

## Chief Executive's Report:

December 2007/January 2008

### Introduction

This month there are two parts to the report

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# Part One: Activities Report

## a) Summary of Activity

### 1 General

#### 1.1 Mangawhai EcoCare: December 2007

December saw the finalisation and resigning of the Project Deed for Mangawhai EcoCare including Modification One. This was a significant event which has resulted from major efforts over a number of years.

Physical works commenced with the ground breaking ceremony on 4 January 2008 followed by an open forum. Both proved very popular with around 200 people attending. The construction works are ramping up slowly while we ensure communications protocols and management plans are understood and followed. This will set the standard for the rest of the project.

The current scope of works will be completed by August 2009 with initial areas having wastewater service by February 2009.

#### **Status**

- Earth Tech has finalised the reticulation construction contract with Hawkins Construction and is progressing with securing other supply and construction sub-contracts. Initial reviews show savings under the Guaranteed Maximum Price.
- The Project Information Booklet was sent to all ratepayers in the EcoCare Drainage District in early December. Invitation letters were also sent to these and other ratepayers in the vicinity of the transfer pipeline and farm on Brown Road.
- Formal notifications of intent to enter private property were delivered to owners and occupiers of approximately 1450 properties over the past month.
- Further notification to owners and occupiers of 104 properties in the initial area of construction has been sent.
- Earth Tech is progressing the pre-construction requirements of the Contract and Resource consent. It is expected that all of these will be completed by mid January and confirmation will be provided to the Chief Executive.
- The Project Team has met with the three parties that submitted interest in managing the farm and irrigation and/or purchase of water. There is potential for significant savings under the GMP and a draft recommendation has been prepared.
- The lease with the previous owners of the Brown Road farm has been extended to 31 January 2008 to ensure ongoing maintenance of fencing and weed control is carried out while the long-term solution is negotiated. The owners do not want to extend the lease beyond this date

therefore we are looking at employing their farm hand directly for a further two months, at \$150 per week plus expenses.

- A final application for the Sanitary Works Subsidy Scheme (SWSS) funding has being submitted to the Ministry of Health and a meeting held with Ministry of Health officials on 14 January 2008.
- Management of current and future subdivisions and discussions with developers to ensure consent requirements and EcoCare interfaces are coordinated is continuing.
- Co-ordination with other Community Infrastructure Asset works is ongoing and includes
  - Footpath construction in Molesworth Drive between Seabreeze and Moir Point Roads is delayed until after the main sewer lines have been constructed.
  - Design of the piped Moir and Insley Street stormwater drains has been reviewed and this work can proceed. Benefits may include using spoil from sewer construction as fill for the open drains. Close co-ordination will still be required.
  - Other areas have been identified where stormwater upgrade work could be brought forward and constructed in conjunction with EcoCare in a cost effective way. We will investigate further and report very shortly.
- The EcoCare Project Office has been established and staffed by Melanie during December, with Earth Tech joining her in January.
- Earth Tech and Northland Regional Council have identified areas where consents for potential disturbance of groundwater during construction are required. These small areas will not affect the overall construction programme while consents are gained.
- The Community Liaison Group has been re-established with an initial brief meeting on Monday 14 January.

### **Next Steps**

- The Communication Plan is being reviewed and activated to ensure community and Council are informed of planned actions and timing, plus Contract and LGA requirements are met.
- Further geotechnical and agricultural investigative work for storage and disposal on private farmland plus negotiating a long term lease for management of the Council farm will be carried out, followed by a final recommendation to Council due by March 2008.
- A recommendation for co-ordination of EcoCare construction and advancing future proposed stormwater works where practical will be prepared and provided shortly for Council review.
- An overview programme of construction works is attached at the end of this report (Appendix 1). This shows the areas planned to be included in Facility 1 only to be completed by February 2009. These may alter to suit construction requirements which is permitted within the contract.
- Once works have been commenced and the initial high establishment obligations have been completed by Earth Tech, negotiations will commence with them for further Modifications including such areas as the connection of the Northcoast/Sands area and other identified

priority areas and recommendations provided to Council. A Modification covering house connections will also be negotiated during the next six months.

- Financial review is to commence based on latest costs and section numbers to validate proposed Rates and Charges. This will involve Bruce Holden and a report will be presented to Council on its completion.
- A summary of Identity Cards issued under the EcoCare and Hawkins warrants to enter private property is attached at the end of this report (Appendix 2).

## 1.2 Fire Season

A big thank you to all the volunteers and staff who responded to a number of incidents during this period with a special thanks to all those involved in the multi agency incidents at Tana Road and Linton Road West. No loss of life, no injuries and significant property saves. Well done.

It was a bad start to the New Year with 62 year old man from Christchurch holidaying at the Tana Road marae at Oparakau setting light to pampas and scrub in a 20kph plus south easterly wind after 10 days of no rain. This action rapidly turned into a disaster. In the path of what was a very vigorous fire were dwellings and the marae buildings themselves. Prompt attention by Ruawai Fire Brigade which was ably assisted by Paparoa and Ararua VRFF's with a helicopter helped prevent serious property loss. The estimated cost of this incident was around \$10,000.

During this same period a property owner at Linton Road West set several fires over successive days burning logging slash scattered throughout the property. The owner failed to ensure that the fire(s) were out before leaving for Auckland on Monday 7 January. This omission resulted in the Maungaturoto Brigade being called to extinguish a number of fires. Assistance was provided by Kaiwaka Brigade, Paparoa and Ararua VRFF's, a contract ground crew and a helicopter. The estimated cost of the incident was around \$30,000. Enquiries are being completed into both these fires with a view to full cost recovery.

Other smaller grass and scrub fires were also dealt to.

The early part of December was disappointing for those looking forward to lots of sunshine with rain on most days and significant rain over 7 to 10 December making up for the previous three months of below average rainfall.

There were two incidents involving power lines, one a blown pole fuse and the other a kite tangles in live wires. Two car fires were attended, one as a result of a vehicle crash and the other a deliberate arson of a parked vehicle. Volunteers were moderately busy during this period with assistance provided to St John Ambulance staff setting up helipads for patient transfer and extracting patients from car crashes.

