

1.4 Optimistic Outlook for Ruawai's Water Supply

The capital assistance application for Ruawai Water Supply was submitted to the Ministry of Health on the 30 September 2008. The application outlines Councils plans to upgrade Ruawai Water Supply which includes drilling a new supply bore and replacing the current treatment process with a new treatment plant. Advice has been received from the Ministry that a decision on the application will be made in December 2008. If the application is successful and approved in December a new bore will be drilled in February 2009 and the new treatment plant will be operational by October 2009. Ruawai Water Supply is a priority and we continue to work closely with the Ministry of Health who have indicated if the application is successful subsidy is likely to be ninety percent.

1.5 Kaipara Building Activity Shows Signs of Downturn

Major declines in building activity nationwide have been reported in the press recently. Statistics New Zealand was recorded as stating that for the year ended August 2008, the number of new dwellings (excluding apartments) fell 18%, and the value of residential consents issued fell by 40% from August 2007 and August 2008.

Kaipara has experienced a decline, but not in the same way. For instance, the value of residential building declined 7% from \$2.69 million in August 2007 to \$2.48 million in August 2008. There are other indicators of a moderate decline in Kaipara building. For instance, over the last four months the

ing 12 months has reduced from \$72.3 million to
the value of building work is usually for new residential

If the value of building work is taken as an indicator of activity, the two busiest months since July last year were October 2007 and May 2008, and the two quietest months were January and July 2008.

Looking at residential building numbers, the monthly average of about 13 new dwellings for the last three months is significantly lower than the monthly average of 21 for the previous financial year; a 36% drop, in fact.

Given that with most building projects there is usually a lead-in time of several months, these reduced levels of activity have occurred before the latest upheavals in the finance markets have taken place. This means that there is likely to be a further reduction in activity in the coming months, as this feeds through and influences the decisions that people will make about whether or not to proceed with a building project.

Having said that, Building Team staff report that Kaipara-based builders have all indicated that they are busy, but with reduced forward orders for work.

1.6 Public and Environmental Health Benefits for Maungaturoto Wastewater

The Maungaturoto Wastewater Treatment plant is being upgraded with a membrane filtration plant that will significantly improve the quality of water at the treatment pond.

The health of the community and environment is the primary focus of this project. The upgrade will promote sustainable management of the community's natural and physical resources. It has been strongly supported by Te Uri O Hau, Fonterra, Northland District Health Board and the community.

The civil works contract was awarded to Harrison Contracting Limited who began site establishment on 9 October 2008. Harrisons will prepare the site for installation of the membrane filtration plant and raise the wall of the pond to provide some additional storage. Canadian Pacific Limited will install the new plant in coordination with the civil works. The application of membranes to the treatment of oxidation pond effluent has proven to provide a consistent high level of treatment that provides greater environmental protection.

The civil works and membrane filtration plant installation will be complete by February 2009. The plant will be fully operational by April 2009.

1.7 State Highway 12 Matakohe Realignment

A decision has been received from the State Highway Committee of New Zealand Transport Agency (NZTA) on State Highway 12 Matakohe Realignment. The funding arm of NZTA has declined an application for the pre scheme assessment report. They consider given all the changes to the transport sector this year there is a need to assess this project against the targets specified in the recently released New Zealand Transport Strategy and Government Policy Statement (GPS). The committee has decided that a further project feasibility study is required prior to proceeding to a more detailed investigation and Reporting phase. They have approved \$40,000 for this study that is to

and consider other low cost options which include;

single-lane bridges with two-lane bridges

- 2 low cost geometric improvement e.g. curve easing
- 3 other minor safety improvement options.

URS Limited has been commissioned to undertake. It is anticipated this work will be completed in six weeks.

1.8 Mangawhai EcoCare

Construction of the wastewater scheme has now been underway for nine months. Approximately half of the sewers are now completed and survey for as-built drawings progressing. Nine of the eleven pump stations are now at various stages of completion.

The period of pre-load onto the newly levelled treatment plant site is complete and the pre-load material removed. Further earthworks on the Thelma Road and the access road have been completed and the Civil Works contract commences on 9 October 2008. The contract has been awarded to Whangarei based contractor Barfoote Construction. Procurement of specialist equipment is ongoing and sourced locally where possible.

A meeting with Brown Road residents will be held to discuss potential changes to the reclaimed water storage dam and answer queries.

