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**Meeting of the Taharoa Domain Governance Committee**

**Date** 1.00 pm Monday 14 September 2009

**Venue** Committee Room, Council Offices, Station Road, Dargaville

**To: Members Of The Taharoa Domain Governance Committee**

Messrs R Parore (Chair) and T Birch, Councillors B Burnett and J Geange  
Staff and Associates: Chief Executive, Community Spaces Manager, Governance  
Manager, Community Infrastructural Assets Manager, Finance Manager.

**Timetable**

**12.30 pm Lunch for Committee Members**

**1.00 pm Commencement of Meeting**

**Taharoa Domain Governance Committee Meeting, Dargaville**

**Monday 14 September 2009**

**Recommendations contained in the Order Paper are NOT Committee decisions.  
Please refer to Taharoa Domain Governance Committee minutes for Resolutions.**

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**Taharoa Domain Governance Committee Meeting****Monday 14 September 2009****1 Karakia****1.1 Present****1.2 In Attendance****1.3 Apologies****1.4 Acknowledgement of Public****2 Confirmation of Minutes****P1 2.1 Minutes of Meeting 29 June 2009**

A copy of the minutes is attached.

**Recommended**

*That the minutes of the Taharoa Domain Governance Committee meeting of 29 June 2009, as circulated, be confirmed.*

**3 General****3.1 Lake Waikere Closure Dates for 2009/10**

The Kai Iwi Lakes Water Ski Club has provided a list of dates for tournaments and training from 31 October 2009 to 7 March 2010 and requests that Lake Waikere is closed to the public subject to conditions for 16 days in total. This number is down from 23 days in 2008/09. One of the days requested is Monday 1 February 2010 which falls on Northland and Auckland Anniversary Weekend and could potentially conflict with the extra demand of the Lakes from public holiday usage over what will be a long weekend. The Club has also indicated that it will be holding four 'Splash Days' which are open days and will not require closure.

**Recommended**

*That the Taharoa Domain Governance Committee grants permission to the Kai Iwi Lakes Water Ski Club for Lake Waikere to be closed for the holding of tournaments and coaching days as follows, being 16 days in total:*

<i>Saturday 31 October 2009</i>	<i>Splash Day</i>
<i>Sunday 1 November 2009 (1)</i>	<i>Club Handicap Tournament</i>
<i>Sunday 05 December 2009</i>	<i>Splash Day</i>
<i>Sunday 06 December 2009 (1)</i>	<i>Club Handicap Tournament</i>
<i>Saturday 19 to Tuesday 22 December 2009 (4)</i>	<i>Ski School</i>
<i>Monday 25 to Friday 29 December 2010 (5)</i>	<i>Ski School</i>
<i>Saturday 30 January to Monday 01 February 2010 (3)</i>	<i>Kai Iwi 3 Day Event Tournament</i>
<i>Saturday 13 February 2010</i>	<i>Splash Day</i>
<i>Sunday 14 February 2010 (1)</i>	<i>Club Handicap Tournament</i>
<i>Saturday 06 March 2010)</i>	<i>Splash Day</i>
<i>Sunday 07 March 2010 (1)</i>	<i>Club Handicap Tournament</i>

*subject to the following conditions:*

- That the Lake is only closed for Tournaments and training between the hours of 8.00am and 12.00 noon and 1.00pm to 5.00pm daily, except for Saturday 30 January to Monday 1 February 2010 when the lake will be closed from 8.00am to 5pm.*
- Shore fishing is allowed at all times.*
- Public Notification in the Northern Advocate and Dargaville District News at the Kai Iwi Lakes Water Ski Club's expense.*
- Signs to be erected at entrance points to the Kai Iwi Lakes setting out which lakes are closed, closure times and reasons for closures at the Kai Iwi Lakes Water Ski Club's expense.*
- A draft of the wording to be used on the signs is forwarded to the Taharoa Domain Governance Committee for its approval prior to the signs being made.*

### **Reason for the recommendation**

To offer a safe venue for the Kai Iwi lakes Water Ski Club training and tournaments enabling them to prepare for Tournaments and Championships whilst ensuring other public uses of Lake Waikere.