Other events to occur over this period included the Gisborne earthquake, of which we were notified and a mysterious explosion reported at Topuni which prompted the Wellington based Rescue Coordination Centre alerting a helicopter to search for a possible crashed aircraft.

Note: For December weather statistics refer Item 11.1.2 of this report.

### 1.3 Economic Development: Cross Border Collaboration

A cross border meeting was held on Friday 18 January, 2007 involving Rodney District Economic Development Trust, Rodney District Council, Enterprise Northland, representing Northland, and the Kaipara District Council. The items discussed were:

#### 1.3.1 Economic Development North of "Harbour Bridge"

A general discussion on cross border collaboration identified that there needs to be a continuum from the Harbour Bridge north. The general public sees crossing the bridge as "entering Northland". Rodney has worked with both North Shore and Waitakere Cities on Auckland northern sector issues. It was considered North Shore was more likely to join with the Northland Economic Development Group than Waitakere which was seen as more directly linked to Auckland. It was agreed to invite both Waitakere City and North Shore City to the next meeting with a view of building a collaborative approach to economic development.

#### 1.3.2 Kaipara Harbour Inter-regional Activity

Discussion centred around the AUT report. Enterprise Northland is to carry out a review of the report and look at how the findings fit with Northland's Economic Growth strategy and needs. They will be reporting back to both the Kaipara District Council and the Rodney District Council and Economic Development Trust. The discussion raised aquaculture and agreed it needed to be dealt with on a comprehensive basis. The meeting noted that the Northland Iwi Chief Executives Forum was progressing this matter and the Auckland Region interests needed to be co-ordinated into their project. The issue of sand mining royalties was also raised. It was agreed these should be returned to the harbour and some of these could be used to build an Economic Development strategy and action plan for the Kaipara Harbour.

#### 1.3.3 I-Sites and Information Centres

Enterprise Northland advised that the Northland Strategy was about to be reviewed. In the ensuing discussion two key factors emerged. The first was that the Strategy needed to consider information provision from information centres needed to start in Auckland, probably the airport. The second was that tourists coming to Northland have usually made their travel plans and used information centres to find out what they can do once they reach a destination or transit point. It was surmised that this was one of the reasons the new information centre on the motorway failed. It was agreed the strategy needed to involve Rodney and possibly both North Shore and Waitakere.

#### 1.3.4 Broadband

Enterprise Northland reported that this project was being progressed by the Northland Regional Council. Rodney reported they could make little progress with their Auckland counterparts and capacity north of the bridge was going to be difficult. It was apparent that Rodney should be part of the Northland initiative.

#### 1.3.5 Energy

It was noted that the various proposals in Kaipara and Rodney were proceeding through the projects' various processes.

#### 1.3.6 Food and Beverage

Rodney and Kaipara are working together on the establishment of an organic cluster. There was also joint interest in the Maungaturoto Lifestylers Field Day.

#### 1.3.7 Rugby World Cup 2011

Both regions are working through the requirements for hosting the event. Enterprise Northland reported it seemed Northland would look at multiple team hosting, based around the Bay of Islands rather than hosting matches. If any teams were hosted in Whangarei they would be directed to the new Dargaville 50 metre pool.

### 1.4 Northland Regional Council

I met with Ken Paterson, Chief Executive of the Regional Council on Friday, 11 January where we discussed informally the following:

#### 1.4.1 Common Offices

Regional Council housed in District Council offices with a common reception where the community could have all of their local government issues handled. This included Kaiwaka which we agreed with the inclusion of Government agencies could be a fully functioning "Heartland Centre"

#### 1.4.2 Vehicles on Beaches

Ken put forward the view that we could not be responsible for the public's actions on beaches but we did have to work together to get a resolution to this issue. We recognised that to Northlanders driving on beaches was a given right. What was needed was agreed behaviour on beaches which if necessary could be developed into a regulatory instrument. The more important aspect was to have the community buy-in to a code of behaviour and then to have it become self policing. We agreed the priority was to get better behaviour on beach and that shifting jurisdictional boundaries was a matter that required further investigation.

#### 1.4.3 Regional Land Transport Committee

Ken reinforced his desire to get decision-making from those who paid. An approach this Council has been promoting through its Regional Land Transport Committee member.

#### 1.4.4 Joint Planning Document

The Mangawhai workshop on 21 January dealt with this matter to some extent. We agreed this was a long term project that would be more evolutionary than revolutionary. We noted that each district is required to have a plan that fits with its district, community and culture. This did not preclude a joint approach. We also agreed that district and regional local government had different focus, district had a more people focus to it while the region had a more acknowledged focus.

#### 1.4.5 Joint Consultation

Ken recognised that joint consultation like joint offices was a necessity because the community did not generally differentiate between regional and territorial local government. We note this meant that regions could not necessarily have a standard approach to consultation across the region, it would need to adopt a local format that meet the needs and culture of the district the regional council was consulting with. This would enable joint consultation.

#### 1.5 'Ugly Shakespeare' Company 5 June 2008

The Dargaville Library is looking forward to hosting a performance from the 'Ugly Shakespeare' Company on 5 June 2008. The one and a half hour show will include the entertaining 'Scottish Play', which acts as a general introduction to Shakespearian theatre, as well as a riotous and colourful version of Romeo and Juliet. The event will be held at the Dargaville Town Hall in the evening, and should be attractive to a wide range of people from children to teenagers to the general theatre-loving public.

The Library team looks forward to organising and hosting more events at the Town Hall in the future, and is aiming to make it a vibrant part of our community.

#### 1.6 Surf Life Saving New Zealand

In March 2006 an Aquatic Risk and Safety Management report was done by Surf Life Saving New Zealand on behalf of the Kaipara District Council. The recommendations contained in that report were approved by the Council and implemented. This report and its recommendations were approved as a result of the local communities desires to see the drownings, near drownings and unsafe swimming practices displayed at Ripiro beach reduced. One of the recommendations at that time was to further discuss the need for some form of manned patrols of the beach over the summer months in a similar way to other areas some time in the future. The Baylys Beach community was very keen to work towards this goal with support from several young people to train. Surf Life Saving New Zealand has now come back to Council Staff wishing to further this discussion with Council and communities and is looking to put something to Council to consider as a pilot for Summer 2008/09, in the way of a limited presence at the Beach.