Design of private property drain connections is continuing with two thirds of the village now complete. In conjunction with design, written consent from individual property owners to carry out private drainage works including grinder pump installation is being requested. Response has been extremely positive to date. In conjunction with the design work, any areas of concern with existing on-site systems are being highlighted to ratepayers and/or Council's Development Team. Installation of the low pressure grinder pumpsets and private drains has now started.

Reinstatement of sewerage areas is ongoing and once Earth Tech is satisfied with the level of reinstatement then landowner sign-off will be sought. Feedback from community is mixed, with some minor complaints generally relating to delays with reinstatement however there have also some positive comments.

Earth Tech's present advice is that the current scope of works will be completed by August 2009 with initial areas having wastewater services by April 2009. The scope of work is progressively being expanded to encompass subdivisions and areas that have built up since the initial reticulation scope was set. The timing of these additional works will follow the initial areas.

Modifications

At this time, we have agreed Modifications with Earth Tech totalling \$516,000. These Modifications cover:

- Design of all house drainage works (this involves the employment of a plumber/house drain designer by Earth Tech for approximately 12 months).

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connect areas developed in the last six years plus those existing
to development.

Please note that these Modifications cover investigation and design costs, consent variations, geotechnical and survey costs only. Once this has been completed we will be requesting firm pricing for the agreed additional scope.

The relocated treatment plant Modification will involve a time and cost claim as per the Contract.

Status

- Of the 1,450 properties formally notified of intent to enter private property to construct the sewerage scheme, twelve objections were received. All but two are effectively resolved.
- Work on finalising a more cost effective storage dam site on the Brown Road site is progressing as detailed above.

1.9 Triennial Agreement

At its meeting of 13 October the Northland Mayoral Forum reviewed the Triennial Agreement and endorsed the draft that had been circulated.

The draft will be included in the November meeting agenda and recommended for adoption.

2 Contracts

Contract	Project Name	Tender Closes	Work Start	Work Finish
KDC AWPT Projects 2007/08				
558	Paparoa Area AWPT	7 May 2008	14 May 2008	October 2008
KDC RDF AWPT Projects 2007/08				
568	Pouto Road South (six separate sections)	13 December 2007	14 January 2008	30 October 2008
KDC Seal Extension Programme 2007/08				
565	Garbolino Road	14 February 2008	14 March 2008	30 October 2008
	Baldrack Road (R - fund)	September 2008	October 2008	February 2008
552	Golden Stair/Causer Road, Omana/Girls School, Paparoa Station Road Bridges	7 May 2008	September 2008	30 October 2008
553	Oparakau Road RP 1570 & 2281 bridge approaches, Dunn/Rehia, Access/Greenhill & Access/Oparakau intersections sealing	6 December 2007	14 January 2008	30 October 2008
KDC Bridge Replacement Programme 2006/07				
503	Wairere Road bridge 318	OnTrack Liaison		
	Central Road bridge 47	OnTrack Liaison		
KDC Bridge Replacement Programme 2007/08				
	Omana Road bridge 158 replacement	OnTrack Liaison		
KDC Bridge Maintenance Programme 2007/08				
	Various	Invite	1 February 2008	Ongoing
KDC Minor Safety Programme 2006/07				
546	Molesworth Drive safety footpath	EcoCare Liaison		
543	Insley (Tomorata) Rd footbridge	13 June 2008	Further funding required	September 2008
548	Matakohe Museum entranceway	In Design		

