

Chief Executive's Report: August 2008

Introduction

This month there are three parts to the report

Part One Activities Report

- (a) Summary of Activity
- (b) Looking Forward

Part Two Organisational Monitoring

- (a) Dashboard
- (b) Assets Contract Acceptances

Part Three Council's 2007/08 Financial Report

To 30 June 2008

Part One: Activities Report

a) Summary of Activity

1 General

1.1 Readyset....recycle...

It is with much ado that Council can say that the people of the Kaipara District will soon be seeing this message on billboards, T-shirts and postcards heralding the official kerbside refuse collection which will roll out over the next few weeks. Communities have signalled that they are ready and waiting so the slogan "ready...set...recycle" will no doubt be a welcome one.

Phase one of the campaign - 'ready...set ' will be focused on 'where, how, when' messages on a variety of media including a postcard to all letterboxes which can be exchanged for a free recycling bag. Keep a lookout for the lime green card, take it into you usual official rubbish bag supplier and redeem it for your first recycling bag and enjoy a free helping hand on your way to recycling.

Kaipara's Mayor Neil Tiller will launch the new service during a special celebration at Mangawhai Market on Saturday 30 August so come along and perhaps score a T-shirt or a balloon bearing recycling messages, all are welcome.

And just in case there are those in the community who are not yet sold on recycle, phase two ..."recycle" will roll out over the next few weeks and will focus on the benefits. Phase two includes press releases and advertisements featuring success stories about recycling and people who recycle. During this phase the coming soon message on the billboards will change to messages about the benefits.

1.2 Mangawhai EcoCare

Process for Provision of Common House Connections in Mangawhai

Overview

Tyco are presently preparing designs for the connection of individual properties to the EcoCare sewer system in accordance with Council's decision on the application of Sanitary Works Subsidy Scheme (SWSS) funding. This involves the provision of the private drainage works from the property sideline on the public sewer, to a point on the property owners existing private drainage generally immediately upstream of the existing septic tank system.

The application of the SWSS subsidy is governed by the rules put out by Ministry of Health (MOH) which say that subsidy cannot be allocated to any lot created by subdivision approved by Council after 23 March 2002. It can also only be applied to buildings which were in existence on eligible sections/properties at that time. Therefore, connection of all properties and buildings which fall outside of that timeframe, including pre-2002 dwellings located on lots created after 2002 will be the owner's responsibility and expense.

A "Wastewater Drainage Bylaw" has been drafted based on the NZS 9201 Model Bylaws which is being implemented by Kaipara District Council (KDC). The NZS Model Bylaw and the KDC Bylaw include the provision for using common drains. Common drains are drains which service between 2 and 5 individual properties, but remain as private drains for the purposes of ownership and maintenance.

The Bylaws require that common drains are to be covered by a certificate from the Council recording the rights and responsibilities of each party, which is registered against the certificate of title for each property. Common drains are commonly used in both Australia and New Zealand.

Application in Mangawhai

The design for Mangawhai involves three types of reticulation systems:

- Traditional gravity sewers and house connections with area pump stations (generally as per the Heads area);
- Low pressure reticulation and low pressure grinder pumps for house connections (generally as per the Village area);
- Low pressure house connections delivering to gravity reticulation sewers (as per some individual properties in the Heads area).

Gravity House Connections

The final design of the gravity system has been based on the use of common drains in areas where the fall of the land makes such drains a cost effective way of providing connection. By following this approach, a number of main sewer lines have been deleted from the reticulation which will result in cost savings. The actual cost savings are difficult to accurately calculate as the reduced sewer reticulation is offset to some extent by additional house drainage lengths. However, it is estimated that savings from this approach will be a minimum of \$100,000. Common drains will generally involve the connection of 2 buildings with the one drain, however some connections of 3 to 5 buildings will be undertaken where appropriate.

Low Pressure (Grinder) Connections

Low pressure connections are a high cost connection in comparison to gravity connections. However, significant savings occur in low flat areas (as for the Village) due to the much lower cost of the main reticulation system. In addition, where very steep and inaccessible areas exist, the use of low pressure connection systems (including multiple connections) from buildings to gravity reticulation sewers can be very cost effective as pipe diameters are smaller and pipes do not need to be installed at set gradients.

The use of common grinder pump systems is not common in other areas of New Zealand or Australia, although manufacturers do provide equipment for this purpose. In Mangawhai, it will be cost effective to implement common grinder systems and cost savings are relatively easy to estimate.