#### 1.7 Sport Northland

Community Spaces staff were involved with the Sport Northland's Walk and Cycle week. This involved handing out spot prizes for the first week in December to people who walked or cycled to work. This campaign was to make people aware of different ways to save and help the environment along with keeping fit. The week ran from 3 to 7 December. The spot prizes were sports shoes, water bottles, caps, balls, bicycle stands, lights and computers. Dargaville along with Whangarei were the trial areas for this first time project.

#### 1.8 Fridge Magnets

Fridge magnets for the Mangawhai area, that were an idea from the Mangawhai Information Centre, were delivered by Council staff and school children in December. Four thousand magnets were

produced and distributed between the Village and Heads with some also being given to the Information Centre to hand out.

## 1.9 Community Housing

The Mayoress along with Council's Community Facilitator visited all the tenants in the Council-owned and operated Social Housing Units just before Christmas. The Mayor and Mayoress bought small presents for the residents and along with giving these out, a light lunch was provided.

## 2 Contracts

Contract	Project Name	Tender Closes	Work Start	Work Finish
<b>KDC AWPT Projects 2006/07</b>				
515	Tinopai Road	26 October 2006	December 2006	14 January 2008
<b>KDC AWPT Projects 2007/08</b>				
552	Mangawhai Heads Road West	Closed	5 November 2007	14 February 2008
553	Tinopai Road	4 December 2007	14 January 2008	1 April 2008
554	Tangowahine Valley Road	13 November 2007	1 December 2007	1 March 2008
555	Trounson Park Road	Closed	5 November 2007	30 April 2008
556	Pahi and Matakoho East Road	27 November 2007	14 January 2008	30 April 2008
557	Ararua and Poyner Road	Closed	5 November 2007	18 February 2008
558	Paparua - Oakleigh Road	28 February 2008	14 March 2008	14 May 2008
<b>KDC RDF AWPT Projects 2007/08</b>				
	Pouto Road North (two separate sections)	13 December 2007	On Hold	
567	Pouto Road South (six separate sections)	13 December 2007	14 January 2008	30 May 2008
<b>KDC Seal Extension Programme 2006/07</b>				
521	Intersection sealing on Mt Wesley/Mahuta Rd and Aranga Coast/Waitapu Rd	Closed	28 June 2005	30 November 2007
518	Intersection sealing on Paparua-Oakleigh/Hook, Charity Hill/Lutrell & Redhill/Mahuta	Closed	28 June 2005	20 January 2008
<b>KDC Seal Extension Programme 2007/08</b>				
	Garbolino Road	14 February 2008	1 March 2008	30 May 2008
	Baldrack Road (R - fund)	On Hold		
552	Batley Road RP 4153 bridge approach & Golden Stair/Causer Road, Devich/ intersections sealing	Closed	5 November 2007	14 February 2008
	Oparakau Road RP 1570 & 2281 bridge approaches, Dunn/Rehia, Access/Greenhill & Access/Oparakau intersections sealing	6 December 2007	14 January 2008	1 April 2008

Contract	Project Name	Tender Closes	Work Start	Work Finish
	Paradise RP 6711, Kirikopuni Road RP 8225 bridge approaches, Omana/Pukehuia, Omana/Girls School, Kirikopuni/Summerville & Hoyles/Waller intersections sealing	13 December 2007	14 January 2008	30 April 2008
	Maropiu Settlement RP 1492 & Opanake Rd RP 10567 bridge approaches sealing	Closed	5 November 2007	14 February 2008
	Horniblow RP 1132 bridge approach sealing	13 December 2007	14 January 2008	30 April 2008
	Tokatoka RPs 6914, 11436, & 11869 bridge approaches and Ararua/Porter intersection sealing	13 December 2007	14 January 2008	30 April 2008
<b>KDC Bridge Replacement Programme 2006/07</b>				
535	Paparoa-Oakleigh Rd bridge 180	Closed	5 November 2007	30 May 2008
503	Wairere Road bridge 318	TBA		
	Central Road bridge 47	TBA		
<b>KDC Bridge Replacement Programme 2007/08</b>				
	Omana Road bridge 158 replacement	TBA		
<b>KDC Bridge Maintenance Programme 2006/07</b>				
455	Cove Road bridge repair	Closed	28 June 2005	30 November 2007
<b>KDC Bridge Maintenance Programme 2007/08</b>				
	Various	Invite	1 February 2008	30 May 2008
<b>KDC Minor Safety Programme 2006/07</b>				
546	Molesworth Drive safety footpath	TBA		
543	Insley(Tomarata) Rd footbridge	29 November 2007	14 January 2008	28 February 2008
548	Matakohe Museum entranceway	TBA		
<b>KDC Minor Safety Programme 2007/08</b>				
	Ruawai Safety Footpath and Cycleway	19 December 2007	7 January 2008	14 February 2008
	Tomarata/Clarke Rd curve easing & slip repairs at Oruawharo Road	TBA		
	Mangawhai Road Carter Road Curve Easing	TBA		
522	Komotu Road Safety Footpath Protection	Invited		
	School Bus Routes Unsealed Roads Widening	Invited		
	Montgomery Avenue Traffic calming Devices	TBA		
	Widen narrow crest and corners - Redhill & Te Maire Roads	Invited		
	Bridge guardrailing (7 bridges - to be advised)	TBA		