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	Curve	On Hold		
522	Komiti Road Safety Footpath Protection	Invited	September 2008	September 2008
	Montgomery Avenue Traffic calming Devices	Invited	Invited	September 2008
	Streetlight improvement (programme extended)	Invited	April 2008	September 2008
KDC Reseals 2007/08				
	Reseals 2008/09	October 2008	Jan 2009	March 2009
KDC Slip Repairs 2007/08				
	Mangawai Road RP 2690 (July 07 slip)	Funding Approved	TBA	TBA
	Paparoa Oakleigh Road RP 1340 (July 07 slip)	Funding Approved	TBA	TBA
	Paparoa Oakleigh Road RP 4870 (July 07 slip)	Funding Approved	TBA	TBA
	Tinopai Road RP 7600 (Historical slip)	Funding Approved	TBA	TBA
	Tinopai Road RP 7700 (Historical slip)	Funding Approved	TBA	TBA
	Pebblebrook Road RP 100	Funding Approved	TBA	TBA
KDC Unsubsidised Footpath 2008/09				
	TBA	TBA	TBA	TBA
KDC Wastewater 07/08				
	Maungaturoto WWTP Consent Renewal upgrade	Closed	September 2008	February 2009
KDC Water 06/07				
	Maungaturoto - Baldrock Dam Pipeline	Closed	TBA	TBA
KDC Stormwater Programme 06/07				
559	Moir St Stormwater improvement	28 February 2008	September 2008	November 2008
	Ripiro Drive drain (Baylys Beach)	14 February 2008	September 2008	November 2008
	Edward Street (Day to Victoria St)	30 June 2008	September 2008	November 2008
KDC Stormwater Programme 07/08				
	Hokianga Road from Panorama Avenue to Cobham Avenue	Deleted		
	Completion of stop banks at boat club	Invited	May 2008	Review Solution
	Piping of open drains on Insley Street	September 2008	October 2008	December 2008
	Estuary Drive detention/treatment pond	On Hold		
	Coastal outfalls	TBA	TBA	TBA
	Design piped outlet from Pohutukawa Place and Quail Drive to Molesworth Drive	February 2009	TBA	TBA

3 Roading

Council has been advised of several significant New Zealand Transport Agency policy changes leading to a reduction in available funding. These result from the formation of the new organisation and the reduction in revenues due to petrol price increases. Typically if petrol prices increase the revenue reduces as people reduce vehicle usage. In addition, due to the wet winter, many councils have requested Emergency Works funding, again reducing the available funding.

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ages have yet to be fully explained by NZTA. However, it is capital works will be deferred until further notice. Staff are in discussion with NZTA to clarify the impact and extent of these changes. This will necessitate some significant revision of Asset Management Plans to develop groups of projects that support the long term sustainability and development of the network.

The RDF Steering Committee have received a report from their Consultants GHD and Frame Group that has recommended that all projects previously agreed to by the Regional Technical Group be deferred at least until next year. However the programme includes projects in Tai Rawhiti that will not carry any logs until 2019 whilst roads in Kaipara carrying 125,000 tonnes of logs over the next three years will not receive funding until year four (after the logs have come out) and possibly not at all. Council is discussing these implications with Northland Regional Council. Council is in a position to mitigate the funding impact by introducing the Forestry targeted rate however it seems desirable to lobby the Committee in the first instance.

3.1 Road Maintenance Contract

<i>Network Condition</i>	The wet weather seems to be almost over, and the network is drying out. This is reflected in the reduced number of potholes.
<i>Unsealed Pavements</i>	The graders have been moving back into their maintenance role, reshaping crossfalls, wide grading and clearing watertables and cut-outs where applicable. Metalling bare areas, soft spots and minor slumps as they are reported and found by inspections.
<i>Sealed Pavement</i>	The maintenance crews are still out patching sealed and unsealed potholes. The Contractor has started Lime Stabilising failed sections, with priority on the sections due to be resealed in December.
<i>Drainage</i>	Water tabling, culvert replacements and extensions in both areas have resumed.
<i>Vegetation Control</i>	Mowing and envelope clearing continuing. Edge spraying of both sealed and unsealed roads will commence this month as soon as weather permits.
<i>Emergency Slip Repairs</i>	Most of the emergency reinstatement is completed. We are waiting for approval of Slip repair funds before starting on permanent repairs
<i>Ordered Works</i>	Bridge repairs are continuing. It is expected that this will exceed the annual budget, so an extra \$100,000 has been allocated from the general maintenance budget.
<i>Financial</i>	Solely due to the extra work associated with the emergency slip repair work we are now over budget by 40% (\$715,000). Work in general is being kept to essential and priority items until it is confirmed that we will receive extra funding to replace some or all of this expenditure
<i>Performance Evaluation</i>	Performance has continued to improve in September with the contractor scoring in the average to proactive range, and High Maintenance is now in the above average range

tender and closes on 16 October 2008.

3.3 Pavement Marking Contract

The new contract will be developed for release in the new calendar year.

3.4 Signs Maintenance Contract

The new signs contractor is continuing to perform and is currently focusing on routine works. Signs that have been blown over, shot-gunned signs and replacing Black/White chevrons with ones that are Yellow/White.