### **3.2 Camp Ground Fees Increase**

The Taharoa Domain Governance Committee at its meeting of 29 June 2009 agreed to increase camp fees (refer attached minutes). However, it has been brought to Council staff attention that this is not possible because increasing camp fees is not part of, or been identified in, the Taharoa Domain Management Plan. It would likely form part of either part of Aim 4 Social and Recreational, or Aim 5 Economic Development within the document. Any decision to increase camp fees or to bring in a new fee structure for group bookings of community organisations, schools or clubs over a certain number does require Kaipara District Council approval for the new camp fee and fees structure.

An agenda item regarding this matter is on the agenda for Kaipara District Council's consideration at its 23 September 2009 meeting, which, if agreed, will allow any new fees structure to be implemented by 1 October 2009. Until this is resolved at Council's September 2009 meeting the current fees structure remains in place.

**Recommended**

*That the Taharoa Domain Governance Committee ask Council staff to provide an agenda item on Taharoa Domain Camp Ground Fee Increase, along with a new fees structure for group bookings, for Council's consideration at its meeting to be held 23 September 2009.*

**Reason for the recommendation**

The Taharoa Domain Governance Committee agreed to increase the camp ground fees along with a new fees structure for group bookings at its meeting in June 2009. This now has to be approved by Council as the increase has not been part of the Taharoa Domain Management Plan.

**3.3 Taharoa Domain Shop Services Agreement: Summer 2009/10**

Two Expressions of Interest for the running of a shop service based within Taharoa Domain's Pine Beach area for the 2009/10 summer period have been received and evaluated by Council staff. The service provided last year (2008/09) proved popular with campers and visitors to the area. The shop service provided a range of hot and cold food along with drinks and general goods.

It has been decided after evaluating both service providers to remain with the same provider as last year, this being Paula Migley. Feedback from the Camp Ground Manager was that the provider was reliable, easy to deal with and provided a good service to visitors and campers. The initial 2008/09 season was a trial period for the shop service and a step-up on the previous year and the service provided. The current provider has agreed to increase the level of items stocked and provided to campers and visitors along with a longer stay at the site, weather and visitor numbers dependent, and will work in with the Camp Ground Manager on this matter to ensure the best possible service. Longer term, the service provider wishes to enter into a concession arrangement for the providing of this service, to give some assurance to both the campers and the provider. They will be asking for consideration of a longer arrangement for the providing of the service and the site after the 2009/10 holiday period.

**Recommended**

*That the information be received.*

### **3.4 Panorama Rise, Trees**

It has been brought to Council staffs' attention that several trees in the Panorama Rise / Sin Bin area of Lake Taharoa are in a dangerous state. These trees are some of the oldest in the Domain and over the past few years a number have blown down or have limb failures resulting in branches falling without warning.

This area is very popular with those visitors wanting a more quiet and sheltered spot within the Domain. As has been previously been discussed and decided by the Committee, at this stage there is no intention to carry out the last of the logging programme planned for within the Domain until the log market stabilises and prices become more economic to allow the Committee to continue with planned works. However these trees fall outside of the planned logging area and are a potential hazard to visitors to the Sin Bin area. The Committee has previously heard from the Camp Ground Manager and Council staff of trees within the Taharoa Domain Camp Ground area that have required inspection and arboricultural work to reduce risks to campers and visitors. It is planned for an inspection of the trees in the Sin Bin area to be undertaken in September / October 2009 with a programme of immediate safety works undertaken before the Christmas 2009/10 period begins.

From this inspection a report will be brought back to the Committee for its information on the state of the remaining trees and a likely programme of future works on these trees that will ensure the public's continued enjoyment and safety in the area.

#### **Recommended**

*That the Taharoa Domain Governance Committee be informed of the works undertaken on trees in the Panorama Rise / Sin Bin area of Lake Taharoa; and*

*That a report on the condition and planned future works on the remaining trees is brought back to the Committee at its next meeting on Tuesday 27 October 2009.*

#### **Reason for the recommendation**

As the safety of the trees in this area has been brought to Council's attention an immediate inspection is needed on the trees, and if necessary works programmed to reduce any risks of failure. This needs to be carried out before the 2009/10 holiday period as the area becomes too busy to allow for any works to be carried out without interference to the public. From this inspection a report will be brought back to the Committee on the condition of the remaining trees and any future works /removals needed.