Contract	Project Name	Tender Closes	Work Start	Work Finish
	Sight benching of dangerous corners (Projects to be advised)	TBA		
	Streetlight improvement	Invited		
<b>KDC Reseals</b>				
549	Reseals 2007/08	Closed	3 December 2007	14 February 2007
<b>KDC Slip Repairs 2007/08</b>				
	Omamari Road RP 940 (July 07 slip)	18 December 2007	7 January 2008	30 January 2008
	Mangawhai Road RP 2690 (July 07 slip)	28 February 2008	TBA	TBA
	Paparoa Oakleigh Road RP 1340 (July 07 slip)	28 February 2008	TBA	TBA
	Paparoa Oakleigh Road RP 4870 (July 07 slip)	28 March 2008	TBA	TBA
	Tinopai Road RP 7600 (Historical slip)	28 March 2008	TBA	TBA
	Tinopai Road RP 7700 (Historical slip)	28 March 2008	TBA	TBA
	Pebblebrook Road RP 100	28 March 2008	TBA	TBA
<b>KDC Unsubsidised Footpath 2006/07</b>				
	Moir Street between Domain and Village in conjunction with SW upgrade	30 November 2007	TBA	TBA
<b>KDC Unsubsidised Footpath 2007/08</b>				
	Portland Street - Beside Dargaville Primary School	13 December 2007	TBA	TBA
	Gibbons Road to Sports Complex	13 December 2007	7 January 2008	14 February 2008
	Ngatoto Road	13 December 2007	14 December 2007	14 February 2008
<b>KDC Unsubsidised Construction Programme 06/07</b>				
	Marine Drive	Invited	14 December 2008	31 January 2008
<b>KDC Wastewater</b>				
528	Dargaville WWTP Consent Renewal/Upgrade	Closed	1 May 2007	14 February 2008
	Maungaturoto WWTP Consent Renewal upgrade	TBA	TBA	TBA
<b>KDC Water</b>				
	Maungaturoto - Baldrock Dam Pipeline	Closed	TBA	TBA
<b>KDC Stormwater Programme 06/07</b>				
	Moir St stormwater improvement	28 February 2008	14 March 2008	TBA
	Ripiro Drive drain (Baylys Beach)	14 February 2008	1 March 2008	TBA
	Edward Street (Day to Victoria St)	14 February 2008	1 March 2008	TBA

Contract	Project Name	Tender Closes	Work Start	Work Finish
<b>KDC Stormwater Programme 07/08</b>				
	Hokianga Road from above Cobham Avenue to below Panorama Avenue	TBA	TBA	TBA
	Completion of stopbanks at boat club	TBA	TBA	TBA
	Piping of open drains on Insley Street	TBA	TBA	TBA
	Estuary Drive detention/treatment pond	On Hold		
	Coastal outfalls	TBA	TBA	TBA
	Piped outlet from Pohutakawa Place and Quail Drive to Molesworth Drive	TBA	TBA	TBA

The month of December saw several small projects commence designed to cater for holiday traffic and holiday makers. Unfortunately wet weather in mid-December prevented the successful completion of some projects and delayed the commencement of the Omamari Slip Repair near the State Highway 12 end of Omamari Road. The following period of good weather has allowed some of these projects to be completed quickly at the start of 2008.

The investigation for most approved projects has been completed with all but one AWPT contract tendered. This final project would only proceed if sufficient budget was available. As we have been able to let the programme under budget to this point, the final contract will be tendered in February 2008 (558 Paparoa - Oakleigh).

We are still awaiting approval from Land Transport New Zealand (LTNZ) for some Slip Repair projects (Emergency Works) although investigations have been completed on the majority of these. In addition we are waiting funding of the Baldrock Road Seal Extension, which is covered in a separate agenda item.

We have received initial feedback from LTNZ on our Draft 2008/09 Annual Programme. LTNZ has requested that we prepare a case to support our Sealed Pavement Maintenance request which was cut significantly in the current year when compared to previous years. Generally LTNZ was comfortable with the remaining items of our request.

## 2.1 Road Maintenance Contract

*Network Condition* The wet weather in December allowed the Maintenance Contractor to grade unsealed roads with up to three graders. This established a good network condition for the summer break.

*Unsealed Pavements* Generally December 2007 was wetter than previous month allowing the contractor to provide high quality grading results. The unsealed road conditions have been good overall.

Currently roads are very dry. Unless we get considerable rain we will only grade sections that have corrugated badly.

<i>Sealed Pavement</i>	<p>Sealed patching has commenced in the Dargaville area. This was timed so works would be completed prior to the holiday break or would be commenced in the New Year.</p> <p>Road maintenance in Townships were completed prior to Christmas parades and the holiday period.</p>
<i>Drainage</i>	<p>Watertabling and culvert clearing was undertaken on Kirikopuni and Paradise Roads.</p> <p>The guardrail and fence above the large culvert repair on Molesworth Drive were completed.</p>
<i>Vegetation Control</i>	<p>The vegetation spraying subcontractor has nearly completed all unsealed roadsides. He will then spray all sealed road edges and following that they will spray culvert entrances and exits.</p> <p>Weed spraying was delayed due to the wet weather but was caught up by double shifts. The Molesworth Drive unsealed footpath south of the bridge was also sprayed.</p>
<i>Emergency Slip Repairs</i>	<p>The Omamari Road Slip repairs should be completed in January.</p> <p>Repairs were made at Sterling Road where a dropout had temporarily closed the road to heavy traffic.</p>
<i>Ordered Works</i>	<p>The seal on Heatley Road was ripped up and reconstructed to an unsealed road condition. Road maintenance length has been extended to approximately four kms following completion of negotiations with the developer.</p> <p>The new Marine Drive access was substantially completed by Christmas. It will be completed when holiday traffic eases off.</p> <p>The car park outside the Funky Fish (Baylys Beach) has commenced and should be sealed in January 2008.</p> <p>The new Footpath on Ngatoto Road Tinopai was poured. Reinstatement and some repairs are outstanding.</p> <p>A short metal track access was installed at Sellars land off North Avenue Mangawhai.</p> <p>Parking bay lines were formed by spraying with weed killer at the timber parking bays in Alamar Avenue</p>
<i>Financial</i>	<p>Currently we are running slightly over target at 1.7% above target. This is acceptable at this time of year.</p>
<i>Performance Evaluation</i>	<p>The performance score for December was in the Average Proactive Range at 59.1%. This was similar to the previous month.</p>

## 2.2 Resealing Contract

Resealing works have commenced and progress is to programme. Following discussion with Wood Street business owners the resealing of Wood Street was postponed until the New Year.

## 2.3 Pavement Marking Contract

This has been tendered and will be shortly be with works to progress in February/March 2008.

## 2.4 Seal Extensions

The Garbolino Road project has been designed but requires a resource consent for bank easing. This has delayed the project until mid-February. The contract will be tendered in parallel with the resource consent application.

## 2.5 Regional Development Projects

The majority of the RDF projects are underway with the final section of Poutu Road North ready to tender. Funding approval was only received in late December for this final project.