3.5 Seal Extensions

Funding for new projects is in question as NZTA focuses more on urban projects. Advice in early October indicates that stand alone projects are unlikely to receive funding although it is possible that Bridge Approach and Intersection sealing projects will be funded due to their safety element.

Contracts held over for winter are preparing for completion in October.

3.6 Regional Development Projects

Kaipara's RDF projects have been deferred.

It is unlikely that the Southern Pouto Road contract will recommence until October given recent heavy rain. A funding request has been submitted for the replacement of the Mosquito Gully Culvert with a two-lane structure.

3.7 R-Funded Projects

The contract for the initial section of Baldrock from State Highway 1 to Gibbons Road is currently out to tender. We will await final confirmation of funding prior to award. The final stage of Baldrock Road is yet to receive LTNZ funding approval.

3.8 Bridge Replacements

We have completed negotiations with the preferred tenderer for the Wairere Overbridge contract. This contract should now commence prior to Christmas with beam fabrication and site works. The OnTrack approval obtained for Wairere will allow finalisation of the Central Road and Omana Road Bridges, these being similar in design to the Wairere Road Bridge.

3.9 Minor Improvement (Minor Safety Works)

The Insley Street pedestrian bridge will be incorporated into the Insley Street upgrade project that includes stormwater, pavement rehabilitation and safety footpaths. An onsite meeting has been held with the school to discuss the design plans. Council will continue to liaise with the school throughout the project. The school are supportive of the plans.

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is now complete. There are some additional isolated sites to be completed in September. A further programme of work will be let in early 2009 to respond to 2008/09 Annual Plan submissions.

3.11 Unsubsidised Roading Programme

The proposed footpath on Moir Street will be completed as part of the ongoing stormwater contract which commenced in September.

4 Water Supply and Wastewater

4.1 Water and Wastewater Operations Contract

Maungaturoto Water
Supply

The Sub Main on State Highway 12 to the Dairy Company failed/ break which affected the treatment plant, line isolated . Due to be rectified in October 08.

The pump station at Brynderwyn Bridge refurbishment/upgrade is completed and awaiting electrical connections.

Reticulation upgrades have been delayed due to a fault in the equipment being used to complete the leak detection programme. Further surveys of valve locations will be undertaken to allow the completion of the leak detection programme. Once the results are known upgrades will proceed.

Ruawai Water
Supply

Reticulation upgrades are programmed to commence in the New Year.

Pipe condition assessment has commenced and will continue for inclusion in the financial projections of the new Asset Management Plans.

Reticulation upgrades are programmed to commence in the New Year.

The new bore project has been reviewed as part of preparation of the PHRMPs and will be integrated in with the Capital Assistance Programme request to Ministry of Health.

Dargaville including
(Baylys Beach)
Water Supply

The trialling of Waiatua Dam / Rotu was completed successfully. We are now awaiting laboratory test results to prepare a full report for Council meeting in November 2008.

The raw water has had sections of pipe removed and replaced as part of the 2008/09 renewal programme.

Further X-ray inspections of sections of the line are being undertaken to develop future year programme of renewals.

Glinks Gully Water
Supply

Glinks gully experienced a mains outage problem with surges affecting pump control. The problem was solved switching control to the backup battery system.

es are being investigated for possible future expansion.
due October 2008

Kaiwaka Wastewater System	The flow from the wetlands reed bed to outflow field is being investigated due to poor flows.
Maungaturoto Wastewater System	The civil works and construction of the membrane filtration plant for Maungaturoto will start in October 2008. The outfall flows are adjusted to cope with increased rainfall. This means the discharge time either side of high tide is increased to cope with increased rainfall.
Dargaville including (Baylys Beach) Wastewater System	New inlet flow-meter installed at Dargaville ponds, commissioning due October 2008. Manhole inspections due to start October 2008 after priority areas identified.
Glinks Gully Wastewater System	No Issues
Te Kopuru Wastewater System	No Issues

4.2 Water Supply

4.2.1 Public Health Risk Management Plans (PHRMPs)

Public Health Risk Management Plans (PHRMPs) have been submitted and approved by the District Health Board for the following water supplies:

- Dargaville
- Glinks Gully
- Ruawai
- Maungaturoto

The PHRMPs for the Ruawai and Maungaturoto water supplies have now been incorporated into Capital Assistance Programme funding applications.

4.2.2 Maungaturoto Water Supply

A consent application has been lodged with the Northland Regional Council for the discharge of backwash water from the Maungaturoto water treatment plant. The application is currently being placed on hold pending further water quality testing and discussion with the landowners.