At this stage, the implementation of common grinder systems where appropriate will save approximately \$200,000. (The average total cost of a single grinder system is \$10,000 per property. The average total cost of a multiple grinder system is \$8,000 per property).

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Management Issues

With any common drainage system there is a potential for disagreements to occur between the interconnected owners. The issues are generally associated with damage or asset failures and the resultant responsibilities and costs. The lodgement of a certificate detailing the rights and responsibilities of each party on the certificate of title will provide a management system in this regard.

A standard certificate has been drafted for Brookfields to arrange lodgement against the relevant titles.

As far as common grinder systems are concerned, this is somewhat more complex due to the use of power; power disconnection; mechanical maintenance and servicing; and longer term replacement.

In Mangawhai, the following arrangements are in place to ensure management issues are minimised:

- Power usage for all grinder units (single and multiple) will be separately metered and paid directly by KDC (this will generally be in the order of \$40.00 per year per grinder);
- Power supplies for common units will be via a separate supply with a meter on Council road reserve. The meter and power supply from the meter to the grinder unit will be considered part of the common private drain and included on the certificate.
- Tyco warranties and guarantees apply for the 10/15 year operating period as far as the grinder units are concerned;

For multiple grinder units a telemetry system will generally be installed with monitoring by Tyco to avoid issues if a failure occurs when the property which contains the grinder unit is not occupied.

It is expected that some property owners will be of the view that they would prefer individual systems. This will require negotiations however the works are being provided at no direct cost to the property owners and therefore the approach of common drains where appropriate is considered reasonable.

2 Contracts

Contract	Project Name	Tender Closes	Work Start	Work Finish
KDC AWPT Projects 2007/08				
558	Paparoa Area AWPT	7 May 2008	14 May 2008	October 2008
KDC RDF AWPT Projects 2007/08				
568	Pouto Road South (six separate sections)	13 December 2007	14 January 2008	30 October 2008
KDC Seal Extension Programme 2007/08				
565	Garbolino Road	14 February 2008	14 March 2008	30 October 2008
	Baldrock Road (R - fund)	30 May 2008	September 2008	November 2008
552	Golden Stair/Causer Road, Omana/Girls School, Paparoa Station Road Bridges	7 May 2008	September 2008	30 October 2008
553	Oparakau Road RP 1570 & 2281 bridge approaches, Dunn/Rehia, Access/Greenhill & Access/Oparakau intersections sealing	6 December 2007	14 January 2008	30 October 2008

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KDC Bridge Replacement Programme 2006/07

503	Wairere Road bridge 318	OnTrack Liaison		
	Central Road bridge 47	OnTrack Liaison		

KDC Bridge Replacement Programme 2007/08

	Omana Road bridge 158 replacement	OnTrack Liaison		
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KDC Bridge Maintenance Programme 2007/08

	Various	Invite	1 February 2008	Ongoing
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KDC Minor Safety Programme 2006/07

546	Molesworth Drive safety footpath	EcoCare Liaison		
543	Insley (Tomorata) Road footbridge	13 June 2008	Further funding required	September 2008
548	Matakohe Museum entranceway	In Design		

KDC Minor Safety Programme 2007/08

	Mangawhai Road Carter Road Curve Easing	On Hold		
522	Komiti Road Safety Footpath Protection	Resource Consent Submitted	TBA	TBA
	Montgomery Avenue Traffic calming Devices	Invited	Invited	Sept 2008
	Streetlight improvement (programme extended)	Invited	April 2008	Sept 2008

KDC Reseals 2007/08

	Reseals 2008/09	TBA	TBA	TBA
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KDC Slip Repairs 2007/08

	Mangawhai Road RP 2690 (July 07 slip)	Funding Approved	TBA	TBA
	Paparoa Oakleigh Road RP 1340 (July 07 slip)	Funding Approved	TBA	TBA
	Paparoa Oakleigh Road RP 4870 (July 07 slip)	Funding Approved	TBA	TBA
	Tinopai Road RP 7600 (Historical slip)	Funding Approved	TBA	TBA
	Tinopai Road RP 7700 (Historical slip)	Funding Approved	TBA	TBA
	Pebblebrook Road RP 100	Funding Approved	TBA	TBA

KDC Unsubsidised Footpath 2006/07

559	Moir Street between Domain and Village in conjunction with SW upgrade	15 March 2008	May 2008	October 2008
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KDC Unsubsidised Footpath 2007/08

	Portland Street - Beside Dargaville Primary School	New Project 08/09		
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KDC Unsubsidised Construction Programme 06/07