## 2.6 R-Funded Projects

Due to LTNZ not funding the entire maintenance request for 2007/08, Council currently has local share available to fund these projects. We are seeking agreement from other Northland Council's to fund the seal extension of Baldrock Road over the next two years. This is covered under a separate agenda item.

## 2.7 Bridge Replacements

Good progress in being made on the Paparoa Oakleigh Road Bridge No 180. Discussion is still progressing with Ontrack on the Wairere Road Bridge 318. As is land owner liaison on Central Road Bridge 47.

# 3 Water Supply and Wastewater

Works Infrastructure has been appointed as the contractor for contract 527 Water Supply and Wastewater Operations 2007-2010. The new Contract starts on 1 February 2008.

## 3.1 Water Supply

### 3.1.1 Public Health Risk Management Plans (PHRMPs)

The PHRMP's have been completed for Maungaturoto, Glinks Gully and Ruawai. We have obtained a review by the Ministry of Health to determine the way forward and in particular the likelihood of obtaining subsidy to upgrade the schemes. A report summarising the findings will be presented to Council in February.

### 3.1.2 Maungaturoto Water Supply

Treatment upgrades have been progressing at the treatment plant and will continue through to the end of the year. These measures have focused on increased water quality monitoring testing and recording of existing monitoring.

The pump and pipe renewals have been progressed during November and December with completion expected in February.

Reticulation upgrades have been delayed due to difficulty in completing the leak detection programme. Further surveys of valve locations will be undertaken to allow the completion of these surveys. Once the results of the leak detection surveys are completed the reticulation upgrades will proceed.

### 3.1.3 Ruawai Water Supply

Treatment upgrades have been ongoing in December. Improvements to the monitoring regime have been implemented since the commencement of the year.

Reticulation upgrades are programmed to commence in the New Year.

The new bore project has been reviewed as part of preparation of the PHRMPs and will be integrated in with the Capital Assistance Programme request to Ministry of Health.

### 3.1.4 Dargaville Water Supply

Following preliminary inspections of the raw water pipeline it has been decided to undertake a physical survey of sections of pipe to determine a replacement programme. This will utilise x-ray technology to determine the rate of deterioration of the pipeline and project a renewal programme over the life of the pipeline. Minor works on the raw water pipeline bridges will commence in January 2008.

Investigations into lost water have commenced but have been hampered by the inaccuracy of historical information and in particular the location of valves. A physical survey of valve locations will be undertaken to allow the leak detection survey to proceed in a more timely fashion.

The potential new water sources investigation will reassess previous drilling data to develop a scoping report to determine future studies. This will be undertaken once the new Infrastructural Assets Manager is on board in February. This will integrate with the headworks renewal project.

Treatment upgrades have been progressing at the treatment plants and will continue through to the end of the year. These measures have focused on upgrading plant equipment to ensure more reliable treatment.

Water reticulation and water meter renewals have been progressing through November and December with several lines replaced where historical leaks were occurring.

Work to improve supply security and pressure at Baylys Beach has been put on hold during the preparation of the PRHMPs. It now seems unlikely that further funding will be available through the Ministry of Health as Baylys is considered by the MOH to be part of the Dargaville system. Accordingly these unsubsidised programmes will recommence in the New Year.

#### 3.1.5 Glinks Gully Water Supply

The treatment upgrade to include UV Disinfection has been completed.

Leak detection investigations identified a significant leak in the network in December that was repaired prior to the Christmas break. Only one tanker of water was required to supplement the source water over the break which is a significant improvement on previous years.

Investigations are underway into the possibility of utilising a secondary water source to the south of the current source. Unfortunately two options have been discounted with a third now being considered.

#### 3.1.6 Mangawhai Water Supply

We have received draft conditions for the consent renewal from the Northland Regional Council (NRC). After some discussion with NRC these appear to be generally agreeable. These will now be circulated to submitters. Should there be agreement on these conditions, the NRC will issue the consent. We expect this to occur in February.

#### 3.1.7 New Scheme Investigations

Scoping documents have been drafted for investigations for new schemes for both Kaiwaka and Mangawhai. These will be reviewed by the new Infrastructural Asset Manager prior to commencement. In addition Earth Tech has expressed an interest in developing a water supply for Mangawhai.

### 3.2 Wastewater

#### 3.2.1 Maungaturoto Wastewater System

The system upgrade is the subject of a separate agenda item.

The Annual Plan project for upgrades to allow for growth has not proceeded due to changes to the Upgrade Project. These issues are considered in the separate agenda report noted above.

#### 3.2.2 Maungaturoto Railway Wastewater System

This system required some minor maintenance work after monitoring by the Northland Regional Council identified blockages in the wetland and overgrown access tracks. These problem areas were rectified in early January 2008. The monitoring programme has been reviewed and extended to ensure these features are audited more frequently.

### 3.2.3 Dargaville Wastewater Plant Upgrade

Wet weather in previous months and December has delayed the completion of the upgrade works until mid-February. However the upgrade has been completed to this point with few problems. We have now determined suitable arrangements for the irrigation pipeline in liaison with the Northland Regional Council.

We have yet to meet with the Northland Regional Council to confirm the arrangements for the desludging proposal to allow on-site dewatering. This will occur in January 2008.

### 3.2.4 Colville Road Sewer Extension

A report will be prepared for the February Council meeting proposing an extension to the Dargaville drainage district. Some liaison will be undertaken with residents to gauge the extent of interest in adjacent areas.

### 3.2.5 Glinks Gully

The reticulation renewals will progress in the New Year.

### 3.2.6 Te Kopuru

Maintenance is ongoing throughout the year.

### 3.2.7 Kaiwaka Wastewater Consent Renewal

This consent renewal is on hold pending the conclusion of discussions with Northland Regional Council on the Maungaturoto Upgrade proposal. Monitoring undertaken in late December identified that the system was meeting its consent requirements.

### 3.2.8 Pahi Reserve Wastewater Consent

This consent was issued by Northland Regional Council in December with acceptable conditions.

### 3.2.9 Tinopai Camping Ground Consent Renewal

We are waiting on Northland Regional Council to complete processing the consent.

### 3.2.10 Glinks Gully Sewer Extension

Investigations considering the connection of additional users will be completed in January with a report to the February Council meeting.

