

Activities

Economic Development

What we do now

Economic Development is a key element in the Council's strategic direction. Economic Development contributes not only to the District's economic well-being, it also is a major factor in improving social well-being and a key facilitator of cultural and environmental well-being. A wealthy community has the capacity to achieve more. This is a significant challenge for a district that has a narrow economic base and low average incomes. The good news is the employment and income rates are increasing in the Kaipara.

This year is the first year of a new approach to economic development in the Kaipara District. A regional approach which built on the strengths and capacity of a regional organisation. The approach had the support of key stakeholders and saw the demise of the Kaipara Development Agency.

The employment of a Kaipara Economic Development Officer has enabled the District to build on this. In addition, the employment of a Community Economic Development Officer, funded by the Ministry of Social Development, has enabled an alternative approach to economic development. This role is assisting the iconic Kumarani Circus, a community development and performance and training organisation, to develop an outstanding long term business plan. Projects involving horticulture, solar energy and others are also being established.

Uncertainty over the future nature and structure of Enterprise Northland as a result of a review of its nature, structure and functions by the Northland Regional Council does mean that this format may not continue. The Kaipara District Council supported the Regional Council's review. We continue to seek even more effective ways of assisting the Kaipara Community to increase its economic wealth.

Why we do it

- To encourage the growth of Kaipara District's economy and increase its social well-being
- To maximise the use of outside funding and resources, including Government sources, for economic growth

Economic development contributes to the following Community Outcomes and Well-beings:

Sustainable economy
(Economic well-being)

Strong communities
(Social and cultural well-being)

Safety and good quality of life
(Social and cultural well-being)

How this activity or service contributes:

Attracting new business

Providing support to the business community to develop

Economic growth enables improved social conditions

Economic Development

What we agree to provide to the community

We agreed to continue financial support for Enterprise Northland for 2007/08 and have achieved this level of service for the community.

Performance Targets

Enterprise Northland achieving the outcomes contained in its business plan as submitted to Council annually, including achievement of specific Kaipara outcomes.

Achievement

Achieved in Part.

Enterprise Northland's 2007/08 Business Plan for the Kaipara Economic Development Officer shows twelve outcomes. Two have been achieved or substantially achieved; nine achieved in part; and one not achieved.

Activities undertaken by Enterprise Northland to reach these outcomes included:

- an economic impact study on the Northland Agricultural Field Days
- support given to other events such as the Kauri Festival, Northland Lifestyle Field Days and Whangarei Rally
- facilitating, chairing regular meetings of the Kumara Industry Network
- co-ordinating three monthly cross border (district) collaboration meetings and subsequent activity
- reviews of the Twin Coast Discovery Highway touring route and Northland Tourism Strategy
- preliminary scoping work of a heritage trail and a rail trail in the District
- structured workshops with Direction Dargaville and Mangawhai Business Development Association
- assisting new and existing businesses to raise/improve skills, governance, competency, capability and markets.

Activity is expected to be significantly enhanced when the district specific 'live, do business, visit' portal website is completed. This will give the Kaipara District and its broader communities a cost effective conduit and tool kit to assist in the promotion of their respective entities, activities, services and products.

Significant Negative Effect

Kaipara District Council aims to take a sustainable development approach to all of its activities. As required by legislation, Council has reviewed its activities to identify any significant negative effects that any activity has on community well-being. No actual significant adverse effects have been identified in this activity.

Economic Development

	Plan	Actual	Last Year
	\$000	\$000	\$000
Expenditure			
Operating Costs	200	256	239
	<u>200</u>	<u>256</u>	<u>239</u>
Revenue			
Grants and Fees	-	42	31
	<u>-</u>	<u>42</u>	<u>31</u>
Net Cost of Service	<u>200</u>	<u>214</u>	<u>208</u>

Financial Comment

An above-budget operating deficit for the Dargaville Information Centre was the principal reason for the unfavourable variance.

Social Development

What we do now

Council has recognised that there are strong linkages between the economic growth of the District and social development of the community. Through its various activities, such as recreation, grants to community organisations and the provision of public facilities, Council contributes to the social fabric of the District. However, we would like to identify better ways of reaching all sectors of the Kaipara community and, to this end, a small amount of funding was provided through the Annual Plan for improving the way we communicated and worked with the community and encouraged participation in Local Government.

Other activities included in this section are participation in significant community events, annual grants to community organisations and Council's current responsibilities relating to social housing.

All community halls are run by local committees, which are responsible for the maintenance and equipment in the halls and grounds. Currently, Council has responsibility for protecting the structural integrity of the halls. However, during 2001/02 Council developed a new policy for the management of community halls that involves placing halls in community ownership over the next five years. The policy is currently being reviewed.

Council continues to provide social housing in Mangawhai. Council has also agreed to continue to be the owner operator of social housing in Ruawai and Dargaville. Council has received Government financing which has allowed upgrades of these units during this and next year.

Why we do it

- To encourage participation in all aspects of local government
- To provide leadership and advocacy for the community with central government and other organisations
- To work in partnership with central government and other organisations for the benefit of the Kaipara community and promote self help

Social Development contributes to the following Community Outcomes and Well-beings:

Strong communities
(Social and cultural well-being)

Safety and good quality of life
(Social and cultural well-being)

How this activity or service contributes:

Helping communities to achieve their aspirations

Providing facilities that encourage social interaction and healthy pursuits

Social Development

What we agree to provide to the community

Assistance to community projects and organisations to help build strong communities.

Providing opportunities to equip people to participate in Local Government.

Performance Targets

Achievement

Facilitation of or assistance given to at least three significant community events by 30 June 2008.

Achieved.

The events included the Northland Agricultural Field Days, the Ugly Shakespeare Company performance and the Community Circus Convention.

Grants applied in accordance with Council's Grants Policy.

Achieved.

All grants were applied in accordance with Council's Grants Policy. Community organisations that received grants included Citizens Advice Bureaus, Sport Northland, Mangawhai Information Group, Northern Lifeguards and 10,000 steps.