	TBA	TBA	TBA	TBA
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KDC Wastewater 07/08

Maungaturoto WWTP Consent Renewal upgrade	Closed	September 2008	February 2009
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KDC Water 06/07

Maungaturoto - Baldrock Dam Pipeline	Closed	TBA	TBA
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KDC Stormwater Programme 06/07

559 Moir St Stormwater improvement	28 February 2008	Currently Awaiting Pipes	October 2008
Ripiro Drive drain (Baylys Beach)	14 February 2008	TBA	TBA
Edward Street (Day to Victoria St)	30 June 2008	August 2008	September 2008

KDC Stormwater Programme 07/08

Hokianga Road from Panorama Avenue to Cobham Avenue	Deleted		
Completion of stop banks at boat club	Invited	May 2008	Review Solution
Piping of open drains on Insley Street	July 2008	September 2008	December 2008
Estuary Drive detention/treatment pond	On Hold		
Coastal outfalls	TBA	TBA	TBA
Piped outlet from Pohutukawa Place and Quail Drive to Molesworth Drive	Design 2008	TBA	TBA

3 Roding

The Draft 2008/09 Works Programme has been prepared and is included as a separate agenda item. This notes the various projects for all funded works and preliminary suggestions in some work categories where funding approval is yet to be forthcoming. This includes potential Walking and Cycling projects that we would develop further and seek funding during the course of the year.

We have yet to receive advice from NZTA (New Zealand Transport Agency as of 1 July 2008) regarding the Capital Works programme. The Capital Works programme includes Seal Extensions, Bridge Replacements, Minor Improvements (previously Minor Safety Works), R Fund Projects and RDF Projects.

Discussions were held with the consultants working for the RDF Steering Committee during July. This included site visits to allow comparison with other Districts needs. The Budgets will be confirmed in August for the coming year. This is somewhat later than expected. The length of work is likely to be less than originally expected as the projects will be prioritised over both the East Coast Region (Tai Rawhiti) and Northland.

3.1 Road Maintenance Contract

Network The network has become saturated as the cumulative result of a number of adverse weather events. To date it is holding up well, with no roads reported closed due to a lack of routine maintenance.

<i>Unsealed Pavements</i>	<p>The graders have been working district wide, clearing minor slips and reshaping the pavements where minor slumps have occurred.</p> <p>Metalling bare areas, soft spots and minor slumps have been addressed as they are reported and found by inspections.</p> <p>Heavy Metalling has been deferred until spring.</p>
<i>Sealed Pavement</i>	<p>Extra maintenance crews are out patching sealed and unsealed potholes.</p>
<i>Drainage</i>	<p>Water tabling, culvert replacements, and repairs are continuing. Crews are clearing storm-blocked culverts district wide.</p>
<i>Vegetation Control</i>	<p>Mowing and envelope clearing continuing. Crews have also had to clear many branches and trees brought down by the storms.</p>
<i>Emergency Slip Repairs</i>	<p>As the ground is becoming waterlogged, many old slips and slumps have started to move again, and new ones are being reported. Overslips are being cleared, minor underslips are being topped up, more significant ones are being marked off and signposted, or roadways moved over where feasible.</p> <p>A number of slips are being added to, or re-prioritised within, the Slip Database.</p>
<i>Ordered Works</i>	<p>Jobs involving earthworks or pavement upgrading are on hold until spring</p> <p>Bridge repairs are continuing as result of annual inspections.</p> <p>Minor Safety Armco railing of selected bridges has been completed for now.</p>
<i>Financial</i>	<p>For the first month of this new financial year, maintenance items are at 87% of budget.</p>
<i>Performance Evaluation</i>	<p>Performance has significantly improved in July with all areas in the higher Average to Proactive range.</p>

3.2 Resealing Contract 2008/09

Investigations are underway to identify the final lengths for the 2008/09 Reseal contract.

3.3 Pavement Marking Contract

The new contract will be developed for release in the new calendar year.

3.4 Signs Maintenance Contract

The new signs contractor is performing well under pressure, as a large number of signposts were blown over in the gale force winds

3.5 Seal Extensions

All ongoing contracts have been suspended over winter.

3.6 Regional Development Projects

The Southern Pouto Road contract will be suspended over winter to allow completion of the seal coat on the final sections. We are investigating the possibility of replacing the Mosquito Gully Culvert with a two lane structure. A funding request will be compiled in August for submission to the NZTA.