## 4 Urban Stormwater

### 4.1 Dargaville

Investigations into the Hokianga Road (Cobham/Panorama) Improvements and the Boating Club Stopbank project will commence in January.

Tenders for the Edward Street Improvements will be called in January.

## 4.2 Mangawhai

Investigations have been requested for stormwater management in the Cullen Street/Taranui Place area. These will require some minor works and liaison with the land owners to allow the progress of EcoCare works.

The design of Moir Street and Insley Street works has been completed with contract documents prepared. Some additional design work was undertaken in December to ensure the projects could be built within available funding. Contract will be tendered in early February.

The Estuary Drive detention pond project has been put on hold.

The Design of the Pohutukawa Place Overland Flowpath will commence in January with no work planned for this year.

## 4.3 Baylys Beach

The programmed works at Ripiro Drive have been designed and will be tendered in early February.

# 5 Refuse

## 5.1 Hakaru Refuse Transfer Facility

The new Transfer Station was completed by Masons Contractors in December. The capping of the landfill can now proceed. This development of a post-closure plan will now proceed with design of the final landform and final leachate treatment proceeding.

## 5.2 Rubbish Pickup

On 1 December 2007 Community Spaces staff along with Mangawhai residents had a roadside / foreshore litter pickup, to help reduce the roadside rubbish before the Christmas / summer holiday break. Council provided the rubbish bags and the pick up of the rubbish afterwards. Sixty bags of rubbish were picked up on the morning.

# 6 District Development

## 6.1 Compliance with Statutory Timeframes

During December 94% of applications were processed within the statutory timeframes. For January 72% were processed within the timeframes. The report to Council this month identifies measures taken and to be taken to improve Council's performance in this area. The target is to process consents in less time than the statutory timeframe.

Building consents continue to generally be taking longer than the statutory timeframe. Council is still processing more quickly than most Council. The cause of the delay is the work required to achieve accreditation.

We have delayed our accreditation certification because the accreditation authority has “shifted the bar” by increasing the standards needed to be achieved. Although we are concerned we are confident we will meet the standard before the statutory timeframe.

## 7 Community Facilities

### 7.1 Kauri Coast Community Pool

The Kauri Coast Community Pool Trust received \$750,000 from Lotteries Funding in November 2007. A press release regarding the grant was sent to all media in December 2007, and this has been reported to the public over the holiday period (see article in Dargaville and District News 9 January 2008). The Trust has requested \$1.6 million from ASB and the funders are doing a site visit on 23 January 2008. ASB requested additional information from the Trust to support this visit and this document was couriered to them in time for the deadline on 14 January. The Northern Regional Council has also promised \$700,000 to the project. Kaipara District Council Mayor, Deputy Mayor, Chief Executive, Shirley Baume and representatives from Northern Regional Council will be meeting this week to give them an overview of the project to date.

### 7.2 Social Housing Units Dargaville/ Ruawai

Tenders are currently out for the refurbishment of Council’s Social Housing units in both Dargaville and Ruawai. The deadline for this tender for the refurbishment work is 21 January 2008.

### 7.3 RSA Cemetery Entranceway

Harry Baycroft from the Dargaville RSA has been able to obtain finance from Veterans Affairs for the construction of a War Memorial entrance to Mount Wesley RSA Cemetery. Harry has been trying for many years to make this project happen with the support of the local RSA. This Memorial will be similar to the one that is at the entrance to Arapohue Cemetery. Council is not being asked to provide any funds for its construction, only the approval for its construction as this will be on Council-owned property. An item will be coming to Council’s February meeting.

### 7.4 Toilets

With Christmas and summer holidays here pressure has once again come on our public toilets with several proving unable to cope at various times. A lack of water supply to Mangawhai Village toilets resulted in the toilets having to be shut down for several days until they were repaired. Mangawhai Heads toilets proved a problem to keep clean which can be put down to a combination of age and construction type. A new toilet is proposed as part of the Mangawhai Surf Club area Management Plan.

The doors to the Totara Street toilets in Dargaville could not be locked and there were also problems with water running and being unable to find and repair the fault for some time.

Access to the Chases Gorge toilets was a problem because of erosion problems with the sand having been washed away. This access has now been repaired.

## 7.5 Graffiti

Dargaville experienced a major graffiti problem over the Christmas/New Year period with several buildings being tagged including Council's Town Hall, Jaycee Park Toilets and Dargaville's Hokianga Road Park brick wall. Contractors have managed to remove all apart from some on the Brick wall which has proved difficult because of the brick construction.

## 7.6 Funding Applications

Community Spaces staff are currently helping groups and people with the following applications for funding

- a) Westhighland Pipe Band is seeking \$30,000 funding for travel to the National competition in Dunedin.
- b) The Kumara Box is seeking funding to produce a new kumara product line next year though the sustainable farming fund.
- c) Saint Agnes Church in Kaihu is looking for \$5,000 from Scottwood Trust for maintenance work.

## 7.7 Matakohe Hall Handover

Council's Solicitors are currently reviewing the draft lease. In order to be able to sign the lease the Hall Committee is required to change their rules. They are in the process of doing this.

## 7.8 Wood Street Shopping Centre

A report was due to Council in January discussing the state of this wastewater system. However, this is a very complex issue and requires more research. Questions need to be asked about the contract Jetwaste has with Council and their performance, EOL billing details for specific callouts, and whether the \$30,000 capital upgrade in 2007 has made a difference to the performance of the system. We are ascertaining this information and this will be a part of the report that will now go to the February Council meeting.

We have reviewed recent monitoring data with Jetwaste and have agreed to undertake further testing to determine whether the waste water contains cleaning agents and excessive fat. It is possible that these are not being detected by the testing to date and are the cause of the plant's substandard performance. In discussion with Jetwaste it has been agreed that the plant should be performing better than it is given the incoming effluent.

We have also reviewed the Jetwaste proposals put to Council prior to the upgrade to identify the performance standards that could reasonably have been expected by Council. The key discussion point will be the findings of the further testing currently being undertaken.

## 7.9 Mangawhai Historical Society

A draft lease was sent to the Society in December 2007 for their perusal and comment. A meeting is being organised with the Society to ensure a mutual understanding of requirements.