The Ministry of Health has now approved the Public Health Risk Management Plan. Funding to upgrade the water supply using the Capital Assistance Programme has been applied for.

uawai Water Supply. The Regional Council has issued

Resource Consent to install a new bore and to maintain the existing bores within the Ruawai Water Supply Scheme. The consent application to take water from the bores is expected to be notified in late October. The consent to discharge backwash water is being processed.

A structural assessment of the reservoir has been completed. Although some minor repairs will be required, the reservoir is sound and can be utilised for the foreseeable future.

The public toilets have been assessed in relation to the potential for them to adversely impact on the water supply and borehole security. It has been concluded that the risk is minimal and it is recommended that the toilets and the treatment / disposal system can be re-commissioned following some maintenance work.

4.2.4 Dargaville Water Supply

The Ministry of Health has approved the Public Health Risk Management Plan.

The pumps at Rotu and the corresponding opening of the discharge from the Waitua Dam into the Kaihu River have been successfully tested. The data from the test is being currently being assessed.

4.2.5 Glinks Gully Water Supply

Work on Glinks Gully water supply has commenced and a progress report will be provided in the November CE Report.

A structural assessment of the reservoirs at Glinks Gully has revealed that one reservoir requires replacement.

4.2.6 Mangawhai Water Supply

A programme for installing telemetry and monitoring equipment to meet consent condition requirements is currently being developed.

4.3 New Scheme Investigations

Investigations into water supplies for Kaiwaka have begun. The initial focus is on current and future demand.

4.4 Wastewater

4.4.1 Mangawhai - Wood Street Wastewater

This system is the subject of ongoing monitoring. No new work is programmed, as the system will be replaced by the Eco Care project within the next 12 months.

tem

e supply of the membrane technology for this project.

Following a detailed analysis of the tenders, it was determined that Canadian Pacific Limited provided the greatest value, overall performance and ongoing operational guarantees.

Tenders for the civil construction component of the project, which included the construction of the storage pond, discharge structure and access road have been awarded to a Kaipara based company, Harrisons Contracting Limited.

Regional Council consent to undertake the earthworks component of the upgrade has been received and Harrisons Contracting have completed the required sediment control plan and work will commence in October, weather permitting.

The new discharge consent has been issued and it is expected that once the upgrade is completed, the discharge will be within consent conditions.

An initial project kick off meeting has been held with the contractors.

This project is on track for completion during the summer construction period.

4.4.3 Dargaville Wastewater

An application for consent to desludge the maturation pond and the oxidation pond has been lodged with the Regional Council and is currently being processed. It is expected that consent will be issued in sufficient time to begin desludging in January 2009.

A revised boundary for the Dargaville Drainage District has been developed and is currently being reviewed by Staff. This will allow consideration of the Colville Road sewer extension. In addition our engineers are currently assessing the effectiveness of the current plant upgrade to determine how many additional users can be added to the plant.

4.4.4 Te Kopuru

The discharge consent for this site requires renewal in 2009. A programme of monitoring and review has been initiated so that an application can be lodged in early 2009.

4.4.5 Taharoa Domain Wastewater Discharge Consent

An application for the discharge from the upgraded wastewater treatment system and to take water from the lakes has been lodged with the Regional Council. This application is ahead of schedule for renewing consents. The Regional Council has therefore requested an extension of time to process it under Section 37 of the Resource Management Act 1991.

Work has been undertaken to establish the cost of installing composting toilets at Promenade Point. This has included the cost of demolishing the existing buildings and constructing new ones.

Investigations are also been undertaken into improvements to the water supply.

been undertaken and further work is planned to identify the amount of additional capacity in the existing disposal system.

5 Stormwater

5.1 Dargaville

The Edward Street Improvement Contract has commenced. Investigation and design work of remaining projects is progressing on the 2008/09 programme. This should see contracts released in early February.

5.2 Mangawhai

The Moir Street West contract has commenced, with the successful contractor United Civil making reasonable progress.

The second major contract on Insley Street has closed and is under evaluation. This will continue through to Christmas with some work undertaken outside the school year. Liaison with the school has continued through the month. Liaison is ongoing with EcoCare regarding all stormwater projects in the Mangawhai area.

The Design of the Pohutukawa Place Overland Flowpath will be finalised prior to Christmas with has commenced with no work planned for this year.