3.7 R-Funded Projects

The contract for the initial section of Baldrock from SH1 to Gibbons Road is ready for tendering for commencement in September 2008. Investigations into two slips were undertaken in July and the design has been modified to account for these. The final stage of Baldrock Road is yet to receive LTNZ funding approval. A decision was expected in June but has been delayed.

3.8 Bridge Replacements

We have approval from OnTrack for the design of Wairere Bridge. We are now able to let this contract however the tender validity period has expired. Accordingly we have requested that the preferred tenderer confirm if they wish to undertake the project. We expect their response in mid-August. This approval will allow finalisation of the Central Road and Omana Road Bridges, these being similar in design to the Wairere Road Bridge.

3.9 Minor Improvement (Minor Safety Works)

We have reviewed funding sources for the Inslay Street pedestrian bridge. This will now be considered as part of the Minor Improvement Works programme. Should this be approved, the contract will go to tender in September.

3.10 Street Lighting

The Street Lighting upgrade is 80% complete and is expected to be completed by the end of August. We have added some additional sites but Northpower have had difficulty resourcing the programme given recent heavy weather events.

3.11 Unsubsidised Roding Programme

The proposed footpath on Moir Street will be completed as part of the ongoing stormwater contract. This has been awarded but the contractor is waiting for pipes to be manufactured due to a shortage in supply for 1050mm pipes.

4 Water Supply and Wastewater

4.1 Water and Wastewater Operations Contract

Downer EDI Works is now into the seventh month of contract 527 Water Supply and Wastewater Operations 2007-2010. The contract started on 1 February 2008 and is continued to be overseen by Garson Bell of Resolve Group as Engineer to the Contract who is monitoring the management of the contract on a month by month basis.

Maungaturoto Water Supply	<p>Several pipe breaks occurred over the night of 12/13 August due to both wet ground and traffic. This resulted in the town's reservoirs running empty. The team worked through the night and morning to restore supply. Whilst water supplies were supplemented with tanker supplies there were significant water shortages for most of the township. The key problem was one section of pipe that had deteriorated over a significant length.</p> <p>The water take pump station at Brynderwyn Bridge is to be overhauled/ upgraded as part of the State Highway 12 realignment. Raw water meter at Dairy Company replaced complete with isolation valve.</p> <p>Reticulation upgrades have been delayed due to difficulty in completing the leak detection programme.</p> <p>Further surveys of valve locations will be undertaken to allow the completion of these surveys. Once the results of the leak detection surveys are completed the reticulation upgrades will proceed.</p>
Ruawai Water Supply	<p>No major Storm problems.</p> <p>A major leak from a fire hydrant was located and repaired.</p> <p>Pipe condition assessment commenced in June 2008 and will continue through to December</p>
Dargaville including (Baylys Beach) Water Supply	<p>No major problems due to Storm conditions although access to some parts of the system was difficult due to flooding of surrounding land.</p> <p>Potential usage of Waiatua Dam / Rotu progressing, testing of setup to be tried at end of September 2008.</p> <p>The Raw Water line was tested to ensure major renewal of Raw Main could proceed in August 2008. The testing showed the renewal could proceed.</p> <p>Following preliminary inspections of the raw water pipeline which found deterioration it has been decided to undertake a physical survey of sections of pipe to determine the replacement programme. This will utilise x-ray technology to determine the rate of deterioration of the pipeline and project a renewal programme over the life of the pipeline.</p>
Glinks Gully Water Supply	<p>No Issues</p>
Kaiwaka Wastewater System	<p>The flow from wetlands reed bed to outflow field is to be investigated due to poor flows.</p>
Maungaturoto Wastewater System	<p>Outfall flows adjusted to cope with increased rainfall during Storm period.</p>
Dargaville including (Baylys Beach) Wastewater System	<p>Coped well with recent storms no major problems.</p>

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Glinks Gully Wastewater System	No Issues
Te Kopuru Wastewater System	Assessment carried out on elevated pipeline to ponds due to the recent storm conditions as some structural problems were found. Urgent remedial work to be carried out.

4.2 Water Supply

4.2.1 Public Health Risk Management Plans (PHRMPs)

Capital Assistance Programme (CAPs) applications are on track for submission in September. The District Health Board has confirmed that the Deprivation Index for Ruawai and Maungaturoto is 7. These sites are therefore eligible for 90% - 95% funding. Workshops have been held with water supply operators and other key staff to ensure that the funding requests are robust and address all risk areas. Further workshops are planned over the coming months. This satisfies the consultation requirements of the assistance programme.