The community informed of Council's activities through press releases and the Mayor's bi-monthly newsletter.

Achieved.

The new Council is very active in the community with press releases keeping the community informed. In addition, Mayoral newsletters were sent with each of the six rate instalment notices.

Involvement of at least three Kaipara schools in the Annual Plan process.

Achieved in Part.

Submissions were received from Mangawhai Beach Primary School and Dargaville Primary school. Pupils from both Dargaville Intermediate and Dargaville High School were involved in the Dargaville skatepark proposal.

Three cadets completing the cadetship programme.

Achieved.

Three cadets graduated from this programme in October 2007

Significant Negative Effect

Kaipara District Council aims to take a sustainable development approach to all of its activities. As required by legislation, Council has reviewed its activities to identify any significant negative effects that any activity has on community well-being. No actual significant adverse effects have been identified in this activity.

Social Development

	Plan	Actual	Last Year
	\$000	\$000	\$000
Expenditure			
Social Development	80	79	60
Community Grants and Rents	245	268	243
Social Housing	115	200	154
	<u>440</u>	<u>547</u>	<u>457</u>
Revenue			
Social Housing Rental	138	237	136
	<u>138</u>	<u>237</u>	<u>136</u>
Net (Surplus) Cost of Service	<u>302</u>	<u>310</u>	<u>321</u>

Financial Comment

The cost of annual grants to community halls exceeded budget this year, which just offset below-budget grants in the previous year.

The Social Housing operating surplus was an improvement on budget, and largely offset the community grants deficit.

Roading

What we do now

Council owns and maintains 430 kilometres of sealed and 1,124 kilometres of unsealed roads in the District. This network is funded partly by New Zealand Transport Agency, a Central Government agency, and partly from rates. At present, New Zealand Transport Agency meets 60 percent of maintenance expenditure (pavement and bridge maintenance, drainage, slip repairs, reseals and traffic facilities) and 70 percent of new works (seal extensions, bridge replacements and minor safety).

New Zealand Transport Agency also funds the Regional Development Roading Programme (RDF) targeted at arterial forestry routes. The RDF programme is managed by Council for the Kaipara District.

All maintenance and new works are contracted out. To ensure works are carried out to required standards, Council's engineers regularly monitor the quality of roading work undertaken. In addition, a random sample of 5 percent of all works is carried out to check that the ongoing monitoring is effective.

During this year Council sealed 7.2 kilometres of unsealed road. Furthermore, Council reconstructed and strengthened a further 15 kilometres of sealed roads. In addition 57 kilometres of re-seals were completed. This work enables Council to retain the structural life of the network as determined in its Roading Asset Management Plan.

As well as providing and maintaining roads, this activity also includes associated work, such as providing footpaths, berm maintenance and road safety.

The Council works closely with the New Zealand Police and New Zealand Transport Agency regarding the ongoing safe provision and use of roads. This aims to achieve a continuing reduction (year by year) in the number of crashes occurring on roads in the District, in the number of deaths and casualties arising from such crashes, and in the key factors that contribute to crashes and injuries.

Why we do it

- To provide an adequate and safe roading network throughout the District for both vehicles and pedestrians
- To protect and enhance Council's investment in the roading network
- Utilise Land New Zealand Transport Agency subsidy to maximise benefit to the community from its local share contribution

Roading

Roading contributes to the following Community Outcomes and Well-beings:

- Sustainable economy
(Economic well-being)
- Strong communities
(Social and cultural well-being)
- Safety and good quality of life
(Social and cultural well-being)
- Special character and healthy environment
(Environmental well-being)

How this activity or service contributes:

- Efficient transport of people, goods and materials
- Appropriate transportation links between and within communities
- All weather surfaces for residents and emergency services
- Links communities and residents

What we agree to provide to the community

A useable and safe roading network aligned with District affordability.

Performance Targets

All emergency events are made safe within six hours of being identified.

Greater than 95 per cent of public enquiries responded to within 10 working days.

All capital road works will be monitored for compliance with the Contractor's approved site safety plan.

Expenditure for structural maintenance of the network is within 5 per cent of the value negotiated with New Zealand Transport Agency (in 2006/07 this value was \$1,866.90/km).

Achievement

Not Achieved.

Several emergency events occurred during the year with all but one being made safe within three hours. It is not possible to assess if that event was completed within six hours.

Achieved in Part.

For part of the year this was not formally measured due to the introduction of a new recording system.

Achieved.

Monitoring of work sites indicated Contractor's complied with approved Health and Safety plans. Over 900 inspections were undertaken through the year.

Achieved.

The approved 2007/08 New Zealand Transport Agency budget was \$12,192,567. The actual spend was \$12,177,435. This is with 5% of the budget approved.

Roading

More than 15 kilometres of heavy metalling on unsealed roads annually.

Achieved.

Approximately 28 kilometres of heavy metalling was done on unsealed roads this year.

Monthly audits for the Roding and Stormwater Maintenance Contract have a 'proactive or better score' demonstrating that the sealed and unsealed roading network meets requirements for absence of potholes, abrupt irregularities and debris.

Achieved.

Audit scores exceeded 57% which is the cut off, scores averaged 63%. This score demonstrated that the contractor was acting in the proactive range. This implies the contractor is monitoring the network and anticipating issues and acting before these issues affect the contractor's performance.

All capital works projects completed to the contractual requirements.

Achieved.

In total 17 capital works contracts were let and all were undertaken in accordance with the contractual requirements. Some were suspended due to wet weather.

Greater than 3.5 kilometres of unsealed roads are sealed subject to obtaining sufficient New Zealand Transport Agency subsidy.

Achieved.

Actual achievement was 7.2 kilometres of sealing completed for the 2007/08 year.

Monthly reviews of the Crash Analysis System show that no police traffic accident report identifies road maintenance activities as the prime cause of a crash.

Achieved.

There were no crashes within the District that note road maintenance as the prime cause of the crash.

No more than 10 bridges with weight restrictions on the Council roading network.

Achieved.

Currently there are seven bridges with weight restrictions. During the year one bridge was replaced. The designs for three other weight restricted bridge replacements have been completed for construction over the next two financial years.