5.3 Baylys Beach

A start up meeting with the contractor for the Ripiro Drive and Bayly Street works will be held in October prior to work commencing.

6 Refuse

During the month some discussion was held with the Ministry for the Environment regarding the proposed Landfill Levy that is included in the Waste Minimisation Bill. MfE has signalled that they will consult with Council regarding how this levy would be implementation as part of the consultation process on the bill. Seminars are planned for October with staff attending these and reporting back on the implications for Kaipara.

6.1 Hakaru Refuse Transfer Facility

Discussion has commenced with the Northland Regional Council regarding the post-closure landfill management plan. The interim landfill capping construction has ceased for winter. Further work is planned once the refuse in the old landfill has settled.

6.2 Awakino Landfill/Transfer Station

Discussions have been held with Kaurilands regarding the Transfer Station operation. Liaison with landowners of potential Transfer Station sites is ongoing.



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The culvert and flood gate extension to the Pukeko Street storm water outlet (area behind Gillespie Panel beating building) is nearing completion. A storm water sump has been fitted into adjacent properties, and piped into the new system to drain off yard water. This will complete the flood protection wall in this area.

7.2 Raupo Drainage District

Tim Jenyns has completed machine cleaning of K canal from Sunrise Bridge to Robertson Road and Drain 57 off K canal to Greenhill Road. Ian Pyke has machine cleaned (long reach digger) G canal from Dunn Road down to Flood gate N^o1003 near State Highway 12. The river outlet to Flood gate N^o 2 has also been cleaned with the long reach digger. Spalls have been placed in the spillway and a new door has been fitted. More repairs are required to the timber breast work this summer on this flood gate

The Raupo Drainage Districts 2008/09 spray programme is due to start a price rise of 20% for the drain spraying contract for the District has been accepted by the committee. This is due to the increasing costs of the chemicals used

7.3 Kopuru Drainage District

Quotes have been received regarding the installation of a Flood gate in the Makaka Creek (Drain N^o 1 beside Southern Rugby Club) area below Bickers Road. We now await a drainage rate payers meeting to discuss whether the project is to proceed and to obtain resource consent.

7.4 Awakino Valley Drainage District

Machine cleaning with the long reach digger has been completed in the Awakino River near the bridge on State Highway 14. This has coincided with the Meat Works shut down to allow the digger under the power lines.

The Manchurian Rice grass containment programme funded by MAF Bio Security is due to start around 2 October 2008. All drainage districts will benefit from this with up to 140 sites marked for the spray programme.

8 Community Facilities

8.1 Dargaville Pontoon

Council considered a report on the future of the Dargaville wharf and condition of the pontoon at its meeting in August 2008. Staff were asked to investigate options and report to the October 2008 meeting.

Investigations have been made into the replacement of the pontoon at the Dargaville wharf and have revealed a number of commercial options available to Council. These include plastic, ply construction

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ongoing maintenance including regular inspections to ensure
verified that the use of steel pontoons would be a viable option
on the river and there is some concern that two local boating clubs have used them successfully
for many years without any major issues.

Investigations are ongoing into the costs and the design of a steel pontoon with a timber and ply
constructed deck and will not be available for consideration until Council's 26 November 2008
meeting.

8.2 Community Interest

The Community Spaces and Commercial Managers visited the Aratapu Hall after receiving information
from locals in the area that the hall was beginning to get vandalised. On site an informal meeting was
held with some of the locals in the area that are interested in taking over the responsibility of the hall.
The hall was originally given to the Dargaville Museum to move to their site in Dargaville however the
Museum now is not interested in the hall and has given it back to Council. At the onsite meeting the
group advised that a Committee has been formed of residents interested in looking after the hall, they
are looking at the costs associated with getting it to a stage that can be used and taken over as they
do not want to see it lost to the community. They are also realistic that the hall does require a lot of
work both internal and external to bring up to a useable state, and will require ongoing work. They
have asked to meet later next month when they will have costs available on most of the upgrade work.
In the meantime they are maintaining the land surrounding the hall.

The Matakohe Hall transfer of ownership is getting closer with the final surveying of the area getting
underway.