### **3.5 Dwarf Inanga Translocation**

With the agreement of the Taharoa Domain Governance Committee and in partnership with the Department of Conservation a small population of Dwarf Inanga has been translocated from Taharoa Domain to another lake within the Waipoua forest. The Taharoa Domain Governance Committee agreed to the translocation of a population of the fish as a trial to establish another viable population outside of the Taharoa Domain and if successful further strengthening this unique native fish species survival. Further information regarding the translocation and its success will be provided to the Committee at the meeting.

#### **Recommended**

*That this information and verbal report regarding the translocation of Dwarf Inanga from Taharoa Domain be received; and*

*That the Conservation Department be asked to keep the Taharoa Domain Governance Committee informed of the success of the trial.*

#### **Reason for the recommendation**

The translocation of the Dwarf Inanga from Taharoa Domain to another location is an important step if successful in ensuring the survival of this unique fish. The Governance Committee is committed to the survival of this unique fish species and its enhancement in the Taharoa Domain. It is of interest to the Committee to be updated on the success of the trial translocation programme.

## **P6 3.6 NIWA Northland Lakes Ecological Status Report**

An excerpt of NIWA's Northland Lakes Ecological Status Report 2009 is attached. The Report was carried out throughout Northland with part of this report carried out on Taharoa Domain, and Lakes Taharoa, Kai iwi and Waikere. This information along with a report on the condition of Shag Lake northwest of the Taharoa Domain is attached for the Governance Committee's information.

#### **Recommended**

*That the information be received.*

## **P21 3.7 Community Max Workers**

Work and Income New Zealand has developed a programme called Community Max. An Information Sheet is attached.

This programme has been developed to enable projects that benefit the community or environment. Community Max helps with the costs of employing young people between the ages of 16 and 24 years for a period of six months continued work and training opportunities and a chance to build their skills and work experience.

Community Max offers a wage subsidy equivalent to the minimum wage for 30 hours per week. A contribution towards supervision costs for every group of four young people employed and help with the cost of training up to \$1,250 for each young person.

Taharoa Domain could be a suitable location for an environmental based community programme that could be developed to undertake weed, planting, track, tree removal, fencing and enhancement work within the Domain.

What the Community Max programme does not provide for is the purchasing and maintenance of; Tools, Equipment, Fuel or Transportation. All are costs that need to be factored into any the project before committing to the programme.

The programme is available for consideration until 31 December 2010.

Kaipara District Council has put in an application to Work and Income New Zealand for eight workers plus two supervisors on the Taharoa Domain Governance Committee's behalf. There is no obligation to proceed any further than this stage should the Governance Committee decide against the programme.

### **Recommended**

*That the Work and Income New Zealand 'Community Max Programme' be fully explored by Council staff, along with likely costs that need to be provided by the Taharoa Domain Governance Committee, and this information be provided to the Committee for consideration at its 27 October 2009 meeting, before making a final decision on setting up a Community Max Programme at the Domain.*

### **Reason for the recommendation**

The Community Max Programme is a youth based community or environmental programme that could be developed and based at the Taharoa Domain with long term benefits for the Domain along with up skilling the youth on the programme; it does however need to be fully explored before committing to a six month programme.

### **3.8 Fishing Contest**

A report will be tabled at the meeting from Northland Fish and Game on the Annual Kai Iwi Lakes fishing contest, the results of the contest, fish numbers and its relation to previous years contests.

#### **Recommended**

*That the Taharoa Domain Governance Committee receives the Northland Fish and Game report, as tabled.*

### **P22 3.9 Financial Report for 12 months to 30 June 2009**

To financial report for 12 months to 30 June 2009, is attached..

#### **Recommended**

*That the Taharoa Domain Governance Committee receives the financial report to 30 June 2009.*

### **3.10 Next Meeting : Tuesday 27 October 2009**

The next meeting of the Taharoa Domain Governance Committee has been set for Tuesday 27 October 2009 1pm in the Committee room, Station Road, Dargaville.

This meeting will be held on a Tuesday, as the scheduled meeting date of Monday 26 October is the Statutory Holiday (Labour Weekend).

The last meeting for the year will be held Monday 30 November 2009 to allow any business to be finalised before the December/January holiday period.

The first meeting for 2010 is scheduled for Monday 22 February.

### **Closure :**

#### **Kaipara District Council**