## 8 Recreation

### 8.1 Memorial Park

A local Dargaville cricket team has come forward and asked Council staff if it is possible for them to play some of their games at Memorial Park. They are currently playing their games at Dargaville High School but would like to use Memorial Park should this be possible with the current field upgrade underway.

The Wairoa Bulls Rugby League Team has written and requested to meet with the soccer team to discuss their future in Memorial Park. Different funding will also be discussed to help the League to upgrade their field and goal posts. The posts are rotten and badly need replacing before the start of the league season.

## 9 Planning and Reporting

### 9.1 District Plan Review

Work is progressing steadily on the review of the District Plan. The issues surrounding private property rights, public good, landscapes and ecological areas was workshopped with Council on Wednesday 5 December 2007. Further discussion on the balance between private and public rights happened on the afternoon of Monday 21 January 2008 at a workshop in Mangawhai.

### 9.2 Heritage Assistance Fund

The eight successful applicants have all been notified of the outcome of the December 2007 Council Meeting. All unsuccessful applicants have been notified and given possible alternative funding options. Where appropriate, applicants have been encouraged to apply again next year.

### 9.3 Mangawhai Reserves Planning

The Mangawhai community showed great interest in this project at the Gala Day at the Mangawhai Domain on 2 January 2008. A lot of people viewed the concept plans and provided suggestions and support. Council workshopped some of the issues that have been highlighted by this reserve planning process on Monday 21 January at the Mangawhai Domain Hall. Council staff and the Landscape Architecture consultants, Soul, now have enough guidance to further work up the concept plans and the Reserve Management Plan to a draft.

### 9.4 Annual Plan 2008/09

The Annual Plan outlines Council's activities for the year. The basis of these activities comes from *Kaipara's Future - Working Together* Plan. The Annual Plan process is underway with a Managers' workshop scheduled for 1 February. This will set the scene for when the Councillors have their workshop on 13 February. The Draft Annual Plan is to be adopted in a Special Council Meeting on 5 March.

### 9.5 *Kaipara's Future - Working Together* Plan 2009-19

The Long Term Council Community Plan (LTCCP), known as *Kaipara's Future - Working Together*, is required to be reviewed every three years. It outlines what activities the Council proposes to do over the next ten years. A lot of thought needs to go into this document due to the long term direction it gives. Therefore due to the size and nature of the document the process has began with a Managers workshop. The workshop established an action plan and gave Managers an idea of what is required of them and the amount of work they need to do over the next 18 months. A workshop has been set for 20 February for all Councillors to attend. This Council workshop is to set parameters, hear staff suggestions of projects, look at Council's priorities, the financial impacts of projects and the effects of inflation.

### 9.6 Plan Changes N<sup>o</sup> 22 and N<sup>o</sup> 24

Both Plan Change N<sup>o</sup> 22 (Estuary Estates Ltd) and Plan Change N<sup>o</sup> 24 (Verano Properties Ltd) are on this month's agenda for their final sign off by Council. The three Commissioners and Council staff have been working hard to get both Plan Changes ready. Estuary Estates interim recommendation is ready to become a final recommendation. Equally, Verano is ready for Council to consider the Commissioners' recommendation.

### 9.7 Hearing of Pipelines Designation Requests

The two existing pipelines for Vector Gas and New Zealand Refining Company are getting ready to be heard in Orewa and Whangarei on Friday 15, Monday 16 and Tuesday 17 February 2008. It is proposed to be a joint hearing with Rodney, Whangarei and Kaipara District Councils, and with both pipeline applicants.

### 9.8 Communities for Climate Change Protection New Zealand

In March 2007 Kaipara District Council joined the Communities for Climate Protection New Zealand (CCP-NZ) Programme and committed to completing the five milestones of the programme. Council has completed milestone one. At the 12 December 2007 Council meeting, Council decided to let the agenda item "lie on the table" pending further information about what is being done regionally in respect to climate change. Council also asked that they be provided with a report setting out the financial implications of meeting further milestones.

The Far North District Council resolved on 13 December to join CCP-NZ programme and undertake work to achieve the five milestones. Whangarei District Council has an agenda item going up on 27 February 2008 seeking a resolution to join the CCP-NZ programme. Northland Regional Council discussed an agenda item in March 2007 and resolved that "the matter lie on the table until staff presented a definitive paper demonstrating a cost saving to Council". As there are no resources to do this no progress has been made.

Resource implications for Milestones 2 and 3 have been investigated, and it has been found that these two milestone can be completed within existing budgets. The second milestone involves developing a report to Council recommending emission reduction goals for both Councils operations and its

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community. For the third milestone Council needs to develop and adopt a local action plan for how it will work towards the set reduction goals. These two milestones mainly require staff time input to complete.

## 10 Governance

### 10.1 Draft District Plan Open Forums

Councillors together with Council staff were on hand at a series of Open Forums to discuss the draft District Plan with the residents of the Kaipara. These were held in November at Maungaturoto, Dargaville and Mangawhai and were in the main well attended by the local communities. The next community engagement round is due in March/April and will involve 12-15 communities.

### 10.2 Governor-General's Visit

On 5 December, the Governor-General Anand Satyananad and his wife, Her Excellency Susan Satyananad paid a flying visit to the Kaipara. It began with a brief reception at Council where they met representatives of local iwi and other invited guests, who included Tom and Jean McKay. It was at this reception that His Excellency was presented with a beautiful piece of kauri, polished to perfection by local woodturner, Rick Taylor to commemorate his visit on behalf of the people of Kaipara.

They then attended a show at the Kumara Box with members of the Council and a number of invited guests where they thoroughly enjoyed "Ernie's" pictorial oratory on the kumara and its role in Kaipara District. It was during this that Trevor Moss painted a lovely picture of Maungaraho Rock which he later gifted to Their Excellencies. This was followed by an afternoon tea designed to showcase the kumara in all its culinary glory.

Their Excellencies were then hosted by the Dargaville Museum where a number of volunteers took the time to show them round after hours and to give them some of the local history. The visit concluded with dinner at the Dargaville Club. The day went well and much of this can be attributed to those that attended. Their Excellencies enjoyed themselves immensely and particularly enjoyed any opportunity to talk with 'the locals'. They left saying that they would be back.