9 Recreation

9.1 Walking Opportunities

Council Staff met with Sport Northland representatives this month to look at creating a database of
walking tracks within the Kaipara. Currently there is very limited data on what walking opportunities
are available throughout the Kaipara to visitors wanting to do a short walk while visiting the region.
Sport Northland, through the Northland Sport and Physical Activity Strategy has identified a shortfall in
information available throughout Northland on short walks, including the Kaipara. Council staff are
working together with Sport Northland on producing a basic database, which can be linked to Active
Northland's website from Council's own Website. It is hoped to have the raw data available in the next
few months to allow a web page to be developed.

9.2 Expressions of Interest Pou Tu O Te Rangi

Expressions of interest for the development of a Reserves Management plan for Harding Park / Pou
Tu O Te Rangi Pa has been advertised and now closed. Eight companies' expressions of interest
were received by council. Seven being based in Auckland with one based in Whangarei. All
companies having done major projects throughout New Zealand. These have now been shortlisted to
four for further discussion and clarification on their proposals. This will be done in the early part of

the preferred company to undertake the development of a Draft

9.3 Forestry Meeting Kaihu

A meeting was held with Council Management, Councillor Richard Alspach and the Kereihi Raniera Whanau Trust of Kaihu. The Trust has a piece of land that Council has leased from them as part of their forestry portfolio. The 30 year lease on this 51 hectare property expired in 2005. Negotiations since that time having stalled with parties unable to come to an agreed lease renewal proposal. The land has now been replanted in another rotation of Pine trees as part of Council's Forestry portfolio. The meeting was very productive with the Commercial Manager asked to undertake the drafting of a lease that meets the current forestry climate and addresses many of the concerns the Trust had over the property.

9.4 Mangawhai Heads Carpark and Reserve: Contracts

At its July 2008 meeting Council were advised that the initial costing of the Mangawhai Heads Reserve re-development undertaken by Council's consultants, SOUL Environments had shown that the works would cost in the region of \$1.2 million.

Council has since let the contracts that will see major improvements in the facilities at the Heads. HEB Limited will be undertaking the bulk of the redevelopment work having tendered the successful contract price of \$902,879.15. Novaloo Limited will be undertaking the building of the new toilets having tendered the successful contract price of \$333,297.84. These two contracts total \$1,236,176.99 which is marginally up on the initial figure of \$1,214,720.10 featured in the July 2008 report to Council by \$21,456.89.

The increase occurred with the contract for the replacement toilets which it had been indicated at approximately \$300,000. This was due to an increase in the cost of steel because of the demand for this product in China. This increase was considered acceptable.

9.5 Leases

9.5.1 Grazing leases

The grazing leases advertised for both Opanake Road and Whenuanui reserves have closed with two received for the Opanake site and four for the Whenuanui reserve. The Commercial Manager has been in discussions with the preferred lease holders on when they may be able to start the grazing leases, with leases sent out to the preferred tenderers for signing.

Council lawyers are now drawing up the final leases for most of the Kopuru grazing leases at Redhill / Glinks Gully. These will be sent out to the people concerned for signing once received by the Commercial Manager.

The Commercial Manager is currently working with Dargaville's Northern Wairoa Boating Club on a License to Occupy. This license involves a piece of land that is not owned by Council, but maintained by Council on behalf of the Department of Conservation. The Boating Club approached Council through the Annual Plan seeking assistance to purchase or occupy the

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m to apply for funding for a major upgrade of their existing

Letters have been sent out to both the Mangawhai Heads Surf Life Saving Club and the Mangawhai Golf Club regarding the proposed draft lease documents sent to them some time ago. These leases cannot be finalised until we hear back from the concerned parties on the proposed leases. The Commercial Manager will be following this up over the next few weeks.

9.6 A & P Society

Discussions have taken place over a lease for the cliff property brought by Council. The property sits alongside the A & P Society's grounds in Paparoa. The A & P Society is interested in forming a lease for the property to graze and for the use of the Society with its show days in Paparoa. At present the A & P Society is looking after the property in a caretaking role until a decision is made on how best to use the land for the best return and use to the Paparoa people.

9.7 Bay Watch

Surf Life Saving New Zealand is working towards the trialling of a Life Saving Patrol based at Baylys Beach for three weeks over the 2008/09 Christmas / New Year period. Equipment has been secured, as has an IRB, quad bike and accommodation. Secure storage for the equipment is now the main issue facing the establishment of the trial service, it being hoped that a local resident may have a shed available for the three weeks, to ensure the safe storage of the equipment. As part of the trial it is also hoped to gauge the support of locals to train as future lifeguards or be part of the administration, should there be enough interest shown in a Surf Life Saving Club being formed. Along with this interest a better understanding on what the likely and long term costs of establishing and developing a Surf Life Saving Club and service at Baylys Beach are being worked on. These will be brought back to Council after the trial period in 2009.