All roading contracts let by Council that obtain New Zealand Transport Agency subsidy comply with legislative Competitive Pricing Procedure requirements.

Achieved.

100% compliance with New Zealand Transport Agency Procedures. A procedural audit was last undertaken in the 2006/07 year. This identified that Council's processes complied with New Zealand Transport Agency policy and procedures.

Roading

Significant Negative Effect

Construction and maintenance of roads can have negative effects through increased dust, noise, vibration and uncontrolled stormwater runoff. Poor maintenance can also have adverse effects on road safety. Council's Roding Asset Management Plan describes its roading assets and details the practices used to manage assets which helps to reduce possible negative effects.

	Plan	Actual	Last Year
	\$000	\$000	\$000
Expenditure			
Subsidised Roding	20,794	18,382	18,078
Non-Subsidised Roding	382	193	258
	<u>21,176</u>	<u>18,575</u>	<u>18,336</u>
Revenue			
Subsidy	13,707	12,785	12,092
Development Contributions	1,843	98	-
Other Revenue from Services	-	97	166
	<u>15,550</u>	<u>12,980</u>	<u>12,258</u>
Net Cost of Service	<u>5,626</u>	<u>5,595</u>	<u>6,078</u>

Financial Comment

The Plan anticipated a swifter implementation of the growth-driven Otamatea/Mangawhai road enhancements that has yet occurred. Conversely, the matching funding from development contributions has also not occurred to any significant level.

Water Supply

What we do now

Council manages water takes, applies for resource consents, provides treatment facilities and reticulates water to Maungaturoto, Ruawai, Dargaville (including Baylys Beach) and Glinks Gully.

Why we do it

- To provide clean, drinkable water in defined water supply areas whilst complying with all relevant environmental standards
- To meet public health requirements
- To provide water for fire-fighting purposes

Water supply contributes to the following Community Outcomes and Well-beings:

Safety and good quality of life
(Social and cultural well-being)

Strong communities
(Social and cultural well-being)

Sustainable economy
(Economic well-being)

How this activity or service contributes:

Prevention against waterborne diseases

Encourages community growth by providing a safe and reliable water supply

Potable water supplies for commercial and industrial activity

What we agree to provide to the community

Maintain the quality and quantity of potable water supplies.

Performance Targets

Achievement

Public Health

All routine water quality tests confirm safe potable water supplies.

Achieved.

Constant testing throughout the year confirmed that Council supplied water that was safe and potable.

No unplanned water supply interruptions greater than four hours, in any 12 month period.

Achieved.

All breaks were repaired with a four hour restoration period.

Water Supply

Statutory Compliance

Compliance with Resource Consent conditions.

Achieved.

Northland Regional Council (NRC) undertakes monthly monitoring on all Council water supplies. NRC notifies Council of non compliance. No notices of non compliance were received for 2007/08.

No abatement notices issued for any Council operated water supply.

Achieved.

No abatement notices were received.

Fire Fighting

All fire hydrants tested provide flows in accordance with the Fire Service Code of Practice.

Not Achieved.

Council does not undertake fire hydrant flow testing and has no system in place to measure this target.

Maintenance of Asset

Value of deferred renewals has reduced when compared to 2004 valuation

Achieved.

The annual depreciation for water in the 2004 valuation is \$479,882. The renewal expenditure for 2007/08 was \$624,771. When more is spent on renewals than depreciation the differed renewals are reduced.

2007 Valuation shows expenditure in accordance with 2005 Asset Management Plan

Not Formally Measured.

Currently reviewing this performance measure target.

Significant Negative Effect

Possible negative effects of this activity could include water treatment system failure that could affect dialysis patients, water quality or the flooding of property due to a breakage in the pipeline. Council's contractors have a list of patients on dialysis and notify them immediately of any outages, and supplying them with water if needed. Breaks in the lines are unpredictable but Council has an alarm activation system that triggers any change to the plant and a 24 hour service to repair faults. Council's Water Asset Management Plan describes its water assets and details the practices used to manage those assets which helps to reduce possible negative effects.

Water Supply

	Plan	Actual	Last Year
	\$000	\$000	\$000
Expenditure			
Maungaturoto	386	408	304
Ruawai	150	127	107
Dargaville	1,033	1,267	981
Glinks Gully	46	41	38
	<u>1,615</u>	<u>1,843</u>	<u>1,430</u>
Revenue			
Rates	85	85	82
Fees and Charges	1,588	1,441	1,355
Other Revenue	20	34	29
	<u>1,693</u>	<u>1,560</u>	<u>1,466</u>
Net (Surplus) Cost of Service	<u>(76)</u>	<u>283</u>	<u>(36)</u>

Financial Comment

Below-budget water consumption district-wide is reflected by the unfavourable revenue variance.

The major contributor to the unfavourable expenditure variance was a substantial increase in annual depreciation on the Dargaville scheme. This arose out of the three-yearly independent revaluation of infrastructural assets which was undertaken as at 1 July 2007.

Wastewater

What we do now

Council manages resource consents and provides wastewater collection treatment systems and reticulates wastewater in Kaiwaka, Maungaturoto, Dargaville, Glinks Gully and Te Kopuru.

The Mangawhai Wastewater Scheme - EcoCare project construction began in 2007/08. This project delivers a public sewer scheme for the Mangawhai community.

Council is also project managing the investigations for new sewage treatment facilities within selected coastal communities.

Why we do it

- To protect public and environmental health through economic and environmentally sustainable collection, treatment and disposal of wastewater

Wastewater contributes to the following Community Outcomes and Well-beings:

Safety and good quality of life
(Social and cultural well-being)

Special character and healthy environment
(Environmental well-being)

Sustainable economy
(Economic well-being)

How this activity or service contributes:

To maintain a good standard of public health

Treatment of pollutants to reduce the impact on the environment

To process the wastewater generated from industry and commercial activities

What we agree to provide to the community

- Wastewater reticulation, treatment and disposal facilities to identified communities to protect public and environmental health
- Prioritisation of any upgrades or extensions to the system based on community consultation and statutory requirements

Performance Targets

Public Health

Any public wastewater spills from Council operated plants investigated and any necessary disinfection works completed within 48 hours of notification of the spill occurring.