## 11 Emergency Management

### 11.1 Emergency Management Statistics for December /Early January

#### 11.1.1 Incidence recorded

Dec 2007	Time	Incident
1 Dec	1630	Car in ditch. Tinopai Road, assist ambulance with patient extraction
6	0650	Electrical fire at pole fuse, West Coast Road, Te Kopuru assist Northpower
7 to 10		Severe Weather Warning
9	1710	Vehicle crash Paparoa two serious injuries to Hospital

20	1747	Kite in powerlines, Eveline Road Mangawhai assist Northpower
	2126	Gisborne earthquake
23	2143	Explosion with mushroom-type cloud reported at Topuni. Rescue Co-ordination Centre Wellington activate a helicopter search for possible downed aircraft
28	2148	Parked car deliberately set alight Porter Road, Paparoa
31	0910	Vehicle crash on fire Te Arai Point, Mangawhai
	2229	Large grass fire reported at Tara Road Mangawhai
Jan 2008		
1 Jan	0012	Scrub fire Lincoln Road, Mangawhai
	1148	Out of control scrub fire, Tana Road Marae, Oparakau. Multi agency incident with helicopter assist. Wharenuui, Wharekai and adjacent houses saved
	2010	Helipad requested by ambulance Moir Point Road Mangawhai for child with superglue in eye.
7	1350	Linton Road West, Marehemo unattended, non permit scrub fire. Multi agency incident with helicopter assist. Values threatened include plantation forest.

#### 11.1.2 December Weather Statistics

Not a very nice month at all. It did not brighten up until just before Christmas. At least it filled the water tanks.

	<b>Maximum day temp</b>	<b>lowest day temp</b>	<b>Highest wind speed</b>	<b>Rainfall</b>	<b>Days without rain</b>
Opouteke	23.1(18 <sup>th</sup> )	16.4(5 <sup>th</sup> )	no record	126.2	12
Fire Danger today		Forest	Grass	Scrub	
		Moderate	Low	Extreme	
Mangakahia	25.3(18 <sup>th</sup> )	18.0(5 <sup>th</sup> )	33kph (10 <sup>th</sup> )	87.8	15
		High	Low	Extreme	
Whangarei	25.0(18 <sup>th</sup> )	18.0(5 <sup>th</sup> )	26kph(8 <sup>th</sup> 9 <sup>th</sup> 10 <sup>th</sup> )	127.6	15
		Moderate	Low	Extreme	
Dargaville	24.6(17 <sup>th</sup> )	18.6(5 <sup>th</sup> )	22kph(9 <sup>th</sup> )	89.6	20
		Moderate	Low	Extreme	
Pouto	23.2(17 <sup>th</sup> )	18.0(5 <sup>th</sup> )	30kph(5 <sup>th</sup> )	67.2	23
		High	Low	Extreme	

## 12 Finance

The major tasks during November and December were the preparation of financial reports for Council and the financial modelling of the 2008/09 Annual Plan.

Rates Rebate applications continue to be processed at levels in excess of the corresponding period in 2006.

## 13 Staff Changes

Since the last report the following have occurred:

Resignations: Jack Steed, Land Drainage Co-Ordinator  
Susi Berensdorf, Policy Planner

Appointments: Fiona Vessey, Community Infrastructural Assets Manager  
Wayne Crump, Land Drainage Co-Ordinator  
Gavin Bird, Building Services Officer

## 14 Meetings

I attended the following meetings:

- |             |   |   |
|-------------|---|---|
| 30 November | - | Innoflow  |
|             | - | Northland Chief Executives                      |
|             | - | Duffill Watts                                   |
| 3 December  | - | Clive Fremlin and Andrew Tau, Youth Project     |
|             | - | Department of Internal Affairs                  |
| 4 December  | - | Ross Gillespie, Beach Road stormwater           |
| 7 December  | - | Chris Jenkins, Trevor Bullock DoC re rural fire |
|             | - | Kauriland Skills                                |
|             | - | Governance General                              |
| 10 December | - | Mayoral Forum                                   |
| 11 December | - | Chris Cochrane with Mayor                       |
|             | - | Innoflow  |
| 13 December | - | Maungaturoto Residential Subdivision            |
| 14 December | - | Vic Hensley, McBreens                           |
|             | - | Jim Lockwood with Mayor                         |
| 17 December | - | Te Uri O Hau                                    |
| 18 December | - | Taharoa Domain                                  |
|             | - | Owen McShane                                    |
| 20 December | - | Kauri Museum with Mayor                         |
|             | - | Mangawhai Harbour Restoration Society           |
|             | - | Chief Executive, Northland Regional Council     |
| 21 December | - | Reyburn and Bryant                              |

- 7 January - David Fagan and Brain Wistrand with Mayor
- 9 January - Pirika Street Subdivision
- 11 January - Chief Executive Northland Regional Council
- 14 January - EcoCare
- 15 January - EcoCare and Coastal Care
- 17 January - Northland Regional Council with Mayor, Deputy Mayor
- 18 January - Economic Development, Whangarei, Kaipara, Rodney
- 22 January - Community Outcomes meeting
- 23 January - Northland Regional Council, Maungaturoto Wastewater
- 25 January - EcoCare Community Liaison Group

## 15 Annual Leave and Training

Friday 8 February to Tuesday 12 February 2008 inclusive

Monday 28 April to Monday 10 June 2008 inclusive

This period of leave is being used to reduce the balance of annual leave that has accumulated over the past few years. I have discussed it with the Mayor and Deputy Mayor.

The timing is chosen because it will ensure I am here for the development of the Draft Annual Plan and the consultation. I will not be here for the hearings and deliberations. I am confident that this will not cause difficulties for Council. It will also ensure I am available for the implementation of the Long Term Council Community Plan (*Kaipara's Future - Working Together*) process.

During this holiday I will be attending the Innovations Group Conference in Charlotte, South Carolina. This is the conference I have attended on two previous occasions and has proven to be most valuable.

## Part One – Activities Report

### b) Looking Forward

- |   |             |  |
|---|-------------|--|
| 1 | 13 February | Council Workshop: Annual Plan 2008/09    |
| 2 | 20 February | Council Workshop: Long Term Plan 2009-19 |
| 3 | 27 February | Council Workshop and Meeting             |