9.8 Step Closer

Dargaville's 50 metre swimming pool has taken another step closer with a meeting held in Auckland this month between the Pool Trust, Council's Commercial Manager and the Pool's Architect. The meeting was held to discuss the invited tender process, with four firms being decided upon to invite to tender for the work. The timeline for completion of this project has been revised with a projected opening date of Labour weekend 2009.

10 Planning and Reporting

10.1 District Plan Review

The end of November and the month of October have been quieter than usual for the review of the District Plan. This has been due to a decision to re-evaluate the work programme for this project, both topics and workshop schedule. The revised workshop timetable was presented at the workshop before the September Council meeting. Discussions at that workshop have resulted in further refinement to the workshop timetable, which has been included in an agenda item for this month's

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...sion and setting the direction on the topic of Landscape at the next programmed workshop on Wednesday 29 October at the Maungaturoto Hall. This will be followed by 7 local meetings with landowners with a landscape feature on their property to be held in early November. These meetings are to be facilitated by the same person who facilitated the Focus Group meeting on landscapes. Once these dates and venues for these 7 meetings have been confirmed, we will let Council know so that they can ensure their availability to attend.

10.2 Annual Report 2007/08

The Auditors have come and gone and now the Annual Report is complete. The Annual Report is on this month's agenda to be adopted. A copy has been forwarded prior to this meeting. It outlines the performance measures that were set in 2007/08, and whether or not these were achieved and if not, why not.

10.3 Heritage Assistance Fund

The Kaipara Assistance Fund is due to close on the 31 October 2008. All applications received will be assessed during November 2008 with recommendations going to the 17 December 2008 Council meeting. A Committee with at least one councillor will put forward the recommendations. Assistance from the Historic Places Trust is provided, to help ensure funds are allocated to appropriate projects.

11 Development

11.1 Development Team Highlights

Matters of interest highlighted by the Development Team in the last month, which have not been covered elsewhere in this report.

11.1.1 Subdivision Processing

While only four subdivisions had their final clearance issued this month, 12 more could have been issued if the applicants had paid their final fees. This may become a more frequent experience as developers wait for buyers to materialise before completing the final actions to enable titles to be issued.

11.1.2 LIMs processed

There were three LIMs issued relating to 80 properties owned by forestry interests.

11.1.3 Sale of Liquor/Health

18 applications for licences and certificates were issued for the month . mostly for special event licences. There was no change to the number of licensed premises. None of the eight notifiable disease incidents was attributable to registered food premises within the district.

tle on the same time last year. There have been two responses to the call for Expressions of Interest in the new dogs, stock and noise control contract, and it is expected that both will have submitted a tender by the time Council next meets. The new contract period commences at the beginning of December.

11.1.5 Fencing of Swimming Pools

Twelve inspections were carried out in the period, and more than half of these will require follow-up action.

12 Finance

The major tasks for September were:

- Completion of the financial content of the 2007/08 Annual Report
- Interfacing with Audit New Zealand during the fortnight ended 26 September which they spent on-site, auditing the Annual Report
- Preparation for, and completion of, two Revenue and Financing Policy Review Workshops.

13 Meetings

I attended the following meetings:

23 September	Public Service Association Mangawhai Developer
25 September	Big River FM
26 September	Borough Centennial
30 September	BECA
1 October	Integrated Kaipara Harbour Management Group
2 October	Larry Mitchell
6 October	Chief Executive Enterprise Northland Northland District Health Board
7 October	Public Service Association Northland Intersectoral Forum Executive Vuletech Operational Services
8 October	Mangawhai Harbour Restoration Society
13 October	Mayoral Forum
14 October	Iwi Local Government Chief Executive
16 October	Northland Regional Council Tour



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Report

b) Looking Forward

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|----------|--------------------|---|
| 1 | 29 October | District Plan Review Workshop at Maungaturoto Hall on Landscape Features |
| 2 | 5 November | Kaipara's Future Plan (LTCCP 2009/19) Workshop |
| 3 | 12 November | District Plan Review Workshop on Overlays |
| 4 | 19 November | District Plan Review Workshop on Ecological Features |