Public Health Risk Management Plans (PHRMP's) form the basis of the funding applications in so far as the funding provided is linked to the resolution or reduction of the risks identified in the PHRMP. The District Health Board has approved the PHRMP for Ruawai and we are currently waiting for confirmation of the approval of Dargaville and Maungaturoto PHRMP's.

4.2.2 Maungaturoto Water Supply

Investigations are currently being undertaken in relation to issues surrounding minimum stream flows associated with the water takes for the Maungaturoto Water Supply. This work will be completed during September, enabling the consents to be fully processed and notified if necessary. Additional work may be required with respect to alternative water sources.

Condition and capacity assessments of the network and valves are ongoing. Telemetry and Control systems assessments have been completed. These studies will be combined in preparation for the Asset Management Plan review later in the year.

Comment [s1]: Do not know anything about this

4.2.3 Ruawai Water Supply

A meeting has been held with the District Health Board to discuss and finalise details of the Capital Assistance Programme application. This application is on track for submission by September.

A Bore Permit application will be submitted to the Northland Regional Council during August. This will cover the existing bores, as well as the proposed new bore and will enable the Regional Council to complete the processing of a long term water take consent.

The application to the Ministry of Health for funding of the Ruawai water upgrade is on target.

4.2.4 Dargaville Water Supply

Upgrading of instrumentation and monitoring equipment at the treatment plant has been ongoing in June. These measures have focused on upgrading plant equipment to ensure more reliable treatment in terms of the new Drinking Water Standards.

The supply security of the Baylys Beach has been investigated. This indicates that a pipeline upgrade will be favoured over the reservoir upgrade. Sections of the main have been sent for testing to determine the extent of the renewal programme. Due to workload at the laboratory the results not expected back until August. This will not unduly impact on the proposed upgrade programme.

Consultation continues regarding possible other sources. A brief is currently being prepared for release in the 2008/09 year to study potential water sources.

Renewals work involving the maintenance of culverts and bridges on the raw water pipeline is underway and will continue with replacement of the raw water line commencing from the Dargaville end of the line.

The water loss programme has commenced with leak detection progressing.

We have assessed the capability of current telemetry and control systems and have determined the critical elements. A remedial action plan has been developed that will be actioned as part of maintenance and renewals through the coming year.

4.2.5 Glinks Gully Water Supply

One tender was received to undertake the UV Upgrade work. The tender is currently being evaluated before deciding whether to accept the tender, or to re-tender the work.

4.2.6 Mangawhai Water Supply

A programme for installing telemetry and monitoring equipment to meet consent condition requirements is currently being developed.

Comment [s2]: Gavin – I do not know what the progress is on this one – need to talk to John Williams

4.3 New Scheme Investigations

Scoping documents have been drafted for investigations for a new scheme for Kaiwaka. The proposal to include Mangawhai has been put on hold.

4.4 Wastewater

4.4.1 Mangawhai - Wood Street Wastewater

A site inspection has been undertaken and it appears that overall the plant is operating satisfactorily. Jet waste has responded to the issues that have been raised to date.

4.4.2 Maungaturoto Wastewater System

Tenders have now closed for the civil construction component of the upgrade. A total of eight tenders were received prior to the close of tenders. Overall, most of the tenders received were consistent with the original estimate for the project. The civil construction tenders are currently being evaluated and should be awarded by the end of August.

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The tenders for the supply of the membrane filtration plant have been short-listed. Some clarification of specific points within the tenders is currently being sought. It is expected that the successful tender will be notified by the end of the month.

A consent application for the earthworks required to complete the job has been lodged with the Northland Regional Council. It is expected that this consent will be issued prior to site works commencing.

This project is on track for completion during the summer construction period.

4.4.3 Dargaville Wastewater

As recent investigations identified that the pond is currently not performing as well as anticipated we are finalising the consent to desludge the ponds during this summer.

Pre-notification consultation with the interested parties, including Te Uri O Hau, is being finalised and it is expected that this consent application will be notified during August. This will provide sufficient time to allow for the processing of the consent prior to the proposed summer desludging period.

A revised boundary for the Dargaville Drainage District has been developed and is currently being reviewed by Staff. This will allow consideration of the Colville Road sewer extension. In addition our engineers are currently assessing the effectiveness of the current plant upgrade to determine how many additional users can be added to the plant.

4.4.4 Glinks Gully

The reticulation renewals including pipe replacements are complete.