Achievement

Achieved.

There were no spills from Council operated plants.

Wastewater

No sewer overflows into habitable buildings due to faults in the public wastewater system, in any 12 month period.

Achieved.

There were no recorded sewer overflows into habitable buildings due to faults in the public wastewater system for 2007/08.

Statutory Compliance

Compliance with Resource Consent conditions.

Achieved.

Maungaturoto's current resource consent is due to be granted early in the 2008/09 year. With the construction of a new membrane filtration plant starting in October 2008.

No abatement notices issued for any Council operated wastewater scheme.

Achieved.

There were no abatement notices received.

Maintenance of Asset

Value of deferred renewals has reduced when compared to 2004 Valuation.

Achieved.

The annual depreciation for wastewater in the 2004 valuation is \$315,403. The renewal expenditure for 2007/08 was \$324,845. When more is spent on renewals than depreciation deferred renewals are reduced.

2007 Valuation shows expenditure in accordance with 2005 Asset Management Plan.

Not Formally Measured.

Currently reviewing this performance target.

Capital projects approved by Council reflect community submissions.

Not Applicable.

No submissions were received from the community for capital projects for the 2007/08 year.

Significant Negative Effect

Possible negative effects could include system failure or pipeline breakages that result in contamination of public water ways which result in an environmental or public health risk. Overflows of sewage to waterways during heavy rainfall events may also be an issue. Council's Wastewater Asset Management Plan describes its wastewater assets and details the practices used to manage those assets which help to reduce possible negative effects.

Wastewater

	Plan	Actual	Last Year
	\$000	\$000	\$000
Expenditure			
Kaiwaka	98	78	72
Maungaturoto	171	208	164
Dargaville	590	699	574
Glinks Gully	22	15	14
Te Kopuru	66	65	65
Mangawhai (EcoCare expenses)	-	57	222
Coastal Care expenses	-	25	110
	<u>947</u>	<u>1,147</u>	<u>1,221</u>
Revenue			
Rates	959	940	912
Development Contributions (EcoCare)	-	20	-
Other Revenue from Services	34	26	21
	<u>993</u>	<u>986</u>	<u>933</u>
Net (Surplus)/Cost of Service	<u>(46)</u>	<u>161</u>	<u>288</u>

Financial Comment

Substantially increased annual depreciation on the Dargaville scheme, which arose from the recent infrastructural revaluation, was, together with high power costs, the major cause of the unfavourable expenditure variance for the five operative schemes.

Urban Stormwater

What we do now

Council provides reticulated stormwater systems in Dargaville and Te Kopuru. Some piped waterways are also maintained in Mangawhai, Kaiwaka, Maungaturoto, Whakapirau, Pahi and Baylys Beach. Stormwater for Ruawai township is incorporated in the Raupo Drainage District.

Why we do it

- To minimise the impact of development on urban stormwater flows

Stormwater contributes to the following Community Outcomes and Well-beings:

Sustainable economy
(Economic well-being)

Safety and good quality of life
(Social and cultural well-being)

How this activity or service contributes:

Minimises flooding damage to assets

Secures dwellings from flooding. Maintains free draining surfaces

What we agree to provide to the community

A safe and reliable stormwater system that is aligned with District affordability.

Performance Targets

90 per cent of call-outs are responded to within six working hours of notification.

Greater than 95 per cent of public enquiries responded to within 10 working days.

Monthly audits for the surveys Roding and Stormwater Maintenance Contract have a 'proactive or better score' demonstrating that urban kerbing, cesspits, manholes, pipework and grates are free of obstructions.

Compliance with held resource consents.

Achievement

Not Formally Measured.

Council does not measure in a six hourly timeframe.

Achieved in Part.

For part of the year this was not formally measured due to the introduction of a new recording system.

Achieved.

Audit scores exceeded 57% which is the cut off, scores averaged 63%. This score demonstrated that the contractor was acting in the proactive range. This implies the contractor is monitoring the network and anticipating issues and acting before these issues affect the contractor's performance.

Achieved.

Compliance was held with all resource consents.

Urban Stormwater

Significant Negative Effect

Potential negative effects of urban stormwater on the community could include illness due to stormwater contamination, open ditches and stormwater treatment ponds in urban areas, damage due to increased volumes of water. The quality of stormwater discharges can be an issue in sensitive receiving environments.

	Plan	Actual	Last Year
	\$000	\$000	\$000
Expenditure			
Mangawhai	133	110	93
Kaiwaka	10	9	8
Dargaville	392	351	303
Te Kopuru	10	25	14
Baylys Beach	19	19	17
Other	-	26	14
	<u>564</u>	<u>540</u>	<u>449</u>
Revenue			
Rates	668	636	576
Other Revenue from Services	2	47	30
	<u>670</u>	<u>683</u>	<u>606</u>
Net (Surplus)/Cost of Service	<u>(106)</u>	<u>(143)</u>	<u>(157)</u>

Financial Comment

Below-budget maintenance costs at Dargaville were the principal reason for this favourable expenditure variance.

Land Drainage

What we do now

Land drainage work is undertaken in 28 drainage districts of various sizes. The Raupo Drainage Committee oversees the Raupo Drainage District, which is a committee of Council. Representatives appointed by local ratepayers oversee the other districts.

Principal activities undertaken are the maintenance of drains and outlets by weed spraying and drain cleaning as well as the maintenance and, if necessary, the replacement of floodgates. In the Raupo District stopbank maintenance is also included.

Weed spraying, drain cleaning and floodgate maintenance are undertaken by contractors appointed by the individual drainage district representatives. The district representatives also supervise the work and approve all payments. Council staff carry out asset audits and liaise with district representatives.

