

## Agents' Checklist for Resource Consent Application Reports

### General

Applicant	
Proposal	
Location	
Zone	
Planning Map	
Designations/ Limitations	
Reasons for the Application (applicable rules)	
Status of Activity	<input type="checkbox"/> Controlled <input type="checkbox"/> Discretionary <input type="checkbox"/> Restricted Disc. <input type="checkbox"/> Non-complying
Effects more than Minor? (in what respects?)	

### Application Information Requirements

	N/A	Addressed fully in Application Report
Land Use Applications – Section 13.2 (including Special Information Requirements)		
Subdivision Applications – Section 13.3 (including Special Information Requirements)		
Completed & Signed Application Form		
Copy of certificate of title, title plan, consent notices and/or covenants		
Affected persons approval (on form and plans)		
Copies attached of specialists reports (e.g. geotech, heritage, archaeological, landscaping, flooding, traffic, stormwater and wastewater disposal) as required		
Relevant engineering design drawings		

### Section 93/94 Assessment

Relevant Consultation with:	Comments
Northland Regional Council	
Iwi	
Department of Conservation	
New Zealand Historical Places Trust	
New Zealand Transport Agency	
Affected Persons (Who affected, how?)  Written Approvals (Yes/No?)	<input type="checkbox"/> Neighbours ?  <input type="checkbox"/> Other parties (e.g. owners along any ROW, JOAL ?)  <u>Who:</u>
Permitted Baseline Issues (if applicable)	
Notification of Application – Section 13.4.2	

### Section 104 Assessment

	N/A	Addressed fully in Application Report
Rural Development – Sections 2.4 and 2.5		
Residential Settlement – Sections 3.4 and 3.5		
Rural-Residential Zone – Section 3.6		
Business Development – Sections 4.4, 4.5 and 4.6		
Maori Culture & Traditions – Sections 5.4 and 5.5		
Coastal Lake & River Management – Sections 6.4, 6.5, 6.6, 6.7, 6.8 and 6.9		
Hazard Mitigation – Section 7.4		
Heritage and Landscape Protection – Section 8.4, 8.5, 8.6, 8.7, 8.8, 8.9 and 8.10		
Transportation – Sections 9.4, 9.5, 9.6, 9.7, 9.8, 9.9 and 9.10		
Public Works and Services – Sections 10.4, 10.5, 10.6 and 10.7		
Land Subdivision – Sections 11.4, 11.5, 11.6, 11.7 and 11.8		
Relevant Policy Statements, Plans or Proposed Plans (e.g. National Policy Statement, New Zealand Coastal Policy Statement, Northland Regional Policy Statement and Regional Water and Soil Plan for Northland)		
Relevant Part 2 and any other RMA 1991 sections		

**Disclaimer: This checklist is for the minimum requirements expected with Resource Consent Application Reports for Kaipara District Council.**

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01/07/09

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