4.4.5 Te Kopuru

Monitoring indicates that the plant is operating in terms of its consent.

4.4.6 Kaiwaka Wastewater Consent Renewal

Sampling has commenced to provide information to determine the most appropriate upgrade options.

4.4.7 Taharoa Domain Wastewater Discharge Consent

The option to install composting toilets at Promenade point is being investigated, including feasibility and costing.

Work is also proceeding to determine whether the water supply at the Pine Beach campground meets, or needs to meet new drinking water standards.

4.4.8 Glinks Gully Sewer Extension

Investigations have identified that the extension of the scheme will require a much expanded disposal area. This will require significant changes to the consent. This questions whether the extension can proceed. Further investigations will be required and will be undertaken in September.

5 Urban Stormwater

5.1 Dargaville

The projects for the 2008/09 year have been identified and are detailed in a separate report on today's agenda.

Tenders have closed for the Edward Street Improvements.

5.2 Mangawhai

Liaison is ongoing with EcoCare regarding all stormwater projects in the Mangawhai area. A meeting was held with the Taranui Place residents who have taken on board Council's proposed solution subject to Council looking at the wider area and run-off problems stemming from non-resident properties.

The Moir Street contract for piping the drains past the Domain has been awarded. Commencement has been delayed due to supply difficulties with the 900mm diameter pipe but is expected to commence in August.

The Design of the Pohutukawa Place Overland Flowpath has commenced with no work planned for this year.

5.3 Baylys Beach

A report included in today's agenda has been prepared on financing the proposed works at Ripiro Drive and the Vodanovich property. This report reviews financing options as there is currently insufficient funds in the Baylys Stormwater budgets.

6 Refuse

6.1 Hakaru Refuse Transfer Facility

The interim landfill capping construction has ceased for winter. This re-contouring has been successful in diverting stormwater away from the landfill. Further work is planned once the refuse in the old landfill has settled. The post-closure plan is now being developed for consultation in October.

6.2 Awakino Landfill/Transfer Station

Discussions have been held with Kaurilands regarding the Transfer Station operation. This would look to put the operation on a similar footing to the Hakaru Transfer Station.

Liaison with landowners of potential Transfer Station sites has been ongoing. Discussions will be recommenced in August.

7 Land Drainage

7.1 Raupo Drainage District

During the recent weather events all drains and floodgates have worked well in the district with only minor blockages. Once again we had power failure to the Wallace Road pump station. The pump had been run for several hours prior to rising flood waters so pumping time had been gained and this

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helped prevent any further problems. Crompton Engineering are to submit a price for a tractor driven pto drive assembly, to mount on the pump should there be a lengthy power failure. The long reach digger is now in the area and the river outlet for floodgate No 2 has been cleaned. Once the water level was lowered the floodgate door sealing area was found to be in good condition requiring only minor repairs. A new door assembly has been fitted and spalls placed in the outlet. Machine cleaning of both G Canal and K Canal are due to start with the long reach digger. Stop bank maintenance and removal of logs is due to start from the Ruawai boat ramp to Awaroa Creek.

7.2 Kopuru Swamp

An Engineers' report is presently being prepared for resource consent and to price the installation of a new flood gate in the Bickers Road area.

8 Community Facilities

8.1 Halls

The allocation of funds for the 2008/2009 Halls Grant has now been completed and was based on requests from the various hall committees and supported by written quotes. A Report on the allocations has been written and will be in this month's Council meeting. There is a surplus indicated with the funding, but this is believed necessary, in order to be able to respond immediately if needed to health and safety issues or unforeseen problems not covered by insurance.

8.2 Housing New Zealand

A meeting has been held with Housing New Zealand and the Kaipara Community Health Trust representatives regarding Council land in the Kaipara and Dargaville area, which may have potential for future housing development. Housing New Zealand are looking into future housing requirements for both elderly people and young families coming to the Dargaville area. The trend is now towards moving away from the larger cities into the regions and closer to family in rural towns where services and support is still available and the cost of living is seen as lower

9 Recreation

9.1 New view

A meeting was held with Mangawhai Surf Club representatives this month regarding the redevelopment of the Mangawhai Surf Beach Reserve area. As the Surf Club leases a portion of the area that is affected by the redevelopment from Council there is going to be some work around the Surf Club that could cause inconvenience to the Club and its services. The Surf Club were also concerned about the design and number of car parks in their leased area and control over these car parks once the redevelopment was completed. This has been resolved, with the Surf Club not losing any car parking space in their leased area with the whole area having an increased number of spaces available, and the Club comfortable to work in with the contractors doing the redevelopment work

9.2 New View

A semi mature Norfolk Pine tree at the Mangawhai Heads Surf Beach was ring barked and had to be removed due to the damage and safety of the public. This tree had been planted several years ago but due to repeated acts of vandalism over recent years the last round of ring barking was the final straw for this Norfolk Pine. The tree was professionally removed and as part of the redevelopment work planned for this area, planting of other plant species will be undertaken.