Why we do it

- To minimise the risks and impacts of flooding attributed to inadequate land drainage

Land drainage contributes to the following Community Outcomes and Well-beings:

Sustainable economy
(Economic well-being)

Safety and good quality of life
(Social and cultural well-being)

How this activity or service contributes:

Minimises impact of stormwater on production

Secures dwellings from flooding

What we agree to provide to the community

Self-management of the formal drainage districts, backed up by technical advice and audit from Council staff.

Performance Targets

Raupo

Monthly assessment by Land Drainage Co-ordinator shows Raupo District land drainage assets maintained to fit-for-purpose standards, and works undertaken meet the required standards.

Achievement

Not Measured.

All work completed and within budget.

Land Drainage

Remaining Land Drainage Committees

Works approved and undertaken by the self-managed committees are appropriate for maintaining or renewing the respective Land Drainage Committees' assets, and annual budgets set by Land Drainage Committees are sustainable.

Achieved.

All 28 active drainage districts (Raupo the 29th) had assets maintained within their individual drainage district budget.

Asset Management Plan completed for Raupo Drainage District by July 2008.

Achieved.

The draft was completed and adopted by the committee at the May 2008 meeting.

Significant Negative Effect

Flooding is a potential negative effect and could be attributed to inadequate maintenance of water channels. Council mitigated this by requiring planned maintenance of drains to minimise the risks of flooding, land movement and erosion.

	Plan	Actual	Last Year
	\$000	\$000	\$000
Expenditure			
Drainage District Operating Costs	583	518	556
	<u>583</u>	<u>518</u>	<u>556</u>
Revenue			
Rates	573	544	476
Contributions from Stormwater Schemes	3	8	3
Other	-	7	7
	<u>576</u>	<u>559</u>	<u>486</u>
Net (Surplus) Cost of Service	<u>7</u>	<u>(41)</u>	<u>70</u>

Financial Comment

The operating costs reflect the self-management regime for land drainage and are in accordance with the wishes of the respective drainage committees.

Refuse

What we do now

Council provides two refuse disposal sites - a transfer station in Awakino Road, Dargaville and a transfer station at Hakaru. Limited recycling activities are undertaken at Awakino and Hakaru by private operators⁵.

In addition, Council owns a number of closed disposal sites that require monitoring for leachate and maintenance of the capping material, which seals each site.

Weekly refuse bag collections are made in all urban centres and some rural areas as negotiated by the contractor. These refuse collections operate under a user-pays system. Litter control is also provided in urban centres and key reserves.

Why we do it

- To provide environmentally sustainable and hygienic refuse collection and disposal, in accordance with statutory requirements

Refuse contributes to the following Community Outcomes and Well-beings:

Sustainable economy
(Economic well-being)

Strong communities
(Social and cultural well-being)

Safety and good quality of life
(Social and cultural well-being)

Special character and healthy environment
(Environmental well-being)

How this activity or service contributes:

Waste minimised by user-pays charges on waste collection and disposal

Litter removed from urban areas to promote pride within each town

Communities are able to dispose of refuse in a hygienic and sustainable manner

Transfer stations and landfills operated to minimise possible environmental impacts

What we agree to provide to the community

- Provision of a user-pay based refuse collection and sanitary disposal service
- Litter removal in urban areas

⁵ Materials recycled include, to a varying degree, paper, cardboard, glass, plastic, aluminium, steel and potential hazardous waste.

Refuse

Performance Targets

Achievement

Provision of a user-pays, domestic refuse collection service on a weekly basis in locations agreed to by the contractor.

Achieved.
Weekly kerbside collections are operated across the district as agreed with the contractor.

Provision of a user-pays disposal facility⁶ in both the east and west of the District.

Achieved.
Disposal facilities are provided in the east of the district at Hakaru Refuse Transfer Station and in the west at Awakino Road Transfer Station.

No abatement notices issued for any publicly available refuse disposal facility in the District.

Achieved.
There were no abatement notices received.

No abatement notices issued for any closed Council operated refuse disposal site.

Achieved.
There were no abatement notices received.

Monthly random audit of litter removal contractor shows at least 90 per cent compliance with contract specifications.

Not Formally Measured.
Currently reviewing this performance target and how it will be measured.

Significant Negative Effect

The cost of waste disposal may exceed the communities' ability to pay. Leachate discharge from landfills is a concern that can lead to significant negative effects on public health and the environment. Council's Refuse Asset Management Plan describes its refuse assets and details the practices used to manage those assets which help to reduce possible negative effects.

⁶ Landfill or transfer station.

Refuse

	Plan	Actual	Last Year
	\$000	\$000	\$000
Expenditure			
District Disposal Operations	119	58	78
Litter Control	187	265	193
Maintenance of Closed Landfills	196	151	128
Transfer Station Operating Costs	323	286	229
	<u>825</u>	<u>760</u>	<u>628</u>
Revenue			
Revenue from Services	155	32	140
	<u>155</u>	<u>32</u>	<u>140</u>
Net Cost of Service	<u>670</u>	<u>728</u>	<u>488</u>

Financial Comment

Below-budget abandoned vehicle costs assisted in partly offsetting substantially higher litter control expenditure.

The conversion of the Hakaru Landfill to a transfer station meant the retention of dumping fees by the transfer station operator. Some operating costs also fell, though not leachate control, which is a major cost item.

Community Spaces

What we do now

Council provides and maintains parks and reserves throughout the Kaipara District. Council is also responsible for a range of recreation facilities in different communities. These include:

- Playgrounds at various locations
- A swimming pool in Dargaville
- Coastal facilities such as boat ramps, wharves and sea walls
- Camping ground sites at Mangawhai, Tinopai and Taharoa Domain
- 25 public toilets at various locations

An important education and leisure facility operated by Council is the Dargaville Public Library. Council also assists with the funding and provision of services to community libraries in Mangawhai, Kaiwaka, Maungaturoto, Paparoa and Ruawai.

Cemeteries are maintained in Mangawhai, Arapohue, Dargaville and Redhill. Council also supports the maintenance of the Kaiwaka, Maungaturoto and Otamatea RSA cemeteries.

