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Meeting of the Taharoa Domain Governance Committee

Date: 1.00 pm Monday 23 February 2009

Venue Committee Room, Council Offices, Station Road, Dargaville

To: Members Of The Taharoa Domain Governance Committee

Cr Burnett (Chair) and Cr Geange, Messrs T Birch and R Parore

Staff and Associates: Chief Executive, Community Infrastructural Assets Manager,

Community Spaces Manager, Finance Manager, Governance Manager

Timetable

12.30 pm Lunch for Committee Members

1.00 pm Commencement of Meeting

Taharoa Domain Governance Committee

Monday 23 February 2009

**Recommendations contained in the Order Paper are NOT Committee decisions
Please refer to Taharoa Domain Governance Committee minutes for Resolutions**

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Taharoa Domain Governance Committee Meeting**Monday 23 February 2009****1 Karakia****1.1 Present****1.2 In Attendance****1.3 Apologies****1.4 Acknowledgement of Public****2 Confirmation of Minutes****P1 2.1 Minutes of Meeting 2 December 2008**

A copy of the minutes is attached.

Recommended

That the minutes of the Taharoa Domain Governance Committee meeting of 2 December 2008, as circulated, be confirmed.

3 Chairperson**3.1 Election of a Chairperson Term Commencing 24 February 2009**

In accordance with the Terms of Reference for the Taharoa Domain Governance Committee, the Chairpersonship of the Committee will rotate amongst the members on an annual basis. The term of the current Chairperson, Councillor Burnett, ends at the conclusion of this meeting therefore it is appropriate to appoint a new Chairperson.

The general procedure for receiving nominations for the Chairperson of a Committee is as follows:

- (a) A person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and
- (b) the voting procedure has the following characteristics:
 - (i) there is a first round of voting for all candidates; and
 - (ii) if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and

- (iii) if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and
- (iv) in any round of voting, if two or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.

Recommended

That the Taharoa Domain Governance Committee appoints _____ as the new Chairperson, their term to commence at the conclusion of the meeting dated 23 February 2009.

Reason for the recommendation

The Terms of Reference of the Taharoa Domain Governance Committee provides that the Chairpersonship of the Committee will rotate amongst the members on an annual basis.

4 General

4.1 Draft Incursion Response Plan

An Incursion Response Plan for the Domain is considered to be an important step in ensuring the Lakes continued health and at its meeting dated 02 December 2008 the Committee formally received NIWA's report entitled "Draft Kai Iwi Lakes Aquatic Weed Strategy" dated October 2008. The Committee resolved to provide any feedback and/or changes it believed necessary to the report before formally adopting it.

As the Community Spaces Manager has not received notification of any amendments required, it is proposed that the Committee formally adopts this report.

Recommended

That the Taharoa Domain Governance Committee adopts NIWA's report entitled "Draft Kai Iwi Lakes Aquatic Weed Strategy" dated October 2008 unchanged.

Reason for the decision

The Taharoa Domain is a unique and outstanding area of regional and national importance. An Incursion Response Plan for the Domain that reduces the likely introduction of weeds into the lake system is an important step in ensuring the lakes continued health. It also sets out the steps that should be implemented to protect the Lakes.

P10 4.2 Dargaville High School: Camp Fee Relief

Council has received a letter from the Dargaville High School dated 03 February 2009 asking for camping fees to be waived for an upcoming camp planned to be held at the Taharoa Domain. The letter is attached for information.

The Governance Committee has not waived camp fees for any other school, organisation or group wishing to use the camping ground facilities. The Committee needs to be aware of setting a precedent and what this could potentially mean should it accede to the School's request.

Recommended

That the Taharoa Domain Governance Committee declines to waive camp fees for the Dargaville High School in respect of its planned Peer Support Camp at Taharoa Domain.

Reason for the recommendation

The Committee does not wish to set a precedent in respect of waiving camp fee charges.

4.3 Selected Removal of Old Trees

Over the Christmas/New Year period a branch fell from one of the trees, narrowly missing the tent below. This occurred even though annual safety inspections of the trees by qualified tree specialists have been carried out in the camping ground area over the last two years.

This annual inspection has resulted in many trees having safety work carried out and has seen considerable improvement to the amenity values of the camping ground. It is important that this work continues to mitigate the risk of injury.

The Committee has discussed managing the trees on previous occasions but is yet to put in place a programme that selectively removes old trees that have the potential to become a hazard. These trees could then be slowly replaced with native trees preventing a situation where large numbers of tree required removal at one time with nothing coming through to replace them.

The trees play a huge part in the overall ambience of the camping ground and the Committee has a responsibility to manage them in such a way as to maintain the overall look and feel.

Recommended

That the Committee puts in place a programme for the selective removal of old trees that have the potential to become a hazard and that those trees that are removed are replaced with native trees to main the overall ambience and protection the trees provide.

Reason for the recommendation

The Committee wants to maintain the ambience of the camping ground whilst continuing to improve camper safety.

P11 4.4 Community Spaces Manager's Report: February 2009

The Community Spaces Manager's February 2009 report updating the Committee on current issues is attached for information.

4.5 Financial Report to 31 December 2008

This Financial Report is not available at the time of agenda preparation due to the demands of *Kaipara's Future - Working Together* (Long Term Council Community Plan). It is expected to be tabled at the meeting; when the Committee may decide to time constraints of digesting the report to discuss it at the next Committee meeting on 27 April 2009.

4.6 Next Meeting : Monday 27 April 2009

The next meeting of the Taharoa Domain Governance Committee has been set for Monday 27 April 2009 at 1pm in the Committee room, Station Road, Dargaville.

Closure

Kaipara District Council