9.3 Kauri Coast Community Swimming Pool

Registrations of Interest for both the construction of the pool and pool equipment are now being advertised.

Interested parties have until Friday 22 August to submit their response. All Registrations will be reviewed by the architect (Mark Bates, HDT), the Quantity Surveyor (Glen Brown, MCB) and representatives from the Trust. Following evaluation of the Registrations of Interest received; the process may be to :-

- Invite short listed companies to respond to a closed tender
- Enter negotiations with a preferred supplier(s).

As part of the Pool groups programme the National Research Bureau (NRB) conducted a survey over the May/June period asking a random group of 200 people from the Dargaville, West Coast or Central wards about the pool. The respondents were sourced from the White Pages and the largest sample group was taken from the Dargaville ward (82 from the 200 respondents). The questionnaire was confined to the key issue of the pricing policy, as the Trust is keen to ensure the door entry is affordable to all members of the community, while ensuring Council does not break its promise to the Ratepayers. That is that the projected expenditure from Council for the new pool be no more than the \$144,000 per year decided in consultation with the community. Interestingly, the survey backed up the Trust's research regarding numbers, and that was that 40% of adults in the Dargaville ward will visit the pool weekly. Over the next week I will be contacting managers of other 50 metre pools in New Zealand to update information for the business plan.

9.4 Skating On

Good progress is being made in Mangawhai on the proposed Mangawhai Skatepark. The group formed to develop the concept design is meeting regularly and will be coming to next month's Council meeting to share where and what stage they are at in the development of the concept.

9.5 Greenhill Quarry Consent

Council's Commercial Manager has been working with both Crown Properties and Terra Nova on the renewal of the resource consent for quarrying at its Greenhill Quarry on Pouto Road. This consent will require Council to look at what they do with this property long term, as the quarry itself has a life of another 10-15 years maximum, based on current volumes.

Possibilities are to restore the area somehow that has benefits for the natural environment, eg turning it into a bird and wildlife reserve, with a lake (created by the quarrying), or another passive recreational purpose area, possibly funded by an annual % of the grazing and quarry lease. As the future of this quarry is now limited any future clean up and restoration work needs to be factored into the consent and funded from the revenue collected, together with ongoing cost of maintenance to the site from closure date.

10 Planning and Reporting

10.1 District Plan Review

The month of August has been another busy month for Council, staff and consultants on the review of this document. The workshop on 6 August was very productive with discussion and feedback around the draft Rural Section of the Plan. Another workshop is scheduled for 20 August to discuss Strategic Directions Section, plus to discussion Rural Residential provisions.

We have also started consulting landowners on Outstanding Landscape features and Ecological Areas. Individual meetings, Small Group meetings and a Focus Group are the layers of consultation this Council has committed to. While there is a lot of work involved, it considered most important and worthy of the effort.

10.2 Kaipara's Future – working together 2009 - 2019

For the last couple of weeks meetings with each Activity Manager were carried out and some changes on Activity sections were made.

On Wednesday 13 August 2008, a Council Workshop was held to review the *Kaipara's Future – Working Together*. The issues discussed were:

- Community Visioning
- Themes
- Approach
- Process
- Council Activities
- September/October 2008 Community consultation

There was good discussion about the future of Kaipara District and main topics considered were its economic development and aspirations for growth.

Each activity was presented by its Manager, where particular emphasis on level of service and possible changes.

10.3 Kaipara Heritage Assistance Fund

The Kaipara Heritage Assistance Fund is being offered again this year, with applications open from 1 September to 31 October 2008. This fund was established in 2006 to help and encourage people to protect and preserve resources of heritage value within the Kaipara.

Applications received will be assessed in November with the final decision going to the December Council meeting. We will be following similar guidelines as last year with the committee involved including at least one Councillor. We will be looking forward to receiving requests for a variety of projects.

11 Community Development

11.1 Social Housing

Due to the heavy rain experienced over this last month building progress is now behind by three weeks. This is likely to change should weather conditions start to become finer.