Why we do it

To provide attractive parks, reserves and recreational facilities to meet the needs of residents and visitors to the District.

To provide community amenities to meet the needs of residents and visitors to the District.

Community Spaces contributes to the following Community Outcomes and Well-beings:

Sustainable economy

(Economic well-being)

Strong communities

(Social and cultural well-being)

Safety and good quality of life

(Social and cultural well-being)

Special character and healthy environment

(Environmental well-being)

How this activity or service contributes:

Provides open spaces and facilities that encourages tourism

Provides open spaces and facilities that encourage social interaction and healthy pursuits

Provides clean and safe open spaces and facilities that meet relevant standards

Provides open spaces and facilities while safeguarding the environment

Community Spaces

What we agree to provide to the community

Continued provision of reserves and facilities at existing levels, subject to the Reserves and Open Space Strategy.

Performance Targets

Achievement

Reserve Management Plans underway in 2007/08 for two premier reserves as per Reserves and Open Spaces Strategy.

Achieved.

The Reserves Management process is underway for both the Mangawhai Reserve and Pou Tu O Te Rangi/Harding Park.

Council's accounts for all camping grounds show a positive return.

Achieved.

Camping grounds are operating at no cost to ratepayers.

No accidents reported due to structural defects or inadequate maintenance of the Dargaville swimming pool.

Achieved.

Dargaville swimming pool operated in a safe manner.

Annual survey of a random sample of District residents indicates that 75 per cent are satisfied with the overall quality of library services provided.⁷

Not Achieved.

The 2007 Communitrak survey showed sixty nine per cent of the residents were satisfied. This satisfaction level has decreased over the past three years which we believe indicates the need for a review of library services for the rapidly growing eastern area. This review has been included in the Long Term Council Community Plan for the 2009/10 year.

Annual survey of a random sample of District residents indicates that 75 per cent are satisfied with the range and number of reserves provided within the community.⁸

Achieved.

The 2007 Communitrak survey showed 81% of the community were satisfied with number and types of reserves provided.

Monthly random surveys of the grounds and general appearance of burial facilities indicates greater than 90 per cent compliance with Contract.

Achieved.

Cemetery grounds and general appearance maintained in compliance with contract.

⁷ This survey was undertaken as part of Council's annual customer satisfaction survey.

⁸ As for footnote 7.

Community Spaces

Monthly random hygiene surveys of public toilets indicate higher than 90 per cent compliance with Contract.

Achieved.

Public toilets maintained within compliance with contract. Levels of service are being reviewed and lifted following public feedback.

Significant Negative Effect

Kaipara District Council aims to take a sustainable development approach to all of its activities. As required by legislation, Council has reviewed its activities to identify any significant negative effects that any activity has on community well-being. No actual significant adverse effects have been identified in this activity.

	Plan \$000	Actual \$000	Last Year \$000
Expenditure			
Swimming Pool	51	43	150
Reserves	615	604	791
Camping Grounds	216	504	520
Public Toilets	210	311	274
Cemeteries	69	70	52
Halls	147	224	215
Library	348	352	348
	<u>1,656</u>	<u>2,108</u>	<u>2,350</u>
Revenue			
Rates	26	354	224
Fees and Charges	482	578	610
Other Revenue	28	39	34
	<u>536</u>	<u>971</u>	<u>868</u>
Net Cost of Service	<u>1,120</u>	<u>1,137</u>	<u>1,482</u>

Financial Comment

A new management regime in respect of the Taharoa Domain camping grounds saw increased maintenance and staffing costs. This was, however matched by a corresponding increase in camp fees received. A similar situation applied at the Mangawhai Camping Ground, where higher camping revenue largely offset higher maintenance, rates, and water costs.

Public toilet expenses were above-budget through higher service levels for cleaning and maintenance.

Policy and Planning

What we do now

Policy and planning covers developing, changing and reviewing Council's District Plan, all bylaws and community planning. It also includes monitoring the implementation of the District Plan and Community Outcomes to determine whether Council's policies and those of other agencies are achieving the desired outcomes. Substantial progress has been made to the District Plan Review and is to be finalised in 2008. The District Plan is being revised to conform to most recent good practice standards and to take into account growth-related issues.

Why we do it

- To develop and maintain a District Plan promoting the sustainable management of the natural and physical resources of the Kaipara District
- To promote community planning, as a way to achieve long-term partnerships aimed at improving planning and development at the local level
- To develop and maintain bylaws which enable residents, ratepayers and visitors to the District to enjoy the environment and carry out their activities without unduly affecting others

Policy and Planning contributes to the following Community Outcomes and Well-beings:

Sustainable economy
(Economic well-being)

Strong communities
(Social and cultural well-being)

Safety and good quality of life
(Social and cultural well-being)

Special character and healthy environment
(Environmental well-being)

How this activity or service contributes:

Enables commercial and industry development to occur without undue restrictions

Encourages participation in local community planning

Protects the special features of the District

Provides a development framework while safeguarding the environment

What we agree to provide to the community

The Policy and Planning activities will ensure the:

- Promotion of the sustainable management of the natural and physical resources of the Kaipara District, primarily through a current and effective District Plan
- Improvement of community planning and development at the local level
- Enjoyment of the environment without unduly affecting others, primarily through current and effective bylaws and related policies

Policy and Planning

Performance Targets

Revised Kaipara District Plan prepared by June 2008.

Assist in preparing and consulting on reserves management plans for the reserves identified in the Reserves and Open Spaces Strategy, and to include the outcomes of the Mangawhai Structure Plan in the District Plan Review Process.

Administer the Biodiversity Fund and to establish and administer the Heritage Fund to provide financial assistance to stakeholders to enable them to protect and enhance Kaipara's environment and heritage.

Council initiated Community Outcome projects to deliver identifiable benefits to the communities to which they are targeted.

Achievement

Achieved in Part.

The review of the District Plan is progressing well, however it will not be ready for public notification until October 2009. This is due to Council's decision to change the scope and review more than the initial seven priority topics, to gather more information, and to consult more.

Achieved.

Progress has been made on the Mangawhai coastal reserve planning. During the year the intention to prepare the management plan was publicly notified, and Council received 31 suggestions. Council also requested Expressions of Interest for the provision of professional services for the planning and development of this plan, with a consultant having been appointed at the beginning of the 2007/08 year. It is proposed to include the Mangawhai Structure Plan into the reviewed District Plan.

Achieved.

Council allocated \$15,000 towards the Biodiversity Fund. Six applications were received requesting \$12,890. Four applications were funded the maximum 50% of the project, and two applications were partly funded. Funds not allocated will be rolled over and added to the 2008/09 funds. The projects funded have enabled the protection and enhancement of Kaipara's environment.

The Kaipara Heritage Assistance Fund was allocated \$10,000 by Council. Seventeen applications were received from individuals and groups requesting over \$38,000. Eight of the applicants received funding. The projects funded have enabled the protection and enhancement of Kaipara's heritage.

Achieved.

Collaborative projects continue to deliver benefits to Kaipara communities including outcomes to environmental, social, cultural and economic well-beings.

Policy and Planning

Significant Negative Effect

Kaipara District Council aims to take a sustainable development approach to all of its activities. As required by legislation, Council has reviewed its activities to identify any significant negative effects that any activity has on community well-being. No actual significant adverse effects have been identified in this activity.

	Plan	Actual	Last Year
	\$000	\$000	\$000
Expenditure			
Operating Costs	390	411	468
	<u>390</u>	<u>411</u>	<u>468</u>
Revenue			
Sundry	-	3	2
	<u>-</u>	<u>3</u>	<u>2</u>
Net Cost of Service	<u>390</u>	<u>408</u>	<u>466</u>

Financial Comment

Variance is of a minor nature only.

Development Management

What we do now

Development Management activities involve implementing rules and regulations that come from either government legislation or Council bylaws. There are three main areas of activity and these are:

- Public protection (includes building control, environmental health, liquor licensing, animal nuisance control and bylaws management)
- Resource management (includes consents and enforcement)
- Emergency management (includes civil defence, rural fire and hazardous substances)

Why we do it

- To protect the long term interests of the community and enable everyone to enjoy the amenities of the District by controlling activities or the effects of activities which may result in adverse environmental impacts

Development Management contributes to the following Community Outcomes and Well-beings:

Sustainable economy
(Economic well-being)

Strong communities
(Social and cultural well-being)

Safety and good quality of life
(Social and cultural well-being)

Special character and healthy environment
(Environmental well-being)

How this activity or service contributes:

Rules ensure economic activity does not reduce the quality of amenity and physical environment

Provides for community participation in resource management issues

Public health and safety protected through administration of rules, and monitoring of standards

Work within development framework to ensure environment protected

What we agree to provide to the community

Development Management services will administer various sets of rules (eg District Plan, Building Act) with the aim of enabling individuals and groups to make the use of the amenities of the District without compromising the use and enjoyment of others, from both a short-term and long-term perspective.

Development Management

Performance Targets

All non-notified resource consent applications approved under delegated authority processed, after all information is received, within the statutory time limits.

All building consent applications and Project Information Memoranda processed, after all information is received, within the statutory time limits.

Thirty three per cent of buildings with compliance schedules audited, and 100% of those audited confirmed to have current building warrant of fitness.

All licensed food premises inspected at least once annually, and achieve compliance with Food Hygiene Regulations.

Operative rural fire and civil defence emergency management plans maintained in accordance with relevant legislation.

Seventy per cent of people who contacted Council in the previous 12 months are satisfied with dog control services.

Achievement

Achieved in Part.

During the year 80% of the 250 non-notified applications were processed within statutory timeframe. This is a further improvement from the 51% result achieved in the previous year. It compares with the last recorded national average of about 73%.

Achieved in Part.

During the year 50% of the 913 applications and 57% of the 23 PIM applications were processed within the statutory timeframe. Considerable staff resources were taken up with accreditation as a Building Consent Authority, so that the usual high results were not achieved. The average time to process a consent was 20 working days.

Achieved.

Eighty of the 176 buildings with compliance schedules in the district were audited and all were confirmed to have a current building warrant of fitness.

Achieved.

A total of 239 inspections were undertaken, representing all 136 licensed food premises even though some premises required more than one inspection to comply with the Food Hygiene Regulations..

Achieved.

The Fire Plans are updated annually, even though the statutory requirement is for this to be carried out every second year. Emergency Management plans were also updated regularly during the year.

Not Achieved.

Fifty eight per cent of residents who contacted Council in the last 12 months were satisfied with the service, which is a slight reduction compared to the previous year. It is noted that 70% of dog owners were satisfied with the service however.

Development Management

Significant Negative Effect

Kaipara District Council aims to take a sustainable development approach to all of its activities. As required by legislation, Council has reviewed its activities to identify any significant negative effects that any activity has on community well-being. No actual significant adverse effects have been identified in this activity.

	Plan	Actual	Last Year
	\$000	\$000	\$000
Expenditure			
Building Services	614	679	622
Inspections and Licensing	247	235	212
Resource Management	1,402	1,938	1,685
Dog, Stock and Noise Control	340	309	296
Emergency Management			
• Civil Defence	52	68	32
• Rural Fire	224	264	257
	<u>2,879</u>	<u>3,493</u>	<u>3,104</u>
Revenue			
Fees and Charges	2,119	2,463	2,226
Grants	50	32	80
	<u>2,169</u>	<u>2,495</u>	<u>2,306</u>
Net Cost of Service	<u>710</u>	<u>998</u>	<u>798</u>

Financial Comment

Above-budget Accreditation costs almost wholly accounted for the unfavourable cost variance in Building Services.

Resource Management consent costs substantially exceeded budget, but so also did consent fees revenue. Appeal costs, however, significantly exceeded budget.

The Rural Fire cost items of fire-fighting equipment, and fire-fighting clothing, both exceeded budget.

Democracy

What we do now

Democracy is the name given to the work of Council's elected representatives. It includes the direct cost of the elected members, the various meeting costs, any public consultation processes undertaken, public relations, the Annual Plan and Long Term Council Community Plan, and periodic activities such as conducting elections.