The finished units in Awakino Road are now fully occupied as will the Kauri Court units be after the renovations.

11.2 Leadership Launch

The new Sport Northland "Community Sports Leadership "programme got underway this month with its launch in Whangarei.

After the finish of the Kaipara Community Leadership Programme some time ago and the success of this programme in the development of leadership potential within the Kaipara, it was felt that some form of continuation was needed to be built on this start. Finding the right vehicle to deliver another programme like this took some time, however Sport Northland and Sparc came on board with Auckland University looking at a community sports based programme.

Sport is seen as a very important part of all communities in Northland and links into the overall communities' wellbeing. It also plays a major role in developing leaders and leadership. The 15 people on the 8 month course are all involved in grass roots sports activities, administration and coaching roles in their communities and come from all parts of Northland, with two participants on the programme coming from the Kaipara area. Many of the former Kaipara Community Leadership participants were there on the day to support the launch of this programme and the continuing development of leadership in Northland.

12 Governance

12.1 Centennial Celebrations

This month was busy with a lot happening behind the scenes to ensure a full and varied three day event in September which marks a milestone in the history of Dargaville. The designing of posters, finalising of the concert, ball and variety concert tickets has been completed; advertising is in place and promotions starting. All accommodation for Dragon and Mark Williams is in place and all performers for the various shows are busy practising in readiness for September.

13 Finance

The principal task during July for rating personnel was calculation and despatch of 13,000 first instalment rate assessments for 2008/09, including the inaugural EcoCare billings for 617 Mangawhai properties. For accounting staff, the major task was commencing the preparation of the financial content of the 2007/08 Annual Report.

14 Emergency Management

July 2008 was almost a re-enactment of last year's major storm. Widespread flooding occurred in the Kaihu and upper Wairoa rivers with roads closed due to flooding, trees and power lines down. Unlike last year, the floods receded rapidly and the damage was less although several buildings and houses were damaged by the high winds.

Two major storms crossed Kaipara District during July with the 26 July event being a 1 in 15 year storm. The almost continual rain during the month meant that the ground was saturated and allowed no soakage. Damage to roads is still making its presence known and will continue to do so. A number of slips are a cause for concern.

Fortunately, no serious injury or loss of life occurred as a result of the storms.

Winter is not yet over, last year we endured a second severe storm in September which while leaving Kaipara unscathed caused a second inundation at Kaeo.

On a lighter note and looking forward to summer, included in this month's agenda is the updated Fire Plan for 2008/2009. There are not many changes, mostly updating contact details for resources.

In addition, next month will see an updated version of the Kaipara District Council's Civil Defence Emergency Management Plan. This is required to be reviewed within the next year. Given the recent events it is timely that this document be reviewed to ensure that we have systems in place to manage extreme events.

We recorded two fire calls only, a caravan and workshop at Te Kopuru on the Monday 7 July and a quarry loader on fire at Greenhill quarry on Thursday 24 July.

In other incidents, crews assisted St John Ambulance on 14, 15 and 16 July, only one was a motor vehicle crash. A horse was rescued at Paparoa on the 10 July as it had slid into a drain and could not get out. On 5 July a roof lifted on a new dwelling at Hood Road in Aranga and another at Te Arai on 26 July with roof tiles off at Mangawhai Heads. A number of trees down were cleared by rural fire crews and contractors and slips and downed power lines were also attended.

While there was extensive damage caused by the two severe weather systems, no injuries or major damage was caused.

15 Staff

The Community Infrastructural Assets Projects Officer position to assist Fiona Vessey has been filled as has the Administration Support Officer to assist both Fiona Vessey and Stephen Soole. A new Rates Assistant/Payroll Officer has also been appointed.

16 Meetings

I attended the following meetings:

- 24 July District Plan Control Meeting
- 25 July Dargaville Centennial - Te Uri O Hau
- 28-30 July Local Government New Zealand Conference
- 31 July to
- 12 August Sick
- 15 August Clive Manley Farewell
- 18 August Northland Intersectoral Forum

17 Leave

The Governance Manager will be on leave from 29 August to 9 September 2008.

Part One – Activities Report

b) Looking Forward

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|----------|---------------------|--|
| 1 | 3 September | Workshop - Revenue and Finance Policy |
| 2 | 10 September | Workshop - Revenue and Finance Policy |
| 3 | 17 September | Workshop - District Plan Residential, Business, etc |
| 4 | 24 September | Workshop and Council Meeting |
| 4 | 27 September | Open Forums begin |