Council recognises the Treaty of Waitangi in our relationship with Maori. We have a Memorandum of Understanding with Te Uri o Hau which formalises the way we work together and we are continuing to develop relationships with other iwi and hapu within the District.

We continue to develop relationships with all our communities.

Why we do it

- To govern the District and to reflect the views and aspirations of the community

Democracy contributes to the following Community Outcomes and Well-beings:

Strong communities
(Social and cultural well-being)

How this activity or service contributes:

Providing the community with the opportunity to be involved in decisions which affect them

Performance Targets

All submitters to the LTCCP, Annual Plan, District Plan and other policy documents are provided with an opportunity to personally present their submissions to Council.

All Council business discussed in open meetings except where personal or commercially sensitive information is under consideration.

Achievement

Achieved.
Council combines all consultation where possible in a twice yearly consultation round coinciding with the Annual Plan. This year over 900 submissions were received and all were provided with the opportunity to present and 133 took this opportunity.

Achieved.
There were twelve monthly meetings and three special meetings held during this period. All were open to the public. The only items discussed in-committee were items of a personal or commercially sensitive nature.

Democracy

Monthly reports prepared monitoring Council's progress with its Business Plan⁹.

Achieved.

This is reported in the Chief Executive's Report for the monthly Council meetings. There was one exception and that was December. Because there was only a two week gap between the November and December Council meeting, the Chief Executive's Report for December 2007 was combined with the one for January 2008.

Reports prepared each quarter monitoring Council's expenditure and progress.

Achieved.

These were reported at the Council meetings in August, November, February and May as part of the Chief Executive's Report.

Percentage of residents satisfied or better with the performance of the Mayor and Councillors is higher than the national average.

Not Achieved.

Communitrak Survey 2007 shows satisfaction with performance of Mayor and Councillors was 50% which fell just short of the national average of 54%.

No justifiable complaints made to either the Auditor General's Office or the Ombudsman.

Achieved.

During the year two complaints were made to the Ombudsman, in both instances the Ombudsman supported Council's actions.

Significant Negative Effect

Kaipara District Council aims to take a sustainable development approach to all of its activities. As required by legislation, Council has reviewed its activities to identify any significant negative effects that any activity has on community well-being. No actual significant adverse effects have been identified in this activity.

	Plan	Actual	Last Year
	\$000	\$000	\$000
Expenditure			
Council Operating Expenses	985	1,085	978
Elections	19	26	35
Net Cost of Service	<u>1,004</u>	<u>1,111</u>	<u>1,013</u>

Financial Comment

Judicial Committee fees, and staff support costs, both exceeded budget.

⁹ The Business Plan sets out the detailed pathway for achieving the key activities in the Annual Plan.

Variations from the 2006/16 Long Term Council Community Plan

There were no significant variations between the 2007/08 segment of the 2006/16 Long Term Council Community Plan, and the actual activities for that particular year, as reflected by this Annual Report.

Appendix

Council Directory

Address:	Main Office 42 Hokianga Road Dargaville 0310	Kaiwaka Service Centre State Highway 1 Kaiwaka 0573
Postal Address:	Private Bag 1001 Dargaville 0340	
Phone:	(09) 439 7059 or 0800 727 059	
Fax:	(09) 439 6756	
Email:	council@kaipara.govt.nz	
Web Site:	www.kaipara.govt.nz	
Bankers:	Bank of New Zealand 69 - 71 Victoria Street Dargaville 0310	
Auditors:	Audit New Zealand P O Box 1165 Auckland 1140	

Governance Structures

Council reviews its structure after each triennial election. Ordinary Council meetings are held on the fourth Wednesday of each month. Currently Council operates on portfolios of responsibility and a minimum number of committees.

The following is a list of the current portfolios:

Roading	Cr Richard Alspach
Refuse and Economic Development	Cr Brian Burnett
Youth, Elderly, Sport, Liaison with Schools and Community Spaces (Northern)	Cr Julie Geange
Finance, Development and Stormwater (Northern)	Cr Bill Guest
Water, Wastewater, Water Supply and Land Drainage and Emergency Management	Cr Brian McEwing
Roading and Planning	Cr Tom Smith
Stormwater (Southern), Community Spaces (Southern) Libraries and Arts	Cr Julia Sutherland
Halls and New Infrastructure	Cr Graham Taylor

Council Directory

Judicial Committee

This Committee considers resource consent applications and other related regulatory issues.

Members: Cr Graham Taylor (Chair), Cr Richard Alspach, Cr Tom Smith, Cr Julie Geange,
Cr Brian Burnett, Cr Julia Sutherland and Cr Bill Guest

Meetings: Providing there is sufficient business, the Committee meets every Tuesday.

Raupo Drainage Committee

This Committee makes recommendations to Council on the maintenance of drains, floodgates and stopbanks in the Raupo Drainage District.

Members: Brian Madsen (Chair), David Hart, Ross McKinley, Ken Whitehead, Ian Beattie,
Peter Wilson

Meetings: The Committee meets every third Thursday in the month during August, November,
February and May.

Mangawhai Endowment Fund Committee

This Committee is responsible for considering applications for funding from the Mangawhai Endowment Fund. Projects for funding must benefit or tend to benefit the Mangawhai area as well as meeting a number of other criteria.

Members: Mayor Tiller, Cr Tom Smith, Cr Julia Sutherland and Cr Graham Taylor

Meetings: As required.

Council also has responsibility for administering the local funding allocation committee for Creative New Zealand grants and administering the Rural Travel Fund grants from Sport and Recreation New Zealand (SPARC).

Taharoa Domain Governance Committee

This Committee manages the Taharoa Domain on behalf of Council, and in accordance with the Taharoa Domain Reserve Management Plan.

Members: Cr Brian Burnett (Chair), Cr Julie Geange, Robert Parore (Te Kuihi) and Trevor Birch
(Te Roroa)

Meetings: Last Monday of the even month February, April, June, August, October, December